APPROVED

Pataula Charter Academy

Minutes

March 2023 Board Meeting

Date and Time
Monday March 20, 2023 at 6:00 PM

Location
SCCA Lunchroom

Directors Present
E. Austin, E. Lenz, G. Flowers, J. Sanders, K. Gilbert, L. Hixon, R. Lane, R. Sapp

Directors Absent
R. Collins

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
H. Worsley, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Lenz called a meeting of the board of directors of Pataula Charter Academy to order on Monday Mar 20, 2023 at 6:02 PM.

C. Approve Agenda

Kylie requested the following items be added to the Agenda:

II. I. PCA Contract Release - Vote
II. J. PCA, INC Part Time Athletic Director position - Vote
II. K. PCA Part Time PE position - Vote
G. Flowers made a motion to Approve the Agenda as amended.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

E. Austin made a motion to approve the minutes from February 2023 Board Meeting on 02-27-23.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

E. Austin made a motion to Approve the minutes from Executive Session held on February 27, 2023.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was no public comment.

G. Executive Session - Personnel

G. Flowers made a motion to Enter Executive Session at 6:05.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Superintendent Report

A. PCA 2023-2024 Teacher Hires

Kylie is recommending the hiring of Ramona Mulkey for a teaching position at PCA for the 2023-2024 school year.
R. Lane made a motion to Approve the hiring of Ramona Mulkey for a teaching position at PCA for the 2023-2024 school year.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. PCA Para Hire

Kylie is recommending the hiring of Michelle Avera and Chloe Hubbard to fill open Paraprofessional positions at PCA for the remainder of the 2022-2023 school year.
R. Lane made a motion to Approve the hiring of MIchelle Avera and Chloe Hubbard for the open Paraprofessional positions at PCA for the remainder of the 2022-2023 school year.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. SCCA 2023-2024 Teacher Hires

Kylie recommends hiring the following persons for certified teaching positions at SCCA for the 2023-2024 school year:
Perry Everson
Audrey Davis
Paula Baggett
Ashton Webb
Lynn Aldridge
Paula Smith
R. Lane made a motion to Approve the hiring of the listed persons for teaching positions at SCCA for the 2023-2024 school year.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. PCA - Add new positions

New enrollment numbers for next school year indicate the need for an additional Special Education paraprofessional position at PCA for the 2023-2024 school year. The substitute budget has doubled in the last two years and it is time consuming for administration to try to find subs for absent personnel. Admin is requesting the addition of a full time sub/Para position for the 2023-2024 school year.
G. Flowers made a motion to Approve the additional Paraprofessional positions at PCA for the 2023-2024 school year.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. PCA - Operational CPF Dashboard

PCA is on target to meet on Operational CPF with a predicted score of 96.

F. SCCA - Operational CPF Dashboard

SCCA is on target to meet on Operational CPF with a predicted score of 96.

G. Pataula 2021-2022 SCSC CPF

PCA met in all 3 areas of the SCSC Comprehensive Performance Framework.

H. SCCA 2021-2022 SCSC CPF

SCCA met in all 3 areas of the SCSC Comprehensive Performance Framework.

I. PCA Contract Release - Vote

Coach Daniel McFather has accepted a Head Football Coach position at Miller County for the 2023-2024 school year. He is requesting release from his 2022-2023 contract for Spring Football training at Miller County. His resignation will be effective April 10, 2023.
Caleb McFather will also be accepting a position at Miller County for the 2023-2024 school year. He is requesting release from his 2023-2024 contract.
R. Lane made a motion to Release Daniel McFather from his 2022-2023 contract effective April 10,2023.
L. Hixon seconded the motion.
The board **VOTED** unanimously to approve the motion.
R. Lane made a motion to Release Caleb McFather from his 2023-2024 teaching contract.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. PCA Part Time Athletic Director position - Vote

Kylie is requesting the addition of a Districtlevel part-time Athletic Director position. This will help strenghten leadership and communication in our athletic programs and relieve a burden on administrators who need to spend the majority of their time focused on academics.
R. Lane made a motion to Approve the addition of a District Level Part-time Athletic Director.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. PCA Part-Time PE position to Full-Time - Vote

The resignation of Daniel McFather leaves an open part-time PE position as well as the open Head Football Coach position. Kylie is asking approval to make the Part-time PE position a Full-time position for the 2023-2024 school year if it is necessary.
R. Lane made a motion to Approve changing the open Part-time PE position to a Full-time PE position for the 2023-2024 school year.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. CFO/Business Director Report

A. Pataula - FY 24 Initial General Operating Budget Presentation

This is the first presentation of the PCA FY 24 General Operating Budget. The Finance Committee reviewed each line item for errors/needed additions. These will be corrected before the Budget is presented for Approval at the April board meeting. All added positions are included in the budget and a surplus of $213,389 is projected.

