

Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

December 2021 Board Meeting

Date and Time

Monday December 13, 2021 at 6:00 PM EST

Location

Pataula Charter Academy Board Room

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance			
B. Call the Meeting to Order			
C. Prospective Board Member Interviews	Discuss		
D. Approve Minutes	Approve Minutes		
Approve minutes for November 2021 Board Meeting on November 15, 2021			
E. Approve Executive Session Minutes - Nov. 15, 2021	Vote		
Nov. 15, 2021 Executive Session #1			
Nov. 15, 2021 Executive Session #2			
F. Approve Agenda	Vote		
G. Public Comment			
II. Executive Session			

	Purpose	Presenter	Time
A. Executive Session - Personnel	Vote		
III. Superintendent Report			
A. PCA Resignation	Vote		
- Shebbie Williams has requested to resign from his position at PCA effective December 3, 2021.			
B. Position Changes	Vote		
District and School Leadership felt that with the recent vacancy of the PCA Director of Discipline and Safety position, this was a good opportunity to consider some administrative restructuring in order to improve the overall effectiveness of the organization and of PCA. Therefore, the following position changes are recommended:			
<ul style="list-style-type: none"> - Eliminate the PCA Director of Discipline and Safety position - Change the PCA Counselor position to an Assistant Principal/Counselor position - Create a District Curriculum Director position 			
Although the Board does not vote on internal position changes after an employee has been approved for hire with the organization, we feel that an explanation of how these new roles would be filled exhibits a spirit of transparency. Therefore, if these position changes are approved the following internal moves will take place:			
<ul style="list-style-type: none"> - Kathy Bantz will move from PCA Assistant Principal to District Curriculum Director - Fallyn Askew, who was recently chosen to fill the position of PCA Director of Discipline and Safety will be named PCA Assistant Principal. - Christina Boyd's title will change from Counselor to Assistant Principal/Counselor 			
*The roles of the Director of Discipline and Safety will be distributed among the Principal and two Assistant Principals.			
C. SCCA Resignation	Vote		
- Jorden Gamble has requested to resign from her teaching position at SCCA effective January 3, 2022.			
D. PCA - Operational CPF Dashboard	FYI		
- On target to meet on Operational CPF			
E. SCCA - Operational CPF Dashboard	FYI		

	Purpose	Presenter	Time
- On target to meet on Operational CPF			
F. Covid-19 Update	FYI		

IV. Finance/Facilities Committee Report

A. PCA - FY22 Amended Budget	FYI		
B. SCCA - FY22 Amended Budget	FYI		
tabled until Jan			
C. Public Comment on FY22 Amended Budgets	FYI		
D. PCA - Selection of Contractor for District Office Remodel	Vote		
E. SCCA - Modular Vendor for Facility Growth	Vote		
F. SCCA - Campus Development Engineering Firm Selection	Vote		
Innovate - awarded vendor			

V. Governance Committee Report

A. Annual Board Governance Trainings Dates	FYI		
There will be one day in person and one day live virtual this year. The in-person dates are:			
Option 1 - November 10 @ Callaway Gardens Hotel and Resort			
Option 2 - February 9 @ UGA Center for Continuing Education and Hotel			
Option 3 - April 13 @ Loudermilk Conference Center			
*We prefer everyone complete Option 1 or 2, only using Option 3 if an emergency comes up preventing Option 1 or 2.			
**Also, don't forget to sign up for the Live Virtual training as well. Both the in-person and virtual are required.			
B. BoardOnTrack Board Self-Assessment	FYI		
-The Governance Committee will review the Board Self-Assessment data and BoardOnTrack recommendations to determine what needs there may be for the Board			

	Purpose	Presenter	Time
	for future goal-setting. If you have not completed the self-assessment, please do so by the end of the week.		
C.	Recommendations for New Board Members	Vote	
	TBD after Prospective Board Member interviews		

VI. Academic Excellence Committee Report - No items to report this month

VII. Closing Items

A.	Adjourn Meeting	Vote	
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