

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## Minutes

### February Finance Meeting

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#### Date and Time

Monday March 4, 2024 at 5:00 PM

#### Location

PCA INC Board Room

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#### Committee Members Present

C. Weathersby, J. Earp, K. Holley, R. Collins

#### Committee Members Absent

C. Boyd, G. Flowers, H. Worsley

#### Guests Present

L. Adkinson

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy) to order on Monday Mar 4, 2024 at 5:12 PM.

#### C. Approve Minutes

R. Collins made a motion to approve the minutes from January Finance Meeting on 01-22-24.

K. Holley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D.

## **Approve Agenda**

The following will be added to the Agenda:

II. G. Patula Bus Lease - Vote

R. Collins made a motion to Approve the Agenda as amended.

K. Holley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Patula - Monthly Financial Reports**

The Committee reviewed financial reports through December 2023. Patula is on track to meet on Financial CPF.

### **B. Patula - Irrigation well vendor selection**

This item was tabled.

### **C. Patula - Bus radio vendor selection**

Cheryl is requesting approval to use Mobile Communications America due to their location and proximity to use a local cell tower for radio transmission - to install radios in all of our buses, provide 2 handheld devices - for SRO and Transportation Director, and a school base station - we will use GADOE Safety Grant Funds for this purchase. They are offering a 4 year agreement. Jeremy Pritchett, Transportation Director is recommending this company as well.

R. Collins made a motion to Approve Mobile Communications America for PCA two-way radio equipment and services.

J. Earp seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. SCCA - Monthly Financial Reports**

The Committee reviewed financial records through December. SCCA is on track to meet on Financial CPF.

### **E. SCCA - Driveway Repair**

This item was tabled.

### **F. SCCA - Septic tank repair expense**

Cheryl is requesting approval for an emergency expense to Bobby Mills for \$33,000 for septic tank repair.

R. Collins made a motion to Approve the emergency expense to Bobby Mills of \$33,000 for septic tank repair at SCCA.

J. Earp seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **G. Patula Bus Lease**

Cheryl is requesting approval for Patula to lease 2 new buses from Tax Exempt Leasing for \$67,000 a year. This includes air conditioning and cameras installed. The expense will be included in the FY24-25 budget, however, the lease needs to be signed now so the buses will be ready by August. Patula has not added new buses since 2017. Patula did receive, through Grant Funds, 2 new battery powered buses. However, only one has been delivered and we are still waiting on them to commission the Charger.

K. Holley made a motion to Approve Patula leasing two new buses from Tax Exempt Leasing for \$67,000 per year.

R. Collins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **III. Closing Items**

#### **A. Adjourn Meeting**

J. Earp made a motion to Adjourn the meeting at 5:58.

R. Collins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,

C. Weathersby