



Pacific Coast Academy

Regular Scheduled Board Meeting

Date and Time

Saturday March 12, 2022 at 9:00 AM PST

Meeting via Teleconference

Zoom Link

<https://us06web.zoom.us/j/87873915124>

Meeting ID:

878 7391 5124

Join by Phone

(669) 900-6833

Agenda

	Purpose	Presenter	Time
I. Opening Items			9:00 AM
A. Call the Meeting to Order		Kelly Durso	1 m
B. Roll Call of Board Members		Kelly Durso	1 m
C. Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361	Vote	Krystin Demofonte	5 m
D. Approval of Agenda	Vote	Kelly Durso	1 m
E. Public Comments		Kelly Durso	5 m
F. Executive Director's Report		Krystin Demofonte	5 m
II. Finance			9:18 AM

	Purpose	Presenter	Time
A. Resolution Regarding Employee Retention Stipends	Vote	Krystin Demofonte	5 m
B. 2021-2022 Second Interim Report	Vote	Jason Sitomer	10 m
C. January Financials	FYI	JD Luckesen	5 m

III. Other Business 9:38 AM

A. Opt Out Notice/Renewal with CharterSAFE	Vote	Shari Erlendson	5 m
B. Resolution for Staff Uniforms	Vote	Krystin Demofonte	5 m
C. Resolution Regarding Expenses Relating to Marketing Expenses	Vote	Krystin Demofonte	5 m
D. Draft of 2022-2023 Board Calendar	FYI	Krystin Demofonte	5 m
E. Executive Director Evaluation Update and Next Steps	Vote	Benjamin Fung	10 m
F. Board Member Recruitment Update	Discuss	Kelly Durso	5 m

IV. Academic Achievement 10:13 AM

A. Resolution for Non-ADA Summer School	Vote	Krystin Demofonte	5 m
B. Resolution for Multi-School Agreement	Vote	Krystin Demofonte	5 m

V. Consent Agenda 10:23 AM

The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.

A. Approve Minutes:1-27-22 Special Board Meeting	Approve Minutes		
B. 2022-2023 Vendor Agreements			
C. COVID Prevention Program Update			
D. Evaluation Policy			
E. 2021-2022 Compensation Policy Stipend Chart			
F. Title IX Policy			
G. Approve Consent Agenda	Vote		1 m
This Is The Vote To Approve The Consent Agenda Items.			

VI. Closed Session 10:24 AM

A. Public Employee Performance Evaluation for Executive Director		Benjamin Fung	15 m
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	Purpose	Presenter	Time
VII. Closing Items			10:39 AM
A. Announcement of Next Scheduled Meeting April 28 at 5:00pm	FYI	Kelly Durso	1 m
B. Adjourn Meeting	Vote		

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Coversheet

Approval of Agenda

Section: I. Opening Items

Item: D. Approval of Agenda

Purpose: Vote

Submitted by:

Related Material:

PCA Resolution 2022-05 for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361_Redlined Draft.docx



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-05

Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a statewide emergency arising from the coronavirus (COVID-19); and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Brown Act pertaining to teleconferenced meetings; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21 which indicated that Executive Order N-29-20's authorization for holding virtual meetings would expire on September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (Rivas) as urgency legislation effective immediately, which provides that legislative bodies may continue to meet remotely during a declared State of Emergency subject to certain conditions; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(e)(1) A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

(B) The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, AB 361 amends the Brown Act (Government Code section 54953) to add the following provision:

(3) If a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b), the legislative body shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:

(A) The legislative body has reconsidered the circumstances of the state of

emergency. (B) Any of the following circumstances exist:

(i) The state of emergency continues to directly impact the ability of the members to meet safely in person.

THEREFORE, BE IT RESOLVED that the Board of Directors of Pacific Coast Academy finds that the Governor's March 4, 2020, declaration of a state of emergency due to the COVID-19 pandemic remains active.

BE IT FURTHER RESOLVED, the Board of Directors of Pacific Coast Academy finds that due to the state of emergency meeting in person would present imminent risks to the health or safety of attendees and/or the state of emergency continues to directly impact the ability of the members to meet safely in person due to the prevalence of the Delta variant of the COVID-19 virus, the indoor setting of meeting facilities, the potential presence of contagious individuals attending meetings, the potential for noncompliance with mask wearing requirements, and desire to protect the health of board members, staff, and the public.

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of

Pacific Coast Academy

Coversheet

Resolution Regarding Employee Retention Stipends

Section: II. Finance
Item: A. Resolution Regarding Employee Retention Stipends
Purpose: Vote
Submitted by:
Related Material:
PCA Resolution 2022-07 RESOLUTION REGARDING EMPLOYEE RETENTION STIPENDS _Red lined Draft.docx

BACKGROUND:

This resolution, reviewed by Jennifer McQuarrie, allows for a performance stipend to be paid at the conclusion of the 2021-22 school year, up to \$5,000.00, for each employee.

This resolution Authorizes the Executive Director to pay each employee of the Charter School a stipend of up to \$5,000.00 at the conclusion of the 2021-22 school year for the purpose of retaining staff to further the public purpose of providing a high-quality education to the students of the Charter School.

The Executive Director shall pay said stipend to those employees that were hired as of September 1, 2021, who have completed their contracted work days within the 2021-22 school year and who have committed to return to the Charter School for the 2022-23 school year. In determining the amount of said stipend, the Executive Direct shall ensure that the overall amount awarded is in line with the Board approved budget.

Experts: Charter Impact, Jennifer McQuarrie



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-07

RESOLUTION REGARDING EMPLOYEE RETENTION STIPENDS

WHEREAS, the Pacific Coast Academy Board of Directors (“Board”) governs the Pacific Coast Academy (“Charter School”), a nonprofit public benefit corporation, within the confines of both federal and state statutes governing charter schools and nonprofit corporations;

WHEREAS, California is experiencing a severe teacher shortage, which has been exacerbated by the COVID-19 pandemic;

WHEREAS, all Charter Schools employees have endured tremendous hardships during the 2021-22 school year due to the additional stresses and demands resulting from the COVID-19 pandemic, creating, at times, low employee morale making employee retention a focus of the Charter School;

WHEREAS, Charter School has experienced a higher than typical employee resignation rate during the existence of the COVID-19 pandemic;

WHEREAS, Charter School understands and believes that high staff morale is in the best interest of educating its students, since it leads to increased staff retention, creating a positive learning environment for children served by the Charter School;

WHEREAS, it has been an accepted practice to expend public funds to maintain operations and continuity of services and to continue to employ existing staff in light of the COVID-19 pandemic;

WHEREAS, Charter School believes that an employee retention stipend to be paid at the conclusion of the 2021-22 school year, up to \$5,000.00 for each employee serves the public purposes of the Charter School in that employees who are financially incentivized to stay employed with the Charter School further the mission and vision of the Charter School in educating children;

WHEREAS, Charter School wishes to provide said employee retention stipend to staff members that were hired as of September 1, 2021, who have completed their contracted work days within the 2021-22 school year and who have committed to return to the Charter School for the 2022-23 school year.

NOW, THEREFORE BE IT RESOLVED, that the Pacific Coast Academy Pacific Coast Academy Board of Directors:

Authorizes the Executive Director to pay each employee of the Charter School an employee retention stipend of up to \$5,000.00 at the conclusion of the 2021-22 school year for the purpose of retaining staff to further the public purpose of providing a high quality education to the students of the Charter School. The Executive Director shall pay said stipend to those employees that were hired as of September 1, 2021, who have completed their contracted work days within the 2021-22 school year and who have committed to return to the Charter School for the 2022-23 school year. In determining the amount of said stipend, the Executive Direct shall ensure that the overall amount awarded is in line with the Board approved budget.

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I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of
Pacific Coast Academy

Coversheet

2021-2022 Second Interim Report

Section: II. Finance
Item: B. 2021-2022 Second Interim Report
Purpose: Vote
Submitted by:
Related Material: 22.1-PCA - Financial Package.pdf

BACKGROUND:

The 2021-22 Second Interim report was prepared by Charter Impact and presented by Jason Sitomer from Charter Impact.

As outlined and described by the California Department of Education, Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The second interim report is due March 17 for the period ending January 31. The interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. The certifications are classified as positive, qualified, or negative. A positive certification is assigned when the district will meet its financial obligations for the current and two subsequent fiscal years. A qualified certification is assigned when the district may not meet its financial obligations for the current or two subsequent fiscal years. A negative certification is assigned when a district will be unable to meet its financial obligations for the remainder of the current year or for the subsequent fiscal year.

Board is asked to approve the 2nd Interim Report.

Attachment: January financial package (which will includes the 2nd interim report).

Expert: Charter Impact



Pacific Coast Academy

Monthly Financial Presentation – January 2022

2nd Interim Report

Highlights

Highlights

- Revenue projection increased \$755K from prior month
- Expenses remain relatively flat from prior month
 - Exception is the payroll costs – incentive placeholder has been added
- Projected surplus for year-end is \$2.27M
- No outstanding factoring or projected future factoring
- Projected ADA of 4,460 remains constant from the prior month

Compliance and Reporting

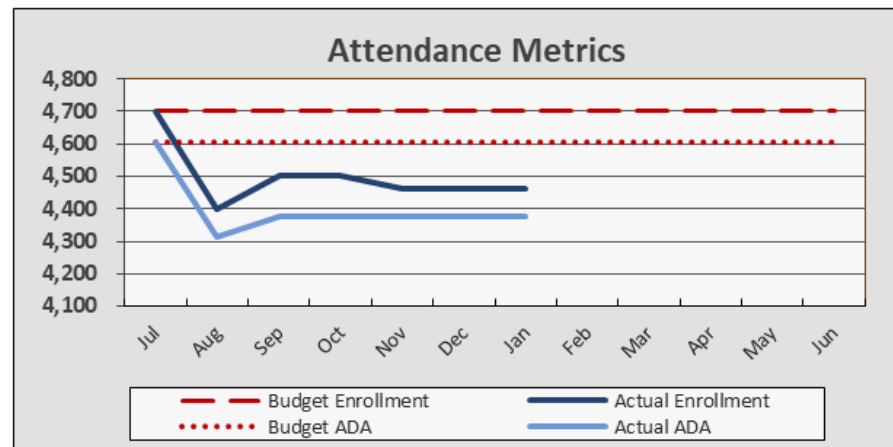
- Both 40/80 and 25:1 PTR are within compliance

Cert.	Instr.
50.6%	81.8%
5,529,426	949,575

Pupil:Teacher Ratio
21.15 :1

Attendance

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Enrollment	4497	4500	4700
ADA	4401	4378	4606
Attendance Rate	97.9%	98.0%	98.0%
Unduplicated %	38.9%	38.9%	39.9%
Revenue per ADA		\$11,893	\$10,715
Expenses per ADA		\$11,373	\$10,561



- Enrollment at 12/31 = 4,460
- P1 ADA = 4378.15

Revenue

- Revenue projections increased \$755K from prior month due to the following:
 - **EEBG**: The State paid the first 20% for this new funding source (\$593K)
 - **Lottery**: The State has increased their estimated lottery revenue for schools by \$21/ADA (adding \$91K in revenue)
 - **ESSER**: \$58K added from recognized ESSER funding expenses

Revenue

Year-to-Date		
Actual	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 20,927,796	\$ 21,436,401
Federal Revenue	1,271,154	823,001
Other State Revenue	2,552,460	1,736,466
Other Local Revenue	9,998	-
Total Revenue	\$ 24,761,409	\$ 23,995,868

Annual/Full Year		
Forecast	Budget	Fav/(Unf)
\$ 41,880,759	\$ 44,131,513	\$ (2,250,754)
5,435,817	1,168,211	4,267,606
4,740,930	4,053,198	687,732
9,998	-	9,998
\$ 52,067,505	\$ 49,352,921	\$ 2,714,583

Expenses

- Salaries and Benefits increased \$1.7M from prior month projection
- All remaining expenses were up \$175K from prior month projection

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Expenses						
Certificated Salaries	\$ 11,341,842	\$ 10,815,889	\$ (525,952)	\$ 20,588,840	\$ 18,541,524	\$ (2,047,316)
Classified Salaries	1,941,126	2,125,121	183,995	3,685,457	3,643,065	(42,391)
Benefits	4,323,010	4,069,108	(253,902)	7,285,362	6,984,370	(300,992)
Books and Supplies	3,567,454	4,865,186	1,297,732	8,571,706	8,657,840	86,133
Subagreement Services	3,134,818	4,108,510	973,692	6,593,656	7,228,465	634,809
Operations	275,456	273,817	(1,639)	474,929	469,400	(5,529)
Facilities	209,621	119,233	(90,387)	360,361	204,400	(155,961)
Professional Services	1,181,061	1,444,920	263,858	2,197,860	2,542,119	344,260
Depreciation	-	17,500	17,500	-	30,000	30,000
Interest	36,135	342,638	306,503	36,135	342,638	306,503
Total Expenses	\$ 26,010,522	\$ 28,181,923	\$ 2,171,400	\$ 49,794,306	\$ 48,643,821	\$ (1,150,484)

