APPROVED

Pataula Charter Academy

Minutes

January 2022 Board Meeting

Date and Time
Monday January 24, 2022 at 6:00 PM

Location
Virtual

Due to a rise in COVID-19 cases in our schools and communities the January 2022 board meeting will be held virtually. Board members will receive a link through email to join the Google Meet. Stakeholders may participate in the meeting by calling our Conference Call line.
Phone Number: 701-802-5366
Access Code: 8532300

Due to a rise in COVID-19 cases in our schools and communities the November 2021 board meeting will be held virtually. Board members will receive a link through email to join the Google Meet. Stakeholders may participate in the meeting by calling our Conference Call line.
Phone Number: 701-802-5366
Access Code: 8532300

Directors Present
E. Lenz (remote), G. Flowers (remote), J. Sanders (remote), K. Gilbert (remote), L. Hixon (remote), R. Collins (remote), R. Lane, R. Sapp (remote)

Directors Absent
None

Ex Officio Members Present

C. Weathersby (remote), K. Holley (remote)

Guests Present
H. Worsley (remote), R. Beamon (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Lenz called a meeting of the board of directors of Pataula Charter Academy to order on Monday Jan 24, 2022 at 6:03 PM.

C. Prospective Board Member Interview

Erica Austin, SCCA Parent and local attorney, was interviewed for the most current vacant Board seat.

D. Approve Minutes

R. Sapp made a motion to approve the minutes from December 2021 Board Meeting on 12-13-21.
G. Flowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Executive Session Minutes - December 2021

R. Collins made a motion to approve the executive session minutes from the December 2021 Board meeting.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Agenda

The following items were requested to be added to the agenda:
III.J. - SCCA New Positions for 2022-2023 SY - Vote
IV.G. - PCA Equipment Disposal - Vote
V.C. - Annual Board Retreat - Discussion
K. Gilbert made a motion to approve the agenda with the requested additions.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Public Comment

There was no public comment.

II. Executive Session

A. Executive Session - Personnel

J. Sanders made a motion to enter executive decision to discuss personnel hire recommendations.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Superintendent Report

A. PCA - New Hire Recommendations

Kylie Holley made the recommendation to hire Daniel McFather as a part-time teacher and Head Football Coach with a start date of Feb. 1, 2022 and to hire Caleb McFather as a full-time teacher for the 2022-2023 school year.
J. Sanders made a motion to approve the recommendations to hire Daniel McFather as a part-time teacher and Head Football Coach with a start date of Feb. 1, 2022 and to hire Caleb McFather as a full-time teacher for the 2022-2023 school year.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Updated Organizational Chart

K. Gilbert made a motion to approve the updated Organization Chart.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. PCA - 2020-2021 Academic CPF Determination

PCA's 2020-2021 Academic CPF determination is "met standards" based on the fact that PCA's GaDOE Achievement Scores exceeded those of the local districts.

D. SCCA - 2020-2021 Academic CPF Determination

SCCA's 2020-2021 Academic CPF determination is "approaching standards" based on the fact that SCCA's GaDOE Achievement Scores were the "same as"(standard error +/- 1) the local districts. We have also submitted MAP Growth scores from last year for a 3rd option for "meeting standards".

E. PCA - 2020-2021 SY Special Education Compliance Determination

PCA "met requirements" on the SPED Compliance Determination for the 2020-2021 SY.

F. SCCA - 2020-2021 SY Special Education Compliance Determination

SCCA "met requirements" on the SPED Compliance Determination for the 2020-2021 SY.

G. PCA - Operational CPF Dashboard

PCA is on target to meet on the Operational CPF for the 2021-2022 SY with a projected score of 100.

H. SCCA - Operational CPF Dashboard

SCCA is on target to meet on the Operational CPF for the 2021-2022 SY with a projected score of 100.

