APPROVED

Pataula Charter Academy

Minutes

January Finance Meeting

Date and Time
Monday January 23, 2023 at 5:00 PM

Location
Spring Creek Charter Academy conference room

Committee Members Present
C. Weathersby, E. Austin, G. Flowers, H. Worsley, K. Holley, R. Collins

Committee Members Absent
R. Beamon

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

R. Collins called a meeting of the Finance Committee of Pataula Charter Academy to order on Monday Jan 23, 2023 at 5:13 PM.

C. Approve Minutes

H. Worsley made a motion to approve the minutes from November Finance Meeting on 11-14-22.
G. Flowers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

K. Holley made a motion to Approve the Agenda.
E. Austin seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance

A. Pataula - CPF Financial Reports

PCA Financial reports through November 2022 were reviewed. Pataula is on track to meet on Financial CPF with a score of 85.

B. Spring Creek - CPF Financial Reports

SCCA Financial reports through November 2022 were reviewed. Spring Creek is on track to meet on Financial CPF with at score of 90.

C. Pataula - CD Renewal

Cheryl informed the Committee that the Pataula CD has been renewed for another year at 4% interest. The current total amount of the CD is $1,072,115.

D. Pataula - Camera system install - Vendor selection

PCA applied for and received a School Safety and Security Grant from the Office of Rural Education in the amount of $50,000. These funds will be used to install additional exterior cameras at PCA to include the Athletic Complex. Bids were opened and only one bid was received. Our IT Director made numerous attempts to obtain bids from other local companies but was not successful. Cheryl is requesting the Committee approve the bid of $13,169 from Action Alarm to install additional exterior cameras at PCA.
R. Collins made a motion to accept the bid from Action Alarm of $13,169 to install additional exterior cameras at PCA.
H. Worsley seconded the motion.
The committee **VOTED** unanimously to approve the motion.

E. Pataula - Door access control- Vendor selection

PCA applied for and received a School Safety and Security Grant from the Office of Rural Education in the amount of $50,000. These funds will be used to upgrade the key card door access controls at Pataula. Bids were opened and only one bid was received. Our IT Director made numerous attempts to obtain bids from other local companies but was not

successful. Cheryl is requesting the Committee approve the bid of $11,390 from Action Alarm to install upgraded door access controls at PCA.
H. Worsley made a motion to approve the bid of $11,390 from Action Alarm to install upgraded door access controls at PCA.
K. Holley seconded the motion.
The committee **VOTED** unanimously to approve the motion.

F. Spring Creek - Camera system install - Vendor selection

SCCA applied for and received a School Safety and Security Grant from the Office of Rural Education in the amount of $50,000. These funds will be used to install additional exterior cameras at SCCA. Bids were opened and only one bid was received. Our IT Director made numerous attempts to obtain bids from other local companies but was not successful. Cheryl is requesting the Committee approve the bid of $14,096 from Action Alarm to install additional exterior cameras at SCCA.
K. Holley made a motion to to approve the bid of $14,096 from Action Alarm to install additional exterior cameras at SCCA.
R. Collins seconded the motion.
The committee **VOTED** unanimously to approve the motion.

G. Spring Creek - Door access control installation - Vendor selection

SCCA applied for and received a School Safety and Security Grant from the Office of Rural Education in the amount of $50,000. These funds will be used to install key card door access controls at SCCA. Bids were opened and only one bid was received. Our IT Director made numerous attempts to obtain bids from other local companies but was not successful. Cheryl is requesting the Committee approve the bid of $24,750 from Action Alarm to install door access controls at SCCA. The bid amount for SCCA is higher due to initial set up costs.
K. Holley made a motion to approve the bid of $24,750 from Action Alarm to install door access control panels at SCCA.
G. Flowers seconded the motion.
The committee **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

R. Collins made a motion to Adjourn the meeting at 5:42.
E. Austin seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:42 PM.

Respectfully Submitted,

R. Collins