

Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

February 2023 Board Meeting

Date and Time

Monday February 27, 2023 at 6:00 PM EST

Location

PCA Inc Central Office Board Room

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Approve Agenda	Vote		
D. Approve Minutes	Approve Minutes		
	Approve minutes for January 2023 Board Meeting on January 23, 2023		
E. Approve Executive Session Minutes	Vote		
F. Public Comment			
G. PCA Parent Appeal - Region Basketball	Vote		
H. Executive Session - Personnel	Vote		
II. Superintendent Report			
A. Special Education Director approval	Vote		

	Purpose	Presenter	Time
- Brandi Adams			
B. Retirements	FYI		
PCA Inc. - Kathy Martin will be retiring at the end of her contract. She intends to come back 49% in her current position of Federal Programs Director.			
SCCA - Dianne Houston will be retiring at the end of her contract. She intends to come back 49% as Intervention Teacher.			
*We are not asking the Board to make either of these positions part-time in case we want/need to hire for full-time sometime in the future.			
C. PCA Principal Resignation	FYI		
- Reagen Beamon is resigning at the end of her 2022-2023 contract. Assistant Principal, Christina Boyd, will move into the Principal position. The admin team will discuss how we want to restructure to determine what position we will hire for.			
D. PCA - Add new positions	Vote		
- Last year we combined an AP position with Counselor. We would like to split that back out into two positions.			
- Request to add a full-tim Gifted teacher for Gifted resource classes.			
*Both of these positions have been included in the preliminary budget, which still includes a healthy surplus.			
E. PCA 2023-2024 Teacher Hires	Vote		
- Eric Thomas			
- Adam Benton			
F. PCA Para Resignations	FYI		
- Helen Poke			
- Brooke Peak			
G. PCA Paraprofessional Hire	Vote		
- Renee Turner			
H. SCCA Assistant Principal	FYI		
- Samantha Leverette was chosen for the new Assistant Principal position at SCCA.			
I. SCCA - Eliminate Leadership Coach position beginning 2023-2024 SY	Vote		

	Purpose	Presenter	Time
J. SCCA - Add Special Education Teacher position for 2023-2024 SY	Vote		
K. SCCA Resignations	FYI		
The following teachers are resigning at the end of their 2022-2023 contracts:			
- Kitty Davis			
- Melissa Poitevant			
- Tina Thompson			
The following para is resigning at the end of the 2022-2023 SY:			
- Summer Confer			
L. SCCA 2023-2024 Teacher Hires	Vote		
M. PCA - SCSC FY23 Monitoring	FYI		
N. SCCA - SCSC FY23 Monitoring	FYI		
O. PCA - Operational CPF Dashboard	FYI		
- On target to meet on Operational CPF			
P. SCCA - Operational CPF Dashboard	FYI		
- On target to meet on Operational CPF			

III. CFO/Business Director Report

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| A. Pataula Monthly Financial Reports | FYI | | |
| Reports through December 2022 - CPF Predictor, bank reconciliations and actuals | | | |
| B. Pataula - Fiber connection - Vendor selection | Vote | | |
| Pataula received technology grant funds from the office of rural education and we are using to add fiber connection from the school to the athletic complex. This will help us install wifi devices and cameras. The school recommends using Action Alarm for this install at a cost of \$26,000. We received two quotes for this. | | | |
| C. Pataula - Exterminator Expense | Vote | | |
| The school is seeking approval to spend \$6400 for prevention efforts. The vote will be to spend \$6400 with Arrow Exterminators. | | | |
| D. Spring Creek Monthly Financial Reports | FYI | | |
| Reports through November 2022 - bank reconciliations, CPF Predictor and Actuals | | | |

IV. Governance Committee Report

A. Board Retreat - Strategic Planning FYI

B. PCA INC Strategic Planning Vendor Selection Vote

C. FY23 Board Self-Assessment FYI

- Be sure to complete the assessment if you have not already done so. The report will be used for strategic planning and/or annual goal setting.

D. PCA INC - Wellness Policy Vote

The attached change removes the meeting requirement date from the wellness policy - the previous policy stated the committee would meet 4 times a year and that is not feasible. The new policy mandates a meeting once a year.

V. Academic Committee Report

A. January 2020 Academic Committee Meeting FYI
Report

- The committee reviewed 2021-2022 CCRPI scores, 2021-2022 Academic CPF Determination, and Winter MAP Data

VI. Ad Hoc Superintendent/CFO Evaluation Committee Report

VII. Closing Items

A. Adjourn Meeting Vote