

# Pataula Charter Academy, Inc (Serving Pataula Charter Academy and Spring Creek Charter Academy)

## March 2021 Governance Committee Meeting

Published on February 11, 2021 at 1:04 PM EST

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### Date and Time

Monday March 1, 2021 at 5:30 PM EST

### Location

PCA Board Room

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance			
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		
Approve minutes for Work Session - December 9, 2020 on December 9, 2020			
<b>II. Governance</b>			
<b>A.</b> BoardOnTrack consultation for Board Retreat	FYI		
-We will have a webinar with experts from BoardOnTrack to assist with planning for Annual Board Retreat			
<b>B.</b> Governing Board Retreat Planning - Work Session	Discuss		
<b>Possible Focuses of Retreat (or work to be done prior to retreat):</b>			
-Discuss any new things learned in SCSC Governance Training; review hot topic items			
-Create Committee Operating Policy (or maybe Governance Committee should create prior to retreat and review with other members at retreat)			
-Committee Structures - each committee creates job description, votes on chair, discusses items to add to Board calendar, sets goals, etc.			
<b>Possible Focuses for Governance Committee during committee work at retreat:</b>			
-Board Recruitment - Create or review Board Recruitment Process procedures; create plan and timeline for recruitment			
-Create or review process for onboarding of new members			
<b>C.</b> Board Retreat Logistical Planning			
-Date/time			
-Venue			

-Meals

**Purpose    Presenter    Time**

**III. Closing Items**

**A. Adjourn Meeting**

**Vote**