APPROVED

Pataula Charter Academy

Minutes

March 2021 Governance Committee Meeting

Date and Time
Monday March 1, 2021 at 5:30 PM

Location
PCA Board Room

Committee Members Present
B. Brock, C. Weathersby, E. Lenz, J. Sanders, K. Holley

Committee Members Absent
None

Guests Present
T. Bruner

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Lenz called a meeting of the Governance Committee of Pataula Charter Academy to order on Monday Mar 1, 2021 at 5:30 PM.

C. Approve Minutes

J. Sanders made a motion to approve the minutes from Work Session - December 9, 2020 on 12-09-20.
E. Lenz seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Governance

A. BoardOnTrack consultation for Board Retreat

Committee Members met with experts from BoardOnTrack to discuss best practices for an annual retreat. Kylie expressed that she would like for the learning style for the retreat to mimic the learning style of the school model. BoardOnTrack can do the presentation of any training that we would like. (We will likely ask them to facilitate the training session on Board roles vs. School Roles.

B. Governing Board Retreat Planning - Work Session

Members discussed the structure and goals of the retreat. For training portion of retreat we will focus on reviewing key ideas from SCSC Governance training, Board roles vs. school staff roles, mission/vision of school, and funding. Group work sessions will be split by committees to set committee responsibilities and goals. We will end with fellowship.

C. Board Retreat Logistical Planning

Members discussed venue options. We would like to find a venue that can handle all logistics of room set-up and meals for us, so we can focus on content. We will also use school instructional staff to facilitate the training. Brock and Tiffany will look into venues. Kylie will send a poll to Board members to set date. Kylie will start a draft agenda, share with committee members, and then share with BoardOnTrack for feedback. Erin will assign SCSC trainings for each Board member to be prepared to "teach' to the other Board members. Kylie will send a "protocol" and/or note-catcher for this activity.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
E. Lenz