APPROVED

Pataula Charter Academy

Minutes

September 2020 Board Meeting

Date and Time
Monday September 21, 2020 at 6:00 PM

Location
PCA Lunchroom

Directors Present
B. Miller, D. Hendrickson, R. Lane, R. Sapp, T. Bruner

Directors Absent
B. Brock, E. Lenz, J. Sanders, R. Collins

Ex Officio Members Present
C. Weathersby, K. Holley

Guests Present
Charlie Matthews, L. Adkinson

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Bruner called a meeting of the board of directors of Pataula Charter Academy to order on Monday Sep 21, 2020 at 6:28 AM.

C. Approve Minutes

D. Hendrickson made a motion to approve the minutes from August Board Meeting on 08-24-20.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Absent
E. Lenz	Absent
R. Sapp	Aye
T. Bruner	Aye
R. Lane	Aye
D. Hendrickson	Aye
B. Miller	Aye
R. Collins	Absent
B. Brock	Absent

D. Approve Agenda

It was requested that the following amendments be made to the agenda:
Add Item II-B - Resignation
Delete Item III-D - Spring Creek Site Work.
D. Hendrickson made a motion to Approve the agenda as Amended.
R. Lane seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

R. Lane	Aye
B. Miller	Aye
R. Sapp	Aye
B. Brock	Absent
J. Sanders	Absent
T. Bruner	Aye
D. Hendrickson	Aye
E. Lenz	Absent
R. Collins	Absent

E. Public Comment

Charlie Matthews congratulated the Board on the decision to march on with Sports Activities. He stated that the other area schools were now beginning sports and he attributed that to the Leadership of our Board.

F. Public Comment on FY21 Amended Budgets

There was no public comment.

II. Superintendent Report

A. COVID-19 Re-Entry Plan

Kylie presented the updated COVID-19 Re-entry plan to begin on September 23, 2020 if approved. There have been no positive COVID cases among students or staff since face to face instruction began. If we keep the mitigation measures in place, administration and the Pandemic Coordinator believe we can slowly move forward to normalcy. Kylie outlined the 3 tiered plan for both PCA and SCCA, and recommended it for Board approval.
D. Hendrickson made a motion to Approve the COVID-19 School Re-entry Scenario Plan as presented.
T. Bruner seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Absent
E. Lenz	Absent
R. Lane	Aye
B. Brock	Absent
D. Hendrickson	Aye
B. Miller	Aye
R. Sapp	Aye
R. Collins	Absent
T. Bruner	Aye

B. PCA Resignation

Kylie informed the Board that Melissa Caldwell, paraprofessional at PCA, tendered her resignation effective 8-25-20.

III. Facilities/Finance

A. PCA INC HVAC Repair - Vendor Selection

Cheryl and the Finance Committee presented bids to Repair the air conditioner units at the newly purchased "daycare" building to the Board. Albany Air Conditioning submitted a bid of $17,729. RHC Heating and Cooling submitted a bid of $17.993.34. Cheryl recommended the Board accept the lower bid from Albany Air.
T. Bruner made a motion to Accept the $17,729. bid from Albany Air Conditioning to repair the air conditioner units at the "daycare" building.
D. Hendrickson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Sanders	Absent

Roll Call

T. Bruner	Aye
R. Lane	Aye
B. Brock	Absent
B. Miller	Aye
D. Hendrickson	Aye
R. Sapp	Aye
R. Collins	Absent
E. Lenz	Absent

B. Pataula - CPF Financial Assessment Reports

The Finance Committee presented the Pataula Charter Academy CPF Financial Assessment Reports for review.

C. Spring Creek - CPF Financial Assessment Reports

The Finance Committee presented the Spring Creek Charter Academy CPF Financial Assessment Reports for review.

IV. Governance

A. Governance Training

Board training is usually done every year at an out of town location and lasts for approximately 2 days. This year due to COVID-19 training will be virtual. Kylie will email members dates to choose from for a 4 hour training session to be followed by pre-recorded break out sessions that members will be able to watch at their leisure. Tentative dates are November 10, 2020, February 2, 2021 and April 13, 2021 from 8:30 AM until 12:30 PM. Tiffany would like the members to choose the same training session.

V. Closing Items

A. Adjourn Meeting

October's meeting will move to the Media Center instead of the Cafeteria to continue social distancing.
T. Bruner made a motion to Adjourn the meeting.
D. Hendrickson seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Miller	Aye
T. Bruner	Aye
R. Collins	Absent
R. Lane	Aye
J. Sanders	Absent
D. Hendrickson	Aye

Roll Call

B. Brock	Absent
R. Sapp	Aye
E. Lenz	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
T. Bruner