APPROVED

Pataula Charter Academy

Minutes

March 2021 Board Meeting

Date and Time
Monday March 22, 2021 at 6:00 PM

Location
The March Board meeting will be held virtually due to COVID-19. Board members will be emailed a link for session. The public may call-in using the following:
Phone number - (701) 802-5366
Access Code - 8532300

The Pataula Charter Academy, Incorporated Governing Board (serving Pataula Charter Academy and Spring Creek Charter Academy) will meet in the PCA Library to allow for social distancing. Masks are required for all Board members and visitors.

Directors Present
B. Brock (remote), B. Miller (remote), E. Lenz (remote), J. Sanders (remote), R. Collins (remote), R. Lane (remote), T. Bruner

Directors Absent
R. Sapp

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present

L. Adkinson, L. Miller (remote), R. Beamon

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Bruner called a meeting of the board of directors of Pataula Charter Academy to order on Monday Mar 22, 2021 at 6:07 PM.

C. Approve Minutes - February 22, 2021

E. Lenz made a motion to approve the minutes from February 2021 Board Meeting on 02-22-21.
R. Collins seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Collins	Aye
T. Bruner	Abstain
B. Miller	Aye
R. Sapp	Absent
E. Lenz	Aye
B. Brock	Aye
J. Sanders	Aye
R. Lane	Aye

D. Approve Minutes - March 3, 2021

E. Lenz made a motion to approve the minutes from March 3, 2021 Called Meeting on 03-01-21.
R. Collins seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Sapp	Absent
J. Sanders	Aye
R. Collins	Aye
E. Lenz	Aye
R. Lane	Aye
B. Miller	Aye
T. Bruner	Abstain
B. Brock	Aye

E. Executive Session Minutes - Nov. 16, 2020, Jan. 25, 2021, Feb. 22, 2021

E. Lenz made a motion to approve the minutes from Executive Session November 16, 2020, January 25, 2021 and February 22, 2021.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Miller	Aye
R. Sapp	Absent
J. Sanders	Aye
E. Lenz	Aye
T. Bruner	Abstain
B. Brock	Aye
R. Collins	Aye
R. Lane	Aye

F. Approve Agenda

R. Collins made a motion to Approve the Agenda as presented.
E. Lenz seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Sapp	Absent
E. Lenz	Aye
B. Miller	Aye
R. Collins	Aye
T. Bruner	Abstain
R. Lane	Aye
J. Sanders	Aye
B. Brock	Aye

G. Public Comment

There was no public comment.

H. Public Comment - FY 2021 PCA and SCCA Amended General Operating Budgets

There was no public comment regarding the FY2021 PCA and SCCA Amended General Operating Budgets.

I. Public Comment - FY 2022 PCA and SCCA General Operating Budgets

There was no public comment regarding the FY 2022 PCA and SCCA General Operating Budgets.

II. Superintendent Report

A. Executive Session

E. Lenz made a motion to Enter Executive session to hear a student appeal at 6:11 p.m.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Abstain
B. Miller	Aye
J. Sanders	Aye
R. Lane	Aye
R. Collins	Aye
R. Sapp	Absent
E. Lenz	Aye
B. Brock	Aye

B. Executive Session - Personnel

J. Sanders made a motion to Enter Executive Session for Personnel at 6:43 p.m.
R. Collins seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Aye
B. Miller	Aye
E. Lenz	Aye
R. Lane	Aye
T. Bruner	Abstain
R. Collins	Aye
B. Brock	Aye
R. Sapp	Absent

C. District Staff Contract Renewals for 2021-2022 School Year

E. Lenz made a motion to Approve the District Staff Contract Renewals for the 2021-2022 School Year as listed.
R. Collins seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Lenz	Aye
T. Bruner	Abstain
R. Lane	Aye
B. Miller	Aye
R. Sapp	Absent
R. Collins	Aye
J. Sanders	Aye
B. Brock	Aye

D. PCA - Teacher Resignation

Jamie McCullough, PCA 4th grade teacher, tendered her resignation effective the end of the 2020-2021 school year.

