

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## Minutes

### November Finance Meeting

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#### Date and Time

Monday November 14, 2022 at 5:00 PM

#### Location

Spring Creek Charter Academy Conference Room

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#### Committee Members Present

C. Weathersby, E. Austin, G. Flowers, H. Worsley, K. Holley, R. Collins

#### Committee Members Absent

R. Beamon

#### Guests Present

L. Adkinson

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy) to order on Monday Nov 14, 2022 at 5:11 PM.

#### C. Approve Minutes

E. Austin made a motion to approve the minutes from October Finance Meeting on 10-20-22.

K. Holley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D.

## **Approve Agenda**

The following items were added to the Agenda:

Section II, Item E - Pataula Chromebook Vendor - Vote

G. Flowers made a motion to Approve the Agenda as amended.

K. Holley seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. Pataula - FY 23 Amended Budget**

The PCA FY 23 Amended General Operating Budget was presented for final review. PCA has a projected surplus of \$88,727. This decrease is due mainly to the Athletic Complex expenses and the purchase of two Multi-function School Activity Buses.

H. Worsley made a motion to Approve the PCA FY 23 Amended General Operating Budget.

G. Flowers seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **B. Spring Creek - FY 23 Amended Budget**

The SCCA FY 23 Amended General Operating Budget was presented for final review. SCCA has a projected surplus of \$176,561.

K. Holley made a motion to Approve the SCCA FY 23 Amended General Operating Budget.

R. Collins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **C. Pataula - CPF Financial Reports**

The Committee reviewed CPF Financial Reports through September 2022. PCA is on track to meet on CPF Financial Assessments with approximately 30% of the budget spent.

### **D. Spring Creek - CPF Financial Reports**

The Committee reviewed CPF Financial Report through September 2022. SCCA is on track to meet on CPF Financial Assessments with approximately 26% of the budget spent.

### **E. Pataula Chromebook Vendor Selection**

Most of Pataula's Chromebooks are obsolete. It is recommended that PCA purchase 149 new Chromebooks. Two bids were submitted - Y & S Technologies \$35,052.25 including cases; TRAFERA \$39,038.00 with no cases. Cheryl and our IT Director are recommending we accept the bid from Y & S Technologies.

E. Austin made a motion to Accept the bid of \$35,052.25 from Y & S Technologies for 149 Chromebooks with cases.

R. Collins seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Adjourn Meeting

H. Worsley made a motion to Adjourn the meeting at 5:34.

E. Austin seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,

C. Weathersby