

Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

June 2025 Board Meeting

Date and Time

Monday June 23, 2025 at 6:00 PM EDT

Location

PCA Inc. Central Office

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Approve Agenda	Vote		
D. Approve Minutes	Approve Minutes		
Approve minutes for May 2025 Board Meeting on May 19, 2025			
E. Approve Executive Session Minutes	Vote		
F. Public Comment			
G. Executive Session - Personnel	Vote		
II. Superintendent Report			
A. SCCA Para Resignation	FYI		
- Aaron Miller has resigned from her para position for the 2025-2026 school year.			

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B. SCCA New Hires	Vote		
- Anna Barber - Art Specials Teacher			
C. PCA/SCCA Organization Structure	Vote		
- updated to reflect changes from District Level Sped Director and Maintenance Coordinator to school level staff; also, more clarification on supervisors			
D. PCA Inc. Graduation Policy	Vote		
- updated to reflect changes in ELA courses - The state has changed the ELA courses required for graduation with the new ELA standards.			
E. Non-Discrimination Policy revision	Vote		
- Updated to add contact information for both school-level SPED Directors.			
F. Cell Phone/Electronic Device Policy	Vote		
- Policy to satisfy mandates in HB 340 - We already had a ban on electronic devices from bell-to-bell in our handbook.			
G. Personnel Policies	Vote		
- Requesting to increase personal days from 3 to 5. This does not increase the number of annual leave days awarded, simply allows employees to now use 5 of their annual leave days for "personal" reasons, rather than 3.			
H. Employee Attendance Incentive	Vote		
- For the past few years we have been able to give all employees a 5% retention bonus, due to surplus budget funds. We are proposing that we use 2% of that to fund attendance incentives for all 10-month employees. Employees will have the opportunity to earn an attendance incentive bonus each semester - 1% for 1 or less days absent; .5% for up to 3 days absent.			
*If funds allow, we will still give a 3% retention bonus at the end of the year.			
**This will be an expense that will be assessed annually based on the budget. So, this vote will only be for the 2025-2026 school year.			
I. CSP Replication Grant Final APR	Vote		
- The CSP grant expired in March 2025 - This is the final Performance Report for the grant.			

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J. PCA - Operational CPF Dashboard	FYI		
- On target to meet on Operational CPF			
K. SCCA - Operational CPF Dashboard	FYI		
- On target to meet on Operational CPF			
L. Enrollment Updates	FYI		
- The lotteries for the 2025-2026 SY were held in January. PCA has 576 tentatively enrolled (22 short of full) with 97 on the waiting list. SCCA has 500 tentatively enrolled (52 short of full - high school) with 107 on the waiting list.			

III. CFO/Business Director Report

A. PCA Monthly Financial Reports	FYI	
review financials through April 2025		
B. PCA - Custodial Positions	Vote	
Approval to create one full time and 4 part-time hourly custodial positions - this will discontinue the service of LRL Ventures as our custodial provider.		
C. SCCA Monthly Financial Reports	FYI	
Review financials through April 2025		
D. SCCA - Geotechnical Services	Vote	
approval to spend \$9750 with TTL for soil borings to test soil for foundation type for new construction.		
E. SCCA - Construction Update	FYI	
F. PCA INC - Technology Acceptable Use Policy	Vote	

IV. Governance Committee Report

A. Annual Board Self-Assessment	FYI	
Complete the annual Board Assessment on BoardOnTrack by June 20.		
B. FY26 Board Calendar	Vote	
C. Board Member Renewals	Vote	

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<p>-The following Board members terms expire at the end of the month and must be renewed:</p> <ul style="list-style-type: none"> • Grayson Flowers • Jamie Earp • Jennifer Sanders • Kakeya Gilbert • Nicole Johnson 			
D.	Board Officer Elections		Vote
	-Chair		
	-Vice-Chair		
	-Treasurer		
E.	Set Board Committees/Members		Vote
	-Academic		
	-Finance		
	-Governance		
F.	Annual Board Commitment Agreements and Conflict of Interest Disclosure		FYI
V.	Ad Hoc Superintendent/CFO Evaluation Committee		
A.	Superintendent/CFO Evaluation Policy		Vote
	<p>- The evaluation process for the 2024-2025 SY has begun. Board members will receive surveys after self-evaluations and direct-report surveys are completed.</p>		
VI.	VI. Ad Hoc Facility Committee		
VII.	Closing Items		
A.	Adjourn Meeting		Vote