B. Pataula -Public Comment on FY 24 Budget

There were no oral or written public comments regarding the PCA FY 24 General Operating Budget.

C. Spring Creek - FY 24 Initial General Operating Budget

This is the first presentation of the SCCA FY 24 General Operating Budget. The Finance Committee reviewed each line item for errors/needed additions. These will be corrected before the Budget is presented for Approval at the April board meeting. All added positions are included in the budget and a surplus of $286,000 is projected.

D. Spring Creek -Public Comment on FY 24 Budget

There were no oral or written public comments regarding the SCCA FY 24 General Operating Budget.

E. Spring Creek - Hiring recommendation for SNP Position

This item was tabled at this time.

F. Pataula - FY 24 Salary Increases

Several classified staff members have approached Administration regarding pay - bus drivers, paraprofessionals, etc. In order to retain staff members administration is seeking approval to increase salaries of certain PCA classified personnel. The Finance Committee has approved this request in the total amount of $138,482.00.
R. Lane made a motion to To increase the starting salary and cost of living adjustments for certain designated PCA classified personnel in the total amount of $138,482.00.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Spring Creek - FY 24 Salary Increases

Several classified staff members have approached Administration regarding pay - bus drivers, paraprofessionals, etc. In order to retain staff members administration is seeking approval to increase salaries of certain SCCA classified personnel. The Finance Committee has approved this request in the total amount of $64,759.00.
R. Lane made a motion to eek Board approval to increase the starting salary and cost of living adjustments for certain designated Spring Creek classified personnel in the total amount of $64,759.00.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. PCA INC - Credit Card Request

Both schools previously held credit lines with Amazon. Amazon dissolved these in January. The Finance Committee is requesting approval from the Board to open a credit card with Amazon for each school. Established credit card procedures will be followed and the card will be in the name of each principal. The Board will vote to approve a credit card for the District Office as well.
G. Flowers made a motion to Approve opening Amazon credit cards for both schools as well as the District Office.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. PCA INC - SNP Adult Meal Price Increase

Based on the results of our school nutrition Administrative Review, we are required to increase adult/staff meal prices and document that increase. SNP is requesting the Board approve the increase of $.50 per adult/staff meals. The new prices will be $3.00 for breakfast and $4.00 for lunch for both schools.
G. Flowers made a motion to Approve the request from SNP to increase the price of adult/staff meals to $4 at both schools.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. Board Retreat - Superintendent/CFO Evaluation Work Session

This session will be held on April 28, 2023 at 9:00 AM in the PCA, INC Central Office Board Room.

An NPR Reporter, Grant Blankenship, contacted Erin and Rochelle via email. He was requesting a response for a potential story regarding some charter schools' disproportion in enrollment racial make-up to community make-up and discipline incidents disproportion to racial enrollment. We will make a response to the reporter indicated what we have done and will continue to do to increase our enrollment diversity. Our minority population has increased by 18% since 2015. Our lower grades, which is mostly where we are able to grow enrollment, show more diversity than upper grades. We will continue to work on improving our markteting and outreach plan to continue the upward trend in diversity. Black students being disciplined at a higher rate than white students is a nation-wide issue. While discipline data collected indicates that PCA actually has a smaller disproportion in discipline than the local schools in the counties we serve, we understand that any disproportion is not acceptable. We will respond to the reporter the ways we have already attempted to decrease the disproportionatly (which has been working to close that gap). Further discussions of additional ways to address this disproportionality should be a part of our annual retreat.

B. FY23 Board Self-Assessment

Be sure to complete the self-assessment if you have not already done so. The report will be used for strategic planning and/or goal setting.

V. Closing Items

A. Adjourn Meeting

R. Lane made a motion to Adjourn the meeting at 7:09.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
E. Lenz