APPROVED

Pataula Charter Academy

Minutes

November 2022 Board Meeting

Date and Time
Monday November 14, 2022 at 6:00 PM

Location
Spring Creek Charter Academy lunchroom

Directors Present
E. Austin, E. Lenz, G. Flowers, J. Sanders, L. Hixon, R. Collins, R. Lane, R. Sapp

Directors Absent
K. Gilbert

Directors who arrived after the meeting opened
J. Sanders

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

J. Sanders arrived at 6:03 PM.

B. Call the Meeting to Order

E. Lenz called a meeting of the board of directors of Pataula Charter Academy to order on Monday Nov 14, 2022 at 6:00 PM.

C. Approve Agenda

R. Sapp made a motion to Approve the Agenda as amended.
R. Lane seconded the motion.
The following item was added to the Agenda:
Section III, Item F. Pataula Chromebook Vendor - Vote
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

R. Lane made a motion to approve the minutes from October 2022 Board Meeting on 10-24-22.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes

L. Hixon made a motion to Approve the Executive Session minutes from October 24, 2022.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

There was one public comment regarding Community Coaching.

II. Superintendent Report

A. PCA - Operational CPF Dashboard

PCA is on track to meet on Operational CPF with a score of 98.

B. SCCA - Operational CPF Dashboard

SCCA is on track to meet on Operational CPF with a score of 100.

C. 2023-2024 Open Enrollment/Lottery Dates

Open enrollment for the 23-24 school year is going on now. The lotteries will be held on January 26, 2023. The vote regarding the addition of Grady County to the SCCA service area is set for November 30, 2022.

D.

Academic Accountability Update

Kylie shared again the new Academic Measures for 2022. These measures were approved by the SCSC at their last meeting. Content Mastery scores will be released 11/16. There is no estimated date for the calculations of the other two measures.

III. Finance/Facilities Committee Report

A. Pataula - CPF Financial Reports

Through September 2022 with approximately 30% of the budget spent, PCA is on track to meet on CPF Financial Assessments.

B. Spring Creek - CPF Financial Reports

Through September 2022 with approximately 26% of the budget spent, SCCA is on track to meet on CPF Financial Assessments.

C. Public Comment on FY 23 Amended General Operating Budgets

There was no public comment.

D. Pataula - FY 23 Amended General Operating Budget

The PCA FY 23 Amended General Operating Budget was presented for Review. PCA has a projected surplus of $88,727. The decrease is due to Athletic Complex expenses and the purchase of two Multi-function School Activity Buses.
G. Flowers made a motion to Approve the PCA FY 23 Amended General Operating Budget.
E. Austin seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Spring Creek - FY 23 Amended General Operating Budget

The SCCA FY 23 Amended General Operating Budget was presented for Review. SCCA has a projected surplus of $176,561. This increase is mainly due to the increase in enrollment numbers.
R. Sapp made a motion to Approve the SCCA FY 23 Amended General Operating Budget.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Pataula Chromebook Vendor Selection

The Finance Committee is recommending the Board accept the Bid of $35,052.25 from Y & S Technologies for the purchase Chromebooks at PCA. Most of the PCA Chromebooks are obsolete and this vendor will include cases for this price.

R. Sapp made a motion to Accept the Bid from Y & S Technologies of $35,052.25 for the purchase of 149 Chromebooks and Cases at PCA.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance Committee Report

A. PCA INC - MFSAB Policy

Cheryl outlined the Multi-function School Activity Bus usage and driver policy for the Board. These buses are not equipped for to and from school transportation, therefore, CDL licensing is not required. The policy includes driver training, safety training and drug testing requirements.
R. Sapp made a motion to Approve the PCA INC, MFSAB Policy.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Ad Hoc Superintendent/CFO Evaluation Committee Report

A. Ad Hoc Committee approval

At the October meeting it was voted to make this Committee a permanent Board Committee. As the proceedings for this committee would be mostly done in Executive Session, it is the recommendation of the committee chair to change the committee back to Ad Hoc. This means that the committee will not consist a quorum of the Board.
L. Hixon made a motion to Rescind the Board vote to make the Superintendent/CFO Committee a permanent committee and return it to Ad Hoc status. The following Board members will be on the Ad Hoc committee for the 2022-2023 school year: Rochelle Sapp, Erin Lenz, Grayson Flowers, and Jennifer Sanders.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Adjourn Meeting

R. Sapp made a motion to Adjourn the meeting at 6:48.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,
E. Lenz