

Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

April 2024 Board Meeting

Date and Time

Monday April 22, 2024 at 6:00 PM EDT

Location

PCA Inc. Central Office Board Room

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Approve Agenda	Vote		
D. Approve Minutes	Approve Minutes		
Approve minutes for March 2024 Board Meeting on March 18, 2024			
E. Approve Executive Session Minutes	Vote		
F. Public Comment			
G. Executive Session - Personnel	Vote		
II. Superintendent Report			
A. PCA Resignations	FYI		
Effective end of the school year:			
- David Bell, Teacher/Head Football Coach			

	Purpose	Presenter	Time
- Sealy Stuart, Middle School Teacher - Ashley Andrews, Para			
B. PCA - Teacher Hires for 24/25 SY - LeeAnn Dalrymple - Lindsay Blalock	Vote		
C. PCA Para Hires for 24/25 SY - Rakeita Curry - Stephanie Burnett	Vote		
D. SCCA - Teacher Hires for 24/25 SY - Lindsay Anderson	Vote		
E. SCCA Assistant Principal/Counselor Position - Heather is recommending to make the Counselor Position an AP/Counselor position to allow this position to be a 12-month instead of 11-month contract and this position can assist with instructional evaluations. *We are filling the open the open AP position from within.	Vote		
F. SCCA Draft Strategic Plan SCCA has undergone the Strategic Planning process over the last year. The first two priorities in the plan will impact academics and both schools will be following the implementation plan. The third priority is related to building a permanent facility at SCCA. *The draft plan will be presented to stakeholder focus groups for feedback before being finalized and shared with the public.	FYI		
G. PCA - Operational CPF Dashboard - On target to meet on Operational CPF	FYI		
H. SCCA - Operational CPF Dashboard - On target to meet on Operational CPF	FYI		
I. Student Record Transfer and School Record Retention Policy	Vote		

III. CFO/Business Director Report

	Purpose	Presenter	Time
A. Pataula - FY 2025 Final Budget Presentation	FYI		
2nd presentation of the FY 2025 Initial General Operating Budget for PCA			
B. Pataula - Public Comment on FY 25 Budget Presentation	FYI		
C. Pataula - FY 2025 General Operating Budget Adoption	Vote		
Vote to approve the general operating budget for Fiscal Year 2025 for Pataula Charter Academy			
D. Pataula - Monthly Financial Reports	FYI		
Review of monthly financials & CPF through Feb 2024			
E. Pataula - Construction update	FYI		
Update on the construction timeline of the new gym and field house			
F. SCCA - FY 2025 Final Budget Presentation	FYI		
2nd presentation of Spring Creek's initial general operating budget for FY 2025			
G. SCCA - Public comment on FY 25 Budget	FYI		
H. SCCA - FY 2025 General Operating Budget Adoption	Vote		
Vote to approve the general operating budget for Fiscal Year 2025 for Spring Creek Charter Academy			
I. SCCA -Monthly Financial Reports	FYI		
Financial Reports & CPF Review through Feb 2024			
J. SCCA - Facility Adhoc Committee Update	FYI		
update on our first work session as a facility committee			

IV. Governance Committee Report

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| A. Governance Training Reminder | FYI |
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- Don't forget to also complete the online training prior to April 30, if you have not already done so. Please send Kylie your training certificates once completed. She will need them to complete the annual training report.

	Purpose	Presenter	Time
B. Annual Board Self-Assessment	FYI		
-Don't forget to complete the Annual Board Assessment if you have not done so.			
C. Governing Board Retreat	Discuss		
- Tentatively set for Friday, September 20			
*Kakeya, Nicole, Jamie, and Erica have confirmed this data so far. We need to confirm for all others and which nights everyone will be staying.			

V. Academic Committee Report

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| A. Spring MAP Scores | FYI |
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- Both schools are demonstrating above average growth in Math overall and in Reading in primary grades.
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| B. PCA Advanced Placement and SCCA Dual Enrollment Courses Coming Soon | FYI |
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- PCA will be adding two AP courses over the next two years. We will begin with AP Seminar next year and then add AP Research the following year. These course will benefit students in several ways:
- The course will add additional weight for GPA (similar to Dual Enrollement courses)
 - The course can potentially earn college credit (based on score on AP Exam and colleges' criteria)
 - The course will better prepare students for the rigor of college classes, specifically in writing papers for these particular courses begin offered.

SCCA will offer these courses eventually, but will be starting up their Dual Enrollment program next year!! The benefits of Dual Enrollment courses are:

- DE courses add additional weight for GPA
- DE courses count as both high school and college credits
- DE courses better prepare students for the rigor and expectatins of college

VI. Ad Hoc Superintendent/CFO Evaluation Committee

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| A. FY24 Supt/CFO Evaluations | FYI |
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- Self-assessments and survey data from staff have been shared with Board members. Next step, each veteran Board member will review the self-assessments

	Purpose	Presenter	Time
and staff survey data and then complete the surveys themselves. The final report will then be created by the Committee Chair.			

VII. Closing Items

A. Adjourn Meeting	Vote
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