APPROVED

Pataula Charter Academy

Minutes

June 2023 Board Meeting

Date and Time
Monday June 19, 2023 at 6:00 PM

Location
PCA Inc. Central Office Board Room

Directors Present
E. Austin, E. Lenz, G. Flowers, J. Sanders, L. Hixon, R. Collins, R. Lane, R. Sapp

Directors Absent
K. Gilbert

Guests Present
F. Riles, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Lenz called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jun 19, 2023 at 6:02 PM.

C. Approve Agenda

The following amendments were made to the Agenda:

Remove item III. A. PCA SRO Hire
Add Item I. I. Executive Session Other
Add Item IV. E. SCSC Unified Enrollment System - FYI
G. Flowers made a motion to Approve the Agenda as amended.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes - May Regular Meeting

R. Lane made a motion to approve the minutes from May 2023 Board Meeting on 05-15-23.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes - June Called Meeting

R. Lane made a motion to approve the minutes from June 2023 Called Meeting on 06-05-23.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Executive Session Minutes

L. Hixon made a motion to Approve May 15, 2023 Executive Session 1 Minutes.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Flowers made a motion to Approve May 15, 2023 Executive Session 2 Minutes.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.
G. Flowers made a motion to Approve May 15, 2023 Executive Session 3 Minutes.
L. Hixon seconded the motion.
Jennifer Sanders abstained from the vote.
The board **VOTED** to approve the motion.

Roll Call

E. Lenz	Aye
R. Sapp	Aye
K. Gilbert	Absent
R. Collins	Aye
R. Lane	Aye
G. Flowers	Aye
L. Hixon	Aye
E. Austin	Aye

G. Flowers made a motion to Approve the June 5, 2023 Called Board Meeting Executive Session Minutes.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Public Comment

There was no public comment.

H. Executive Session - Personnel

R. Collins made a motion to Enter Executive Session at 6:07.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Executive Session - Legal

R. Collins made a motion to enter Executive Session at 6:16pm.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. SCCA Accreditation Status

SCCA completed a Cognia Accreditation Review this spring. The "Index of Education Quality" was well above the score to achieve accreditation. The Cognia Board still has to vote on the accreditation status, but based on the review the school should receive a 5-year accreditation period.

B. PCA - Operational CPF Dashboard

PCA is on target to meed on Operational CPF with a score of 96.

C. SCCA - Operational CPF Dashboard

SCCA is on target to meed on Operational CPF with a score of 96.

III. CFO/Business Director Report

A. PCA School Resource Officer Hire

This item was removed from the Agenda.

B. Pataula - Monthly Financial Reports

The Finance Committee presented the Financial reports through April 2023. PCA is on track to meet on Financial CPF.

C. Spring Creek - Monthly Financial Reports

The Finance Committee presented the Financial reports through April 2023. SCCA is on track to meet on Financial CPF.

IV. Governance Committee Report

A. Board Member Renewal Election

Erin Lenz will not continue as a member of the Board after her term ends June 30, 2023. Grayson Flowers, Jennifer Sanders, Kakeya Gilbert and Rhonda Collins' 2 year terms will also expire on june 30, 2023. They indicated their desire to remain on the Board.
L. Hixon made a motion to Approve another 2 year term as Board Members for Grayson Flowers, Jennifer Sanders, Kakeya Gilbert, and Rhonda Collins.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Abstain
K. Gilbert	Absent
L. Hixon	Aye
R. Lane	Aye
R. Collins	Abstain
E. Austin	Aye
R. Sapp	Aye
G. Flowers	Abstain
E. Lenz	Aye

B. Board Officer Elections

R. Lane made a motion to Approve Rochelle Sapp as Board Chairman.
E. Austin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Lane	Aye
E. Austin	Aye
L. Hixon	Aye
G. Flowers	Aye
E. Lenz	Aye
K. Gilbert	Absent
J. Sanders	Aye
R. Sapp	Abstain
R. Collins	Aye

J. Sanders made a motion to Approve Rhonda Collins remain as Treasurer.
G. Flowers seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Aye
G. Flowers	Aye
L. Hixon	Aye

Roll Call

R. Sapp	Aye
R. Collins	Abstain
E. Lenz	Aye
E. Austin	Aye
R. Lane	Aye
K. Gilbert	Absent

The Board agreed to Table elections for Vice-Chair and Secretary until the next Board Meeting.

C. FY24 Board Meeting Calendar

G. Flowers made a motion to Approve the Governing Board Meeting Calendar as presented.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Board Committment Agreement and Conflict of Interest Forms

Returning Board members present completed the Board Commitment Agreement and Conflict of Interest Forms.

E. SCSC Unified Enrollment System

The proposed SCSC Unified Enrollment System was discussed. Members were given the link to complete the survey.

V. Ad Hoc Superintendent/CFO Evaluation Committee Report

A. Superintendent/CFO Evaluations

Staff surveys have been received. The committee is working on the process.

VI. Closing Items

A. Adjourn Meeting

R. Sapp made a motion to Adjourn the meeting at 7:03.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,
E. Lenz