APPROVED

Pataula Charter Academy

Minutes

November 2024 Board Meeting

Date and Time
Monday November 18, 2024 at 6:00 PM

Location
Spring Creek Charter Academy Lunchroom

Directors Present
G. Flowers, J. Earp, L. Hixon, N. Johnson, R. Collins, R. Lane

Directors Absent
E. Austin, J. Sanders, K. Gilbert

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Nov 18, 2024 at 6:07 PM.

C. Approve Agenda

G. Flowers made a motion to Approve the Agenda.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from October 2024 Board Meeting on 10-21-24.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

R. Lane made a motion to Approve the Executive Session minutes from October 21, 2024.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

II. Superintendent Report

A. Approval of ELA Instructional Materials for GaDOE - PCA/SCCA

As part of the new GA Early Literacy Act schools are required to adopt K-3 ELA instructional materials from the "approved" list OR use a rubric to determine if the materials they are using meet research-based practices. Curriculum Director, Kathy Bantz, has used the rubric to assess our current materials and determined that they do meet requirements. We have invested a lot of money and time into the current curricular programs, and also believe continuity of instruction is key to continued growth and achievement. Therefore, we would recommend that we continue to use the following instructional materials for our K-3 Reading/English Language Arts:
• Knowledge-Based Reading Curriculum: Wit and Wisdom
• K-3 Phonics: From Phonics to Reading by Wiley Blevins
• K-1 Phonological/Phonemic Awareness: Heggerty Phonemic Awareness
At this time we need a formal vote from the Board approving our curriculum.
R. Lane made a motion to approve these curriculum programs currently used at PCA and SCCA.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PCA - Operational CPF Dashboard

PCA is on track to meet Operational CPF with a score of 100. We will receive our monitoring results in January, this may affect our score.

C. SCCA - Operational CPF Dashboard

SCCA is on track to meet Operational CPF with a score of 100.

D. Enrollment Updates

PCA is still on target to have less than a 3% enrollment variance with a total of 576 students in grades K-12 and currently has 113 students on the waiting list.
SCCA is still on target to have less than a 3% enrollment variance with a total of 466 students in grades K-12 and currently has 127 students on the waiting list.
Open Enrollment is open for the 2025-2026 SY and marketing/outreach has begun.

III. CFO/Business Director Report

A. FY 2024 Audits

FY 24 audit is complete and has been submitted to the state. We have also received our single audit report. There were no findings at PCA or SCCA.

B. Pataula - FY 25 Amended Budget

This is the first presentation of the FY 25 Amended General Operating Budget for PCA.

C. Pataula - Public comment on the FY 25 Amended Budget

There was no public comments on PCA's amended budget.

D. SCCA - FY 25 Amended Budget

This is the first presentation of the FY 25 Amended General Operating Budget for SCCA.

E. SCCA - Public comment on the FY 25 Amended Budget

There was no public comment on SCCA's amended budget.

F. SCCA - Bus Driver Position

Enrollment numbers indicate the need for another bus route at SCCA. The Finance Committee has approved the addition of another full time bus driver position for SCCA. Cheryl is requesting full Board approval.
R. Collins made a motion to Approve the addition of another full time Bus Driver position at SCCA.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. SCCA - Bus radios

The Finance Committee has approved the recommendation to Install Radios in the buses at SCCA. Using the same vendor as PCA, Mobile Communications, Jeremy will be able to contact buses from both schools using his equipment already in place. Safety Grant funds will be used to purchase the radios for $15,118.14. Cheryl is requesting full Board approval.
G. Flowers made a motion to Approve the purchase of Radios for the Buses at SCCA for the price of $15,118.14.
J. Earp seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. 2024-2025 Board Goal

The Board set the 24/25 Board Goal of "creating a long-term sucession plan". Board members serving on this ad hoc committee are Lindsey Hixon, Jennifer Sanders, Jamie Earp, and Erica Austin. We need to set a meeting date for this. Kylie will contact Jennifer and Erica for their input - the meeting is tentatively set for January 27 2025 at 5:00 in lieu of the Finance Committee meeting.

V. Academic Committee Report

A. 2023-2024 State Data Report and Fall 2024 MAP Growth Data

The Academic Excellence Committee met Oct. 28 to review the 2023-2024 State Data that has been released pubicly so far, as well as Fall 2024 MAP Growth data:
- Spring 2024 Milestones
- 2023-2024 Graduation Rate
- Fall 2024 MAP Growth reports

Both schools showed growth. We will receive our CCRPI score mid-December. This will determine our status toward meeting charter goals.

VI. Closing Items

A. Adjourn Meeting

R. Collins made a motion to Adjourn the meeting at 6:29.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:29 PM.

Respectfully Submitted,

L. Hixon