

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## Minutes

### March Finance Meeting

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#### Date and Time

Monday March 20, 2023 at 4:30 PM

#### Location

Spring Creek Charter Academy Conference Room

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#### Committee Members Present

C. Weathersby, E. Austin, G. Flowers, H. Worsley, K. Holley

#### Committee Members Absent

R. Beamon, R. Collins

#### Guests Present

L. Adkinson

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy) to order on Monday Mar 20, 2023 at 4:40 PM.

#### C. Approve Minutes

H. Worsley made a motion to approve the minutes from January Finance Meeting on 01-23-23.

G. Flowers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D.

## **Approve Agenda**

G. Flowers made a motion to Approve the Agenda.

H. Worsley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Pataula - FY 24 Initial General Operating Budget Presentation**

This is the first presentation of the PCA FY 24 General Operating Budget. The committee reviewed each line item for errors/needed additions.

### **B. Spring Creek - FY 24 Initial General Operating Budget Presentation**

This is the first presentation of the SCCA FY 24 General Operating Budget. The committee reviewed each line item for errors/needed additions.

### **C. Spring Creek - FY 24 classified salary increases**

Several classified staff members have approached Administration regarding pay scale - bus drivers, paraprofessionals, etc. In order to retain staff members administration is seeking approval to increase salaries of certain classified personnel.

H. Worsley made a motion to Seek Board approval to increase the starting salary and cost of living adjustments for certain designated Spring Creek classified personnel in the total amount of \$64,759.00.

G. Flowers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Pataula - FY 24 Salary Increases**

Several classified staff members have approached Administration regarding pay scale - bus drivers, paraprofessionals, etc. In order to retain staff members administration is seeking approval to increase salaries of certain classified personnel.

G. Flowers made a motion to Seek Board approval to increase the starting salary and cost of living adjustments for certain designated Spring Creek classified personnel in the total amount of \$138,482.00.

E. Austin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **E. Credit Card request**

Both schools previously held credit lines with Amazon. Amazon dissolved these in January. Administration is requesting approval from the Board to open a credit card with Amazon for each school. Established credit card procedures will be followed and the card will be in the name of each principal.

G. Flowers made a motion to Request approval from the Board to open an Amazon credit card for each school.

E. Austin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Adjourn Meeting

H. Worsley made a motion to Adjourn the meeting at 5:41.

G. Flowers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:41 PM.

Respectfully Submitted,

C. Weathersby