APPROVED

Pacific Coast Academy

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday September 14, 2023 at 6:00 PM

Location
Pacific Coast Academy Office: 13915 Danielson St. #200, Poway, CA 92064

Directors Present
Benjamin Fung, Kim Gill, Rose Arevalo

Directors Absent
Eric Banatao, Jessica Ackermann

Guests Present
Jennifer Faber, Krystin Demofonte, Shari Erlendson

I. Opening Items

A. Call the Meeting to Order

B. Roll Call of Board Members

C. Public Comments

There were no public comments.

D. Approval of Agenda

Kim Gill made a motion to approve the agenda.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Finance

A. 2022-2023 Unaudited Actuals Report

Kim Gill made a motion to approve the 2022-2023 United Actuals Report.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Other Business

A. Executive Director's Report

The Executive Director presented updates on the following topics:
-- New Staff
-- Elevate Learning
-- Back to School Picnic
-- STAR 360

B. Charter Petition

Rose Arevalo made a motion to approve the submission of charter petition to PCAs authorizer for approval.
Kim Gill seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Affirming Board Member Terms

Benjamin Fung made a motion to renew terms and board member roles.
Kim Gill seconded the motion.
Motion was made for Jessica Ackerman to renew her term as a board member.
Motion was made for Jessica Ackerman to continue as Secretary, Kim Gill as CFO and Ben Fung as President.

The board **VOTED** unanimously to approve the motion.

IV. Consent Agenda

A. Approve Minutes

Kim Gill made a motion to approve the minutes from Regular Scheduled Board Meeting on 08-14-23.
Rose Arevalo seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. 2023-2024 Employee Handbook

C. Resolution Regarding Tier II Clear Administrative Services Credential Program

D. 2022-2023 Education Protection Account (EPA) Actuals

E. Spring 2023 Consolidated Application

F. Invoices over $100,000

G. Approve Consent Agenda

Kim Gill made a motion to Approve Consent Agenda.
Rose Arevalo seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Announcement of Next Scheduled Meeting- October 19 at 6:00pm

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,
Benjamin Fung

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated

public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).