



Foxborough Regional Charter School

Annual Board Meeting

Published on November 8, 2023 at 3:10 PM EST
Amended on November 13, 2023 at 2:13 PM EST

Date and Time

Tuesday November 14, 2023 at 6:00 PM EST

Meeting Format

Whether in person or online, the public is welcome to attend Board/Committee Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board/Committee Chair. All meeting Agendas are posted on the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board and its committees follow the published agenda. Gallery members are not part of the formal discussion or deliberations. Those wishing to speak at a meeting are asked to follow our [Privilege of the Floor Policy](#). To request to speak at a meeting, please complete the following [google form](#) before the start of the meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Attendance		Kathleen Crawford	1 m
B. Call the Meeting to Order		Kathleen Crawford	1 m
C. Privilege of the Floor		Kathleen Crawford	5 m

	Purpose	Presenter	Time
II. Leadership Report			6:07 PM
A. A. Leadership Report	FYI	Eddie Ingram	10 m
B. Personnel Update	FYI	Mallory St Brice	5 m
		<ul style="list-style-type: none"> • Vacancies by Building • HR Board Dashboard 	
C. Enrollment Update	FYI	Heidi Berkowitz	5 m
		<ul style="list-style-type: none"> • Enrollment Report 	
III. Board Business			6:27 PM
A. Annual Board Meeting	Vote	Kathleen Crawford	25 m
		<ul style="list-style-type: none"> • Renewal of Trustee Terms • Reminder of financial disclosure • Annual elections of officers • Annual Board Committee assignments • Annual Senior Leadership Committee assignments • Review and annual vote of the FRCS Bylaws • Annual receipt of Open Meeting Law materials (educational materials can be found here) • Annual Board self-assessment • Board CORI forms 	
B. Board Training - Document any training Board Members Attended this month	Discuss	Todd Tetreault	3 m
C. Executive Director Search	Discuss	Kathleen Crawford	10 m
		<ul style="list-style-type: none"> • Review Interim Executive Director leadership 	
D. Review of Board Committees	Discuss	Todd Tetreault	10 m
		In an effort to ensure we are in alignment and up to date on our committee structure and activities, this is a request to:	

	Purpose	Presenter	Time	
			<ul style="list-style-type: none"> • Have a discussion of the board on the status of committees • Confirm committee membership and roles • Communication stakeholders to solicit membership 	
E.	Board Planning Meeting	Discuss	Todd Tetreault	5 m
	Todd Tetreault requests a discussion of the board on annual planning. Goal is to elicit approaches to creating structure for longer-range planning.			
F.	Records Access Officer (RAO)	Vote	Kathleen Crawford	5 m
G.	Board Member	Vote	Kathleen Crawford	5 m
	<ul style="list-style-type: none"> • Acceptance of Mia Ortiz as Board member 			

IV. Community Group Updates

7:30 PM

A.	Advisory Groups	FYI	Heidi Berkowitz	3 m
B.	English Language Parent Advisory Committee (ELPAC)	FYI	Heidi Berkowitz	3 m
C.	Special Education Parent Advisory Committee (SEPAC)	FYI	Heidi Berkowitz	3 m
D.	Family Engagement Alliance (FEA)	FYI	Heidi Berkowitz	10 m
	<ul style="list-style-type: none"> • Leadership transition update 			
E.	Academic Excellence	Discuss	Kathleen Crawford	10 m
	<ul style="list-style-type: none"> • Define scope of work 			

V. Policy Review

7:59 PM

A.	First Reading	Discuss	Dana Benton-Johnson	5 m
	<ul style="list-style-type: none"> • Bullying intervention program 			

	Purpose	Presenter	Time
VI. Committees			8:04 PM
A. Finance and Facilities	Discuss	Matthew Yezukevich/Badawi Dweik	20 m
		<ul style="list-style-type: none"> • General Committee Update (Yezukevich) • Current Budget Trends (Calvert) • Annual Facilities Plan Update (Dweik) • Project Updates (Michelot) 	
B. Governance	Discuss	Kathleen Crawford	10 m
		<ul style="list-style-type: none"> • Board Planning and Guidance Update (Crawford) • FY24 Calendar 	
C. Diversity, Equity, & Inclusion	Discuss	Anissia Vixamar	3 m
		<ul style="list-style-type: none"> • General Committee Update (Vixamar) • First Reading Diversity, Equity and Inclusion Scope 	
D. Appeals	Discuss	Kathleen Crawford	
		<ul style="list-style-type: none"> • General Committee Update (Crawford) 	
VII. Closing Items			8:37 PM
A. Approval of Minutes	Vote	Todd Tetreault	5 m
		<ul style="list-style-type: none"> • September 12 • September 21 • October 10, 2023 <p>*Note, minutes are in draft form; links will only work for the public once minutes are approved and published.</p>	
B. Adjourn to Executive Session	Vote	Kathleen Crawford	5 m
		Adjourn to Executive Session for the purpose of discussing strategy with respect to non union personnel. It is not expected that the Board will return to open session.	

	Purpose	Presenter	Time
C. Adjourn Meeting	Vote	Kathleen Crawford	1 m

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.