APPROVED

Pataula Charter Academy

Minutes

April 2021 Board Meeting

Date and Time
Monday April 19, 2021 at 6:00 PM

Location
Meetings are now being held virtually due to COVID-19. Board members will be emailed a link for the session. The public may call-in using the following:
Phone number - (701) 802-5366
Access Code - 8532300

The Pataula Charter Academy, Incorporated Governing Board (serving Pataula Charter Academy and Spring Creek Charter Academy) will meet virtually.

Directors Present
B. Brock (remote), E. Lenz (remote), R. Lane (remote), R. Sapp (remote)

Directors Absent
J. Sanders, R. Collins, T. Bruner

Ex Officio Members Present
C. Weathersby (remote), K. Holley

Guests Present
L. Adkinson, L. Miller (remote), R. Beamon (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Lenz called a meeting of the board of directors of Pataula Charter Academy to order on Monday Apr 19, 2021 at 6:04 PM.

C. Approve Minutes

B. Brock made a motion to approve the minutes from March 2021 Board Meeting on 03-22-21.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Absent
R. Collins	Absent
R. Lane	Aye
R. Sapp	Aye
E. Lenz	Aye
B. Brock	Aye
J. Sanders	Absent

D. Executive Session Minutes - March 22, 2021

R. Lane made a motion to approve the minutes from Executive Session March 22, 2021.
B. Brock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Brock	Aye
E. Lenz	Aye
J. Sanders	Absent
R. Collins	Absent
R. Sapp	Aye
T. Bruner	Absent
R. Lane	Aye

E. Approve Agenda

B. Brock made a motion to Approve the Agenda as presented.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Absent

Roll Call

R. Sapp	Aye
E. Lenz	Aye
R. Collins	Absent
J. Sanders	Absent
R. Lane	Aye
B. Brock	Aye

F. Public Comment

There was no public comment.

G. Public Comment - FY 2022 PCA and SCCA General Operating Budgets

There was no public comment.

II. Superintendent Report

A. Executive Session - Personnel

B. Brock made a motion to enter Executive Session at 6:06.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Absent
E. Lenz	Aye
B. Brock	Aye
J. Sanders	Absent
R. Collins	Absent
R. Sapp	Aye
R. Lane	Aye

B. District - Approval of full-time Speech Language Pathologist position to serve both schools

B. Brock made a motion to Approve the recommendation to hire a full-time Speech Language Pathologist to serve both schools for the 2021-2022 school year.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Absent
R. Lane	Aye
R. Sapp	Aye
J. Sanders	Absent
E. Lenz	Aye
B. Brock	Aye
R. Collins	Absent

C. District - SLP hiring recommendation

B. Brock made a motion to Approve the recommendation to hire Anna Mathis as full-time Speech Language Pathologist to serve both schools for the 2021-2022 school year.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Absent
R. Collins	Absent
B. Brock	Aye
T. Bruner	Absent
R. Lane	Aye
E. Lenz	Aye
R. Sapp	Aye

D. PCA - Recommendations for New Hires for 2021-2022 School Year

R. Lane made a motion to Approve the recommendation to hire Elizabeth Knox and Prairie Smith as teachers at PCA for the 2021-2022 school year.
B. Brock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Sapp	Aye
B. Brock	Aye
R. Collins	Absent
J. Sanders	Absent
R. Lane	Aye
E. Lenz	Aye
T. Bruner	Absent

E. SCCA - Teacher Resignation

F. SCCA - Recommendations for New Hires for 2021-2022 School Year

E. Lenz made a motion to Approve the recommendation to hire Marcus Singletary, Rebecca Sawyer and Rusty Day as teachers at SCCA for the 2021-2022 school year.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Absent
R. Sapp	Aye
R. Lane	Aye
E. Lenz	Aye
J. Sanders	Absent
B. Brock	Aye

Roll Call

R. Collins Absent

G. PCA - Spring MAP Scores

Kylie presented Spring MAPS scores for PCA to the Board for review. The scores indicate there was growth in grades 3-9 in Math and there was no growth for ELA. This has been consistent throughout the year everywhere. Scores project 7% less students passing Math in grades 3-8 than the 2019 Milestones, 1% less passing Algebra I and 8% less passing ELA in grades 3-8.

H. SCCA - Spring MAP Scores

Spring MAPS scores show growth in Math for grades 1,4 and 5 at SCCA and no growth in ELA. Projections for SCCA show 22% less passing Math than PCA in 2019 and 8% less passing in ELA.

I. PCA - Operational CPF Dashboard

PCA scores have increased slightly due to the approval of our new Mission Specific Goals. At this time PCA has a score of 85 on CPF. 80 is a passing score.