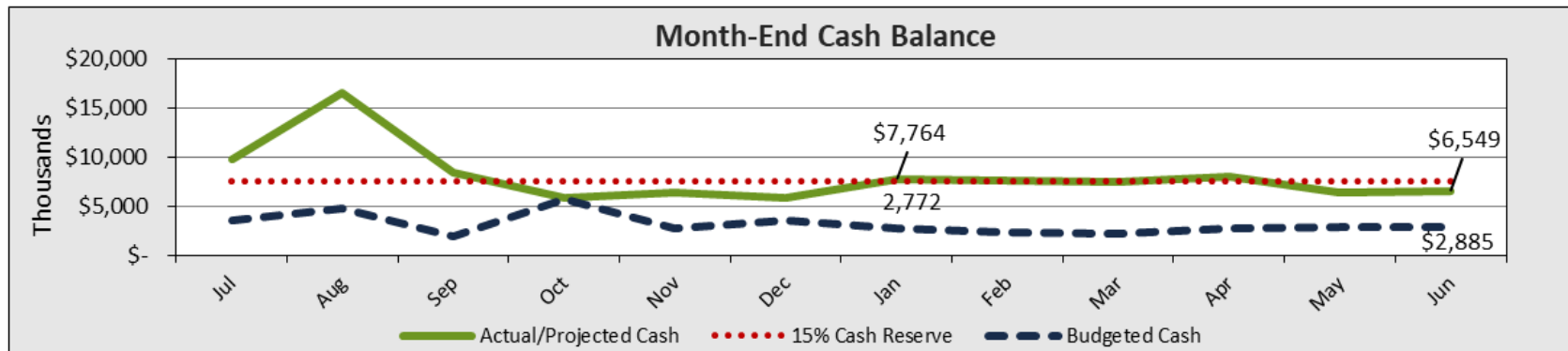
Fund Balance

- Year-end surplus forecast decreased by \$1.1M from prior month **BUT** is still very healthy **at 2.2M**
- Projected end of year fund balance exceeds State requirements of 3% and Authorizer requirement of 5%.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ (1,249,113)	\$ (4,186,055)	\$ 2,936,941	\$ 2,273,199	\$ 709,100	\$ 1,564,099
Beginning Fund Balance	<u>4,544,833</u>	<u>8,506,897</u>		<u>4,544,833</u>	<u>8,506,897</u>	
Ending Fund Balance	<u>\$ 3,295,719</u>	<u>\$ 4,320,842</u>		<u>\$ 6,818,031</u>	<u>\$ 9,215,997</u>	
As a % of Annual Expenses	6.6%	8.9%		13.7%	18.9%	

Cash Balance

- 1/31 cash balance: **\$7.7M**
- Next projected factoring: **N/A**



Appendices

- Forecast 21-22 / Monthly Cash Flow
- 2nd Interim Report
- Budget vs. Actuals
- Statement of Financial Position
- Statement of Cash Flows
- Check Register
- Top 5 Vendors
- AP Aging

Pacific Coast Academy**Monthly Cash Flow/Forecast FY21-22**

Revised 02/23/2022

ADA = 4378.15

**Revenues****State Aid - Revenue Limit**

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
8011 LCFF State Aid	1,864,947	1,864,947	3,356,904	3,356,904	3,356,904	3,356,904	3,356,904	3,906,557	3,906,557	3,906,557	3,906,557	3,906,556	-	40,047,200	42,198,697	(2,151,498)
8012 Education Protection Account	-	-	203,697	-	-	203,697	-	-	-	249,329	-	-	218,908	875,630	921,200	(45,570)
8019 State Aid - Prior Year	-	-	5,988	-	-	-	-	-	-	-	-	-	-	5,988	-	5,988
8096 In Lieu of Property Taxes	-	-	-	-	-	-	-	70,864	293,693	146,846	146,846	146,846	146,846	951,941	1,011,616	(59,674)
	1,864,947	1,864,947	3,566,589	3,356,904	3,356,904	3,560,601	3,356,904	3,977,421	4,200,250	4,302,732	4,053,404	4,053,402	365,754	41,880,759	44,131,513	(2,250,754)

Federal Revenue

8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	265,425	265,425	530,851	558,478	(27,627)
8290 Title I, Part A - Basic Low Income	-	-	-	100,023	-	-	56,804	-	-	-	-	-	476,402	633,229	506,480	126,749
8291 Title II, Part A - Teacher Quality	-	-	-	26,725	-	-	26,751	-	-	-	-	-	53,423	106,899	89,297	17,602
8293 Title III - Limited English	-	-	-	1,847	-	-	1,847	-	-	-	-	10,262	-	13,956	13,956	-
8296 Other Federal Revenue	-	-	842,627	-	-	-	58,460	-	-	-	-	-	-	901,087	-	901,087
8299 Prior Year Federal Revenue	3,678	22,608	-	129,784	-	-	-	-	-	-	-	3,093,725	-	3,249,795	-	3,249,795
	3,678	22,608	842,627	258,379	-	-	143,862	-	-	-	-	3,369,412	795,250	5,435,817	1,168,211	4,267,606

Other State Revenue

8311 State Special Education	140,475	140,475	252,854	252,854	252,854	252,854	252,854	254,293	247,391	247,391	247,391	247,391	247,391	3,036,466	2,653,885	382,581
8550 Mandated Cost	-	-	-	-	-	89,715	-	-	-	-	-	-	-	89,715	87,893	1,822
8560 State Lottery	-	-	-	-	-	-	300,994	-	-	232,215	-	-	465,010	998,218	953,442	44,776
8598 Prior Year Revenue	-	3,342	7,226	(35,467)	-	-	47,650	-	-	-	-	-	-	22,751	-	22,751
8599 Other State Revenue	-	-	-	17,000	-	(17,000)	593,780	-	-	-	-	-	-	593,780	357,978	235,802
	140,475	143,817	260,080	234,387	252,854	325,569	1,195,278	254,293	247,391	479,605	247,391	247,391	712,400	4,740,930	4,053,198	687,732

Other Local Revenue

8660 Interest Revenue	1,778	142	-	5,658	-	-	2,234	-	-	-	-	-	-	9,812	-	9,812
8980 Contributions, Unrestricted	-	79	1,710	1,607	(3,209)	-	-	-	-	-	-	-	-	186	-	186
	1,778	221	1,710	7,265	(3,209)	-	2,234	-	-	-	-	-	-	9,998	-	9,998

Total Revenue

	2,010,878	2,031,593	4,671,006	3,856,935	3,606,549	3,886,170	4,698,278	4,231,714	4,447,640	4,782,337	4,300,794	7,670,205	1,873,405	52,067,505	49,352,921	2,714,583
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Expenses**Certificated Salaries**

1100 Teachers' Salaries	1,079,678	1,182,444	1,228,077	1,230,167	1,080,694	1,096,387	1,194,277	1,204,490	1,204,490	1,204,490	2,164,490	1,204,490	-	15,074,174	12,737,806	(2,336,367)
1175 Teachers' Extra Duty/Stipends	13,579	68,519	71,760	78,656	202,117	217,052	92,838	73,197	73,197	73,197	73,197	73,197	-	1,110,508	1,489,368	378,860
1200 Pupil Support Salaries	72,067	113,647	112,500	111,768	117,114	117,931	109,861	107,722	107,722	107,722	182,722	107,722	-	1,368,499	1,407,042	38,544
1300 Administrators' Salaries	180,861	204,851	194,790	198,540	200,390	201,680	199,325	186,674	186,674	186,674	266,674	186,674	-	2,393,810	2,230,500	(163,310)
1900 Other Certificated Salaries	32,041	66,287	49,374	53,564	53,306	57,613	58,084	47,316	47,316	47,316	82,316	47,316	-	641,850	676,808	34,957
	1,378,226	1,635,748	1,656,502	1,672,695	1,653,622	1,690,663	1,654,386	1,619,400	1,619,400	1,619,400	2,769,400	1,619,400	-	20,588,840	18,541,524	(2,047,316)

Classified Salaries

2100 Instructional Salaries	16,525	26,228	28,333	29,824	38,712	37,646	36,907	25,005	25,005	25,005	65,005	25,005	-	379,199	361,663	(17,536)
2200 Support Salaries	84,157	99,546	108,934	105,080	106,114	112,842	100,275	107,478	107,478	107,478	262,478	107,478	-	1,409,340	1,462,038	52,699
2300 Classified Administrators' Salaries	47,800	54,172	44,011	40,597	37,931	38,056	37,658	46,337	46,337	46,337	81,337	46,337	-	566,912	810,502	243,590
2400 Clerical and Office Staff Salaries	87,783	92,065	83,301	77,933	86,637	88,182	82,216	86,278	86,278	86,278	186,278	86,278	-	1,129,508	900,486	(229,022)
2900 Other Classified Salaries	9,825	11,155	13,322	12,424	21,685	22,275	20,975	12,767	12,767	12,767	37,767	12,767	-	200,498	108,376	(92,122)
	246,090	283,165	277,902	265,858	291,079	299,003	278,031	277,866	277,866	277,866	632,866	277,866	-	3,685,457	3,643,065	(42,391)

Benefits

3101 STRS	227,917	266,985	270,478	252,988	271,784	275,804	271,764	258,621	258,621	258,621	442,277	258,621	-	3,314,480	2,970,390	(344,090)
3301 OASDI	14,928	17,281	16,779	15,927	16,941	16,875	15,871	15,587	15,587	15,587	35,501	15,587	-	212,451	225,875	13,424
3311 Medicare	22,786	27,075	27,232	27,276	27,380	27,894	27,180	25,802	25,802	25,802	46,270	25,802	-	336,301	321,677	(14,625)
3401 Health and Welfare	175,167	188,702	197,567	202,243	230,371	242,869	436,180	219,792	219,792	219,792	219,792	219,792	-	2,772,057	2,448,000	(324,057)
3501 State Unemployment	3,037	7,178	2,051	1,593	434	27,839	28,430	20,678	10,339	5,169	5,169	5,169	-	117,088	153,230	36,142
3601 Workers' Compensation	14,120	31,009	15,029	22,429	15,173	14,902	14,845	16,015	16,015	16,015	28,719	16,015	-	220,288	199,661	(20,626)
3901 Other Benefits	-	-	-	-	312,697	-	-	-	-	-	-	-	-	312,697	665,538	352,841
	457,955	538,230	529,137	522,455	874,780	606,183	794,270	556,495	546,156	540,986	777,728	540,986	-	7,285,362	6,984,370	(300,992)

Pacific Coast Academy**Monthly Cash Flow/Forecast FY21-22**

Revised 02/23/2022

ADA = 4378.15



	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	903	8,127	913	490	831	304	460	382	421	402	411	406	-	14,050	-	(14,050)
4302 School Supplies	148,753	551,991	523,442	235,436	201,077	241,204	249,172	850,976	988,234	823,975	732,611	811,711	-	6,358,582	6,476,682	118,099
4305 Software	50,035	183,981	40,769	143,628	30,923	32,477	32,978	64,690	64,690	64,690	64,690	64,690	-	838,241	810,978	(27,263)
4310 Office Expense	1,930	12,641	7,610	32,024	4,142	9,108	14,661	3,408	3,408	3,408	3,408	3,408	-	99,158	43,100	(56,058)
4311 Business Meals	129	84	88	(58)	-	-	-	-	-	-	-	-	-	243	-	(243)
4400 Noncapitalized Equipment	3,438	93,381	530,841	23,406	21,364	21,689	113,082	91,869	106,687	88,954	79,091	87,630	-	1,261,432	1,327,080	65,648
	205,189	850,205	1,103,663	434,926	258,336	304,783	410,353	1,011,325	1,163,441	981,429	880,211	967,846	-	8,571,706	8,657,840	86,133
Subagreement Services																
5101 Nursing	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,300	1,300
5102 Special Education	5,397	73,741	29,117	278,898	161,127	210,745	225,503	211,633	211,633	211,633	211,633	211,633	213,175	2,255,870	2,671,700	415,830
5105 Security	-	-	-	-	107	917	-	-	-	-	-	-	-	1,024	-	(1,024)
5106 Other Educational Consultants	4,256	47,967	451,256	507,866	470,325	292,243	375,351	442,425	513,786	428,387	380,887	422,011	-	4,336,762	4,554,265	217,503
	9,653	121,709	480,372	786,765	631,560	503,905	600,854	654,059	725,420	640,021	592,520	633,644	213,175	6,593,656	7,228,465	634,809
Operations and Housekeeping																
5201 Auto and Travel	-	285	2,008	3,654	4,335	5,934	1,160	2,975	2,975	2,975	2,975	2,975	-	32,252	12,300	(19,952)
5300 Dues & Memberships	-	17,370	183	-	-	3,770	-	150	150	150	150	150	-	22,073	1,900	(20,173)
5400 Insurance	27,841	29,359	31,635	27,083	30,275	28,442	29,358	33,842	33,842	33,842	33,842	33,842	-	373,202	427,200	53,998
5501 Utilities	222	1,360	4,895	812	1,648	2,697	-	408	408	408	408	408	-	13,675	5,200	(8,475)
5502 Janitorial Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500	500
5900 Communications	100	203	2,764	872	1,282	3,126	1,419	800	800	800	800	800	-	13,765	10,100	(3,665)
5901 Postage and Shipping	1,577	1,829	1,151	2,274	2,464	378	1,691	1,720	1,720	1,720	1,720	1,720	-	19,963	12,200	(7,763)
	29,740	50,406	42,635	34,695	40,005	44,347	33,629	39,895	39,895	39,895	39,895	39,895	-	474,929	469,400	(5,529)
Facilities, Repairs and Other Leases																
5601 Rent	17,762	16,007	29,701	39,744	33,115	35,060	31,360	29,140	29,140	29,140	29,140	29,140	-	348,449	204,400	(144,049)
5604 Other Leases	3,095	1,008	-	-	-	622	510	1,008	1,008	1,008	1,008	1,008	-	10,275	-	(10,275)
5610 Repairs and Maintenance	-	-	747	650	-	240	-	-	-	-	-	-	-	1,637	-	(1,637)
	20,857	17,014	30,448	40,394	33,115	35,922	31,870	30,148	30,148	30,148	30,148	30,148	-	360,361	204,400	(155,961)
Professional/Consulting Services																
5801 IT	472	3,062	78,979	10,352	4,513	4,239	90,478	4,237	4,237	4,237	4,237	4,237	-	213,279	592,840	379,560
5802 Audit & Taxes	-	-	-	-	900	-	-	-	-	-	-	-	-	900	16,100	15,200
5803 Legal	10,000	19,767	15,568	12,705	4,008	24,896	24,091	14,717	14,717	14,717	14,717	14,717	11,117	195,735	185,800	(9,935)
5804 Professional Development	4,345	4,045	1,769	560	2,295	3,528	4,422	11,069	11,069	11,069	11,069	11,069	-	76,309	115,251	38,942
5805 General Consulting	-	406	379	-	-	(3,464)	200	3,542	3,542	3,542	3,542	3,542	-	15,230	44,700	29,470
5806 Special Activities/Field Trips	1,759	15,951	13,925	20,687	6,175	9,412	19,925	16,197	18,810	15,683	13,944	15,450	-	167,919	54,637	(113,282)
5807 Bank Charges	2,036	1,034	1,160	1,152	1,589	1,464	1,330	1,933	1,933	1,933	1,933	1,933	-	19,431	24,400	4,969
5808 Printing	500	-	-	115	310	202	251	-	-	-	-	-	-	1,378	-	(1,378)
5809 Other taxes and fees	3,431	530	80	3,054	564	170	6,132	4,317	4,317	4,317	4,317	4,317	-	35,545	54,400	18,855
5810 Payroll Service Fee	947	3,241	2,615	2,119	2,439	5,392	3,528	2,558	2,558	2,558	2,558	2,558	-	33,073	32,300	(773)
5811 Management Fee	77,612	83,184	78,862	76,297	67,267	66,067	66,817	84,867	84,867	84,867	84,867	162,828	-	1,018,401	976,476	(41,925)
5812 District Oversight Fee	18,649	18,649	35,606	33,569	33,569	35,606	33,569	39,774	42,002	43,027	40,534	40,534	3,717	418,808	441,315	22,508
5813 County Fees	-	-	-	-	-	-	-	-	-	925	-	-	925	1,850	3,900	2,050
	119,751	149,869	228,945	160,610	123,630	147,514	250,743	183,211	188,052	186,875	181,718	261,185	15,759	2,197,860	2,542,119	344,260
Depreciation																
6900 Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	30,000
Interest																
7438 Interest Expense	36,135	-	-	-	-	-	-	-	-	-	-	-	-	36,135	342,638	306,503
	36,135	-	-	-	-	-	-	-	-	-	-	-	-	36,135	342,638	306,503
Total Expenses	2,503,596	3,646,346	4,349,603	3,918,397	3,906,126	3,632,319	4,054,135	4,372,398	4,590,376	4,316,620	5,904,486	4,370,970	228,934	49,794,306	48,643,821	(1,150,484)
Monthly Surplus (Deficit)	(492,718)	(1,614,753)	321,404	(61,463)	(299,578)	253,851	644,143	(140,684)	(142,736)	465,717	(1,603,691)	3,299,236	1,644,470	2,273,199	709,100	1,564,099

