APPROVED

Pataula Charter Academy

Minutes

December 2022 Board Meeting

Date and Time
Monday December 18, 2023 at 6:00 PM

Location
Pataula Charter Academy Inc. Central Office Board Room

Directors Present
E. Austin, J. Sanders, L. Hixon, R. Collins, R. Lane, R. Sapp

Directors Absent
G. Flowers, K. Gilbert

Ex Officio Members Present
C. Weathersby

Guests Present
C. Boyd, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Sapp called a meeting of the board of directors of Pataula Charter Academy to order on Monday Dec 18, 2023 at 6:02 PM.

C. Approve Agenda

The following changes were made to the agenda:
III. E. Governors Retention Bonus for All Staff - Vote
IV. C. Board Member Resignation - FYI

R. Lane made a motion to approve the Agenda as amended.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Formal Grievance

Mrs. Gay had a family emergency and asked to reschedule.

E. Approve Minutes

R. Lane made a motion to approve the minutes from November 2023 Board Meeting on 11-13-23.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Executive Session Minutes

R. Lane made a motion to approve the Executive Session Minutes from November 13, 2023.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Public Comment

There was no public comment.

H. Executive Session - Personnel

R. Lane made a motion to enter Executive Session at 6:05.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. SCCA Para Resignation

Cynthia Burgess Akin has resigned from her paraprofessional position effective December 1, 2023. She will remain a bus driver for SCCA.

B.

SCCA - Para Hire

Shane McLendon, substitute bus driver for SCCA, is recommended for the open paraprofessional position.
R. Lane made a motion to approve the hiring of Shane McLendon for the open Paraprofessional Position at SCCA.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. PCA Cognia Accreditation Renewal

PCA's final report for the Cognia Accreditation Engagement Review has been received. We are being recommended for renewal and received an excellent score of 329.

D. PCA - Operational CPF Dashboard

PCA is on target to meet on Operational CPF.

E. SCCA - Operational CPF Dashboard

SCCA is on target to meet on Operational CPF.

III. CFO/Business Director Report

A. Playground install expense

Cheryl is requesting approval to spend $12,531 with National Playground Construction for the install of playground equipment purchased from BYO Recreation that was approved last month. This will be paid for with GaDOE grant funds.
R. Lane made a motion to approve the request to spend $12,531 with National Playground Construction for the install of playground equipment approved last month.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Pataula - Monthly Financial Reports

Pataula is on track to meet on Financial CPF.

C. SCCA - Monthly Financial Reports

Spring Creek is on track to meet on Financial CPF.

D. New bus driver position and hire

Cheryl is requesting the addition of another full time Bus Driver Position at Spring Creek and to fill the position with Mr. Shane McLendon.
R. Lane made a motion to approve the addition of another full time Bus Driver Position at Spring Creek and to fill the position with Mr. Shane McLendon.
J. Sanders seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Governors Retention Bonus

The Governor has approved a $1,000 Retention Bonus for State Personnel, Teachers and School Level Employees, the funds will be released to School districts this month. Certain CPI Job Codes may not be included in the State Listing. Cheryl is requesting approval from the Board to ensure that all Staff members at Pataula and Spring Creek receive this bonus.
E. Austin made a motion to Include all eligible employees at Pataula and Spring Creek in the proposed Retention Bonus.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. Board Chair Resignation

Rochelle Sapp's family is moving out of state, so she is resigning effective the end of this meeting. Her service has been very much appreciated and she will be missed.

B. Board Chair Election

With the resignation of Rochelle Sapp, the Board Chair position is open and Rochelle has nominated Lindsey Hixon to replace her.
J. Sanders made a motion to appoint Lindsey Hixon new Board Chair.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Board Member Resignation

Summer Confer has resigned as Board Member. Several applications have been received for new members and will be reviewed at the Governance Committee Meeting in January.

V. Academic Committee Report

A. New Committee Chair

The resignation of Rochelle Sapp leaves the Academic Committee without a Chair, this item is tabled.

B. Next Meeting January 11

The Academic Committee will meet on January 11 at 5 PM at the PCA, Inc. Central Office. Winter MAPS Benchmarks will be discussed and if DOE has released CCRPI scores by then, Those will be discussed as well.

VI. Ad Hoc Superintendent/CFO Evaluation Committee

A. Ad Hoc Superintendent/CFO Evaluation Committee - New Chair

L. Hixon made a motion to appoint Grayson Flowers Chair of the Ad Hoc Committee, that Jennifer Sanders remain on the Committee and to add Ronnie Lane as a member of the Committee.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

R. Lane made a motion to adjourn the meeting at 6:35.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:35 PM.

Respectfully Submitted,
R. Sapp