APPROVED

Pataula Charter Academy

Minutes

July 2023 Board Meeting

Date and Time
Monday July 17, 2023 at 6:00 PM

Location
PCA Inc. Central Office Board Room

Directors Present
J. Sanders, K. Gilbert, L. Hixon, R. Lane, R. Sapp

Directors Absent
E. Austin, G. Flowers, R. Collins

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
C. Boyd, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Sapp called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jul 17, 2023 at 6:10 PM.

C. Approve Agenda

The following items need to be added to the Agenda:
Add III. C. MFSAB Policy Revision - Vote
L. Hixon made a motion to Approve the Agenda as amended.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

J. Sanders made a motion to approve the minutes from June 2023 Board Meeting on 06-19-23.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

L. Hixon made a motion to Approve the Minutes from Executive Session I held on June 19, 2023.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
The vote to approve the minutes from Executive Session 2, June 19, 2023 has been tabled. *Jennifer Sanders needs to abstain from voting on these minutes, but without her vote there will not be a quorum for the vote.

F. Public Comment

There was no public comment.

G. Executive Session - Personnel

R. Lane made a motion to Enter Executive Session at 6:14.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. PCA Para Resignation

Chloe Hubbard, SPED para at PCA has resigned. Brandi Adams, SPED Director is looking at scheduling numbers for personnel needs.

B. Attendance Policy revision

The Attendance Policy is being revised in an effort to improve student attendance post-COVID. Administration is seeking Board approval of the Revisions contingent upon Charter Commission approval.
R. Lane made a motion to Approve the revised Attendance Policy contingent upon Charter Commission approval.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. SCSC Academic Accountability, VAM, and SGP Reports - 2021-2022 SY

The state DOE did not calculate SGPs (student growth measures) or Beating the Odds scores for the 21/22 SY, but the SCSC calculated SGPs to get a "Progress" score and calculated the Value-Add Model.
- PCA - The reports show that PCA met at all grade bands in Content Mastery and in Elementary and Middle for Progress. PCA also scored statistically higher in middle grades ELA and American Lit and had high rankings in SGPs in both ELA and Math for Elementary, in ELA for Middle, and in American Lit.
- SCCA - The report shows that Elemetary met in Content Mastery, Content and Value-Added Implact and Middle met in Progress. SCCA also scored statistically higher in Elementary Math and had high rankings in SGPs in both ELA and Math for Elementary and Middle.

D. PCA - Operational CPF Dashboard

PCA is on track to meet on Operational CPF.

E. SCCA - Operational CPF Dashboard

SCCA is on track to meet on OPerational CPF.

III. CFO/Business Director Report

A. PCA SRO Hire

R. Lane made a motion to Approve hiring Tracie Alexander as SRO at PCA for the 2023-2024 school year.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PCA - Pressure Washing Vendor Approval

Three bids were received for Pressure Washing at PCA. Cheryl is recommending the Board approve the lowest bid of $13,060 from Evergreen Lawn Services.
R. Lane made a motion to Approve the bid of $13.060 for pressure washing at PCA from Evergreen Lawn Services.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. MFSAB Policy

Cheryl is requesting Board approval for the MFSAB Policy revision to include the new GADOE requirement for drivers to complete a GADOE Bus Driver Physical.
L. Hixon made a motion to Approve the revised MFSAB Policy.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. Board Officer Elections

R. Lane made a motion to Elect Grayson Flowers as Vice-Chairman.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Sanders made a motion to Elect Jennifer Sanders as Board Secretary.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Governance Committee Chair

L. Hixon made a motion to Elect Jennifer Sanders as Governance Committee Chair.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Set Governance Committee Dates for FY24

Jennifer will email tentative dates to the committee for approval.

V. Academic Committee Report

A. Set Academic Committee Meeting Dates for FY24

The Committee will meet on the following dates: September 11, 2023 at 5:00, January 11, 2024 at 5:00 and April 11, 2024 at 5:00. The Academic Committee meets at the PCA Inc. Central Office.

VI. Ad Hoc Superintendent/CFO Evaluation Committee Report

A. Superintendent/CFO Evaluations

Rochelle will coordinate with Kylie and Cheryl for Evaluation Conference dates.

VII. Closing Items

A. Adjourn Meeting

L. Hixon made a motion to Adjourn the meeting at 6:47.

R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
R. Sapp