Pacific Coast Academy**Monthly Cash Flow/Forecast FY21-22**

Revised 02/23/2022

ADA = 4378.15

**Cash Flow Adjustments**

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Year-End Accruals	Annual Forecast
Monthly Surplus (Deficit)	(492,718)	(1,614,753)	321,404	(61,463)	(299,578)	253,851	644,143	(140,684)	(142,736)	465,717	(1,603,691)	3,299,236	1,644,470	4.57%
Cash flows from operating activities														2,273,199
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Funding Receivables	3,345,520	9,497,937	(665,719)	808,663	-	-	783,211	-	-	-	-	-	(1,873,405)	11,896,206
Grants and Contributions Rec.	2,221,332	257,994	-	-	(54)	54	-	-	-	-	-	-	-	2,479,325
Due To/From Related Parties	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Prepaid Expenses	(138,134)	(95,680)	101,448	(69,548)	40,175	14,351	(33,105)	-	-	-	-	-	-	(180,493)
Other Assets	-	-	-	(999)	-	-	-	-	-	-	-	-	-	(999)
Accounts Payable	(586,674)	(291,478)	678,574	(545,204)	(37,013)	(128,525)	474,461	-	-	-	-	-	228,934	(206,925)
Accrued Expenses	62,462	217,871	93,551	(188,849)	920,050	(775,785)	(33,240)	-	-	-	-	-	-	296,059
Other Liabilities	(2,453,400)	(3,342)	(167,504)	(6,431)	-	17,000	126,577	-	-	-	-	-	-	(2,487,101)
Cash flows from financing activities														
Proceeds from Factoring	2,496,000	-	-	-	-	-	-	-	-	-	-	-	-	2,496,000
Payments on Factoring	-	(1,226,700)	(8,535,300)	(2,496,000)	-	-	-	-	-	-	-	-	-	(12,258,000)
Proceeds(Payments) on Debt	-	-	-	-	-	-	-	-	-	-	-	(3,093,725)	-	(3,093,725)
Total Change in Cash	4,454,388	6,741,848	(8,173,547)	(2,559,831)	623,580	(619,055)	1,962,047	(140,684)	(142,736)	465,717	(1,603,691)	205,511		
Cash, Beginning of Month	5,335,027	9,789,415	16,531,263	8,357,716	5,797,885	6,421,465	5,802,410	7,764,457	7,623,773	7,481,037	7,946,755	6,343,063		
Cash, End of Month	9,789,415	16,531,263	8,357,716	5,797,885	6,421,465	5,802,410	7,764,457	7,623,773	7,481,037	7,946,755	6,343,063	6,548,574		

Cert.	Instr.
50.6%	81.8%
5,529,426	949,575

Pupil:Teacher Ratio
21.15 :1

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail

Charter School Name: Pacific Coast Academy
 (continued)
 CDS #: 37 68049 0136416
 Charter Approving Entity: Dehesa Elementary
 County: San Diego
 Charter #: 1892
 Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description		Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
			Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
A. REVENUES											
1. LCFF Revenue Sources											
State Aid - Current Year		8011	40,377,677.00	-	40,377,677.00	20,514,414.00	-	20,514,414.00	40,047,200.00	-	40,047,200.00
Education Protection Account State Aid - Current Year		8012	882,000.00	-	882,000.00	407,394.00	-	407,394.00	875,630.00	-	875,630.00
State Aid - Prior Years		8019	5,988.00	-	5,988.00	5,988.00	-	5,988.00	5,988.00	-	5,988.00
Transfer to Charter Schools In Lieu of Property Taxes		8096	958,867.00	-	958,867.00	-	-	-	951,941.00	-	951,941.00
Other LCFF Transfers		8091, 8097	-	-	-	-	-	-	-	-	-
Total, LCFF Sources			42,224,532.00	-	42,224,532.00	20,927,796.00	-	20,927,796.00	41,880,759.00	-	41,880,759.00
2. Federal Revenues											
Every Student Succeeds Act (Title I-V)		8290	-	633,229.00	633,229.00	-	213,997.00	213,997.00	-	754,084.00	754,084.00
Special Education - Federal		8181, 8182	-	534,713.00	534,713.00	-	-	-	-	530,851.00	530,851.00
Child Nutrition - Federal		8220	-	-	-	-	-	-	-	-	-
Donated Food Commodities		8221	-	-	-	-	-	-	-	-	-
Other Federal Revenues		8110, 8260-8299	-	1,119,551.00	1,119,551.00	-	1,057,157.00	1,057,157.00	3,093,725.00	1,057,157.00	4,150,882.00
Total, Federal Revenues			-	2,287,493.00	2,287,493.00	-	1,271,154.00	1,271,154.00	3,093,725.00	2,342,092.00	5,435,817.00
3. Other State Revenues											
Special Education - State		StateRevSE		3,058,556.00	3,058,556.00	-	1,545,220.00	1,545,220.00	-	3,036,466.00	3,036,466.00
All Other State Revenues		StateRevAO	803,465.00	530,377.00	1,333,842.00	407,011.00	600,229.00	1,007,240.00	904,591.00	799,873.00	1,704,464.00
Total, Other State Revenues			803,465.00	3,588,933.00	4,392,398.00	407,011.00	2,145,449.00	2,552,460.00	904,591.00	3,836,339.00	4,740,930.00
4. Other Local Revenues											
All Other Local Revenues		LocalRevAO	10,974.00	-	10,974.00	9,998.00	-	9,998.00	9,998.00	-	9,998.00
Total, Local Revenues			10,974.00	-	10,974.00	9,998.00	-	9,998.00	9,998.00	-	9,998.00
5. TOTAL REVENUES			43,038,971.00	5,876,426.00	48,915,397.00	21,344,805.00	3,416,603.00	24,761,408.00	45,889,073.00	6,178,431.00	52,067,504.00
B. EXPENDITURES											
1. Certificated Salaries											
Certificated Teachers' Salaries		1100	11,906,300.00	3,268,079.00	15,174,379.00	8,182,480.00	653,765.00	8,836,245.00	12,544,239.00	3,640,443.00	16,184,682.00
Certificated Pupil Support Salaries		1200	315,442.00	956,315.00	1,271,757.00	465,172.00	289,717.00	754,889.00	400,575.00	967,923.00	1,368,498.00
Certificated Supervisors' and Administrators' Salaries		1300	1,871,500.00	400,936.00	2,272,436.00	1,339,090.00	41,349.00	1,380,439.00	1,992,723.00	401,086.00	2,393,809.00
Other Certificated Salaries		1900	111,121.00	468,675.00	579,796.00	199,853.00	170,415.00	370,268.00	173,175.00	468,675.00	641,850.00
Total, Certificated Salaries			14,204,363.00	5,094,005.00	19,298,368.00	10,186,595.00	1,155,246.00	11,341,841.00	15,110,712.00	5,478,127.00	20,588,839.00
2. Non-certificated Salaries											
Non-certificated Instructional Aides' Salaries		2100	170,788.00	130,160.00	300,948.00	174,143.00	40,032.00	214,175.00	249,039.00	130,160.00	379,199.00
Non-certificated Support Salaries		2200	1,113,553.00	143,991.00	1,257,544.00	686,981.00	29,967.00	716,948.00	1,265,349.00	143,991.00	1,409,340.00
Non-certificated Supervisors' and Administrators' Sal.		2300	557,279.00	-	557,279.00	300,225.00	-	300,225.00	566,912.00	-	566,912.00
Clerical and Office Salaries		2400	1,014,684.00	16,624.00	1,031,308.00	581,493.00	16,624.00	598,117.00	1,129,508.00	-	1,129,508.00
Other Non-certificated Salaries		2900	148,864.00	-	148,864.00	111,661.00	-	111,661.00	200,498.00	-	200,498.00
Total, Non-certificated Salaries			3,005,168.00	290,775.00	3,295,943.00	1,854,503.00	86,623.00	1,941,126.00	3,411,306.00	274,151.00	3,685,457.00
3. Employee Benefits											
STRS		3101-3102	2,291,620.00	816,654.00	3,108,274.00	1,656,109.00	181,611.00	1,837,720.00	2,396,607.00	917,873.00	3,314,480.00
PERS		3201-3202	-	-	-	-	-	-	-	-	-
OASDI / Medicare / Alternative		3301-3302	434,342.00	96,140.00	530,482.00	279,517.00	21,907.00	301,424.00	444,516.00	104,236.00	548,752.00
Health and Welfare Benefits		3401-3402	1,790,031.00	591,314.00	2,381,345.00	1,673,099.00	-	1,673,099.00	2,100,776.00	671,281.00	2,772,057.00
Unemployment Insurance		3501-3502	62,577.00	33,994.00	96,571.00	66,383.00	4,179.00	70,562.00	81,478.00	35,610.00	117,088.00
Workers' Compensation Insurance		3601-3602	171,449.00	48,787.00	220,236.00	127,507.00	-	127,507.00	169,334.00	50,954.00	220,288.00
OPEB, Allocated		3701-3702	-	-	-	-	-	-	-	-	-
OPEB, Active Employees		3751-3752	-	-	-	-	-	-	-	-	-
Other Employee Benefits		3901-3902	661,128.00	21,888.00	683,016.00	312,697.00	-	312,697.00	244,346.00	68,351.00	312,697.00
Total, Employee Benefits			5,411,147.00	1,608,777.00	7,019,924.00	4,115,312.00	207,697.00	4,323,009.00	5,437,057.00	1,848,305.00	7,285,362.00
4. Books and Supplies											
Approved Textbooks and Core Curricula Materials		4100	15,530.00	-	15,530.00	11,398.00	630.00	12,028.00	13,420.00	630.00	14,050.00
Books and Other Reference Materials		4200	-	-	-	-	-	-	-	-	-
Materials and Supplies		4300	6,990,726.00	432,115.00	7,422,841.00	2,660,275.00	87,951.00	2,748,226.00	6,645,366.00	650,858.00	7,296,224.00
Noncapitalized Equipment		4400	646,331.00	624,277.00	1,270,608.00	127,610.00	679,591.00	807,201.00	581,841.00	679,591.00	1,261,432.00
Food		4700	-	-	-	-	-	-	-	-	-
Total, Books and Supplies			7,652,587.00	1,056,392.00	8,708,979.00	2,799,283.00	768,172.00	3,567,455.00	7,240,627.00	1,331,079.00	8,571,706.00
5. Services and Other Operating Expenditures											
Subagreements for Services		5100	4,201,985.00	2,470,909.00	6,672,894.00	2,104,391.00	1,030,426.00	3,134,817.00	4,139,405.00	2,454,251.00	6,593,656.00
Travel and Conferences		5200	24,894.00	4,919.00	29,813.00	7,547.00	9,830.00	17,377.00	22,422.00	9,830.00	32,252.00
Dues and Memberships		5300	18,753.00	-	18,753.00	21,323.00	-	21,323.00	22,073.00	-	22,073.00
Insurance		5400	388,585.00	-	388,585.00	203,993.00	-	203,993.00	373,202.00	-	373,202.00
Operations and Housekeeping Services		5500	10,622.00	-	10,622.00	11,634.00	-	11,634.00	13,674.00	-	13,674.00
Rentals, Leases, Repairs, and Noncap. Improvements		5600	349,833.00	999.00	350,832.00	205,385.00	4,236.00	209,621.00	356,125.00	4,236.00	360,361.00
Transfers of Direct Costs		5700-5799	4,789,920.00	(4,789,920.00)	-	816,813.00	(816,813.00)	-	5,427,337.00	(5,427,337.00)	-
Professional/Consulting Services and Operating Expend.		5800	1,968,823.00	136,019.00	2,104,842.00	1,054,237.00	126,824.00	1,181,061.00	2,000,594.00	197,266.00	2,197,860.00
Communications		5900	27,376.00	3,551.00	30,927.00	12,607.00	8,523.00	21,130.00	25,205.00	8,523.00	33,728.00
Total, Services and Other Operating Expenditures			11,780,791.00	(2,173,523.00)	9,607,268.00	4,437,930.00	363,026.00	4,800,956.00	12,380,037.00	(2,753,231.00)	9,626,806.00