E. PCA - Certified Contract Renewals for 2021-2022 School Year

R. Collins made a motion to Approve the PCA Certified Contract Renewals for the 2021-2022 School Year as listed.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Lenz	Aye
B. Brock	Aye
R. Lane	Aye
B. Miller	Aye
R. Sapp	Absent
J. Sanders	Aye
T. Bruner	Abstain
R. Collins	Aye

F. PCA - Classified Contract Renewals for 2021-2022 School Year

E. Lenz made a motion to Approve the PCA Classified Contract Renewals for the 2021-2022 School Year as listed.
B. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Aye
B. Brock	Aye
T. Bruner	Abstain
R. Collins	Aye
R. Lane	Aye
E. Lenz	Aye
B. Miller	Aye
R. Sapp	Absent

G. PCA - Recommendations for New Hires for 2021-2022 School Year

Kylie recommended the hiring of Joni Cook, PCA Pre-K teacher, and Susan Scott, PCA High School Math teacher, for the 2021-2022 School Year.
E. Lenz made a motion to Approve the hiring of Joni Cook and Susan Scott as teachers at PCA for the 2021-2022 school year.
B. Brock seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Abstain
B. Miller	Aye

Roll Call

R. Lane	Aye
B. Brock	Aye
R. Collins	Aye
E. Lenz	Aye
J. Sanders	Aye
R. Sapp	Absent

H. SCCA - Teacher Resignation

Kelly Crews, Janet McConnell and Krystal Apke will resign at the end of the 2020-2021 school year.

I. SCCA - Certified Contract Renewals for 2021-2022 School Year

E. Lenz made a motion to Approve the SCCA Certified Contract Renewals for the 2021-2022 School Year as listed.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Brock	Aye
R. Collins	Aye
R. Sapp	Absent
T. Bruner	Abstain
J. Sanders	Aye
R. Lane	Aye
E. Lenz	Aye
B. Miller	Aye

J. SCCA - Classified Contract Renewals for 2021-2022 School Year

R. Collins made a motion to Approve the SCCA Classified Contract Renewals for the 2021-2022 School Year as listed.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Miller	Aye
T. Bruner	Abstain
R. Collins	Aye
B. Brock	Aye
R. Lane	Aye
R. Sapp	Absent
E. Lenz	Aye
J. Sanders	Aye

K. SCCA - Recommendations for New Hires for 2021-2022 School Year

Kylie recommended the following new hires at SCCA for the 2021-2022 school year: Linda Miller, part-time Leadership Coach; Alanna Langdon, Beth Miller, Betsy Gross, Sheri Ward and Jennifer Brock, teachers.
E. Lenz made a motion to Approve the Hiring of Linda Miller, part-time Leadership Coach and as teachers: Alanna Langdon, Beth Miller, Betsy Gross, Sheri Ward and Jennifer Brock.
R. Collins seconded the motion.
Beth Miller abstained from voting and will tender her resignation from the Board effective after tonight's meeting.
The board **VOTED** to approve the motion.

Roll Call	
R. Collins	Aye
B. Miller	Abstain
T. Bruner	Abstain
B. Brock	Aye
J. Sanders	Aye
E. Lenz	Aye
R. Sapp	Absent
R. Lane	Aye

L. PCA - Winter MAP Scores

Along with the rest of the nation, PCA MAPS scores for this testing period show less gains than normal years. Math scores are 4.9% lower than the previous years scores and ELA scores are 6.2% lower. There was growth in 2nd, 3rd and 8th grade Math scores and 2nd ELA scores show growth as well. GaDOE has applied for an accountability waiver with US Ed. As a result it is unlikely schools will receive a CCRPI Score for 2020-2021.

M. SCCA - Winter MAP Scores

SCCA has no previous Milestones scores to compare MAPS scores. However, most schools are showing a significant decrease in scores due to the COVID situation. SCCA MAPS scores for this testing period show growth in 1st and 4th grade Math. GaDOE has applied for an accountability waiver with US Ed. As a result it is unlikely schools will receive a CCRPI Score for 2020-2021.

N. PCA - Operational CPF Dashboard

Kylie usually presents a monthly Operational checklist for each school. In an effort to have a document more aligned to CPF she created a spreadsheet that is Identical to the CPF layout. She will present it monthly to show in which indicators we may be losing points. The projected Operational CPF score for PCA is 83, which is a projected "meeting" score. PCA had Federal Programs monitoring this year and findings lowered our score from normal.

O.

SCCA - Operational CPF Dashboard

Using the new format Kylie created, the Projected Operational CPF score for SCCA is 87, which is a projected "meeting" score.

P. CSP Grant Budget Amendment

The SCCA USEd CSP Grant Budget has been amended to reflect staff and training changes. It had been approved to hire a Director of Development and Marketing, this has not proven feasible at this time and the funds will now be used for the part-time leadership coach salary. Since Expeditionary Learning has made all PD virtual for the remainder of the year, we decided to contract with someone else for Project-Based Learning PD. This consultant was our EL school designer at one time. This budget change will cover her fees to include her travel.
B. Miller made a motion to Approve the CSP Grant Budget as Amended.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Bruner	Abstain
J. Sanders	Aye
R. Lane	Aye
R. Collins	Aye
B. Miller	Aye
E. Lenz	Aye
B. Brock	Aye
R. Sapp	Absent