I. Covid-19 Update

Kylie Holley updated the Board on COVID numbers since returning from Christmas Break and reminded Board members that we were in the stage for required masks. Board Member Lindsey Hixon, who is also an area Public Health Nursing Supervisor, expressed the need to return to more normalcy in regards to students staying in school when not sick. The Board discussed the harmful effects of healthy students quarantining from school, especially multiple times, and the loss of learning this causes. Members expressed their desire to utilize as much flexibility as possible when making quarantine decisions.
L. Hixon made a motion to utilize the quarantine flexibility granted for schools in the January 1/5/2022 GaDPH Administrative Order.
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. SCCA - New Positions for 2022-2023 SY

G. Flowers made a motion to add 2 classroom teacher positions and 1 Ag Education position for the 2022-2023 school year to support the growth into high school.
R. Collins seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Finance/Facilities Committee Report

A. PCA - FY22 Amended Budget

Cheryl Weathersby presented the FY 22 amended budget for Pataula Charter Academy and reminded the board this was the 2nd presentation of the budget. The finance committee approved the budget and is asking for the board to approve.
R. Sapp made a motion to Approve the FY 22 Amended Budget for Pataula Charter Academy.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. SCCA - FY22 Amended Budget

Cheryl Weathersby presented the board with the FY 22 Amended Budget for Spring Creek. The surplus decreased due to ARP grant fund limitation on allowable expenses. A portion of that revenue will be pushed into FY 23 and FY 24. Cheryl stated that this budget was presented to the finance committee and this is the first presentation of the budget to the board. The board will vote on this amended budget in February.

C. Public Comment on FY22 Amended Budgets

There was no public comment on budgets.

D. Pataula - CPF Financial Assessment Report

Cheryl Weathersby presented the board with Pataula's CPF financial reports through November 2021. Pataula's budget is within the allowable percentage and based on November financials, they are expected to meet the financial portion of the CPF.

E. Pataula - metal awning vendor selection

Cheryl Weathersby presented the board with the only bid she received for the metal awning work at the bus shop. The bid was posted on the GA Procurement registry.
R. Collins made a motion to approve Burks Construction for metal awning work to the bus shop at a cost of $15,079.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Spring Creek - CPF Financial Assessment Report

Cheryl Weathersby presented the board with Spring Creek's CPF financial reports through November 2021. Spring Creek's budget is within the allowable percentage and based on November financials, they are expected to meet the financial portion of the CPF.

G. PCA Equipment Disposal

Cheryl Weathersby presented the board with an inventory of 19 Smartboards and 21 Dell Workstation computers that need disposal. The technology was purchased in 2014 and is obsolete and not worth repairing. The smartboards were replaced this school year. These items have been removed from inventory and will be disposed of according to policy.
R. Collins made a motion to dispose of inventory items as recommended by CFO.
R. Lane seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Governance Committee Report

A. Annual Board Governance Trainings Dates

R. Collins made a motion to approve the disposal of technology equipment that is recommended by Cheryl Weathersby.

R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.
Committee Chair, Erin Lenz, reminded Board members of the Board Governance Training requirements and upcoming dates. Kylie asked that all members send her an email with the training they have received or plan to receive so she can put that data in the Operational CPF Dashboard. Kylie also mentioned that anyone who could not attend the SCSC governance trainings would have to seek alternative training approved by the SCSC.

B. Recommendations for New Board Member

All members were in agreement that Erica would make a great addition to the Board. Lindsey Hixon would like to join the Governance Committee. Therefore, Erica will join the Finance Committee, since it is the only committee without enough Board members at this time.
G. Flowers made a motion to appoint Erica Austin as a PCA Inc. Board Member.
K. Gilbert seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Annual Board Retreat

The Governance Committee felt that the Board Retreat we did last year was effective and should become an annual event. Kylie will send out a Doodle Poll to determine a date for the event. Location TBD.

VI. Academic Excellence Committee Report

A. Definition of and Measures for Academic Excellence for PCA/SCCA

R. Collins made a motion to table this item since this committee was unable to meet last week due to a lack of a quorum (COVID-related absences).
J. Sanders seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Academic Data Review Report

The Academic Committee was unable to meet last week due to a lack of a quorum (COVID-related absences). Committee Chair, Rochelle Sapp, will present this information after the committee has met.

VII. Closing Items

A. Adjourn Meeting

G. Flowers made a motion to adjourn the meeting at 7:40 PM.
R. Sapp seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,
E. Lenz