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Detail

Charter School Name: Pacific Coast Academy
 (continued)
 CDS #: 37 68049 0136416
 Charter Approving Entity: Dehesa Elementary
 County: San Diego
 Charter #: 1892
 Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

- ☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)
☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	1st Interim Budget			Actuals thru 1/31			2nd Interim Budget		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
6. Capital Outlay (Objects 6100-6170, 6200-6500 for modified accrual basis only)										
Land and Land Improvements	6100-6170	-	-	-	-	-	-	-	-	-
Buildings and Improvements of Buildings	6200	-	-	-	-	-	-	-	-	-
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	-	-	-	-	-
Equipment	6400	-	-	-	-	-	-	-	-	-
Equipment Replacement	6500	-	-	-	-	-	-	-	-	-
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	-	-	-	-	-
Total, Capital Outlay		-	-	-	-	-	-	-	-	-
7. Other Outgo										
Tuition to Other Schools	7110-7143	-	-	-	-	-	-	-	-	-
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	-	-	-	-	-
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	-	-	-	-	-
All Other Transfers	7281-7299	-	-	-	-	-	-	-	-	-
Transfers of Indirect Costs	7300-7399	-	-	-	-	-	-	-	-	-
Debt Service:										
Interest	7438	36,135.00	-	36,135.00	36,135.00	-	36,135.00	36,135.00	-	36,135.00
Principal (for modified accrual basis only)	7439	-	-	-	-	-	-	-	-	-
Total, Other Outgo		36,135.00	-	36,135.00	36,135.00	-	36,135.00	36,135.00	-	36,135.00
8. TOTAL EXPENDITURES		42,090,191.00	5,876,426.00	47,966,617.00	23,429,758.00	2,580,764.00	26,010,522.00	43,615,874.00	6,178,431.00	49,794,305.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		948,780.00	-	948,780.00	(2,084,953.00)	835,839.00	(1,249,114.00)	2,273,199.00	-	2,273,199.00
D. OTHER FINANCING SOURCES / USES										
1. Other Sources	8930-8979	-	-	-	-	-	-	-	-	-
2. Less: Other Uses	7630-7699	-	-	-	-	-	-	-	-	-
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	-	-	-	-	-
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	-	-	-	-	-
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		948,780.00	-	948,780.00	(2,084,953.00)	835,839.00	(1,249,114.00)	2,273,199.00	-	2,273,199.00
F. FUND BALANCE, RESERVES										
1. Beginning Fund Balance										
a. As of July 1	9791	5,839,915.32	-	5,839,915.32	5,839,915.32	-	5,839,915.32	5,839,915.32	-	5,839,915.32
b. Adjustments to Beginning Balance	9793, 9795	305,005.99	-	305,005.99	(1,295,082.70)	-	(1,295,082.70)	(1,295,082.70)	-	(1,295,082.70)
c. Adjusted Beginning Balance		6,144,921.31	-	6,144,921.31	4,544,832.62	-	4,544,832.62	4,544,832.62	-	4,544,832.62
2. Ending Fund Balance, June 30 (E + F.1.c.)		7,093,701.31	-	7,093,701.31	2,459,879.62	835,839.00	3,295,718.62	6,818,031.62	-	6,818,031.62
Components of Ending Fund Balance :										
a. Nonspendable										
Revolving Cash (equals object 9130)	9711	-	-	-	-	-	-	-	-	-
Stores (equals object 9320)	9712	-	-	-	-	-	-	-	-	-
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	-	-	-	-	-
All Others	9719	-	-	-	-	-	-	-	-	-
b. Restricted	9740	-	-	-	-	-	-	-	-	-
c. Committed										
Stabilization Arrangements	9750	-	-	-	-	-	-	-	-	-
Other Commitments	9760	-	-	-	-	-	-	-	-	-
d. Assigned										
Other Assignments	9780	-	-	-	-	-	-	-	-	-
e. Unassigned/Unappropriated										
Reserve for Economic Uncertainties	9789	1,438,998.51	-	1,438,998.51	1,493,829.15	-	1,493,829.15	1,493,829.15	-	1,493,829.15
Unassigned/Unappropriated Amount	9790	5,654,702.80	-	5,654,702.80	966,050.47	835,839.00	1,801,889.47	5,324,202.47	-	5,324,202.47

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary

Charter School Name: Pacific Coast Academy
 (continued)
 CDS #: 37 68049 0136416
 Charter Approving Entity: Dehesa Elementary
 County: San Diego
 Charter #: 1892
 Fiscal Year: 2021/22

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	40,377,677.00	20,514,414.00	40,047,200.00	(330,477.00)	-0.82%
Education Protection Account State Aid - Current Year	8012	882,000.00	407,394.00	875,630.00	(6,370.00)	-0.72%
State Aid - Prior Years	8019	5,988.00	5,988.00	5,988.00	-	0.00%
Transfer of Charter Schools In Lieu of Property Taxes	8096	958,867.00	-	951,941.00	(6,926.00)	-0.72%
Other LCFF Transfers	8091, 8097	-	-	-	-	-
Total, LCFF Sources		42,224,532.00	20,927,796.00	41,880,759.00	(343,773.00)	-0.81%
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	633,229.00	213,997.00	754,084.00	120,855.00	19.09%
Special Education - Federal	8181, 8182	534,713.00	-	530,851.00	(3,862.00)	-0.72%
Child Nutrition - Federal	8220	-	-	-	-	-
Donated Food Commodities	8221	-	-	-	-	-
Other Federal Revenues	8110, 8260-8299	1,119,551.00	1,057,157.00	4,150,882.00	3,031,331.00	270.76%
Total, Federal Revenues		2,287,493.00	1,271,154.00	5,435,817.00	3,148,324.00	137.63%
3. Other State Revenues						
Special Education - State	StateRevSE	3,058,556.00	1,545,220.00	3,036,466.00	(22,090.00)	-0.72%
All Other State Revenues	StateRevAO	1,333,842.00	1,007,240.00	1,704,464.00	370,622.00	27.79%
Total, Other State Revenues		4,392,398.00	2,552,460.00	4,740,930.00	348,532.00	7.93%
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	10,974.00	9,998.00	9,998.00	(976.00)	-8.89%
Total, Local Revenues		10,974.00	9,998.00	9,998.00	(976.00)	-8.89%
5. TOTAL REVENUES		48,915,397.00	24,761,408.00	52,067,504.00	3,152,107.00	6.44%
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	15,174,379.00	8,836,245.00	16,184,682.00	1,010,303.00	6.66%
Certificated Pupil Support Salaries	1200	1,271,757.00	754,889.00	1,368,498.00	96,741.00	7.61%
Certificated Supervisors' and Administrators' Salaries	1300	2,272,436.00	1,380,439.00	2,393,809.00	121,373.00	5.34%
Other Certificated Salaries	1900	579,796.00	370,268.00	641,850.00	62,054.00	10.70%
Total, Certificated Salaries		19,298,368.00	11,341,841.00	20,588,839.00	1,290,471.00	6.69%
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	300,948.00	214,175.00	379,199.00	78,251.00	26.00%
Non-certificated Support Salaries	2200	1,257,544.00	716,948.00	1,409,340.00	151,796.00	12.07%
Non-certificated Supervisors' and Administrators' Sal.	2300	557,279.00	300,225.00	566,912.00	9,633.00	1.73%
Clerical and Office Salaries	2400	1,031,308.00	598,117.00	1,129,508.00	98,200.00	9.52%
Other Non-certificated Salaries	2900	148,864.00	111,661.00	200,498.00	51,634.00	34.69%
Total, Non-certificated Salaries		3,295,943.00	1,941,126.00	3,685,457.00	389,514.00	11.82%
3. Employee Benefits						
STRS	3101-3102	3,108,274.00	1,837,720.00	3,314,480.00	206,206.00	6.63%
PERS	3201-3202	-	-	-	-	-
OASDI / Medicare / Alternative	3301-3302	530,482.00	301,424.00	548,752.00	18,270.00	3.44%
Health and Welfare Benefits	3401-3402	2,381,345.00	1,673,099.00	2,772,057.00	390,712.00	16.41%
Unemployment Insurance	3501-3502	96,571.00	70,562.00	117,088.00	20,517.00	21.25%
Workers' Compensation Insurance	3601-3602	220,236.00	127,507.00	220,288.00	52.00	0.02%
OPEB, Allocated	3701-3702	-	-	-	-	-
OPEB, Active Employees	3751-3752	-	-	-	-	-
Other Employee Benefits	3901-3902	683,016.00	312,697.00	312,697.00	(370,319.00)	-54.22%
Total, Employee Benefits		7,019,924.00	4,323,009.00	7,285,362.00	265,438.00	3.78%

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary

Charter School Name: Pacific Coast Academy
 (continued)
 CDS #: 37 68049 0136416
 Charter Approving Entity: Dehesa Elementary
 County: San Diego
 Charter #: 1892
 Fiscal Year: 2021/22

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	15,530.00	12,028.00	14,050.00	(1,480.00)	-9.53%
Books and Other Reference Materials	4200	-	-	-	-	
Materials and Supplies	4300	7,422,841.00	2,748,226.00	7,296,224.00	(126,617.00)	-1.71%
Noncapitalized Equipment	4400	1,270,608.00	807,201.00	1,261,432.00	(9,176.00)	-0.72%
Food	4700	-	-	-	-	
Total, Books and Supplies		8,708,979.00	3,567,455.00	8,571,706.00	(137,273.00)	-1.58%
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	6,672,894.00	3,134,817.00	6,593,656.00	(79,238.00)	-1.19%
Travel and Conferences	5200	29,813.00	17,377.00	32,252.00	2,439.00	8.18%
Dues and Memberships	5300	18,753.00	21,323.00	22,073.00	3,320.00	17.70%
Insurance	5400	388,585.00	203,993.00	373,202.00	(15,383.00)	-3.96%
Operations and Housekeeping Services	5500	10,622.00	11,634.00	13,674.00	3,052.00	28.73%
Rentals, Leases, Repairs, and Noncap. Improvements	5600	350,832.00	209,621.00	360,361.00	9,529.00	2.72%
Transfers of Direct Costs	5700-5799	-	-	-	-	
Professional/Consulting Services and Operating Expend.	5800	2,104,842.00	1,181,061.00	2,197,860.00	93,018.00	4.42%
Communications	5900	30,927.00	21,130.00	33,728.00	2,801.00	9.06%
Total, Services and Other Operating Expenditures		9,607,268.00	4,800,956.00	9,626,806.00	19,538.00	0.20%
6. Capital Outlay (Objects 6100-6170, 6200-6500 modified accrual basis only)						
Land and Land Improvements	6100-6170	-	-	-	-	
Buildings and Improvements of Buildings	6200	-	-	-	-	
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	-	-	-	-	
Equipment	6400	-	-	-	-	
Equipment Replacement	6500	-	-	-	-	
Depreciation Expense (for accrual basis only)	6900	-	-	-	-	
Total, Capital Outlay		-	-	-	-	
7. Other Outgo						
Tuition to Other Schools	7110-7143	-	-	-	-	
Transfers of Pass-through Revenues to Other LEAs	7211-7213	-	-	-	-	
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	-	-	-	-	
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	-	-	-	-	
All Other Transfers	7281-7299	-	-	-	-	
Transfers of Indirect Costs	7300-7399	-	-	-	-	
Debt Service:						
Interest	7438	36,135.00	36,135.00	36,135.00	-	0.00%
Principal (for modified accrual basis only)	7439	-	-	-	-	
Total, Other Outgo		36,135.00	36,135.00	36,135.00	-	0.00%
8. TOTAL EXPENDITURES		47,966,617.00	26,010,522.00	49,794,305.00	1,827,688.00	3.81%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		948,780.00	(1,249,114.00)	2,273,199.00	1,324,419.00	139.59%

