APPROVED

Pacific Coast Academy

Minutes

Regular Scheduled Board Meeting

Date and Time
Tuesday May 14, 2024 at 6:00 PM

Location
Pacific Coast Academy Office: 13915 Danielson St. #200, Poway, CA 92064

Directors Present
Benjamin Fung, Eric Banatao, Jessica Ackermann, Kim Gill, Rose Arevalo

Directors Absent
None

Directors who arrived after the meeting opened
Eric Banatao

Guests Present
Jennifer Faber, Krystin Demofonte, Shari Erlendson

I. Opening Items

A. Call the Meeting to Order

B. Roll Call of Board Members

Eric Banatao arrived at 6:04 PM.

C.

Approval of Agenda

Kim Gill made a motion to approve the agenda.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Public Hearing for the Local Control Accountability Plan (LCAP)

The public hearing for the Local Control and Accountability Plan (LCAP) began at 6:02 and closed at 6:31.

E. Public Comments

There were no public comments

F. Executive Director's Report

The Executive Director shared an update on the following items:
-- SoCal Scholars Academy
-- 2024-25 Enrollment and Staffing
-- Testing
-- Current Student Growth
-- Exact Path
-- 6th Grade Camp
-- PCA Community Events
-- Special Populations Support
-- High School Prom and Grad Night
-- WASC Accreditation

II. Finance

A. March Finance Package

Kim Gill made a motion to approve the March finance package.
Eric Banatao seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Resolution Establishment of Opening and Closing of Accounts

Jessica Ackermann made a motion to Approve the Resolution to Close the Wells Fargo Account and Open an Account with Omni.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Policy to Allow for Investing

Kim Gill made a motion to Approve Policy to Allow for Investing.

Jessica Ackermann seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Operational

A. Employee Benefits Renewal Proposal

Rose Arevalo made a motion to Approve employee Benefits Renewal Proposal.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Other Business

A. 2024-25 Board Meeting Calendar

Jessica Ackermann made a motion to Approve the 2024-25 Board Meeting Calendar with the Proposed Changes.
Kim Gill seconded the motion.
All dates will remain as proposed except the following:
August meeting changed to Wednesday, August 14th
September meeting changed to Tuesday, September 10th
June meeting changed to Wednesday June 25, 2025

The board **VOTED** unanimously to approve the motion.

B. Field Trip over $80: Sacramento 4th grade

Rose Arevalo made a motion to Approve the Sacramento 4th Grade Trip.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Agreement for Professional Services with San Diego State University Research Foundation

Benjamin Fung made a motion to Approve Agreement for Professional Services with San Diego State University Research Foundation.
Jessica Ackermann seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Consent Agenda

A. Approve Minutes

Rose Arevalo made a motion to approve the minutes from Regular Scheduled Board Meeting on 03-14-24.
Kim Gill seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2024-25 PCA Parent Student Handbook

C. 2024-25 PCA Employee Handbook

D. 2024-2025 Compensation Policy and Stipend Charts

E. Non-Compliance Policy and Procedure

F. Evaluation Policy

G. Chaperone Policy

H. 2024-25 Staff Contract Template

I. 2024-25 Promotion Acceleration and Retention Policy

J. Invoices over $100,000

K. Approve Consent Agenda

Rose Arevalo made a motion to Approve the Consent Agenda.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Announcement of Next Scheduled Meeting- June 27 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:26 PM.

Respectfully Submitted,
Benjamin Fung

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).