Pataula Charter Academy

PCA November 2026 Board Meeting

Date and Time

Monday November 16, 2026 at 6:00 PM EST

Location

Spring Creek Charter Academy Lunchroom

Agenda

		Purpose
I.	**Opening Items**	
A.	Record Attendance	
B.	Call the Meeting to Order	
C.	Approve Agenda	Vote
D.	Approve Minutes	Approve Minutes
	Approve minutes for PCA September 2026 Board Meeting on September 21, 2026	
E.	Approve Executive Session Minutes	Vote
F.	Public Comment	
G.	Potential Board Member Interviews	Discuss
H.	Executive Session - Personnel	Vote

Purpose

II. Superintendent Report

A. Request for Release of Employment Contract — Vote

Angel Benton, PCA Student Advocacy Specialist, is requesting to be released from her contract effective Dec. 18. Kylie recommends approval of release without the penalties for breach of contract, since this is an opportunity for career growth. However, since she will not fulfill her entire contract it is recommended that she return half of the retention bonus and not receive the midyear bonus/stipend.

B. District Unified Literacy Plan — Vote

C. PCA Operational CPF Dashboard — FYI

- PCA is on track to meet on the Operational CPF for the 2026-2027 SY with a projected score of 100.

III. CFO/Business Director Report

A. Monthly Financial Report — FYI

Monthly financial reports through the first quarter of FY 2027 (July - September)

B. Annual audit — FYI

Annual audit for FY 2026 - single audit will be completed soon with any findings reported then

C. Human Resource Update — FYI

Monthly update of HR / payroll departmenr

IV. Governance Committee

A. Board Member Resignation — FYI

- Josh Apke has resigned from his position as Board Member effective at the conclusion of this meeting.

B. Potential New Board Member Vote — Vote

C. Board Training/Retreat — Vote

- We are proposing a 2-day retreat instead of 1-day this year to include mandatory Board training through GCSA instead of attending the SCSC Governance Training. The cost of access to virtual

Purpose

required training is $1800. If we would like GCSA to also facilitate the retreat is a total of $3500 (includes the virtual required trainings).

V. Closing Items

A. Adjourn Meeting — Vote