CHARTER SCHOOL
INTERIM FINANCIAL REPORT - ALTERNATIVE FORM
Second Interim Report - Summary

Charter School Name: Pacific Coast Academy
 (continued)
 CDS #: 37 68049 0136416
 Charter Approving Entity: Dehesa Elementary
 County: San Diego
 Charter #: 1892
 Fiscal Year: 2021/22

					2nd Interim vs. 1st Interim Increase, (Decrease)	
Description	Object Code	1st Interim Budget (X)	Actuals thru 1/31 (Y)	2nd Interim Budget (Z)	\$ Difference (Z) vs. (X)	% Change (Z) vs. (X)
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	-	-	-	-	
2. Less: Other Uses	7630-7699	-	-	-	-	
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	-	-	-	-	
4. TOTAL OTHER FINANCING SOURCES / USES		-	-	-	-	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		948,780.00	(1,249,114.00)	2,273,199.00	1,324,419.00	139.59%
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	5,839,915.32	5,839,915.32	5,839,915.32	-	0.00%
b. Adjustments to Beginning Balance	9793, 9795	305,005.99	(1,295,082.70)	(1,295,082.70)	(1,600,088.69)	-524.61%
c. Adjusted Beginning Balance		6,144,921.31	4,544,832.62	4,544,832.62		
2. Ending Fund Balance, June 30 (E + F.1.c.)		7,093,701.31	3,295,718.62	6,818,031.62		
Components of Ending Fund Balance :						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	-	-	-	-	
Stores (equals object 9320)	9712	-	-	-	-	
Prepaid Expenditures (equals object 9330)	9713	-	-	-	-	
All Others	9719	-	-	-	-	
b. Restricted	9740	-	-	-	-	
c. Committed						
Stabilization Arrangements	9750	-	-	-	-	
Other Commitments	9760	-	-	-	-	
d. Assigned						
Other Assignments	9780	-	-	-	-	
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	1,438,998.51	1,493,829.15	1,493,829.15	54,830.64	3.81%
Unassigned/Unappropriated Amount	9790	5,654,702.80	1,801,889.47	5,324,202.47	(330,500.33)	-5.84%

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP

Charter School Name: Pacific Coast Academy

(continued)

CDS #: 37 68049 0136416

Charter Approving Entity: Dehesa Elementary

County: San Diego

Charter #: 1892

Fiscal Year: 2021/22

This charter school uses the following basis of accounting:

☒ **Accrual Basis** (Applicable Capital Assets / Interest on Long-Term Debt / Long-Term Liabilities objects are 6900, 7438, 9400-9499, and 9660-9669)

☐ **Modified Accrual Basis** (Applicable Capital Outlay / Debt Service objects are 6100-6170, 6200-6500, 7438, and 7439)

Description	Object Code	FY 2021/22			Totals for 2022/23	Totals for 2023/24
		Unrestricted	Restricted	Total		
A. REVENUES						
1. LCFF Revenue Sources						
State Aid - Current Year	8011	40,047,200.00	0.00	40,047,200.00	43,055,400.00	45,537,290.00
Education Protection Account State Aid - Current Year	8012	875,630.00	0.00	875,630.00	893,143.00	911,005.00
State Aid - Prior Years	8019	5,988.00	0.00	5,988.00	0.00	0.00
Transfers of Charter Schools In Lieu of Property Taxes	8096	951,941.00	0.00	951,941.00	1,058,776.00	1,079,952.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00	0.00	0.00
Total, LCFF Sources		41,880,759.00	0.00	41,880,759.00	45,007,319.00	47,528,247.00
2. Federal Revenues						
Every Student Succeeds Act (Title I - V)	8290	0.00	754,084.00	754,084.00	769,166.00	784,549.00
Special Education - Federal	8181, 8182	0.00	530,851.00	530,851.00	541,468.00	552,297.00
Child Nutrition - Federal	8220	0.00	0.00	0.00	0.00	0.00
Donated Food Commodities	8221	0.00	0.00	0.00	0.00	0.00
Other Federal Revenues	8110, 8260-8299	3,093,725.00	1,057,157.00	4,150,882.00	2,079,563.00	2,218,258.00
Total, Federal Revenues		3,093,725.00	2,342,092.00	5,435,817.00	3,390,197.00	3,555,104.00
3. Other State Revenues						
Special Education - State	StateRevSE	0.00	3,036,466.00	3,036,466.00	3,097,195.00	3,159,139.00
All Other State Revenues	StateRevAO	904,591.00	799,873.00	1,704,464.00	1,138,346.00	1,161,113.00
Total, Other State Revenues		904,591.00	3,836,339.00	4,740,930.00	4,235,541.00	4,320,252.00
4. Other Local Revenues						
All Other Local Revenues	LocalRevAO	9,998.00	0.00	9,998.00	10,198.00	10,402.00
Total, Local Revenues		9,998.00	0.00	9,998.00	10,198.00	10,402.00
5. TOTAL REVENUES		45,889,073.00	6,178,431.00	52,067,504.00	52,643,255.00	55,414,005.00
B. EXPENDITURES						
1. Certificated Salaries						
Certificated Teachers' Salaries	1100	12,544,239.00	3,640,443.00	16,184,682.00	16,082,641.00	17,143,520.00
Certificated Pupil Support Salaries	1200	400,575.00	967,923.00	1,368,498.00	1,318,515.00	1,384,441.00
Certificated Supervisors' and Administrators' Salaries	1300	1,992,723.00	401,086.00	2,393,809.00	2,284,892.00	2,399,137.00
Other Certificated Salaries	1900	173,175.00	468,675.00	641,850.00	579,152.00	608,109.00
Total, Certificated Salaries		15,110,712.00	5,478,127.00	20,588,839.00	20,265,200.00	21,535,207.00
2. Non-certificated Salaries						
Non-certificated Instructional Aides' Salaries	2100	249,039.00	130,160.00	379,199.00	306,059.00	321,362.00
Non-certificated Support Salaries	2200	1,265,349.00	143,991.00	1,409,340.00	1,315,535.00	1,381,312.00
Non-certificated Supervisors' and Administrators' Sal.	2300	566,912.00	0.00	566,912.00	567,170.00	595,529.00
Clerical and Office Salaries	2400	1,129,508.00	0.00	1,129,508.00	1,056,045.00	1,108,847.00
Other Non-certificated Salaries	2900	200,498.00	0.00	200,498.00	156,272.00	164,085.00
Total, Non-certificated Salaries		3,411,306.00	274,151.00	3,685,457.00	3,401,081.00	3,571,135.00

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP

Charter School Name: Pacific Coast Academy
(continued) _____
CDS #: 37 68049 0136416
Charter Approving Entity: Dehesa Elementary
County: San Diego
Charter #: 1892
Fiscal Year: 2021/22

Description	Object Code	FY 2021/22			Totals for 2022/23	Totals for 2023/24
		Unrestricted	Restricted	Total		
3. Employee Benefits						
STRS	3101-3102	2,396,607.00	917,873.00	3,314,480.00	3,870,698.00	4,113,270.00
PERS	3201-3202	0.00	0.00	0.00	-	0.00
OASDI / Medicare / Alternative	3301-3302	444,516.00	104,236.00	548,752.00	554,032.00	585,457.00
Health and Welfare Benefits	3401-3402	2,100,776.00	671,281.00	2,772,057.00	2,728,500.00	2,891,700.00
Unemployment Insurance	3501-3502	81,478.00	35,610.00	117,088.00	104,439.00	103,585.00
Workers' Compensation Insurance	3601-3602	169,334.00	50,954.00	220,288.00	212,997.00	225,957.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00	0.00	0.00
Other Employee Benefits	3901-3902	244,346.00	68,351.00	312,697.00	340,108.00	357,114.00
Total, Employee Benefits		5,437,057.00	1,848,305.00	7,285,362.00	7,810,774.00	8,277,083.00
4. Books and Supplies						
Approved Textbooks and Core Curricula Materials	4100	13,420.00	630.00	14,050.00	14,618.00	15,209.00
Books and Other Reference Materials	4200	0.00	0.00	0.00	0.00	0.00
Materials and Supplies	4300	6,645,366.00	650,858.00	7,296,224.00	7,590,990.00	7,897,666.00
Noncapitalized Equipment	4400	581,841.00	679,591.00	1,261,432.00	1,574,872.00	1,638,497.00
Food	4700	0.00	0.00	0.00	0.00	0.00
Total, Books and Supplies		7,240,627.00	1,331,079.00	8,571,706.00	9,180,480.00	9,551,372.00
5. Services and Other Operating Expenditures						
Subagreements for Services	5100	4,139,405.00	2,454,251.00	6,593,656.00	7,213,920.00	7,406,099.00
Travel and Conferences	5200	22,422.00	9,830.00	32,252.00	33,555.00	34,910.00
Dues and Memberships	5300	22,073.00	0.00	22,073.00	22,964.00	23,892.00
Insurance	5400	373,202.00	0.00	373,202.00	388,279.00	403,965.00
Operations and Housekeeping Services	5500	13,674.00	0.00	13,674.00	14,228.00	14,803.00
Rentals, Leases, Repairs, and Noncap. Improvements	5600	356,125.00	4,236.00	360,361.00	374,920.00	390,067.00
Transfers of Direct Costs	5700-5799	5,427,337.00	(5,427,337.00)	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	2,000,594.00	197,266.00	2,197,860.00	2,296,988.00	2,392,721.00
Communications	5900	25,205.00	8,523.00	33,728.00	35,090.00	36,508.00
Total, Services and Other Operating Expenditures		12,380,037.00	(2,753,231.00)	9,626,806.00	10,379,944.00	10,702,965.00
6. Capital Outlay (Obj. 6100-6170, 6200-6500 for mod. accr. basis only)						
Land and Land Improvements	6100-6170	0.00	0.00	0.00	0.00	0.00
Buildings and Improvements of Buildings	6200	0.00	0.00	0.00	0.00	0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300	0.00	0.00	0.00	0.00	0.00
Equipment	6400	0.00	0.00	0.00	0.00	0.00
Equipment Replacement	6500	0.00	0.00	0.00	0.00	0.00
Depreciation Expense (for accrual basis only)	6900	0.00	0.00	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00	0.00	0.00
7. Other Outgo						
Tuition to Other Schools	7110-7143	0.00	0.00	0.00	0.00	0.00
Transfers of Pass-through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00	0.00	0.00
All Other Transfers	7280-7299	0.00	0.00	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00	0.00	0.00
Debt Service:						
Interest	7438	36,135.00	0.00	36,135.00	0.00	0.00
Principal (for modified accrual basis only)	7439	0.00	0.00	0.00	0.00	0.00
Total, Other Outgo		36,135.00	0.00	36,135.00	0.00	0.00
8. TOTAL EXPENDITURES		43,615,874.00	6,178,431.00	49,794,305.00	51,037,479.00	53,637,762.00
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPEND. BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		2,273,199.00	0.00	2,273,199.00	1,605,776.00	1,776,243.00

CHARTER SCHOOL
MULTI-YEAR PROJECTION - ALTERNATIVE FORM
Second Interim Report - MYP

Charter School Name: Pacific Coast Academy

(continued)

CDS #: 37 68049 0136416

Charter Approving Entity: Dehesa Elementary

County: San Diego

Charter #: 1892

Fiscal Year: 2021/22

Description	Object Code	FY 2021/22			Totals for 2022/23	Totals for 2023/24
		Unrestricted	Restricted	Total		
D. OTHER FINANCING SOURCES / USES						
1. Other Sources	8930-8979	0.00	0.00	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	0.00	0.00	0.00	0.00	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		2,273,199.00	0.00	2,273,199.00	1,605,776.00	1,776,243.00
F. FUND BALANCE, RESERVES						
1. Beginning Fund Balance						
a. As of July 1	9791	5,839,915.32	0.00	5,839,915.32	6,818,031.62	8,423,807.62
b. Adjustments to Beginning Balance	9793, 9795	(1,295,082.70)	0.00	(1,295,082.70)		
c. Adjusted Beginning Balance		4,544,832.62	0.00	4,544,832.62	6,818,031.62	8,423,807.62
2. Ending Fund Balance, June 30 (E + F.1.c.)		6,818,031.62	0.00	6,818,031.62	8,423,807.62	10,200,050.62
Components of Ending Fund Balance:						
a. Nonspendable						
Revolving Cash (equals object 9130)	9711	0.00	0.00	0.00	0.00	0.00
Stores (equals object 9320)	9712	0.00	0.00	0.00	0.00	0.00
Prepaid Expenditures (equals object 9330)	9713	0.00	0.00	0.00	0.00	0.00
All Others	9719	0.00	0.00	0.00	0.00	0.00
b. Restricted	9740	0.00	0.00	0.00	0.00	0.00
c. Committed						
Stabilization Arrangements	9750	0.00	0.00	0.00	0.00	0.00
Other Commitments	9760	0.00	0.00	0.00	0.00	0.00
d. Assigned						
Other Assignments	9780	0.00	0.00	0.00	0.00	0.00
e. Unassigned/Unappropriated						
Reserve for Economic Uncertainties	9789	1,493,829.15	0.00	1,493,829.15	1,531,124.37	1,609,132.86
Unassigned/Unappropriated Amount	9790	5,324,202.47	0.00	5,324,202.47	6,892,683.25	8,590,917.76

