

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## January 2025 Board Meeting

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### Date and Time

Monday January 27, 2025 at 6:00 PM EST

### Location

Spring Creek Charter Academy lunchroom

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Agenda	Vote		
<b>D.</b> Approve Minutes	Approve Minutes		
Approve minutes for December 2024 Board Meeting on December 16, 2024			
<b>E.</b> Public Comment			
<b>F.</b> Executive Session - Personnel	Vote		
<b>G.</b> Executive Session - FERPA	Vote		
<b>II. Superintendent Report</b>			
<b>A.</b> PCA Teacher/Coach Resignation	FYI		
Sam Brown, PE Teacher/Head Football Coach, has submitted his resignation effective at the end of the 24/25 SY.			

	Purpose	Presenter	Time
<b>B. SCCA Teacher Resignation</b>	Vote		
<p>- Jennifer Brock has requested to resign from her Special Ed Teaching position as of Jan. 24 to take a job outside of the education sector. Due to the fact that 30 days notice was not provided, this is a breach of contract. The contract gives the Board the right to deduct \$1000 from her last paycheck and report this breach of contract to the PSC.</p>			
<b>C. SCCA Para Resignation</b>	FYI		
<p>SCCA Paraprofessional, Sheila Herendeen, has submitted her resignation effective Jan. 4, 2025.</p>			
<b>D. 2025-2026 SY Calendar Approval</b>	Vote		
<b>E. Update on Requests to Change Enrollment Priorities</b>	FYI		
<p>- An amendment request has been submitted for PCA to add "students matriculating from Pataula Pre-K" as a 3rd enrollment priority. SCSC staff are recommending approval to their Board, and approval is anticipated prior to the lottery.</p> <p>- We were informed that SCCA cannot implement this enrollment priority until AFTER the CSP grant expires in March. Therefore, we cannot use this priority in January 2025 lottery (tomorrow) for SCCA. However, we have requested this change in our renewal application which would go into effect in July 2025, and be used as a priority for all lotteries AFTER that date.</p>			
<b>F. SCCA 2023-2024 SCSC CPF Results and Renewal Update</b>	FYI		
<p>- Since SCCA is up for renewal their CPF results were released earlier than other schools; PCA should have their results by the next Board meeting.</p> <p>- Based on the CPF results of the past 5 years, SCCA is eligible for a 5-yr renewal. The SCSC will make official renewal decisions at one of their Board meetings in the next few months. The renewal application has been submitted.</p>			
<b>G. SCSC FY25 Operations Monitoring Results</b>	FYI		
<p>- There were NO findings or adverse practices on the FY25 Operations Monitoring for PCA or SCCA.</p>			
<b>H. PCA - Operational CPF Dashboard</b>	FYI		
<p>- On target to meet on Operational CPF</p>			

	Purpose	Presenter	Time
I. SCCA - Operational CPF Dashboard - On target to meet on Operational CPF	FYI		
J. Enrollment Updates - PCA currently has a 4.1% enrollment variance (approaching standards) with a total of 567 students in grades K-12 and currently has 112 students on the waiting list. - SCCA is still on target to have less than a 3% enrollment variance (meeting standards) with a total of 468 students in grades K-12 and currently has 111 students on the waiting list. - Open Enrollment is open for the 2025-2026 SY and marketing/outreach has begun.	FYI		

### III. CFO/Business Director Report

A. SCSC FY25 Financial Monitoring Results - There were NO findings or Adverse Practices on the FY25 Financial Monitoring report for PCA and SCCA.	FYI		
B. Pataula - surplus bus approval to surplus 8 school buses	Vote		
C. Pataula - Vendor selection for Walk in freezer Select vendor to furnish and install walk in freezer.	Vote		
D. SCCA - Project Manager Selection Approval for project manager for new construction	Vote		
E. SCCA - SNP Employee Resignation Regina Madray resignation effective 1/17/2025	FYI		

### IV. Governance Committee Report

A. Required Annual Board Training	FYI		
<b>Governance Training Dates – Preliminary Details (Choose One Option)</b>			
<b><i>Atlanta – Loudermilk Conference Center</i></b>			
February 11, 12:00 p.m. – 5:00 p.m. - New Governing Board Member Training*			
February 12, 9:00 a.m. – 5:00 p.m. – Training for All Governing Board Members			
<b><i>Athens – The Classic Center</i></b>			

	Purpose	Presenter	Time
April 22, 12:00 p.m. – 5:00 p.m. - New Governing Board Member Training*			
April 23, 9:00 a.m. – 5:00 p.m. – Training for All Governing Board Members			

\*New board members will complete 2 additional hours of training through virtual, asynchronous sessions.

**V. Academic Excellence Committee**

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| <b>A.</b> Set Next Meeting Date                | Discuss |
| - Feb. 10, Feb. 11, Mar. 3 - Time? - Location? |         |

**VI. Closing Items**

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| <b>A.</b> Adjourn Meeting | Vote |
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