APPROVED

Pacific Coast Academy

Minutes

Board Meeting

Date and Time
Tuesday March 9, 2021 at 6:00 PM

Meeting Held via Teleconference
Zoom Link
https://zoom.us/j/91918141403

Meeting ID: 919 1814 1403

Join by Phone
(669) 900-6833

Directors Present
Amanda McArthur (remote), JD Luckesen (remote), Jessica Ackermann (remote), Johnny Tran (remote), Kelly Durso (remote)

Directors Absent
None

Guests Present
Jennifer Faber (remote), Krystin Demofonte (remote), Shari Erlendson (remote)

I. Opening Items

A.

Call the Meeting to Order

Kelly Durso called a meeting of the board of directors of Pacific Coast Academy to order on Tuesday Mar 9, 2021 at 6:01 PM.

B. Roll Call of Board Members

C. Approval of Agenda

Johnny Tran made a motion to Approve Agenda.
Amanda McArthur seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Public Comments

No public comments were made.

II. Operations

A. Employee Expense Policy

Amanda McArthur made a motion to Approve Employee Expense Policy.
JD Luckesen seconded the motion.
It was reported that the process for the previously approved expense reimbursement policy, a staff member would have to submit cell phone, electric bill and internet bill every quarter. This ended up being a lot of work. This policy would now be providing a stipend instead of reimbursement. The cash out amount for back pay is $80,000 which fits within the budget. We would no longer offer the gift card for office supplies. There is now an internal system for office supplies.
The board **VOTED** unanimously to approve the motion.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:18 PM.

Respectfully Submitted,
Kelly Durso

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.
Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).