Pacific Coast Academy**Budget vs Actual**

For the period ended December 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 3,356,904	\$ 3,359,196	\$ (2,292)	\$ 17,157,510	\$ 17,169,225	\$ (11,715)	\$ 42,198,697
Education Protection Account	203,697	-	203,697	407,394	230,300	177,094	921,200
State Aid - Prior Year	-	-	-	5,988	-	5,988	-
In Lieu of Property Taxes	-	71,581	(71,581)	-	375,799	(375,799)	1,011,616
Total State Aid - Revenue Limit	3,560,601	3,430,777	129,824	17,570,892	17,775,324	(204,432)	44,131,513
Federal Revenue							
Special Education - Entitlement	-	44,457	(44,457)	-	182,767	(182,767)	558,478
Title I, Part A - Basic Low Income	-	379,860	(379,860)	100,023	506,480	(406,457)	506,480
Title II, Part A - Teacher Quality	-	66,973	(66,973)	26,725	89,297	(62,572)	89,297
Title III - Limited English	-	-	-	1,847	-	1,847	13,956
Other Federal Revenue	-	-	-	842,627	-	842,627	-
Prior Year Federal Revenue	-	-	-	156,070	-	156,070	-
Total Federal Revenue	-	491,290	(491,290)	1,127,292	778,544	348,748	1,168,211
Other State Revenue							
State Special Education	252,854	211,259	41,595	1,292,366	868,509	423,857	2,653,885
Mandated Cost	89,715	87,893	1,822	89,715	87,893	1,822	87,893
State Lottery	-	-	-	-	-	-	953,442
Prior Year Revenue	-	-	-	(24,899)	-	(24,899)	-
Other State Revenue	(17,000)	-	(17,000)	-	357,978	(357,978)	357,978
Total Other State Revenue	325,569	299,152	26,418	1,357,182	1,314,380	42,802	4,053,198
Other Local Revenue							-
Interest Revenue	-	-	-	7,579	-	7,579	-
Contributions, Unrestricted	-	-	-	186	-	186	-
Total Other Local Revenue	-	-	-	7,765	-	7,765	-
Total Revenues	\$ 3,886,170	\$ 4,221,218	\$ (335,048)	\$ 20,063,131	\$ 19,868,249	\$ 194,882	\$ 49,352,921
Expenses							
Certificated Salaries							
Teachers' Salaries	\$ 1,096,387	\$ 1,061,484	\$ (34,903)	\$ 6,897,446	\$ 6,368,903	\$ (528,543)	\$ 12,737,806
Teachers' Extra Duty/Stipends	217,052	124,114	(92,938)	651,684	744,684	93,000	1,489,368
Pupil Support Salaries	117,931	117,254	(678)	645,028	703,521	58,493	1,407,042
Administrators' Salaries	201,680	185,875	(15,805)	1,181,113	1,115,250	(65,863)	2,230,500
Other Certificated Salaries	57,613	56,401	(1,212)	312,185	338,404	26,219	676,808
Total Certificated Salaries	1,690,663	1,545,127	(145,536)	9,687,456	9,270,762	(416,694)	18,541,525
Classified Salaries							
Instructional Salaries	37,646	30,139	(7,508)	177,268	180,831	3,564	361,663
Support Salaries	112,842	121,837	8,994	616,673	731,019	114,346	1,462,038
Supervisors' and Administrators' Salaries	38,056	67,542	29,485	262,568	405,251	142,684	810,502
Clerical and Office Staff Salaries	88,182	75,041	(13,142)	515,901	450,243	(65,658)	900,486
Other Classified Salaries	22,275	9,031	(13,244)	90,686	54,188	(36,498)	108,376
Total Classified Salaries	299,003	303,589	4,586	1,663,095	1,821,533	158,437	3,643,065
Benefits							
State Teachers' Retirement System, certificated	275,804	247,532	(28,271)	1,565,957	1,485,195	(80,762)	2,970,390
OASDI/Medicare/Alternative, certificated positio	16,875	18,823	1,948	98,731	112,937	14,207	225,875
Medicare/Alternative, certificated positions	27,894	26,806	(1,088)	159,642	160,838	1,197	321,677
Health and Welfare Benefits, certificated positio	242,869	204,000	(38,869)	1,236,919	1,224,000	(12,919)	2,448,000
State Unemployment Insurance, certificated po	27,839	7,662	(20,178)	42,133	45,969	3,836	153,230
Workers' Compensation Insurance, certificated	14,902	16,638	1,736	112,662	99,831	(12,832)	199,661
Other Benefits, certificated positions	-	55,461	55,461	312,697	332,769	20,072	665,538
Total Benefits	606,183	576,923	(29,259)	3,528,740	3,461,539	(67,201)	6,984,370
Books & Supplies							
Textbooks and Core Materials	304	-	(304)	11,568	-	(11,568)	-
School Supplies	241,204	491,080	249,876	1,901,902	3,027,725	1,125,823	6,476,682
Software	32,477	67,582	35,104	481,814	405,489	(76,325)	810,978
Office Expense	9,108	3,592	(5,517)	67,456	21,550	(45,906)	43,100
Business Meals	-	-	-	243	-	(243)	-
Noncapitalized Equipment	21,689	100,623	78,933	694,119	620,385	(73,735)	1,327,080
Total Books & Supplies	304,783	662,876	358,093	3,157,102	4,075,149	918,047	8,657,840
Subagreement Services							
Nursing	-	108	108	-	650	650	1,300

Pacific Coast Academy**Budget vs Actual**

For the period ended December 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Special Education	210,745	222,642	11,897	759,025	1,335,850	576,825	2,671,700
Transportation	-	100	100	-	600	600	1,200
Security	917	-	(917)	1,024	-	(1,024)	-
Other Educational Consultants	292,243	345,317	53,074	1,773,914	2,129,032	355,118	4,554,265
Total Subagreement Services	503,905	568,167	64,262	2,533,964	3,466,132	932,168	7,228,465
Operations & Housekeeping							
Auto and Travel	5,925	1,025	(4,900)	16,207	6,150	(10,057)	12,300
Dues & Memberships	3,770	158	(3,612)	21,323	950	(20,373)	1,900
Insurance	28,442	35,600	7,158	174,635	213,600	38,965	427,200
Utilities	2,697	433	(2,263)	11,634	2,600	(9,034)	5,200
Janitorial Services	-	42	42	-	250	250	500
Communications	3,126	842	(2,284)	8,345	5,050	(3,295)	10,100
Postage and Shipping	378	1,017	638	9,674	6,100	(3,574)	12,200
Total Operations & Housekeeping	44,337	39,117	(5,220)	241,817	234,700	(7,117)	469,400
Facilities, Repairs & Other Leases							
Rent	35,060	17,033	(18,027)	171,388	102,200	(69,188)	204,400
Other Leases	622	-	(622)	4,726	-	(4,726)	-
Repairs and Maintenance	240	-	(240)	1,637	-	(1,637)	-
Total Facilities, Repairs & Other Leases	35,922	17,033	(18,889)	177,751	102,200	(75,551)	204,400
Professional/Consulting Services							
IT	4,239	49,403	45,164	101,618	296,420	194,802	592,840
Audit & Taxes	-	5,367	5,367	900	16,100	15,200	16,100
Legal	24,896	15,483	(9,413)	86,944	92,900	5,955	185,800
Professional Development	3,528	9,604	6,076	16,542	57,626	41,083	115,251
General Consulting	(3,464)	3,725	7,189	(2,679)	22,350	25,029	44,700
Special Activities/Field Trips	9,412	4,143	(5,270)	67,909	25,542	(42,368)	54,637
Bank Charges	1,464	2,033	569	8,434	12,200	3,766	24,400
Printing	202	-	(202)	1,127	-	(1,127)	-
Other Taxes and Fees	170	4,533	4,363	7,829	27,200	19,371	54,400
Payroll Service Fee	5,392	2,692	(2,700)	16,754	16,150	(604)	32,300
Management Fee	66,067	81,373	15,306	449,289	488,238	38,949	976,476
District Oversight Fee	35,606	34,308	(1,298)	175,649	177,753	2,104	441,315
County Fees	-	-	-	-	975	975	3,900
Total Professional/Consulting Services	147,514	212,664	65,150	930,318	1,233,454	303,135	2,542,119
Depreciation							
Depreciation Expense	-	2,500	2,500	-	15,000	15,000	30,000
Total Depreciation	-	2,500	2,500	-	15,000	15,000	30,000
Interest							
Interest Expense	-	-	-	36,135	342,638	306,503	342,638
Total Interest	-	-	-	36,135	342,638	306,503	342,638
Total Expenses	\$ 3,632,310	\$ 3,927,996	\$ 295,686	\$ 21,956,378	\$ 24,023,106	\$ 2,066,728	\$ 48,643,821
Change in Net Assets	253,860	293,222	(39,362)	(1,893,247)	(4,154,857)	2,261,610	709,100
Net Assets, Beginning of Period	2,397,725			4,544,833			
Net Assets, End of Period	\$ 2,651,585			\$ 2,651,585			

Pacific Coast Academy**Statement of Financial Position**

December 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Unrestricted Cash	\$ 5,802,410	\$ 5,335,027	\$ 467,383	\$ 0
Total Cash & Cash Equivalents	5,802,410	5,335,027	467,383	9%
Accounts Receivable	28,550	54,476	(25,925)	-48%
Public Funding Receivables	1,361,011	14,347,411	(12,986,400)	-91%
Factored Receivables	-	(7,308,600)	7,308,600	-100%
Due To/From Related Parties	536,911	536,911	-	0%
Prepaid Expenses	356,585	209,196	147,388	70%
Total Current Assets	8,085,466	13,174,420	(5,088,954)	-39%
Long-Term Assets				
Deposits	7,629	6,630	999	15%
Total Long Term Assets	7,629	6,630	999	15%
Total Assets	\$ 8,093,095	\$ 13,181,050	\$ (5,087,955)	-39%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 686,619	\$ 1,596,948	\$ (910,329)	-57%
Accrued Liabilities	1,661,165	1,331,866	329,299	25%
Deferred Revenue	-	2,613,678	(2,613,678)	-100%
Notes Payable, Current Portion	3,093,725	3,093,725	-	0%
Total Current Liabilities	5,441,509	8,636,218	(3,194,708)	-37%
Total Liabilities	5,441,509	8,636,218	(3,194,708)	-37%
Total Net Assets	2,651,585	4,544,833	(1,893,247)	-42%
Total Liabilities and Net Assets	\$ 8,093,095	\$ 13,181,050	\$ (5,087,955)	-39%

Pacific Coast Academy

Statement of Cash Flows

For the period ended December 31, 2021

	Month Ended 12/31/21	YTD Ended 12/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ 253,860	\$ (1,893,247)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	-	12,986,400
Grants, Contributions & Pledges Receivable	54	(7,282,675)
Prepaid Expenses	14,351	(147,388)
Other Assets	-	(999)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(128,535)	(910,329)
Accrued Expenses	(775,785)	329,299
Deferred Revenue	17,000	(2,613,678)
Total Cash Flows from Operating Activities	(619,055)	467,383
Change in Cash & Cash Equivalents	(619,055)	467,383
Cash & Cash Equivalents, Beginning of Period	6,421,465	5,335,027
Cash and Cash Equivalents, End of Period	\$ 5,802,410	\$ 5,802,410

Pacific Coast Academy

Check Register

For the period ended November 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
18635	Voya Financial FBO CalSTRS Pension2	11/2/2021	\$ 312,696.55
18636	Deborah Fakhri	11/4/2021	2,080.00
18637	Adel Olahne-Szabo	11/5/2021	240.00
18638	Anchor Counseling & Education Solutions, LLC	11/5/2021	63.75
18639	Angela Aymin	11/5/2021	1,470.00
18640	Art With Larisse	11/5/2021	45.00
18641	Barbara Mulvany	11/5/2021	60.00
18642	Basir Ahad	11/5/2021	725.00
18643	Beakerz LLC	11/5/2021	240.00
18644	Beautiful Feet Books, Inc.	11/5/2021	238.39
18645	Big Little Ones, LLC	11/5/2021	103.85
18646	Blue Shield of California	11/5/2021	431,489.84
18647	Brave Writer, LLC	11/5/2021	457.00
18648	Bright Solutions for Dyslexia, LLC	11/5/2021	676.40
18649	CA Productions	11/5/2021	580.00
18650	CDW Government	11/5/2021	2,820.90
18651	Cherie Peacock	11/5/2021	270.00
18652	Chira Tennis Academy	11/5/2021	1,505.00
18653	Christine Santiago	11/5/2021	300.00
18654	Code Ninjas Poway	11/5/2021	199.00
18655	Crystal Torres	11/5/2021	336.00
18656	Daniel and Davis Optometry, Inc	11/5/2021	3,085.00
18657	Elemental Science	11/5/2021	19.80
18658	Evan-Moor	11/5/2021	22.81
18659	Family Karate	11/5/2021	750.00
18660	Floaties Swim School	11/5/2021	451.05
18661	GamED Academy, LLC	11/5/2021	60.00
18662	Green Acres Ranch Inc	11/5/2021	325.00
18663	Harbottle Law Group	11/5/2021	3,597.00
18664	HBCO LLC	11/5/2021	1,666.18
18665	HM Systems Inc.	11/5/2021	5,672.60
18666	Hollywood Music	11/5/2021	460.00
18667	Home Science Tools	11/5/2021	121.58
18668	Icetown Carlsbad	11/5/2021	184.00
18669	Inspire School of Ballet	11/5/2021	267.00
18670	JKWInnovations	11/5/2021	4,427.50
18671	Kaiser Foundation Health Plan	11/5/2021	3,963.41
18672	Kaiser Foundation Health Plan	11/5/2021	106,407.52
18673	Kathy Ruiz	11/5/2021	370.72
18674	Kimberly Flatt	11/5/2021	150.53

