APPROVED

Pacific Coast Academy

Minutes

Special Board Meeting

Date and Time
Wednesday December 10, 2025 at 6:00 PM

Location
Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Directors Present
Benjamin Fung, Jessica Ackermann, Kim Gill, Patty Adams

Directors Absent
Eric Banatao

Guests Present
Jennifer Faber, Krystin Demofonte, Shari Erlendson

I. Opening Items

A. Call the Meeting to Order

Benjamin Fung called a meeting of the board of directors of Pacific Coast Academy to order on Wednesday Dec 10, 2025 at 6:05 PM.

B. Roll Call of Board Members

C. Public Comments

There were no public comments

D. Approval of the Agenda

Jessica Ackermann made a motion to Approve the Agenda.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Closed Session

A. Conference with Legal Counsel - Pending Litigation § 54956.9

The closed session session began at 6:08 pm. and ended at 6:55pm.

III. Finance

A. 2025-2026 First Interim Report

Kim Gill made a motion to Approve the 2025-2026 First Interim Report.
Patty Adams seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2024-2025 Audit Report

This item was informational only and not for vote. The board was notified that the audit was postponed as an extension was provided due to the government shutdown.

IV. Other Business

A. Local Control Accountability Plan (LCAP) Mid-Year Update

B. LCAP Federal Addendum

Kim Gill made a motion to Approve the LCAP Federal Addendum.
Patty Adams seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Teaching Assignment Monitoring Outcomes (TAMO) Data Report

D. Comprehensive Sexual Health and HIV/AIDS Prevention Education Policy

Jessica Ackermann made a motion to Approve the Comprehensive Sexual Health and HIV/AIDS Prevention Education Policy.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Math Placement Data

F.

2026-27 School Calendar

Patty Adams made a motion to Approve the 2026-27 School Calendar.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. SPED Building Lease 1- Camino Del Rio Office

Jessica Ackermann made a motion to Approve SPED Building Lease 1- Camino Del Rio Office.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. SPED Building Lease 2- Adam's Ave. Office

Patty Adams made a motion to Approve SPED Building Lease 2- Adam's Ave. Office.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. SPED Building Lease 3- San Marcos Office

Patty Adams made a motion to Approve SPED Building Lease 3- San Marcos Office.
Jessica Ackermann seconded the motion.
The board **VOTED** unanimously to approve the motion.

J. First Amendment for SCSA Partnership Agreement

Kim Gill made a motion to Approve First Amendment for SCSA Partnership Agreement.
Patty Adams seconded the motion.
The board **VOTED** unanimously to approve the motion.

K. Executive Director Report

V. Consent Agenda

A. Approve Minutes

Jessica Ackermann made a motion to approve the minutes from Regular Board Meeting on 09-11-25.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2025-2026 Parent Student Handbook

C. 2025-2026 Compensation Policy: Admin & Director Salary Schedule

D. Identification of Individuals for 504 Policy

E.

Administration of Medications, Emergencies and Head Lice Policy

F. Employee Expense Policy

G. Fiscal Policy

H. Homeless Education Policy

I. Exact Path Resolution

J. Transportation for Students With Disabilities Policy

K. Invoices over 100K

L. Reduced Schedule Policy

M. Approve Consent Agenda

Jessica Ackermann made a motion to Approve the Consent Agenda.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Announcement of Next Scheduled Meeting- January 22, 2026 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
Benjamin Fung

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that

comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).