Pataula Charter Academy

Minutes

PCA August 2026 Board Meeting

Date and Time
Monday August 17, 2026 at 6:00 PM

Location
PCA Inc. Central Office

Directors Present
G. Flowers, G. Whalen, J. Duncan, L. Hixon, R. Lane

Directors Absent
J. Apke, J. Earp

Ex Officio Members Present
C. Weathersby, K. Holley

Non Voting Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, H. Worsley, L. Adkinson, Nicole Johnson

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Aug 17, 2026 at 6:03 PM.

C. Approve Agenda

G. Flowers made a motion to approve the Agenda as presented.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

G. Flowers made a motion to approve the minutes from July 2026 PCA Board Meeting on 07-20-26.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

J. Duncan made a motion to approve the Executive Session 1 (FERPA) minutes from July 20, 2026.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to approve the Executive Session 2 (Personnel) minutes from july 20, 2026.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

G. Executive Session - Personnel

R. Lane made a motion to enter Executive Session at 6:05.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. Contract Release Request

District Wide SLP, Anna Bell, has requested to be released from her 2026-2027 contract.
R. Lane made a motion to Release Anna Bell from her 2026-2027 District SLP contract effective 30 days from today with no penalty. If her position is abandoned before that date, all penalties will be invoked.
G. Flowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. PCA New Hires for 2026-2027 SY

The following personnel have been recommended for open positions at PCA for the 2026-2027 school year: Lyn Adkinson, Part-Time District Data Collections Manager, Demetrese Spann - open SPED Para position, Stephanie Richardson, District SLP.
R. Lane made a motion to to hire Lyn Adkinson for the Part-Time District Data Collections Manager position.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Flowers made a motion to approve the hiring of Demetrese Spann for the open SPED Para position and Stephanie Richardson for the open District SLP position pending receipt of required documentation.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. PCA 2025-2026 Milestones

Christina Boyd, PCA Principal, reviewed the 2025-2026 Milestones Scores and local LEA comparisons. Overall PCA students performed above the 7-county traditional public school averages. Kylie presented the local Charter Comparisons with PCA as well. Kylie is predicting PCA will meet on Content Mastery based on the Milestones scores that have been received. ELA scores will not be returned until later in the year due to a change in standards/assessment.

D. PCA Operational CPF Dashboard

Due to one Board member not completing all of the required training hours for 25-26, Kylie is predicting that PCA will lose points on the Operational CPF. PCA should still meet the standard but with a lower than 100 score.

III. CFO/Business Director Report

A. PCA Resignation

Becky Eubanks, District HR Coordinator has submitted her resignation effective August 31, 2026. This position will not be filled. As part of ongoing Succession Planning, these HR duties will be pushed back into the schools.

B. School-Level Data Clerk Position change

Cheryl is requesting approval to change the part-time data clerk position to full-time to include HR Coordinator Duties. School leadership believes as a part of ongoing Succession Planning and with Becky Eubanks resignation, we should put the HR responsibilities back into the schools.

R. Lane made a motion to approve the change of the part-time data clerk position to full-time to include HR duties.
J. Duncan seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Custodian Hire

Cheryl is seeking approval to hire Patricia Leavette for the open part-time custodial position.
J. Duncan made a motion to approve the hiring of Patricia Leavette for the open part-time custodial position.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. School Nutrition Hire

Cheryl is seeking approval to hire Lizzie Mae Foster for the vacant full-time SNP position.
J. Duncan made a motion to approve the hiring of Lizzie Mae Foster for the vacant full-time SNP position.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
L. Hixon