



Pataula Charter Academy

March 2021 Governance Committee Meeting

Date and Time

Monday March 1, 2021 at 5:30 PM EST

Location

PCA Board Room

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Approve Minutes

Approve minutes for Work Session - December 9, 2020 on December 9, 2020

II. Governance

A. BoardOnTrack consultation for Board Retreat

-We will have a webinar with experts from BoardOnTrack to assist with planning for Annual Board Retreat

B. Governing Board Retreat Planning - Work Session

Possible Focuses of Retreat (or work to be done prior to retreat):

- Discuss any new things learned in SCSC Governance Training; review hot topic items
- Create Committee Operating Policy (or maybe Governance Committee should create prior to retreat and review with other members at retreat)
- Committee Structures - each committee creates job description, votes on chair, discusses items to add to Board calendar, sets goals, etc.

Possible Focuses for Governance Committee during committee work at retreat:

- Board Recruitment - Create or review Board Recruitment Process procedures; create plan and timeline for recruitment
- Create or review process for onboarding of new members

C. Board Retreat Logistical Planning

- Date/time
- Venue
- Meals

III. Closing Items

A. Adjourn Meeting