

Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

February 2024 Board Meeting

Date and Time

Monday March 4, 2024 at 6:00 PM EST

Location

PCA Inc. Central Office Board Room - Edison, GA

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Approve Agenda	Vote		
D. Formal Grievance - SCCA parent, Stephanie Gay, requested to present a formal grievance			
E. Approve Minutes	Approve Minutes		
Approve minutes for January 2024 Board Meeting on January 22, 2024			
F. Approve Executive Session Minutes	Vote		
G. Public Comment			
H. Executive Session - Personnel	Vote		
II. Superintendent Report			

	Purpose	Presenter	Time
<p>A. SCCA 2022-2023 SCSC Comprehensive Performance Framework Results</p> <p>- SCCA met in all 3 areas (Academic, Financial, and Operational) of the SCSC Comprehensive Performance Framework for the 2022-2023 SY. The Financial score was 90 and the Operational was 92.</p> <p>*Reminder that PCA's results were shared last month since they received their results early due to charter renewal.</p>	FYI		
<p>B. PCA Teacher Retiring</p> <p>- Susan Scott is retiring at the end of the school year.</p>	FYI		
<p>C. SCCA - New SPED Teacher Position for 24/25 SY</p>	Vote		
<p>D. SCCA Teacher Resignation effective end of 23/24 SY</p> <p>- Sheri Ward is moving out of the state at the end of the 23/24 SY and will resign at that time.</p>	FYI		
<p>E. PCA - Operational CPF Dashboard</p> <p>- On target to meet on Operational CPF</p>	FYI		
<p>F. SCCA - Operational CPF Dashboard</p> <p>- On target to meet on Operational CPF</p>	FYI		

III. CFO/Business Director Report

<p>A. Pataula - Monthly Financial Reports</p> <p>Review of monthly financials through December 2023</p>	FYI		
<p>B. Pataula - Irrigation Well Installation</p> <p>Select vendor to install well at the athletic complex for PCA</p>	Vote		
<p>C. Pataula - Bus Radio Purchase</p> <p>Vendor selection to install bus radios - using ARP School Safety Grant Funds</p>	Vote		
<p>D. SCCA - Monthly Financial Reports</p> <p>Review of monthly financials through December 2023</p>	FYI		

	Purpose	Presenter	Time
E. SCCA - Resignation	FYI		
Brittany Fisher resigned from their positions as school nutrition employee			
F. SCCA - Driveway Repair	Vote		
Select vendor to repair driveway at SCCA			
G. SCCA - Septic Tank Repair	Vote		
Approval of \$33,000 for septic tank repair - Bobby Mills is the vendor			
H. SCCA SRO Hire	Vote		
approval to hire William Moses as SRO starting March 2024			

IV. Governance Committee Report

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| A. Governance Training Reminder | FYI | | |
| - Shout out to ALL Board members for attending the in-person SCSC Governance Training. Don't forget to also complete the online training prior to April 1, if you have not already done so. Please send Kylie your training certificates once completed. She will need them to complete the annual training report. | | | |
| B. Annual Board Self-Assessment | FYI | | |
| -Kylie will send invites to veteran Board members tomorrow. Please complete by next Board meeting, March 18. | | | |
| C. Governing Board Retreat | Discuss | | |
| - Set a date for annual retreat. | | | |

V. Academic Committee Report

VI. Ad Hoc Superintendent/CFO Evaluation Committee

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| A. FY24 Supt/CFO Evaluations | FYI | | |
| - Surveys are set up. Supt and CFO will complete the survey as a self-assessment and share it with the Board. After sharing the self-assessment, invites to complete the surveys will be sent out to direct reports and veteran Board members. | | | |

VII. Closing Items

A. Adjourn Meeting

Purpose

Presenter

Time

Vote