APPROVED

Pataula Charter Academy

Minutes

June 2024 Board Meeting

Date and Time
Monday June 17, 2024 at 6:00 PM

Location
PCA Inc. Central Office

Directors Present
E. Austin, G. Flowers, K. Gilbert, L. Hixon, N. Johnson, R. Lane

Directors Absent
J. Earp, J. Sanders, R. Collins

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Hixon called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jun 17, 2024 at 6:01 PM.

C. Approve Agenda

R. Lane made a motion to approve the Agenda as presented.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from May 2024 Board Meeting on 05-20-24.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Aprove Minutes from Called Meeting

E. Austin made a motion to approve the minutes from Called Board Meeting - June 4, 2024 on 06-04-24.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Executive Session Minutes

G. Flowers made a motion to approve Executive Session minutes from May 20, 2024.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Approve Executive Session for Called Meeting

E. Austin made a motion to Approve Executive Session minutes from Called meeting June 4, 2024.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Public Comment

There was no public comments

I. Executive Session - Personnel Hiring

R. Lane made a motion to Enter Executive Session at 6:05.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A.

SCCA - Para Resignations

Jamie Nyzio and Hannah Salter, paraprofessionals at SCCA have resigned effective the end of the 23-24 school year.

B. SCCA Teacher Hire

Heather Worsley is recommending the hiring of Chermanika Deshun for the open SPED teacher position at SCCA for the 2024-2025 school year.
R. Lane made a motion to Approve the hiring of Chermanika Deshun for the open SPED teacher position at SCCA for the 2024-2025 school year.
The board **VOTED** unanimously to approve the motion.

C. PCA - Operational CPF Dashboard

PCA is on target to meet on Operational CPF with a score of 100.

D. SCCA - Operational CPF Dashboard

SCCA is on target to meet on Operational CPF with a score of 100.

E. Tribunal Policy

The Tribunal Policy has been updated the include new rules as a result of HB169, regarding the time frame for hearings.
E. Austin made a motion to Approve the Tribunal Policy as amended.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Dress Code Policy amendment

G. Flowers made a motion to table this item until the next meeting.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. CFO/Business Director Report

A. PCA INC Meal Charge Policy

G. Flowers made a motion to table this item until the next meeting.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Pataula - construction update

Cheryl gave an update on construction work at PCA. The sod and final work should be completed on the new field house the week of July 15 and it will be ready for our first home football game. The weight room should be ready by the first week of the new

school year pending fire marshal inspection. The new gym is about 8 weeks behind due to late delivery of materials and labor problems.

There is no construction update for SCCA.

C. Spring Creek - classroom construction vendor selection

$8,000 was budgeted for new classroom construction at SCCA. However, more space is needed and Cheryl was able to obtain two bids for the project. Tom's Lawn and Handyman Service submitted a bid of $13,825, this was not the lowest bid but the other bid did not include electrical and paint. Cheryl is recommending the Board approve the bid from Tom's Lawn and Handyman Service.
G. Flowers made a motion to approve the bid from Tom's Lawn and Handyman Service of $13,825 for classroom construction at SCCA.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. FY25 Board Meeting Calendar

R. Lane made a motion to approve the Board Meeting calendar for FY 25 as presented.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Board Member Reelections

Lindsey Hixon, Erica Austin and Ronnie Lane's 2 year terms will expire on June 30, 2024. They indicated their desire to remain on the Board.
G. Flowers made a motion to Approve another 2 year term as Board Members for LIndsey Hixon, Erica Austin and Ronnie Lane.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Officer Reelections

R. Lane made a motion to Approve Lindsey Hixon as Board Chairman.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to Approve Grayson Flowers as Board Vice-Chairman.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to Approve Jennifer Sanders as Board Secretary.
N. Johnson seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to Approve Rhonda Collins as Board Treasurer.
N. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Annual Board Committments and Conflict of Interest Disclosures

Returning Board members present completed the Board Commitment Agreement and Conflict of Interest Forms.

V. Ad Hoc Superintendent/CFO Evaluation Committee

A. FY24 Supt/CFO Evaluations

Surveys have been completed. The Committee Chair is reviewing all data for the final report.

VI. Closing Items

A. Adjourn Meeting

G. Flowers made a motion to Adjourn the meeting at 7:12.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,
L. Hixon