APPROVED

Pataula Charter Academy

Minutes

November 2023 Board Meeting

Date and Time
Monday November 13, 2023 at 6:00 PM

Location
Spring Creek Charter Academy lunchroom

Directors Present
E. Austin, G. Flowers, J. Sanders, K. Gilbert, L. Hixon, R. Collins, R. Lane, R. Sapp, S. Confer

Directors Absent
None

Ex Officio Members Present
C. Weathersby

Guests Present
H. Worsley, T. Spooner

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Flowers called a meeting of the board of directors of Pataula Charter Academy to order on Monday Nov 13, 2023 at 6:00 PM.

C. Approve Agenda

L. Hixon made a motion to approve the agenda.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

L. Hixon made a motion to approve the minutes from October 2023 Board Meeting on 10-16-23.
S. Confer seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment

No public comment

F. Executive Session - Personnel

E. Austin made a motion to enter executive sessions for the purpose of discussing personnel hires at 6:09.
S. Confer seconded the motion.
The Board exited Executive Session at 6:11.

The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. PCA - Teacher Hire

R. Collins made a motion to approve the recommendation to hire Renee Rice as HS Science teacher at PCA beginning January 1.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. SCCA - Para Hire

R. Lane made a motion to approve the recommendation to hire Krysti Ramar as a Paraprofessional at SCCA.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. 2024-2025 School Calendar

L. Hixon made a motion to approve the 2024-2025 School Calendar.
R. Lane seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. PCA - Operational CPF Dashboard

PCA is on target to MEET on the Operational CPF for the 2023-2024 SY.

E. SCCA - Operational CPF Dashboard

SCCA is on target to MEET on the Operational CPF for the 2023-2024 SY.

F. Open Enrollment - Marketing and Outreach

Erin Lenz is actively working with the Superintendent and school Principals on marketing and outreach efforts. She has completed the Board Information packet for potential board members and released open enrollment information for both schools. Erin will continue to work on enrollment year-round for both schools.

III. CFO/Business Director Report

A. PCA - Playground Vendor Selection

L. Hixon made a motion to approve the bid of $29,376 from BYO Recreation for playground equipment.
R. Lane seconded the motion.
The Finance Committee reviewed the 3 bids submitted for playground equipment which will be funded by a DOE grant. The committee recommends BYO Recreation for a total of $29,376.
The board **VOTED** unanimously to approve the motion.

B. Pataula - FY 24 Amended General Operating Budget Presentation

This is the final presentation of the FY24 Amended General Operating Budget for PCA.

C. Pataula - public comment on budget

There was no public comment.

D. Pataula - FY 24 Amended Budget Approval

R. Lane made a motion to approve the adoption of the FY24 Amended General Operating Budget for PCA.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Pataula - Monthly Financial Reports

The monthly financials through September 2023 were reviewed. PCA is on tract to MEET on the Financial CPF.

F.

SCCA - FY 24 Amended General Operating Budget Presentation

This is the final presentation of the FY24 Amended General Operating Budget for SCCA.

G. SCCA - Public Comment on Budget

There was no public comment.

H. SCCA - FY 24 Amended General Operating Budget Approval

G. Flowers made a motion to approve the adoption of the FY24 Amended General Operating Budget for SCCA.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. SCCA - Monthly Financial Reports

The monthly financials through September 2023 were reviewed. SCCA is on tract to MEET on the Financial CPF.

IV. Governance Committee Report

A. New Member Recruitment Plan

The new Board Member Recruitment Packet is now available at PCA, SCCA, and the Central Office. Board members also took packets to distribute to interested candidates. This packet will provide information about the Board and its responsibilities to potential Board candidates.

V. Academic Committee Report

A. PCA 2022-2023 Graduation Rate

PCA's 2022-2023 4-year graduation rate is an impressive 93.5%. This is higher than the state average of 84.4% and higher than 5 of the 6 high schools in the service area.

VI. Closing Items

A. Adjourn Meeting

R. Lane made a motion to adjourn the meeting at 6:48 pm.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
G. Flowers