



Pataula Charter Academy

May 2024 Board Meeting

Date and Time

Monday May 20, 2024 at 6:00 PM EDT

Location

Spring Creek Charter Academy Lunchroom

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Approve Agenda	Vote		
D. Approve Minutes	Approve Minutes		
Approve minutes for April 2024 Board Meeting on April 22, 2024			
E. Approve Executive Session Minutes	Vote		
F. Public Comment			
G. Executive Session - Personnel	Vote		

	Purpose	Presenter	Time
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II. Superintendent Report

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| A. | PCA Resignations
Effective end of the school year:
- Lana McFather, High School ELA Teacher | FYI | |
| B. | PCA - New Hires for 24/25 SY
- Kelsey Waigand, Teacher
- Lisa Towns, Teacher | Vote | |
| C. | SCCA - New Hires for 24/25 SY
- Aaron Miller, Paraprofessional | Vote | |
| D. | PCA - Operational CPF Dashboard
- On target to meet on Operational CPF | FYI | |
| E. | SCCA - Operational CPF Dashboard
- On target to meet on Operational CPF | FYI | |
| F. | Graduation Policy
- new policy to include graduation diplomas for Student with Disabilities on GAA and add new diploma "seals" for students who complete a CTAE Pathway and/or Dual Enrollment (at least 4) | Vote | |
| G. | Chaperone Duties and Responsibilities Policy amendment
- Updated to include a statement that chaperones should get the Background Check approved prior to making payment for a field work trip and that we may not be able to reimburse payments if this is not followed. It also lists specific charges that may deny a chaperone/volunteer. | Vote | |
| H. | Personnel Policies amendment
- to add in new PPL requirements to begin July 1 | Vote | |
| I. | Assessment Policies and Procedures amendment | Vote | |

	Purpose	Presenter	Time
	- List of state and local tests updated - state required Universal Reading/Dyslexia screener added; MAP Reading Fluency deleted (state screener takes this place of this)		
J.	Class Size Policy	Vote	
	- amended to remove separate class size chart for SCCA		
K.	Over-Time Pay for Non-Exempt Employees amendment	Vote	
	- clarification on the definition of non-exempt employees and requirements		
L.	Progressive Discipline Policy amendment	Vote	
	- amended to change wording from "written warning" to "written reprimand" and to reduce steps from 4 to 3 for escalated action.		
M.	Bullying Policy amendment	Vote	
	- no content was changed; content was re-arranged for a more clear and concise understanding of the policy		
N.	Enrollment Policy amendment		
	- updated to include new rules under HB1122		

III. CFO/Business Director Report

A.	Pataula - Monthly Financial Reports Reports through March 2024	FYI	
B.	SCCA -Monthly Financial Reports Financial Reports & CPF Review through March 2024	FYI	
C.	Staff Retention Bonuses	Vote	
D.	Pataula - SRO Vehicle	Vote	
	Vote to approve purchase of a 2015 Ford Explorer from Montgomery Toyota totalling \$22,889.50 - this will nullify previous vote at the March meeting. The vehicle sold before we could purchase it in March		
E.	SCCA - Termination of School Nutrition Employee	Vote	

Purpose Presenter Time

IV. Governance Committee Report

- A.** Annual Board Self-Assessment FYI
-Don't forget to complete the Annual Board Assessment if you have not done so.
- B.** Governing Board Retreat Discuss
- Set for Friday, September 20
*If you have not already please confirm which nights you will be staying, so we can start making the arrangements with Callaway.

V. Academic Committee Report

VI. Ad Hoc Superintendent/CFO Evaluation Committee

- A.** FY24 Supt/CFO Evaluations FYI
- Surveys have been sent to all Board members who served the entire 23-24 SY. The final report will be created by the Committee Chair once all surveys are completed and data is reviewed.

VII. Closing Items

- A.** Adjourn Meeting Vote