Pacific Coast Academy

Check Register

For the period ended November 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
18675	Lakeshore	11/5/2021	386.37
18676	Laura Lisak	11/5/2021	450.00
18677	Learning Unbound	11/5/2021	98.80
18678	Little Passports	11/5/2021	980.38
18679	LynchDanceInstitute	11/5/2021	586.00
18680	Maestro Performance Products	11/5/2021	570.00
18681	Noonan Family Swim School, Inc	11/5/2021	450.00
18682	Othentik Gym	11/5/2021	300.00
18683	Oxford Consulting Services	11/5/2021	407.00
18684	Partners in Special Education, Inc.	11/5/2021	422.50
18685	Patricia Hebert	11/5/2021	700.00
18686	Prodigies	11/5/2021	101.00
18687	Rachel Fitzgerald	11/5/2021	875.00
18688	Reshma Solbach	11/5/2021	560.00
18689	Roos Music	11/5/2021	180.00
18690	San Diego Danceworks	11/5/2021	790.00
18691	San Diego Horse Rentals LLC	11/5/2021	590.00
18692	Shuebox Educational Services- Rebecca Shue	11/5/2021	375.00
18693	Singapore Math Inc.	11/5/2021	101.20
18694	Sonya Rosenberg	11/5/2021	440.00
18695	Specialized Therapy Services, Inc.	11/5/2021	25,000.00
18696	Starfall Education Foundation	11/5/2021	70.00
18697	Staump Productions	11/5/2021	160.00
18699	Studies Weekly	11/5/2021	1,224.49
18700	The San Diego Music and Art Cooperative	11/5/2021	2,070.00
18701	The Sk8 Coach LLC	11/5/2021	280.00
18702	Total Raptor eXperience	11/5/2021	500.00
18703	USKA	11/5/2021	1,668.00
18704	Valued Voices	11/5/2021	Void
18705	Visago LLC	11/5/2021	480.00
18706	Wagner's School of Music, LLC	11/5/2021	176.00
18707	Waterworks Aquatics	11/5/2021	982.00
18708	Well-Trained Mind Academy	11/5/2021	735.00
18709	Whitebrook Farm	11/5/2021	180.00
18710	Zaner-Bloser	11/5/2021	45.63
18711	Homeschool Enrichment Centers	11/5/2021	405.00
18712	Homeschool Enrichment Services LLC	11/5/2021	373.00
18713	Drama Kids Intl. Temecula Valley	11/9/2021	1,020.00
18714	Franchise Tax Board	11/11/2021	282.51
18715	Voya Financial FBO CalSTRS Pension2	11/11/2021	Void
18716	Academy of Music Outreach	11/12/2021	1,468.75

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18717	ACES	11/12/2021	4,787.50
18718	Addiction Treatment Technologies LLC	11/12/2021	Void
18719	Al Zamora	11/12/2021	897.00
18720	Amanda Stubbs	11/12/2021	269.36
18721	Art Smarts Inc	11/12/2021	10.00
18722	Barbara Mulvany	11/12/2021	100.00
18723	Bitsbox	11/12/2021	631.65
18724	Brain Builders STEM Education	11/12/2021	1,812.00
18725	California Music Studios	11/12/2021	134.25
18726	Caroline Murphy	11/12/2021	225.00
18727	CDW Government	11/12/2021	641.11
18728	Charlotte Littlehales	11/12/2021	1,113.50
18729	Cindy Warner	11/12/2021	50.00
18730	CM School Supply	11/12/2021	67.20
18731	Cognitive Square, Inc	11/12/2021	58.53
18732	Companion Corporation	11/12/2021	2,170.64
18733	Danica Prohaszka	11/12/2021	1,400.00
18734	De Angelo's Music	11/12/2021	420.00
18735	Deborah Fakhri	11/12/2021	225.00
18736	Drew's Art Box LLC	11/12/2021	140.00
18737	E-Therapy LLC	11/12/2021	2,729.25
18738	Educational Development Corporation	11/12/2021	421.29
18739	Eldred's School of Martial Arts Inc.	11/12/2021	197.00
18740	EMH Sports USA, Inc.	11/12/2021	1,312.00
18741	Evan-Moor	11/12/2021	67.63
18742	Family Karate	11/12/2021	390.00
18743	GamED Academy, LLC	11/12/2021	30.00
18744	Gracie Barra San Diego	11/12/2021	375.00
18745	Gymninny Kids	11/12/2021	3,981.33
18746	Hands 4 Building, LLC	11/12/2021	403.97
18747	HBCO LLC	11/12/2021	94.95
18748	Hidden Fox Farm	11/12/2021	310.00
18749	Hollywood Music	11/12/2021	530.62
18750	Home Science Tools	11/12/2021	363.38
18751	Homeschool Enrichment Centers	11/12/2021	180.00
18752	Homeschool Enrichment Services LLC	11/12/2021	270.00
18753	Honest History Co.	11/12/2021	414.51
18754	Huntington Music	11/12/2021	300.00
18755	JKWInnovations	11/12/2021	10,403.00
18756	Kari Behrendt	11/12/2021	559.00
18757	Kelly Hilton	11/12/2021	560.00

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18758	Lakeshore	11/12/2021	32.47
18759	Laura Lisak	11/12/2021	338.00
18760	Learning Journeys Forum	11/12/2021	400.00
18761	Learning Without Tears	11/12/2021	79.96
18762	Lori Sandground	11/12/2021	860.00
18763	Lucy Conway	11/12/2021	5,465.00
18764	Marisa Donnelly	11/12/2021	600.00
18765	Mary Schmid	11/12/2021	85.18
18766	Masashi Alex Nakamura	11/12/2021	3,636.68
18767	Mathnasium Of Point Loma	11/12/2021	2,139.00
18768	Mathnasium of Poway	11/12/2021	1,316.00
18769	McGraw Hill LLC	11/12/2021	1,012.89
18770	Medieval Times USA, Inc.	11/12/2021	775.70
18771	Megan Casey	11/12/2021	120.85
18772	MEL Science U.S., LLC	11/12/2021	1,015.33
18773	Melinda Call	11/12/2021	1,050.00
18774	Memoria Press	11/12/2021	24.49
18775	Mercurius	11/12/2021	1,046.25
18776	Michael Dvoskin	11/12/2021	280.00
18777	Michael Kiyoshi Lim	11/12/2021	500.00
18778	Mikala JrR	11/12/2021	1,400.00
18779	Moving Beyond the Page	11/12/2021	746.13
18780	Murrieta Dance Project	11/12/2021	350.00
18781	Mystery Science Inc.	11/12/2021	356.00
18782	Nataly Jewel	11/12/2021	1,170.00
18783	Nicole the Math Lady, LLC.	11/12/2021	59.00
18784	Noonan Family Swim School, Inc	11/12/2021	340.50
18785	Oak Meadow Inc	11/12/2021	912.31
18786	Orange County Surf Coaching	11/12/2021	100.00
18787	Outliers Jiu Jitsu	11/12/2021	325.00
18788	Outside the Box Creation	11/12/2021	134.82
18789	Paint Box Art Studio	11/12/2021	990.00
18790	Pitch Michael	11/12/2021	1,020.00
18791	Power of Leverage Brazilian Jiu Jitsu	11/12/2021	197.53
18792	Professional Tutors of America	11/12/2021	3,278.75
18793	Rachael Kone	11/12/2021	245.00
18794	Rachel Robinson	11/12/2021	450.00
18795	Ramona Brazilian Jiu-Jitsu/ MMA	11/12/2021	3,591.00
18796	Rebecca Droigk	11/12/2021	377.50
18797	Redline Athletics 4S Ranch	11/12/2021	437.00
18798	Riffs Music	11/12/2021	260.00

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18799	Rock Creek Enrichment Center	11/12/2021	240.00
18800	Rock n Tumble Gymnastics	11/12/2021	940.51
18801	Russian School of Mathematics	11/12/2021	576.00
18802	San Diego Center for Vision Care - Optometry, P.C.	11/12/2021	320.00
18803	San Diego Horse Rentals LLC	11/12/2021	75.00
18804	San Diego Liberal Arts Academy	11/12/2021	9,750.00
18805	Sara Musick	11/12/2021	210.00
18806	SCEGA Gymnastics	11/12/2021	91.00
18807	SHI International Corp	11/12/2021	18,299.24
18808	Shirley Stafford	11/12/2021	2,470.00
18809	Silicon Valley High School Inc.	11/12/2021	2,850.00
18810	Singapore Math Inc.	11/12/2021	518.16
18811	SmallTalk Pediatric Therapy	11/12/2021	5,508.00
18812	So Cal TTC	11/12/2021	899.65
18813	Spanish for You!	11/12/2021	50.70
18814	Spanish Immersion	11/12/2021	200.00
18815	Specialized Therapy Services, Inc.	11/12/2021	17,901.78
18816	Starfall Education Foundation	11/12/2021	35.00
18817	Studies Weekly	11/12/2021	615.68
18818	Success Martial Arts	11/12/2021	1,832.68
18819	Susan Harris	11/12/2021	155.00
18820	Susan R Simmons	11/12/2021	440.00
18821	TalkBox.Mom	11/12/2021	686.81
18822	Tamberly Slagle	11/12/2021	20,074.26
18823	Teaching Textbooks	11/12/2021	220.32
18824	The Coder School La Jolla	11/12/2021	149.00
18825	The League of Amazing Programmers	11/12/2021	630.00
18826	Tilghman's Academy of Music	11/12/2021	275.00
18827	Tim Hart	11/12/2021	200.00
18828	TK Fitness	11/12/2021	225.00
18829	Total Education Solutions	11/12/2021	116.00
18830	Trigger Memory Co., LLC	11/12/2021	78.90
18831	United Studios of Self Defense	11/12/2021	215.00
18832	VIP School of Music	11/12/2021	1,089.00
18833	Wagner's School of Music, LLC	11/12/2021	156.00
18834	Wagner's School of Music, LLC	11/12/2021	49.00
18835	White Dragon Martial Arts	11/12/2021	232.25
18836	Wilkinson Hadley King & Co. LLP	11/12/2021	900.00
18837	WriteShop	11/12/2021	208.44
18838	YMCA of San Diego County	11/12/2021	148.00
18839	Zaner-Bloser	11/12/2021	132.55

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18840	Jessica Jimenez	11/16/2021	2,153.42
18841	Valued Voices	11/17/2021	675.00
18842	Kathryn Lillich	11/19/2021	560.00
18843	Achieve, Inc.	11/19/2021	350.00
18844	Adel Olahne-Szabo	11/19/2021	180.00
18845	Agility Kids, LLC	11/19/2021	741.00
18846	Airshine Music School	11/19/2021	700.00
18847	Aja Lee	11/19/2021	880.00
18848	Alliance Jiu Jitsu San Diego	11/19/2021	779.00
18849	Amaris Kiefner	11/19/2021	240.00
18850	Amber E Schreckengaust	11/19/2021	1,575.00
18851	Angela Aymin	11/19/2021	4,335.00
18852	April Lipsky	11/19/2021	210.00
18853	Archi Kapoor	11/19/2021	259.00
18854	Art In Motion	11/19/2021	90.00
18855	Art Steps, Inc.	11/19/2021	182.00
18856	Arthur J. Gallagher & Co. Insurance Brokers of CA, Inc.	11/19/2021	271.00
18857	Artskiddoo	11/19/2021	738.00
18858	ASC - Orange County	11/19/2021	4,495.00
18859	At Play Occupational Therapy Services Inc	11/19/2021	1,050.00
18860	Barbara Ernst Ankele	11/19/2021	200.00
18861	Barbara Mulvany	11/19/2021	320.00
18862	Bitsbox	11/19/2021	1,054.20
18863	Braille Abilities, LLC	11/19/2021	7,650.00
18864	Brave Writer, LLC	11/19/2021	64.90
18865	BYU Independent Study	11/19/2021	141.00
18866	Cadence Dance Project Inc	11/19/2021	710.00
18867	California Music Studios	11/19/2021	1,063.25
18868	Cameron Family YMCA	11/19/2021	1,127.00
18869	CDW Government	11/19/2021	12,309.36
18870	Checkmat Fallbrook Brazilian Jiu Jitsu	11/19/2021	985.00
18871	Chickie & Roo	11/19/2021	38.99
18872	Chira Tennis Academy	11/19/2021	1,050.00
18873	Committee for Children	11/19/2021	1,551.50
18874	Corona Dance Academy	11/19/2021	225.00
18875	Dance & Company	11/19/2021	563.00
18876	Don Johnston Incorporated	11/19/2021	675.00
18877	E-Therapy LLC	11/19/2021	3,137.25
18878	Emma Thompson	11/19/2021	900.00
18879	Endeavor Gymnastics	11/19/2021	615.00
18880	Evan-Moor	11/19/2021	99.99

