APPROVED

Pataula Charter Academy

Minutes

November Finance Meeting

Date and Time
Monday November 18, 2024 at 5:00 PM

Location
SCCA conference room

Committee Members Present
C. Weathersby, G. Flowers, H. Worsley, J. Earp, K. Holley, R. Collins

Committee Members Absent
C. Boyd

Committee Members who arrived after the meeting opened
J. Earp

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

J. Earp arrived at 5:46 PM.

B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy to order on Monday Nov 18, 2024 at 5:07 PM.

C. Approve Minutes

K. Holley made a motion to approve the minutes from October Finance Meeting on 10-21-24.
G. Flowers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

G. Flowers made a motion to Approve the Agenda as amended.
R. Collins seconded the motion.
The committee **VOTED** unanimously to approve the motion.
The following items have been added to the Agenda:
II. E. SCCA Bus Driver Position
II. F. SCCA Bus Radios

II. Finance

A. Pataula - FY 25 amended budget

The Finance Committee reviewed the FY 25 Amended General Operating Budget, this is the first presentation of the amended budget. At this time PCA is predicted to have a Surplus of $500,000.

B. SCCA - FY 25 Amended budget

The Finance Committee reviewed the FY 25 Amended General Operating Budget, this is the first presentation of the amended budget. At this time SCCA is predicted to have a Surplus of $1.3 million.

C. Pataula - FY 24 audit and single audit reports

The FY 24 Audit is complete and we have received the single audit reports. There were no findings.

D. SCCA - FY 24 audit & single audit

The FY 24 Audit is complete and we have received the single audit reports. There were no findings.

E. SCCA Bus Driver Position

Enrollment numbers reflect the need to add another Bus Route. Cheryl is requesting approval to add another full time Bus Driver position at SCCA.
R. Collins made a motion to Approve the addition of another full time Bus Driver position at SCCA.

G. Flowers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

F. SCCA Bus Radios

Cheryl is requesting approval to Install Radios in the buses at SCCA. Using the same vendor as PCA, Mobile Communications, Jeremy will be able to contact buses from both schools using his equipment already in place. Safety Grant funds will be used to purchase the radios for $15,118.14.
R. Collins made a motion to Approve the purchase of Bus Radios for SCCA from Mobile Communications at the price of $15,118.
G. Flowers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

G. Flowers made a motion to Adjourn the meeting at 6:02.
J. Earp seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,
C. Weathersby