

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## March 2024 Board Meeting

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### Date and Time

Monday March 18, 2024 at 6:00 PM EDT

### Location

Spring Creek Charter Academy lunchroom

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Agenda	Vote		
<b>D.</b> Formal Grievance - SCCA parent, Stephanie Gay, requested to present a formal grievance			
<b>E.</b> Approve Minutes	Approve Minutes		
Approve minutes for February 2024 Board Meeting on March 4, 2024			
<b>F.</b> Approve Executive Session Minutes	Vote		
<b>G.</b> Public Comment			
<b>H.</b> Executive Session - Personnel	Vote		
<b>II. Superintendent Report</b>			
<b>A.</b> PCA Resignations	FYI		

	Purpose	Presenter	Time
- Teacher, Melanie Spooner is resigning at the end of the school year.			
- Paraprofessional, Carlee Hatcher is resigning at the end of the school year.			
<b>B. SCCA Resignations</b>	FYI		
-Teacher, Ashton Webb, has tendered her resignation effective immediately.			
- Assistant Principal, Tim Spooner, has tendered his resignation effective at the end of his 23/24 contract.			
<b>C. SCCA - Teacher Hires for 24/25 SY</b>	Vote		
- Grace Henley, Ashleigh Smith			
<b>D. PCA - Operational CPF Dashboard</b>	FYI		
- On target to meet on Operational CPF			
<b>E. SCCA - Operational CPF Dashboard</b>	FYI		
- On target to meet on Operational CPF			

### III. CFO/Business Director Report

<b>A. Pataula - FY 2025 Initial Budget Presentation</b>	FYI		
1st presentation of the FY 2025 Initial General Operating Budget for PCA			
<b>B. Pataula - Public Comment on FY 25 Budget Presentation</b>	FYI		
<b>C. Pataula - Bus Purchase</b>	Vote		
Approval to change our February vote from a five year bus lease to a one-time purchase amount for two new buses. With the possible deletion of our facility grant funds from the state, it will become difficult to budget for a bus lease payment over the next five years. We will use our existing fund balance to purchase the two buses at a price of \$279,900			
<b>D. SCCA - FY 2025 Initial Budget Presentation</b>	FYI		
1st presentation of Spring Creek's initial general operating budget for FY 2025			
<b>E. SCCA - Public comment on FY 25 Budget</b>	FYI		
<b>F. SCCA - Employee Hire for SNP Position</b>	Vote		
TBD -			

	Purpose	Presenter	Time
<b>G.</b> SCCA - Driveway Repair Select vendor to repair driveway at SCCA	Vote		
<b>H.</b> SCCA - employee hire for School Resource Officer position TBD	Vote		

#### **IV. Governance Committee Report**

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|---|---------|--|--|
| <b>A.</b> Governance Training Reminder<br>- Don't forget to also complete the online training prior to April 30, if you have not already done so. Please send Kylie your training certificates once completed. She will need them to complete the annual training report. | FYI     |  |  |
| <b>B.</b> Annual Board Self-Assessment<br>-Don't forget to complete the Annual Board Assessment if you have not done so.  | FYI     |  |  |
| <b>C.</b> Governing Board Retreat<br>- Set a date for annual retreat (September).   | Discuss |  |  |

#### **V. Academic Committee Report**

#### **VI. Ad Hoc Superintendent/CFO Evaluation Committee**

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|---|-----|--|--|
| <b>A.</b> FY24 Supt/CFO Evaluations<br>- Surveys are set up. Supt and CFO will complete the survey as a self-assessment and share it with the Board. After sharing the self-assessment, invites to complete the surveys will be sent out to direct reports and veteran Board members. | FYI |  |  |
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#### **VII. Closing Items**

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| <b>A.</b> Adjourn Meeting | Vote |  |  |
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