APPROVED

Pacific Coast Academy

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday March 13, 2025 at 6:00 PM

Location
Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Directors Present
Benjamin Fung, Jessica Ackermann, Kim Gill, Rose Arevalo

Directors Absent
Eric Banatao

Guests Present
Jennifer Faber, Krystin Demofonte, Shari Erlendson

I. Opening Items

A. Call the Meeting to Order

Benjamin Fung called a meeting of the board of directors of Pacific Coast Academy to order on Thursday Mar 13, 2025 at 6:02 PM.

B. Roll Call of Board Members

C. Public Comments

No Public Comments

D. Approval of Agenda

Jessica Ackermann made a motion to Approve the Agenda.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. 2024-2025 Second Interim Report

Kim Gill made a motion to Approve the Second Interim Report.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Other Business

A. Executive Director Report

B. Suicide Prevention Policy

Jessica Ackermann made a motion to approve the Suicide Prevention Policy.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Resolution: Non-Average Daily Attendance Summer School

Kim Gill made a motion to Approve the Resolution: Non-Average Daily Attendance Summer School.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Approve Minutes

Jessica Ackermann made a motion to approve the minutes from Regular Scheduled Board Meeting on 01-23-25.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2025-2026 Master Agreement

C. Independent Student Policy

D. Non-Compliance and Withdrawal Policy

E.

Title IX Policy

F. Employee Expense Policy

G. 2024-2025 Compensation Policy and Stipend Chart

H. 2025-2026 Compensation Policy and Stipend Chart

I. 2025-2026 Vendor Agreement

J. English Learner Master Plan

K. Field Trip Policy

L. Expenses

M. Invoices over 100,000

N. Approve Consent Agenda

Jessica Ackermann made a motion to Approve the Consent Agenda.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Employee Performance Evaluation: Executive Director § 54957(b)

no decisions we made in closed session

VI. Closing Items

A. Announcement of Next Scheduled Meeting- May 22 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,
Benjamin Fung

Prepared By:
Jennifer Faber

Noted By:

_____

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).