



Pacific Coast Academy

Minutes

Special Board Meeting

Date and Time

Thursday September 24, 2026 at 5:00 PM

Directors Present

Eric Banatao, Jessica Ackermann, Patty Adams

Directors Absent

Benjamin Fung, Kim Gill

Guests Present

Jennifer Faber

I. Opening Items

A. Call the Meeting to Order

Jessica Ackermann called a meeting of the board of directors of Pacific Coast Academy to order on Thursday Sep 24, 2026 at 5:14 PM.

B. Roll Call of Board Members

C. Public Comments

There was no public comment.

D. Approval of the Agenda

Patty Adams made a motion to Approve the Agenda.

Eric Banatao seconded the motion.

The agenda was approved with the removal of the 2026-27 Board Meeting Calendar and the closed session.

The board **VOTED** unanimously to approve the motion.

II. Finance

A. Approval of the 2025–26 Unaudited Actuals and Ratification of Timely Submission

Patty Adams made a motion to Approve the 2025–26 Unaudited Actuals and Ratification of Timely Submission.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2025-2026 Education Protection Account (EPA) Actuals

Eric Banatao made a motion to Approve the 2025-2026 Education Protection Account (EPA) Actuals.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Financial Report

Patty Adams made a motion to Approve the financial report.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Resolution to Delegate Limited Bonus Authority to the Executive Director

No action was taken on this item.

E. Lease Agreement- 2727 Camino del Rio South, Suite 127

Eric Banatao made a motion to Approve Lease Agreement- 2727 Camino del Rio South, Suite 127.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Lease Agreement- 500 W. Vista Way

Patty Adams made a motion to Approve Lease Agreement- 500 W. Vista Way.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Amended and Restated Agreement Between the Dehesa School District And Pacific Coast Academy Regarding Social Scholars Academy

Patty Adams made a motion to Approve the Amended and Restated Agreement Between the Dehesa School District And Pacific Coast Academy Regarding Social Scholars Academy.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. PCA_Operations and Special Education MOU

Eric Banatao made a motion to Approve the PCA Operations and Special Education MOU.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Other Business

A. 2026-2027 Board Meeting Calendar

This item was removed from the agenda while approving the agenda.

B. Professional Boundaries Policy

Patty Adams made a motion to Approve the Professional Boundaries Policy.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Supplemental Cyber Liability Insurance Proposal

Eric Banatao made a motion to Approve the Supplemental Cyber Liability Insurance Proposal.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Executive Director Report

IV. Consent Agenda

A. Approve Minutes

Patty Adams made a motion to approve the minutes from Regular Board Meeting on 06-03-26.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2026-2027 Employee Handbook

C. 2026-2027 Compensation Policy, Stipend Chart, Admin & Director Salary

D.

Inspection of Public Records Policy

E. Fiscal Policy

F. Transportation and Driving Policy

G. Independent Educational Evaluation Policy (IEE)

H. Evaluation Policy

I. Non-Compliance Policy

J. Contracts, Invoices, and Purchasing Quotes over 100K

K. Approve Consent Agenda

Patty Adams made a motion to Approve Consent Agenda.

Eric Banatao seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Employee Performance Evaluation: Executive Director § 54957(b)

This item was removed from the agenda.

VI. Closing Items

A. Announcement of Next Scheduled Meeting- December 10 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,
Jessica Ackermann

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749- 1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).