J. SCCA - Operational CPF Dashboard

SCCA scores have increased 2 point due to the approval of our Mission Specific Goals. At this time SCCA has a score of 91.

K. COVID-19 Update

PCA has had it's first positive student case since Christmas; only one student quarantined since Spring Break due to family exposure and one teacher was being tested today.

SCCA has had 1 positive case since Spring Break; 10 quarantined due to outside exposure with only four of those still quarantined at this time. One student is at home waiting on sibling testing.

III. Facilities/Finance

A. PCA - FY 2022 General Operating Budget

The Finance Committee has approved the PCA FY 2022 General Operating Budget and is asking for full Board approval. This is the final version of the initial budget and includes new ARP funding and an increase in teacher salaries based on new employees. PCA is projected to have a surplus of $2.1 million.
B. Brock made a motion to Approve the PCA FY 2022 General Operating Budget as presented.
R. Lane seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Collins	Absent
R. Sapp	Aye
R. Lane	Aye
B. Brock	Aye
J. Sanders	Absent
E. Lenz	Aye
T. Bruner	Absent

B. PCA - CPF Financial Assessment Reports

PCA is on track with 67% of the budget spent in February. PCA is projected to meet CPF standards for financials.

C. SCCA - FY 2022 General Operating Budget

The Finance Committee has approved the SCCA FY 2022 General Operating Budget and is asking for full Board approval. The committee met today to review the budget and made one small $4000 change to travel for professional development. The final version of the budget also includes salaries based on new employee contracts. SCCA is projected to have a surplus for $1.3 million due to the latest CARES/ARP funding.
B. Brock made a motion to Approve the SCCA FY 2022 General Operating Budget as presented.
R. Sapp seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Lenz	Aye
R. Lane	Aye
R. Collins	Absent
J. Sanders	Absent
T. Bruner	Absent
B. Brock	Aye
R. Sapp	Aye

D. SCCA - CPF Financial Assessment Reports

SCCA under spent the budget in February with only 55% spent. This should go up closer to May or June due to the large payment that was approved in the FY 21 amended budget. SCCA is actually projected to fail a measure on CPF at this time due to long term debt due to school set-up. This deficit should be eliminated by the end of the year.

E. SCCA - deficit reduction monthly report

The Finance Committee is asking for approval of the monthly SCCA deficit reduction report. This report has to be sent to the DOE each month until SCCA's deficit is eliminated.
R. Sapp made a motion to Approve the monthly SCCA deficit reduction report to be sent to the DOE.
B. Brock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Lenz	Aye
R. Collins	Absent
T. Bruner	Absent
R. Lane	Aye
R. Sapp	Aye
B. Brock	Aye
J. Sanders	Absent

IV. Governance

A. Personnel Policies amendment

Kylie is asking for approval of the proposed changes to the Personnel Policy. Policy has been Board approval needed each year for hires and fires; it is being amended to include Board approval for contract renewals each year as well.

It was written in policy for employees to bring up to 120 days of leave from the previous school with them at hire. This was in place to protect employee leave; however it has been learned that leave must be reported from the system where it was earned at the time of retirement or resignation. It is being proposed that this be amended to move only 40 days of unused leave from another system.

It was in policy to pay the employee for any unused annual leave at the time of resignation or retirement up to 120 days. This is over 1/2 year's salary. The employee may use accrued leave toward retirement with TRS. It is being proposed that this be changed that no compensation for accrued unused leave will be offered.
R. Sapp made a motion to Approve the Personnel Policy as amended.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Lane	Aye
B. Brock	Aye
R. Collins	Absent
J. Sanders	Absent
T. Bruner	Absent
E. Lenz	Aye
R. Sapp	Aye

B. Board Annual Retreat

The Board Annual Retreat is scheduled for May 15, 2021. PCA Baseball team is going to State Playoffs and the 3rd Round is scheduled for that day.

Blake will need a hotel room for Friday and Saturday night of the retreat.

Kylie will check with Rhonda regarding her needs.

C. Governance Training

Don't forget to watch the video's after the training. Staff Appreciation Week is coming up and the Board normally participates. Tiffany will plan for a PCA nacho bar to be placed in the teacher's lounge and Erin will plan for a SCCA nacho bar to be placed in teacher's lounge.

V. Closing Items

A. Adjourn Meeting

B. Brock made a motion to Adjourn the meeting.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
R. Sapp	Aye
R. Collins	Absent
R. Lane	Aye
E. Lenz	Aye
B. Brock	Aye
T. Bruner	Absent
J. Sanders	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:40 PM.

Respectfully Submitted,
E. Lenz