APPROVED

Pacific Coast Academy

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday December 14, 2023 at 6:00 PM

Location
Pacific Coast Academy Office: 13915 Danielson St. #200, Poway, CA 92064

Directors Present
Benjamin Fung, Eric Banatao, Jessica Ackermann, Rose Arevalo

Directors Absent
Kim Gill

Directors who left before the meeting adjourned
Eric Banatao

Guests Present
Jennifer Faber, Krystin Demofonte, Shari Erlendson

I. Opening Items

A. Call the Meeting to Order

Benjamin Fung called a meeting of the board of directors of Pacific Coast Academy to order on Thursday Dec 14, 2023 at 6:01 PM.

B. Roll Call of Board Members

C. Public Comments

There were no public comments

D. Approval of Agenda

Eric Banatao made a motion to Approve the Agenda.
Jessica Ackermann seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Fiscal Crisis and Management Assistance Team's (FCMAT) Extraordinary Audit of Inspire Charter Schools

F. Executive Director's Report

The Executive Director presented updates on the following topics:
-- New Staff
-- Current Enrollment Data
-- Top Testers
-- PCA Robotics Team
-- PCA Community Events
-- Professional Development
-- Special Populations

II. Finance

A. 2023-2024 First Interim Report

Jessica Ackermann made a motion to Approve 2023-2024 First Interim Report.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2022-2023 Independent Audit Report

Rose Arevalo made a motion to Approve the Independent Audit Report.
Eric Banatao seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Resolution Regarding 2024-2025 Employee Retention Stipends

Jessica Ackermann made a motion to Approve the Resolution Regarding the 2024-2025 Employee Retention Stipends.
Eric Banatao seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Other Business

A.

Resolution to Recognize the Legal Extension of the Charter Term

B. Standard and Select Population Graduation Requirements Policy

Eric Banatao made a motion to Approve Standard and Select Population Graduation Requirements Policy.
Jessica Ackermann seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Field Trip over $80

Eric Banatao made a motion to Approve the cost of 6th grade science camp to be paid using instructional funds.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Approve Minutes

Jessica Ackermann made a motion to approve the minutes from Regular Scheduled Board Meeting on 09-14-23.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. 2023-2024 Employee Handbook

C. 2023-2024 Parent Student Handbook

D. Residency Policy

E. Foster Youth Policy

F. Admissions/Public Random Drawing/Lottery Policy

G. Fiscal Policies and Procedures

H. Resolution Regarding Expenses Relating Robotics Competition

I. 2023-2024 Compensation Policy- Stipend Chart

J. Invoices over $100,000

K. Approve Consent Agenda

Jessica Ackermann made a motion to Approve Consent Agenda.
Rose Arevalo seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closed Session

A. Conference with Labor Negotiators: Executive Director

The board members moves into closed session at 7:32pm.
Eric Banatao left the meeting at 8:28pm.
Closed session ended at 9:04pm.
No decisions were made in closed session.

Eric Banatao left at 8:28 PM.

VI. Closing Items

A. Announcement of Next Scheduled Meeting- January 25 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:05 AM.

Respectfully Submitted,
Benjamin Fung

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).