APPROVED

Pataula Charter Academy

Minutes

April Finance Meeting

Date and Time
Monday April 18, 2022 at 4:30 PM

Location
Pataula Charter Academy Conference Room

Meeting will be in the conference room of Pataula Charter Academy

Committee Members Present
C. Weathersby, E. Austin, H. Worsley, K. Holley, R. Beamon

Committee Members Absent
G. Flowers, R. Collins

Guests Present
L. Adkinson

I. Opening Items

A. Record Attendance

Erica Austin arrived at 4:53

B. Call the Meeting to Order

C. Weathersby called a meeting of the Finance Committee of Pataula Charter Academy to order on Monday Apr 18, 2022 at 4:30 PM.

C. Approve Minutes

H. Worsley made a motion to approve the minutes from March Finance Meeting on 03-21-22.
R. Beamon seconded the motion.
The committee **VOTED** unanimously to approve the motion.

D. Approve Agenda

Cheryl requested the following amendments to the agenda:
Delete Item IIG - Gym Floor Project
Table Item IIH - PCA, Inc. Grant Management Supplements
R. Beamon made a motion to Approve the agenda as amended.
H. Worsley seconded the motion.
The committee **VOTED** to approve the motion.

II. Finance

A. Pataula - FY 23 Initial Budget

This is the second review of the Pataula FY23 Initial Budget. Changes from the first review are highlighted. These include but are not limited to: QBE Allotment updates, proposed new teacher salaries vs actual salaries, TRS increase of 0.17 percent. PCA is projected to have a $573.027 surplus. The Governor has proposed an across the board $2000 pay increase for teachers. This will change the salary schedule for FY23, a budget amendment may be necessary after we receive new numbers. The Committee is asking for approval of the budget as presented at this time.
K. Holley made a motion to Approve the PCA FY23 Initial Budget as presented.
H. Worsley seconded the motion.
The committee **VOTED** to approve the motion.

B. Spring Creek - FY 23 Initial Budget

This is the second review of the FY23 Initial Budget for Spring Creek. Changes from the first review are highlighted. The most significant change is reflected in CARES grant monies and the difference in the pay scale/expenses for the hire of a more experienced AG teacher. Spring Creek is expected to have a surplus of $32,408. The Governor has proposed an across the board $2000 pay increase for teachers. This will change the salary schedule for FY23, a budget amendment may be necessary after we receive new numbers. The Committee is asking for approval of the budget as presented at this time.
K. Holley made a motion to Approve the SCCA FY23 Initial Budget as presented.
R. Beamon seconded the motion.
The committee **VOTED** to approve the motion.

C.

Pataula Salary Supplements

The proposed $2000 HB190 Amended FY 2022 Salary Supplemental Pay listing of position categories and job codes to receive the supplement did not include ALL staff positions at Pataula Charter Academy. School leadership values the contributions of all staff members at PCA. Therefore, Administration is seeking approval from the committee to give a $2000 supplement to the Staff positions not covered in this pay listing. This will be an estimated $34,000 needed from general operating funds in FY22.
H. Worsley made a motion to Approve the use of general operating funds of $34,000 to ensure ALL staff positions at PCA receive a $2000 supplement as proposed in HB190.
E. Austin seconded the motion.
The committee **VOTED** to approve the motion.

D. Spring Creek - Salary Supplements

The proposed $2000 HB190 Amended FY 2022 Salary Supplemental Pay listing of position categories and job codes to receive the supplement did not include ALL staff positions at Spring Creek Charter Academy. School leadership values the contributions of all staff members at SCCA. Therefore, Administration is seeking approval from the committee to give a $2000 supplement to the Staff positions not covered in this pay listing. This will be an estimated $22,000 needed from general operating funds in FY22.
K. Holley made a motion to Approve the use of general operating funds of $22,000 to ensure ALL staff positions at SCCA receive a $2000 supplement as proposed in HB190.
C. Weathersby seconded the motion.
The committee **VOTED** to approve the motion.

E. Pataula - Concession Stand Vendor selection

The project to add a Concession Stand, Restrooms and Plaza to the athletic complex was sent for bids. Only one bid was submitted, from CGM and it was above the projected budget for the project. Several options were discussed on how to advance with the project. The consensus from the committee at this time is to rebid the project in hopes of getting more participation in the bid process.
K. Holley made a motion to Re-submit the Concession Stand, Restroom and Plaza project for the athletic complex to a second 30 day bid process.
R. Beamon seconded the motion.
The committee **VOTED** to approve the motion.

F. Spring Creek -Electrical Vendor Selection

The Electrical project to connect Grady EMC to the new modular building at SCCA was put up for bid. We received only one bid from A West Electrical in the amount of $36,780. Our project manager reviewed the proposal and deems this price fair with the scope of the project. Cheryl is recommending we accept this bid.
H. Worsley made a motion to Accept the bid from A West Electrical in the amount of $36,780 to connect Grady EMC to the new modular building at SCCA.

E. Austin seconded the motion.
The committee **VOTED** to approve the motion.

G. Pataula - Gym floor project

This item was deleted from the agenda.

H. PCA Inc - Grant Management Supplements

This item was tabled at this time.

III. Closing Items

A. Adjourn Meeting

C. Weathersby made a motion to Adjourn the meeting at 5:28.
R. Beamon seconded the motion.
The committee **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:28 PM.

Respectfully Submitted,
C. Weathersby