Pataula Charter Academy

Minutes

July 2026 PCA Board Meeting

Date and Time
Monday July 20, 2026 at 6:00 PM

Location
Spring Creek Charter Academy Lunchroom

Directors Present
G. Flowers, G. Whalen, J. Duncan, J. Earp, L. Hixon, R. Lane

Directors Absent
J. Apke

Ex Officio Members Present
C. Weathersby, K. Holley

Non Voting Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, L. Adkinson

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jul 20, 2026 at 6:03 PM.

C. Approve Agenda

R. Lane made a motion to approve the Agenda.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from June 2026 PCA Board Meeting on 06-15-26.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

R. Lane made a motion to approve Executive Session (Personnel) minutes from June 15, 2026.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Flowers made a motion to approve Executive Session (Legal) minutes from June 15, 2026.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

G. Executive Session - FERPA protected student petition

R. Lane made a motion to enter Executive Session (FERPA) at 6:06.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Executive Session - Personnel

R. Lane made a motion to enter Executive Session (Personnel) at 7:04.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. PCA New Hires for 2026-2027 SY

School administration is recommending the following new hires for the 2026-2027 school year:
Jodi Collins, SPED Director (Part time), Elizabeth Knox, MTSS Coordinator (Part time), Jordan Odom, SPED Paraprofessional (Full time).
R. Lane made a motion to approve the listed new hires for the 2026-2027 school year.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Personnel Policy

G. Flowers made a motion to approve the updated Personnel Policy that will include the new legal requirement for 3 weeks of maternal birth leave.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Gifted Policy Manual

J. Earp made a motion to approve the updated Gifted Policy Manual.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. SPED Policy Manual

J. Earp made a motion to approve the updated SPED Policy Manual.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. MTSS Policy Manual

J. Earp made a motion to approve the updated MTSS Policy Manual.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. 504 Policy Manual

J. Earp made a motion to approve the updated 504 Policy Manual.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. PCA Operational CPF Dashboard

PCA is on track to meet on the Operational CPF for the 2025-2026 SY with a projected score of 100.

III. CFO/Business Director Report

A. Safety Plan

The School Safety Plan is submitted for Board approval. After Board approval the Safety Plan will be sent to local and state EMA's as well as the Commission for their approval.
J. Earp made a motion to approve the School Safety Plan as presented.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Construction Stipend

The Bond Issuance/Closing and new construction at SCCA have placed a significant extra workload on Cheryl Weathersby, CFO and will continue to add to her responsibilities until completion. It was recommended that she receive a $2000 monthly stipend for these extra duties for the next 15 months - the expected construction duration.
R. Lane made a motion to approve the $2000 monthly construction stipend for Cheryl Weathersby for the next 15 months.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,
L. Hixon