APPROVED

Pataula Charter Academy

Minutes

October 2023 Board Meeting

Date and Time
Monday October 16, 2023 at 6:00 PM

Location
PCA Inc. Central Office Conference Room

Directors Present
G. Flowers, J. Sanders, K. Gilbert, L. Hixon, R. Collins, R. Lane, S. Confer

Directors Absent
E. Austin, R. Sapp

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, L. Adkinson, T. Spooner

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

G. Flowers called a meeting of the board of directors of Pataula Charter Academy to order on Monday Oct 16, 2023 at 6:00 PM.

C. Approve Agenda

The following changes were made to the Agenda:
II. H. School Based Health Center Initiative
III. J. Pataula Football Facility Use Agreement
R. Lane made a motion to Approve the Agenda as amended.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from August 2023 Board Meeting on 08-21-23.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

R. Lane made a motion to Approve the Executive Session minutes from August 21, 2023.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

II. Superintendent Report

A. Ga Charter School Replication and Expansion Cohort Program 2023-24

We were awarded this grant and work with Bellwether on strategic planning has already started with weekly Zoom meetings. The focus of strategic planning will be on SCCA and plans for growth and permanent facility. The hope to have an initial plan to present by December.

B. SCCA - GHSA Membership

Kylie is requesting a Board vote for SCCA to join GHSA and to adopt the GHSA Constitution and By-laws. PCA is a member school of GHSA. This will allow SCCA to compete in Region competitions and be eligible for Region/State Championship playoffs.
R. Lane made a motion to Approve SCCA joining GHSA and to adopt the GHSA Constitution and By-laws.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

C.

Enrollment Policy revision

PCA/SCCA Enrollment Policy needed to be updated to include Grady County in the attendance zone for Spring Creek.
R. Lane made a motion to Approve the Enrollment Policy revisions.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Section 504 Manual Revison

The Section 504 Manual has been revised. Brandi Adams, SPED Director, and Casey Cleveland, PCA Assistant Principal, have extensive experience in MTSS and 504. They assisted Mrs. Holley with revisions to further align our policies with State Guidelines.
R. Collins made a motion to Approve the 504 Manual Revisions.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. PCA - Operational CPF Dashboard

We are three months into the new year, PCA is on track to meet on Operational CPF with a score of 100. We have not received our monitoring letter yet.

F. SCCA - Operational CPF Dashboard

We are three months into the new year, SCCA is on track to meet on Operational CPF with a score of 100.

G. 2023 Graduation Rates

Kylie shared 2023 Graduation Rates with the Board. PCA's 4 year Graduation Rate of 93.5 for 2023 exceeded the State's average and the local district's average.

H. School Based Health Center Initiative

Someone reached out to Kylie again regarding a School Based Health Center initiative at Calhoun County Schools. Kylie presented the sample surveys related to this grant initiative. Some board members expressed concerns about this program based on their experience with these initiatives in other counties.
L. Hixon made a motion to Respond with a NO to participation in the School Based Health Center Initiative Survey.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. CFO/Business Director Report

A. PCA - Contractor selection for the Gym/Field House Project

Selection of construction firm for the Auxiliary Gym and Field House at Pataula. CGM Construction returned the lowest bid of $2,175,000.00. The public bid sheet is posted on Pataula's website. There are concerns regarding Efficiency Margin scoring on the CPF Indicator. There is a projected Fund Balance of $4,917,655.00 at years end after this outlay.
J. Sanders made a motion to Approve the Bid of $2,175,000.00 from CGM Construction for construction of the Auxiliary Gym and Field House at Pataula.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PCA - Tractor expense approval

The Finance Committee is asking for approval to purchase a used tractor from AG South Equipment at a price of $27,000.
R. Lane made a motion to Approve the purchase of a used tractor from AG South Equipment for $27,000.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Pataula - Emergency HVAC Repair Expense

The Finance Committee is seeking approval for Emergency HVAC repairs at Pataula. Two compressors need to be changed out totaling $12,463,50 from RHC Heating and Cooling.
S. Confer made a motion to Approve Emergency HVAC repairs from RHC Heating and Cooling at Pataula for $12,463,50.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Pataula - FY 24 Amended General Operating Budget

This is the first presentation of the Amended FY 24 General Operating Budget for Pataula. The projected surplus has decreased from the Initial Budget by approximately $18,000. The Board will approve the Amended budget in November.

E. Pataula - public comment on budget

There was not public comment on the Amended FY 24 General Operating Budget for Pataula.

F. Pataula - Monthly Financial Reports

The monthly financials through August 2023 were reviewed. Pataula is on track to meet on CPF Financials.

G. SCCA - FY 24 Amended General Operating Budget

This was the first presentation of the Amended FY 24 General Operating Budget for Spring Creek. The projected surplus has increased from the Initial Budget by approximately $17,000. The Board will approve the Amended budget in November.

H. SCCA - Public Comment on Budget

There was no public comment on the Amended FY 24 General Operating Budget for Spring Creek.

I. SCCA - Monthly Financial Reports

The monthly financials through August 2023 were reviewed. Spring Creek is on track to meet on CPF Financials.

J. Pataula Football Facility Use Agreement

Andrew College President and Athletic Director approached Pataula with plans to begin a Collegiate Football program at Andrew. They would like to use our Football facilities for 2-3 home games next year. They are an insured school agency and allowed us the use of their facilities when we needed them. Cheryl notified the board that she would be moving forward with an agreement based on recommendations from insurance agent. However, this will not change the Board and School Administration's stance on not allowing use of the school's facilitiies to outside individuals or non-school affiliated organizations due to liability concerns.

IV. Governance Committee Report

A. New Member Recuitment Plan

Erin is working on a new Board member recruitment plan, which will include a recruitment informational packet and an informational session at each school. The packet was provided for Board review.

V. Academic Committee Report

A. September 11 Meeting Recap

The committee met on September 11 to review the attached Milestones, CCRPI and Map Growth Data, as well as school improvement plans.

VI. Ad Hoc Superintendent/CFO Evaluation Committee Report

A. Superintendent 2022-2023 Evaluation Report

The Ad Hoc Committee presented the Superintendent 2022-2023 Evaluation Report for Board approval. The evaluation rated all areas highly, and goals were set for the the 2023-2024 school year.

R. Lane made a motion to Approve/Accept the Superintendent 2022-2023 Evaluation Report.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. CFO 2023-2024 Evaluation Report

The Ad Hoc Committee presented the CFO 2022-2023 Evaluation Report for Board approval. The evaluation rated all areas highly, and goals were set for the the 2023-2024 school year.
R. Lane made a motion to Approve/Accept the CFO 2022-2023 Evaluation Report.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. Adjourn Meeting

R. Lane made a motion to Adjourn the meeting at 6:49.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,
G. Flowers