APPROVED

Pataula Charter Academy

Minutes

PCA - February 2026 Board Meeting

Date and Time
Monday February 23, 2026 at 6:00 PM

Location
Pataula Charter Academy Inc Central Office

Directors Present
G. Flowers, G. Whalen, K. Gilbert, L. Hixon, R. Lane

Directors Absent
J. Apke, J. Duncan, J. Earp

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Feb 23, 2026 at 6:07 PM.

C. Approve Agenda

R. Lane made a motion to Approve the agenda.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from PCA January 2026 Board Meeting on 01-26-26.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

There was no public comment.

II. Superintendent Report

A. PCA 2024-2025 SCSC CPF Determinations

We received the 2024-2025 SCSC CPF Determination. PCA meets in all three areas.

B. Retirements

The following employees are retiring at the end of the 2025-2026 school year:
- Lyn Adkinson - District Data Collection Manager/PCA Data Clerk
- Elizabeth Knox - Intervention Teacher
- Susan Eubanks - Special Education Paraprofessional

C. Resignations

The following teachers are resigning effective the end of the 25-26 school year:
Joshua Temples.

D. New Position - Student Advocacy Specialist

GaDOE has created a new position and is providing partial funding for this position. The job
duties are largely related to Counseling, Mental Health, and Behavior Intervention. Kylie is recommending the Board approve this new position at PCA for the 2026-2027 School year.
G. Flowers made a motion to Approve the addition of a Student Advocacy Specialist position at PCA fro the 2026-2027 school year.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Position Revision - Special Ed/MTSS

With the addition of the new Student Advocacy Specialist Position at PCA, Kylie is recommending the Board replace the full-time Special Education Director position with one part-time Special Education Coordinator position and one part-time MTSS Coordinator position. Historically the Special Education Director has monitored both areas. This will allow each Coordinator to better focus on the needs of their individual students. The SCCA Special Education Director will continue to provide oversight and support for the new Special Education Coordinator, if needed.
R. Lane made a motion to Approve replacing the full-time Sped Director Position at PCA with one part-time Special Education Coordinator position and one part-time MTSS Coordinator position at PCA for the 2026-2027 school year.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. PCA Operational CPF Dashboard

Kylie is projecting PCA will meet on Operational CPF with a score of 100.

G. Enrollment Updates

Kylie gave the Board an update on current PCA enrollment numbers and projected enrollment numbers at PCA for the 2026-2027 school year.

III. CFO/Business Director Report

A. PCA - School Bus Purchase

Cheryl is requesting approval to purchase 2 new school buses at PCA for a total of $ 311,000 from Yancey Bus Sales and Service. Currently PCA has 7 bus routes with three 2018 year model buses, two 2014 year model buses and two battery powered buses that are not reliable. All other buses on our lot are over 23 years old and used for parts.
R. Lane made a motion to Approve the purchase of 2 new school buses for PCA from Yancey Bus Sales and Service for the purchase price of $311,000.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,
L. Hixon