Q. SCCA - CSP Consultant Contract

This is the contract for the Expeditionary Learning consultant to be paid for with CSP grant funds. This contract will not exceed $20,000. This will replace the Expeditionary Learning contract for Year 2 of the grant.
R. Collins made a motion to Approve the SCCA CSP Consultant Contract.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Aye
R. Collins	Aye
B. Miller	Aye
E. Lenz	Aye
R. Sapp	Absent
T. Bruner	Abstain
R. Lane	Aye
B. Brock	Aye

R. COVID-19 Update

The number of students distance learning has basically stayed the same percentage this month, approximately 23% PCA and 9% SCCA. There have been no protocol changes. The number of positive cases since school started has not changed since last month, and there are no current positive cases right now and only 3 students quarantining due to family/community exposure.

S. PCA and SCCA - Virtual for 2021-2022

It is the unanimous recommendation of Leadership at both schools that we not offer the option for Distance Learning next school year. MAPS scores show the need for face to face learning and our protocols seem to be working to contain the spread at school. We will be able to return to a 5 day school week without the need for teachers to split their attention between distance and face to face learners. We would still face mandatory quarantining for positive cases, however, with a high percentage of our staff being vaccinated, we anticipate fewer shutdowns. There may still be some students with medical conditions that would require distance learning. These would require documentation from their Doctor and would be decided on a case by case basis.
B. Miller made a motion to Discontinue the option for Distance Learning for the 2021-2022 School Year for both PCA and SCCA.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Brock	Aye
R. Sapp	Absent
J. Sanders	Aye
E. Lenz	Aye
B. Miller	Aye
R. Collins	Aye
T. Bruner	Abstain
R. Lane	Aye

III. Facilities/Finance

A. PCA - FY 2021 Amended General Operating Budget

This is the 2nd review of the PCA FY 2021 Amended General Operational Budget. It has been posted in board on track and on the public website. The finance committee has approved it and is recommending approval by the board.
E. Lenz made a motion to Approve the PCA FY 2021 Amended General Operating Budget.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Collins	Aye
T. Bruner	Abstain

Roll Call

R. Sapp	Absent
R. Lane	Aye
B. Miller	Aye
E. Lenz	Aye
B. Brock	Aye
J. Sanders	Aye

B. PCA - FY 2022 General Operating Budget

This is the first review of the proposed PCA FY 2022 General Operating Budget. It has been posted in board on track and on the public website. Review and let Cheryl know of any concerns. The finance committee plans to approve in April and ask for board approval at that time.

C. PCA - CPF Financial Assessment Reports

As of January, PCA has 61% of the budget spent. Indicators show PCA budget on track.

D. SCCA - FY 2021 Amended General Operating Budget

This is the 2nd review of the SCCA FY 2021 Amended General Operational Budget. It has been posted in board on track and on the public website. The finance committee has approved it and is asking the full Board for approval.
E. Lenz made a motion to Approve the SCCA FY 2021 Amended General Operating Budget.
B. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Collins	Aye
R. Lane	Aye
T. Bruner	Abstain
R. Sapp	Absent
E. Lenz	Aye
B. Miller	Aye
J. Sanders	Aye
B. Brock	Aye

E. SCCA - FY 2022 General Operating Budget

This is the first review of the proposed SCCA FY 2022 General Operating Budget. It has been posted in board on track and on the public website. Review and let Cheryl know of any concerns. The finance committee will approve at their April meeting and recommend to the board for full approval.

F. SCCA - CPF Financial Assessment Reports

As of January, SCCA has 64% of the budget spent. The budget is a few percent over spent but will be corrected with the newly approved amended budget.

G. SCCA - deficit reduction monthly report

The SCCA deficit reduction monthly report through January 2021 was reviewed and approved by the Finance Committee. The committee is asking for full Board approval.
E. Lenz made a motion to Approve the SCCA deficit reduction monthly report.
J. Sanders seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Sapp	Absent
R. Collins	Aye
T. Bruner	Abstain
B. Brock	Aye
B. Miller	Aye
J. Sanders	Aye
E. Lenz	Aye
R. Lane	Aye

IV. Governance

A. Board Annual Retreat

Date has been set for May 15 and will be held at Veteran's State Park at Lake Blackshear. All board members are expected to attend. Please contact Tiffany regarding hotel needs, if you haven't already.

B. Governance Training

Don't forget the recorded trainings after participating in the live training.

V. Closing Items

A. Adjourn Meeting

R. Collins made a motion to Adjourn the meeting.
B. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Aye
B. Miller	Aye
T. Bruner	Abstain
R. Collins	Aye
R. Sapp	Absent
R. Lane	Aye
E. Lenz	Aye

Roll Call

B. Brock Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
T. Bruner