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Pataula Charter Academy

Minutes

PCA November 2026 Board Meeting

Date and Time
Monday November 16, 2026 at 6:00 PM

Location
Spring Creek Charter Academy Lunchroom

Directors Present
G. Flowers, J. Duncan, J. Earp, L. Hixon

Directors Absent
G. Whalen, J. Apke, R. Lane

Ex Officio Members Present
C. Weathersby, K. Holley

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Nov 16, 2026 at 6:00 PM.

C. Approve Agenda

G. Flowers made a motion to approve the agenda as presented.

J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

J. Earp made a motion to approve the minutes from PCA September 2026 Board Meeting on 09-21-26.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

J. Duncan made a motion to approve the executive session minutes from the September meeting.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

G. Potential Board Member Interviews

Potential Board Member was interviewed.

H. Executive Session - Personnel

G. Flowers made a motion to enter executive session for personnel matters at 6:38.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. Request for Release of Employment Contract

J. Earp made a motion to approve the release of Angel Benton from her 2026-2027 contract with the following penalties: return half of the retention bonus and not receive the midyear bonus/stipend.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. District Unified Literacy Plan

G. Flowers made a motion to approve the District Unified Literacy Plan.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. PCA Operational CPF Dashboard

PCA is on target to meet the operational portion of the CPF.

III. CFO/Business Director Report

A. Monthly Financial Report

This item was tabled.

B. Annual audit

PCA submitted their annual audit for FY 2026 on time and with out any findings

C. Human Resource Update

No issues to report at this time.

IV. Governance Committee

A. Board Member Resignation

Josh Apke submitted his letter of resignation from the board.

B. Potential New Board Member Vote

J. Earp made a motion to approve Billie McClendon to fill vacant board seat.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Training/Retreat

G. Flowers made a motion to approve GCSA as our contractor to facilitate our annual board training and retreat.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
L. Hixon