



# Pataula Charter Academy

## Minutes

### PCA January 2026 Board Meeting

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#### **Date and Time**

Monday January 26, 2026 at 6:00 PM

#### **Location**

Spring Creek Charter Academy Lunchroom

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#### **Directors Present**

G. Flowers, G. Whalen, J. Apke, J. Duncan, J. Earp, L. Hixon, R. Lane

#### **Directors Absent**

K. Gilbert

#### **Ex Officio Members Present**

C. Weathersby, K. Holley

#### **Non Voting Members Present**

C. Weathersby, K. Holley

#### **Guests Present**

C. Boyd, H. Worsley, L. Adkinson

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B.**

### **Call the Meeting to Order**

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jan 26, 2026 at 6:05 PM.

### **C. Approve Agenda**

J. Apke made a motion to Approve the Agenda.

G. Flowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

J. Apke made a motion to approve the minutes from December 2025 Board Meeting on 12-15-25.

G. Flowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Public Comment**

There was no public comment.

## **II. Superintendent Report**

### **A. 2026-2027 School Calendar**

Kylie presented the tentative 26-27 School Calendar for Board review.

J. Duncan made a motion to Approve the 26-27 School Calendar as presented.

J. Apke seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. PCA - Operational CPF Dashboard**

PCA is on target to meet on Operational CPF with a score of 100.

### **C. Enrollment Updates**

Kylie presented projected enrollment numbers for 26-27 School year. The annual lottery was held January 22, 2026.

### **D. Data Collection Manager/School Data Clerk Position Changes**

Kylie is recommending the separation of the System Level Data Collections Manager Position and PCA Data Clerk Position which is currently one joint position. Next year, Admin would like to make two separate part-time (49%) positions for these roles.

J. Earp made a motion to Approve the Separation of the joint System Level Data Collections Manager and PCA Data Clerk position into two separate part time (49%) positions for the 26-27 school year.

G. Flowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

### III. CFO/Business Director Report

#### A. PCA - FY26 Amended General Operating Budget

This is the 2nd presentation of the PCA FY26 Amended General Operating Budget. The Finance Committee has reviewed the Budget and is requesting full Board approval at this time.

#### B. PCA - FY 26 Amended Budget Public Comment

There was no public comment on the PCA FY26 Amended General Operating Budget.

#### C. PCA - FY26 Amended General Operating Budget Approval

G. Flowers made a motion to Approve the PCA FY26 Amended General Operating Budget.

R. Lane seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### D. PCA INC / SCCA INC Assignment Agreement

The Finance Committee has reviewed and approved the Assignment/Assumption Agreement between PCA INC and SCCA INC. Approval by the designated PCA Board Member is needed at this time.

G. Flowers made a motion to Approve the Assignment/Assumption Agreement between PCA INC and SCCA INC.

R. Lane seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

J. Duncan Aye

L. Hixon Abstain

J. Earp Abstain

R. Lane Abstain

K. Gilbert Absent

J. Apke Abstain

G. Whalen Abstain

G. Flowers Abstain

#### E. Pataula CD Renewal

The Finance Committee approved the renewal of Pataula's CD at the Bank of Edison for another 12 months at an interest rate of 3.75%. The Committee is requesting full Board approval.

R. Lane made a motion to Approve the renewal of Pataula's CD at the Bank of Edison.

J. Earp seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Pataula Financial Reports**

Financial reports for PCA through November 2025 have been reviewed by the Finance Committee and the Board. PCA is on tract to meet on Financial CPF at this time.

**IV. Governance Committee Report**

**A. Mandatory Board Training**

Reminder the last opportunity for the mandated Governance Training is February 10 (new members only) and February 11 (all members) at the Loudermilk Center. At this time all members have signed up. Reminder - members are responsible for making their own travel, meal and lodging arrangements - members will be reimbursed for these expenses.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,  
L. Hixon