APPROVED

Pataula Charter Academy

Minutes

December 2025 Board Meeting

Date and Time
Monday December 15, 2025 at 6:00 PM

Location
PCA Inc. Central Office

Directors Present
G. Flowers, G. Whalen, J. Apke, K. Gilbert, L. Hixon (remote), R. Lane

Directors Absent
J. Duncan, J. Earp, N. Johnson

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, H. Worsley, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Flowers called a meeting of the board of directors of Pataula Charter Academy to order on Monday Dec 15, 2025 at 6:07 PM.

C. Approve Agenda

K. Gilbert made a motion to approve the Agenda.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from November 2025 Board Meeting on 11-17-25.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

R. Lane made a motion to approve the Executive Session minutes from November 17, 2025.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

II. Superintendent Report

A. PCA - Operational CPF Dashboard

PCA is on target to meet on Operational CPF with a score of 100. We have not received the Monitoring report from the Commission at this time.

B. SCCA - Operational CPF Dashboard

SCCA is on target to meet on Operational CPF with a score of 100. We have not received the Monitoring report from the Commission at this time.

C. Enrollment Updates

Open Enrollment for the 2026-2027 SY has begun. Marketing plans are underway.
- PCA enrollment variance is expected to earn an "approaching standards" on the CPF, based on
October 2025 FTE count. As of Dec. 1, enrollment is 564 with 65 on the waiting lists.
- SCCA enrollment variance is expected to earn an "approaching standards" on the CPF, based on
October 2025 FTE count. As of Dec. 1, enrollment is 473 with 53 on the waiting lists

III. CFO/Business Director Report

A. Pataula - FY 2026 Amended General Operating Budget

The Finance Committee reviewed the PCA FY 26 Amended General Operating Budget. This is the first presentation of the Amended Budget. The Budget reflects a surplus of 309,000 for PCA. The final presentation and vote for approval is scheduled for January.

B. Pataula - FY 26 Amended Budget Public Comment

There was no public comment written or otherwise for Pataula's FY 26 Amended General Operating Budget.

C. SCCA - FY 2026 Amended General Operating Budget

The Finance Committee reviewed the SCCA FY 26 Amended General Operating Budget. This is the first presentation of the Amended Budget. The Budget reflects a surplus of 93,000 for SCCA. The final presentation and vote for approval is scheduled for January.

D. SCCA - FY 26 Amended Budget Public Comment

There was no public comment written or otherwise for Spring Creek's FY 26 Amended General Operating Budget.

IV. Governance Committee Report

A. Annual Board Retreat

The annual Board retreat is scheduled for January 23 in Tallahassee at Hotel Duval. Please confirm with Cheryl if you will be staying multiple nights.

B. New Board Member Structure

With the separation of the two schools' incorporation status, the new bylaws state that there will
be one member on each school's board who is not on the other's board. We must vote on who
those people will be from our existing board members. We will begin having separate meetings for each school in January, but they will continue to be on the same day, back-to-back
R. Lane made a motion to appoint Josh Duncan as the PCA Dedicated Board member and Nicole Johnson as the SCCA Dedicated Board member.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Officers for new Separate Boards

With the separation of the two schools incorporation status and the appointment of dedicated Board members, the Governance Committee is recommending that the current Board officers remain the same for both boards.

R. Lane made a motion to ensure the current Board officers remain the same for both boards due to the separation of each school's incorporation status.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. VI. Ad Hoc Facility Committee

A. Spring Creek - Facility Update

Cheryl and Grayson attended the TEFRA Hearing and Decatur County Commissioner approval on December 9th. Everything is on track for the bond validation hearing in January and a Superior Court proceeding in February to finalize all of the legal procedures. We should be able to close on the bond in March. We are set to begin construction immediately following.

VI. Academic Excellence Committee

A. Academic Excellence Committee Meeting Report

The Academic Excellence Committee met Dec. 4 to thoroughly review CCRPI scores. She shared CCRPI Local Comparison Projections. However, these are not official until we get final results from the SCSC.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:32 PM.

Respectfully Submitted,
G. Flowers