

DRAFT



Pacific Coast Academy

Minutes

Regular Board Meeting

Date and Time

Wednesday June 3, 2026 at 6:00 PM

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Directors Present

Jessica Ackermann, Kim Gill, Patty Adams

Directors Absent

Benjamin Fung, Eric Banatao

Guests Present

Jennifer Faber

I. Opening Items

A. Call the Meeting to Order

Jessica Ackermann called a meeting of the board of directors of Pacific Coast Academy to order on Wednesday Jun 3, 2026 at 6:03 PM.

B. Roll Call of Board Members

C. Public Comments

There were no public comments.

D. Approval of the Agenda

Kim Gill made a motion to Approve the Agenda.

Patty Adams seconded the motion.

The agenda was approved with the removal of Section III, item B: Independent Educational Evaluation (IEE) Policy.

Jessica Ackermann led the meeting since Ben Fung was absent.

The board **VOTED** unanimously to approve the motion.

E. Executive Director Report

II. Finance

A. 2025-2026 Local Indicators

B. 2026-2027 Local Control Accountability Plan (LCAP)

Patty Adams made a motion to Approve the 2026-27 Local Control Accountability Plan (LCAP).

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. 2025-2026 Proposition 28 Annual Report

Kim Gill made a motion to Approve Proposition 28 Annual Report.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. 2026-2027 Budget

Kim Gill made a motion to approve the 2026-2027 Budget.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Education Protection Account (EPA) Resolution and Spending Plan

Patty Adams made a motion to Approve the Education Protection Account (EPA) Resolution and Spending Plan.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. 2026-2027 Spring Consolidated Application

Kim Gill made a motion to Approve the 2026-2027 Spring Consolidated Application.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Financials

Patty Adams made a motion to Approve the actuals through April.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

H. PCA School Facilities LLC-Promissory Note & Loan Agreement

Patty Adams made a motion to Approve the Promissory Note and Loan Agreement.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Memorandum of Understanding for Shared Services

Kim Gill made a motion to Approve the Memorandum of Understanding for Shared Services.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

J. SCC Amendment to Shared Use Agreement for Danielson Property

Patty Adams made a motion to Approve the Amendment to the Shared Agreement.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

K. Facilities Use Agreement for Dehesa Records Office

Patty Adams made a motion to Approve the Facilities Use Agreement for Dehesa Records Office.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

L. 13475 Danielson- PCA Lease

Patty Adams made a motion to Approve the lease for 13475 Danielson.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Other Business

A. Consulting Services Proposal: Brave Writer

Kim Gill made a motion to Approve the Proposal for Consulting Services.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

2026-2027 Declaration of Need

Patty Adams made a motion to Approve the 2026-27 Declaration of Need.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Conflict of Interest Code

Kim Gill made a motion to Approve the Conflict of Interest Code.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Independent Educational Evaluation (IEE) Policy

This agenda item was removed during agenda approval.

E. Liability Insurance Proposal

Patty Adams made a motion to Approve the Liability Insurance Proposal.

Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. 2026-2027 Board Meeting Calendar

Patty Adams made a motion to Approve the 2026-27 Board Meeting Calendar.

Kim Gill seconded the motion.

The calendar was approved with a date change from June 3rd to June 2nd meeting.

The board **VOTED** unanimously to approve the motion.

G. Affirming Board Member Terms

H. 2026-2027 Board Officers

IV. Consent Agenda

A. Approve Minutes

Kim Gill made a motion to approve the minutes from Special Board Meeting on 05-20-26.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2026-2027 Promotion, Acceleration and Retention Policy

C. Chaperone Policy

D. Field Trip Policy

E. 2026-2027 Compensation Policy and Stipend Chart

F. 2026-2027 Employee Handbook

G. 2026-2027 Parent Student Handbook

H. Resolution Regarding Participation in the Exact Path Program

I. English Learner Master Plan

J. Transportation/Driving Policy

K. Invoices/Purchasing Quotes Over \$100,000

L. Approve Consent Agenda

Kim Gill made a motion to Approve the Consent Agenda.

Patty Adams seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Employee Performance Evaluation: Executive Director § 54957(b)

The board moved into closed session at 7:14 pm and ended at 8:24 pm.

VI. Closing Items

A. Executive Director Contract, Salary, and Fringe Benefits

B. Announcement of Next Scheduled Meeting

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,
Jessica Ackermann

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).