DRAFT

Pataula Charter Academy

Minutes

PCA September 2026 Board Meeting

Date and Time
Monday September 21, 2026 at 6:00 PM

Location
Spring Creek Charter Academy Lunchroom

Directors Present
G. Flowers, G. Whalen, J. Duncan, J. Earp, L. Hixon, R. Lane

Directors Absent
J. Apke

Ex Officio Members Present
C. Weathersby, K. Holley

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Sep 21, 2026 at 6:07 PM.

C. Approve Agenda

G. Flowers made a motion to approve the agenda as presented.

R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

G. Flowers made a motion to approve the minutes from PCA August 2026 Board Meeting on 08-17-26.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

R. Lane made a motion to approve the Executive Session minutes from the August 2026 meeting.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

G. Executive Session - Personnel

R. Lane made a motion to enter Executive Session to discuss personnel hires.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to enter Executive Session to discuss personnel hires.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. District SLP New Hire

R. Lane made a motion to approve the hire of Lindsey Houston as the District Speech Language Pathologist.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PCA New Hires

G. Flowers made a motion to approve the hire of Mary Gilliland as a paraprofessional.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Central Office Operational Efficiency Proposal

J. Earp made a motion to authorize administration to proceed with planning for the transition of Central Office operations to a primarily remote and school-based model,

including evaluation of the sale of the current Central Office property, subject to all applicable legal requirements and final Board approval of any property disposition.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. PCA Operational CPF Dashboard

PCA is on track to meet on the Operational CPF for the 2026-20278 SY with a projected score of 100.

III. CFO/Business Director Report

A. Monthly Financial Report

The finance committee reviewed monthly financial reports through the end of FY 2026. We are on track to meet the financial CPF and ended the year within 10% of budget.

B. Financial Policy Update

J. Earp made a motion to approve the amended Financial Policies as presented.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Human Resource Update

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,
L. Hixon