APPROVED

Pataula Charter Academy

Minutes

March Finance Meeting

Date and Time
Monday March 18, 2024 at 5:00 PM

Location
Spring Creek Conference Room

Committee Members Present
C. Boyd, C. Weathersby, G. Flowers, H. Worsley, J. Earp, K. Holley, R. Collins

Committee Members Absent
None

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy to order on Monday Mar 18, 2024 at 5:02 PM.

C. Approve Minutes

K. Holley made a motion to approve the minutes from February Finance Meeting on 03-04-24.
R. Collins seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

The following items have been added to the Agenda:
II. E. SCCA SPED Curriculum Purchase - Vote
II. F. Pataula SRO Vehicle Purchase - Vote
K. Holley made a motion to Approve the Agenda as amended.
H. Worsley seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Pataula - Bus Purchase

Cheryl is requesting approval to change our February vote from a five year bus lease to a one-time purchase amount for two new buses. With the possible deletion of our facility grant funds from the state, it will become difficult to budget for a bus lease payment over the next five years. We will use our existing fund balance to purchase the two buses at a price of $279,900.
R. Collins made a motion to Approve the request to purchase (instead of lease) two new buses for Pataula in the amount of $279,900.
K. Holley seconded the motion.
The committee **VOTED** unanimously to approve the motion.

B. SCCA - Driveway Repair

Two bids for Driveway repair, using crushed concrete, at Spring Creek were received. Cheryl and Will Bruner, Maintenance Coordinatior, are recommending the Committee approve the Bid of $31,250 from Circle B Contracting, Inc. This was the lowest of the two bids received. This item was tabled from the last meeting.
R. Collins made a motion to Accept the Bid of $31,250 from Circle B Contracting, INC. for driveway repair at Spring Creek.
J. Earp seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. Pataula - FY 25 Initial Budget

The Committee reviewed the FY25 Initial General Operating Budget for Pataula. This was the first presentation of the Initial Budget, which shows a projected surplus of $109.338.

D. SCCA - FY 2025 Initial Budget

The Committee reviewed the FY25 Initial General Operating Budget for Spring Creek. This was the first presentation of the Initial Budget, which shows a projected surplus of $13,796.

E. SCCA SPED Curriculum Purchase

Cheryl is requesting approval to purchase Teach Town, a SPED Curriculum program, requested by Brandi Adams, SPED Director. This program would be purchased using SCCA IDEA funds. The purchase price is $39,220.76.
J. Earp made a motion to Approve the purchase of the SPED Curriculum Program, Teach Town, at the purchase price of $39,220.76.
R. Collins seconded the motion.
The committee **VOTED** unanimously to approve the motion.

F. Pataula SRO Vehicle Purchase.

Cheryl is requesting approval to purchase a used 2020 Ford Explorer from Sunbelt Ford of Albany. The purchase price is $21,342 and the vehicle will be inspected by Transportation Director, Jeremy Pritchett, to ensure it fits our need before the purchase. The current vehicle used by the SRO, and provided by the Edison Police Department, is constantly in disrepair.
G. Flowers made a motion to Approve the purchase of a used 2020 Ford Explorer from Sunbelt Ford of Albany for the purchase price of $21,342 contingent upon the inspection of the vehicle by Transportation Director, Jeremy Pritchett.
J. Earp seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

G. Flowers made a motion to adjourn the meeting at 5:59.
R. Collins seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:59 PM.

Respectfully Submitted,
C. Weathersby