

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## Minutes

### September 2020 Board Meeting

---

#### Date and Time

Monday September 21, 2020 at 6:00 PM

#### Location

PCA Lunchroom

---

#### Directors Present

B. Miller, D. Hendrickson, R. Lane, R. Sapp, T. Bruner

#### Directors Absent

B. Brock, E. Lenz, J. Sanders, R. Collins

#### Ex Officio Members Present

C. Weathersby, K. Holley

#### Non Voting Members Present

C. Weathersby, K. Holley

#### Guests Present

Charlie Matthews, L. Adkinson

---

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

T. Bruner called a meeting of the board of directors of Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy) to order on Monday Sep 21, 2020 at 6:28 AM.

#### C.

### **Approve Minutes**

D. Hendrickson made a motion to approve the minutes from August Board Meeting on 08-24-20.

R. Lane seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Hendrickson	Aye
B. Brock	Absent
R. Sapp	Aye
R. Collins	Absent
T. Bruner	Aye
R. Lane	Aye
E. Lenz	Absent
B. Miller	Aye
J. Sanders	Absent

### **D. Approve Agenda**

It was requested that the following amendments be made to the agenda:

Add Item II-B - Resignation

Delete Item III-D - Spring Creek Site Work.

D. Hendrickson made a motion to Approve the agenda as Amended.

R. Lane seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

B. Miller	Aye
E. Lenz	Absent
J. Sanders	Absent
R. Collins	Absent
R. Sapp	Aye
D. Hendrickson	Aye
R. Lane	Aye
B. Brock	Absent
T. Bruner	Aye

### **E. Public Comment**

Charlie Matthews congratulated the Board on the decision to march on with Sports Activities. He stated that the other area schools were now beginning sports and he attributed that to the Leadership of our Board.

### **F. Public Comment on FY21 Amended Budgets**

There was no public comment.

## **II. Superintendent Report**

#### A. COVID-19 Re-Entry Plan

Kylie presented the updated COVID-19 Re-entry plan to begin on September 23, 2020 if approved. There have been no positive COVID cases among students or staff since face to face instruction began. If we keep the mitigation measures in place, administration and the Pandemic Coordinator believe we can slowly move forward to normalcy. Kylie outlined the 3 tiered plan for both PCA and SCCA, and recommended it for Board approval.

D. Hendrickson made a motion to Approve the COVID-19 School Re-entry Scenario Plan as presented.

T. Bruner seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

T. Bruner	Aye
J. Sanders	Absent
R. Collins	Absent
R. Lane	Aye
B. Miller	Aye
D. Hendrickson	Aye
E. Lenz	Absent
B. Brock	Absent
R. Sapp	Aye

#### B. PCA Resignation

Kylie informed the Board that Melissa Caldwell, paraprofessional at PCA, tendered her resignation effective 8-25-20.

### III. Facilities/Finance

#### A. PCA INC HVAC Repair - Vendor Selection

Cheryl and the Finance Committee presented bids to Repair the air conditioner units at the newly purchased "daycare" building to the Board. Albany Air Conditioning submitted a bid of \$17,729. RHC Heating and Cooling submitted a bid of \$17,993.34. Cheryl recommended the Board accept the lower bid from Albany Air.

T. Bruner made a motion to Accept the \$17,729. bid from Albany Air Conditioning to repair the air conditioner units at the "daycare" building.

D. Hendrickson seconded the motion.

The board **VOTED** to approve the motion.

##### Roll Call

B. Brock	Absent
R. Lane	Aye
R. Collins	Absent
T. Bruner	Aye

#### **Roll Call**

D. Hendrickson	Aye
R. Sapp	Aye
J. Sanders	Absent
B. Miller	Aye
E. Lenz	Absent

### **B. Pataula - CPF Financial Assessment Reports**

The Finance Committee presented the Pataula Charter Academy CPF Financial Assessment Reports for review.

### **C. Spring Creek - CPF Financial Assessment Reports**

The Finance Committee presented the Spring Creek Charter Academy CPF Financial Assessment Reports for review.

## **IV. Governance**

### **A. Governance Training**

Board training is usually done every year at an out of town location and lasts for approximately 2 days. This year due to COVID-19 training will be virtual. Kylie will email members dates to choose from for a 4 hour training session to be followed by pre-recorded break out sessions that members will be able to watch at their leisure. Tentative dates are November 10, 2020, February 2, 2021 and April 13, 2021 from 8:30 AM until 12:30 PM. Tiffany would like the members to choose the same training session.

## **V. Closing Items**

### **A. Adjourn Meeting**

October's meeting will move to the Media Center instead of the Cafeteria to continue social distancing.

T. Bruner made a motion to Adjourn the meeting.

D. Hendrickson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

D. Hendrickson	Aye
B. Brock	Absent
R. Collins	Absent
R. Lane	Aye
E. Lenz	Absent
J. Sanders	Absent
R. Sapp	Aye
T. Bruner	Aye
B. Miller	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,  
T. Bruner