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18881	Faction Martial Arts LLC	11/19/2021	6,624.00
18882	Family Karate	11/19/2021	450.00
18883	Farida Hsu - DO NOT USE - INSTEAD USE HSUX001	11/19/2021	1,045.00
18884	Fidelity Security Life Insurance Co.	11/19/2021	2,030.16
18885	Firestorm Galaxy - Moreno Valley	11/19/2021	190.00
18886	Firestorm Freerunning and Acrobatics	11/19/2021	850.00
18887	Floaties Swim School	11/19/2021	1,840.60
18888	Floaties Swim School	11/19/2021	754.00
18889	Gail Shafer	11/19/2021	300.00
18890	Gracie Barra San Diego	11/19/2021	792.00
18891	Heather Wong	11/19/2021	241.14
18892	Hollywood Music	11/19/2021	1,095.00
18893	Home Science Tools	11/19/2021	344.04
18894	HopSkipDrive, Inc.	11/19/2021	811.78
18895	iCreate Art Studio	11/19/2021	270.00
18896	Image IV Systems	11/19/2021	310.44
18897	Inspire School of Ballet	11/19/2021	72.00
18898	Ivey Ranch Park	11/19/2021	700.00
18899	Jeniece Harris	11/19/2021	164.00
18900	JKWInnovations	11/19/2021	8,410.00
18901	Joobilo LLC	11/19/2021	14,372.00
18902	Julie Brennan	11/19/2021	915.00
18903	K12 Management DBA FuelEd	11/19/2021	10,350.00
18904	Kathy Shoemaker	11/19/2021	822.50
18905	Katie Brown	11/19/2021	233.71
18906	Sandra Brigman	11/19/2021	500.00
18907	Lakeshore	11/19/2021	73.64
18908	Le Cirque, Inc.	11/19/2021	290.00
18909	Leading Edge Learning Center, LLC	11/19/2021	192.00
18910	Learning Journeys Forum	11/19/2021	320.00
18911	Linda Hamby	11/19/2021	3,660.00
18912	Little Passports	11/19/2021	750.15
18913	Lori Sandground	11/19/2021	1,000.00
18914	Lynne-Marie Friedrichs	11/19/2021	405.00
18915	Marina Hayes	11/19/2021	1,125.00
18916	Marisa Donnelly	11/19/2021	900.00
18917	Mary York	11/19/2021	2,200.00
18918	McGrath Family YMCA	11/19/2021	746.00
18919	McGraw Hill LLC	11/19/2021	108.00
18920	MEL Science U.S., LLC	11/19/2021	368.44
18921	Melinda J. Beebe	11/19/2021	160.00

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18922	Mercurius	11/19/2021	5.68
18923	Meredith Barr	11/19/2021	125.00
18924	Michael Dvoskin	11/19/2021	880.00
18925	Mike Slayen	11/19/2021	338.00
18926	Ms. Ree Math, LLC	11/19/2021	1,320.00
18927	Murrieta Academy of Music	11/19/2021	420.00
18928	Murrieta Dance Project	11/19/2021	308.00
18929	Music SD LLC	11/19/2021	109.00
18930	MusiKey	11/19/2021	351.00
18931	Nathan & Elizabeth Hileman	11/19/2021	630.00
18932	Noonan Family Swim School, Inc	11/19/2021	1,016.25
18933	Noonan Family Swim School, Inc.	11/19/2021	673.10
18934	Oak Meadow Inc	11/19/2021	448.69
18935	Oceanside Gymnastics	11/19/2021	1,467.00
18936	Ontrack Wellness	11/19/2021	258.00
18937	Outliers Jiu Jitsu	11/19/2021	175.00
18938	Paul Ciolek	11/19/2021	120.00
18939	Preferred Interpreting Service, LLC	11/19/2021	9,629.74
18940	Randall Music School	11/19/2021	1,171.87
18941	Rebecca Droigk	11/19/2021	157.50
18942	Rebecca Zimmer Huber	11/19/2021	510.00
18943	Riffs Music	11/19/2021	260.00
18944	Riverside County Office of Education	11/19/2021	175.00
18945	Riverside County Office of Education	11/19/2021	100.00
18946	Rock Creek Enrichment Center	11/19/2021	796.00
18947	Rubke-Foxworth Music Studio	11/19/2021	480.00
18948	San Diego Danceworks	11/19/2021	860.00
18949	San Diego Harp Academy	11/19/2021	920.00
18950	San Diego Surfing School, Inc.	11/19/2021	108.00
18951	SCEGA Gymnastics	11/19/2021	416.00
18952	School of Rock Otay Ranch	11/19/2021	329.00
18953	Science 2 U	11/19/2021	130.00
18954	Scott Carr	11/19/2021	243.00
18955	Sebesta's Rocking K Ranch	11/19/2021	2,310.00
18956	Seven Spears Martial Arts Academy	11/19/2021	1,334.00
18957	Singapore Math Inc.	11/19/2021	202.98
18958	Sonya Rosenberg	11/19/2021	300.00
18959	Spanish Immersion	11/19/2021	280.00
18960	Specialized Therapy Services, Inc.	11/19/2021	18,605.45
18961	Staump Productions	11/19/2021	1,095.00
18962	Studies Weekly	11/19/2021	64.54

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
18963	Sue Lee	11/19/2021	200.00
18964	Susan Creswell	11/19/2021	930.00
18965	Susan Harris	11/19/2021	1,130.00
18966	Swim to Shore	11/19/2021	284.00
18967	TalkBox.Mom	11/19/2021	356.15
18968	Temecula Clay	11/19/2021	315.00
18969	Temecula Music Teacher, LLC	11/19/2021	795.00
18970	Terra Arts Foundation	11/19/2021	6,093.00
18971	The Music Factory	11/19/2021	318.00
18972	The Salvation Army KROC Center	11/19/2021	1,447.50
18973	Time4Learning.com	11/19/2021	2,624.80
18974	Toby Wells YMCA	11/19/2021	991.00
18975	Toni Brooks	11/19/2021	180.00
18976	Up & Movin'	11/19/2021	644.00
18977	Veronica Anne Richards	11/19/2021	288.00
18978	White Dragon Martial Arts	11/19/2021	846.25
18979	White Dragon of East County	11/19/2021	1,007.90
18980	Xtreme Fit Temecula	11/19/2021	358.00
18981	Yiyi Ku	11/19/2021	350.00
18982	YMCA Business Center	11/19/2021	453.00
18983	YMCA of San Diego County	11/19/2021	305.00
18984	YMCA of San Diego County	11/19/2021	332.00
18985	YMCA of San Diego County	11/19/2021	344.00
18986	YMCA of San Diego County	11/19/2021	86.00
18987	Ziggy's Tutoring	11/19/2021	1,365.00
18988	Peter and Sherri Mellos	11/22/2021	24,119.77
18990	Amazon Capital Services	11/23/2021	19,937.49
18991	Apex School of Movement San Diego	11/23/2021	3,440.00
18992	Apt 4 Music	11/23/2021	920.00
18993	Archi Kapoor	11/23/2021	690.00
18994	ASC - Orange County	11/23/2021	120.00
18995	Beltran Spanish Tutoring/Karen Beltran	11/23/2021	5,460.00
18996	Champion Gymnastics	11/23/2021	4,402.90
18997	Champion Rhythmics	11/23/2021	550.00
18998	Corona Dance Academy	11/23/2021	300.00
18999	Denise Buskirk	11/23/2021	1,557.00
19000	Elijah Gerak	11/23/2021	1,200.00
19001	Faction Martial Arts LLC	11/23/2021	700.00
19002	Floaties Swim School	11/23/2021	376.00
19003	Gracie Jiu Jitsu San Marcos LLC	11/23/2021	314.00
19004	IceTown Carlsbad	11/23/2021	184.00

Pacific Coast Academy

Check Register

For the period ended November 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
19005	Jeniece Harris	11/23/2021	90.00
19006	Joseph Brigantino	11/23/2021	133.28
19007	Learn to Rip	11/23/2021	120.00
19008	Lieras Piano Studio	11/23/2021	320.00
19009	LynchDanceInstitute	11/23/2021	936.00
19010	Mathnasium of Vista	11/23/2021	678.00
19011	Momentum Tutoring	11/23/2021	136.00
19012	Murrieta Dance Project	11/23/2021	68.00
19013	Mutual of Omaha	11/23/2021	7,748.93
19014	Mystic Equine	11/23/2021	500.00
19015	Natasha Jaksch	11/23/2021	471.41
19016	Noonan Family Swim School, Inc	11/23/2021	633.50
19017	North County Academy of Dance	11/23/2021	3,571.00
19018	Paper Moon Music	11/23/2021	270.00
19019	Ramona Soccer League	11/23/2021	525.00
19020	Robin Dixon	11/23/2021	180.00
19021	Rock Fitness Gym	11/23/2021	200.00
19022	Sarah Lowery Piano Studio	11/23/2021	100.00
19023	Sebesta's Rocking K Ranch	11/23/2021	480.00
19024	Selene Gomez	11/23/2021	125.00
19025	Shree LLC	11/23/2021	3,843.73
19026	SoCal Athletics Inc.	11/23/2021	199.00
19027	Sonya Rosenberg	11/23/2021	300.00
19028	The Advantage Group	11/23/2021	1,154.00
19029	Tilghman's Academy of Music	11/23/2021	275.00
19030	U.S. Music Lessons	11/23/2021	409.00
19031	Valerie Hernandez	11/23/2021	270.00
19032	Wagner's School of Music, LLC	11/23/2021	3,891.11
19033	YMCA of San Diego County	11/23/2021	1,156.00
19034	Addiction Treatment Technologies LLC	11/29/2021	12,705.00
19035	Voya Financial FBO CalSTRS Pension2	11/29/2021	30,237.50
19036	Randall Music School	11/30/2021	468.75
PCA211101-01	Charter Impact, Inc.	11/1/2021	77,537.00
PCA211104-01	Amazon Capital Services	11/4/2021	Void
PCA211104-02	Amazon Capital Services	11/4/2021	15.07
PCA211104-03	Amazon Capital Services	11/4/2021	17.23
PCA211104-04	Amazon Capital Services	11/4/2021	29.08
PCA211104-05	Amazon Capital Services	11/4/2021	11.82
PCA211104-06	Amazon Capital Services	11/4/2021	11.88
PCA211104-07	Amazon Capital Services	11/4/2021	116.32
PCA211104-08	Amazon Capital Services	11/4/2021	11.82

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Check Number	Vendor Name	Check Date	Check Amount
PCA211104-09	Amazon Capital Services	11/4/2021	11.88
PCA211104-10	Amazon Capital Services	11/4/2021	145.40
PCA211104-11	Amazon Capital Services	11/4/2021	11.82
PCA211104-12	Amazon Capital Services	11/4/2021	20,372.11
PCA211105-01	All About Learning Press, Inc.	11/5/2021	223.92
PCA211105-02	All About Learning Press, Inc.	11/5/2021	193.02
PCA211105-03	All About Learning Press, Inc.	11/5/2021	171.52
PCA211105-04	Aqua Tots LA LLC	11/5/2021	124.00
PCA211105-05	Art of Problem Solving	11/5/2021	96.00
PCA211105-06	Art of Problem Solving	11/5/2021	96.00
PCA211105-07	Arttime Studio LLC	11/5/2021	350.00
PCA211105-08	Blake Litschke	11/5/2021	165.00
PCA211105-09	Charter Impact, Inc.	11/5/2021	1,144.74
PCA211105-10	Christine Alexander	11/5/2021	650.00
PCA211105-100	Rainbow Resource Center	11/5/2021	73.59
PCA211105-101	Rainbow Resource Center	11/5/2021	27.92
PCA211105-102	Rainbow Resource Center	11/5/2021	39.04
PCA211105-103	Rainbow Resource Center	11/5/2021	41.44
PCA211105-104	Rainbow Resource Center	11/5/2021	23.80
PCA211105-105	Rainbow Resource Center	11/5/2021	70.55
PCA211105-106	Rainbow Resource Center	11/5/2021	283.53
PCA211105-107	Rainbow Resource Center	11/5/2021	179.57
PCA211105-108	Rainbow Resource Center	11/5/2021	17.31
PCA211105-109	Rainbow Resource Center	11/5/2021	50.55
PCA211105-11	Effectual Educational Consulting Services	11/5/2021	390.00
PCA211105-110	Rainbow Resource Center	11/5/2021	39.83
PCA211105-111	Rainbow Resource Center	11/5/2021	52.49
PCA211105-112	Rainbow Resource Center	11/5/2021	95.25
PCA211105-113	Rainbow Resource Center	11/5/2021	41.39
PCA211105-114	Rainbow Resource Center	11/5/2021	38.75
PCA211105-115	Rainbow Resource Center	11/5/2021	69.97
PCA211105-116	Rainbow Resource Center	11/5/2021	61.31
PCA211105-117	Rainbow Resource Center	11/5/2021	95.44
PCA211105-118	Rainbow Resource Center	11/5/2021	324.31
PCA211105-119	Rainbow Resource Center	11/5/2021	37.93
PCA211105-12	Horse Savvy Training	11/5/2021	180.00
PCA211105-120	Rainbow Resource Center	11/5/2021	62.53
PCA211105-121	Rainbow Resource Center	11/5/2021	25.76
PCA211105-122	Rainbow Resource Center	11/5/2021	56.90
PCA211105-123	Rainbow Resource Center	11/5/2021	60.30
PCA211105-124	Rainbow Resource Center	11/5/2021	98.42

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Check Number	Vendor Name	Check Date	Check Amount
PCA211105-125	Rainbow Resource Center	11/5/2021	176.57
PCA211105-126	Rainbow Resource Center	11/5/2021	80.42
PCA211105-127	Rainbow Resource Center	11/5/2021	120.05
PCA211105-128	Rainbow Resource Center	11/5/2021	34.51
PCA211105-129	Rainbow Resource Center	11/5/2021	78.82
PCA211105-13	Horse Savvy Training	11/5/2021	220.00
PCA211105-130	Rainbow Resource Center	11/5/2021	142.81
PCA211105-131	Rainbow Resource Center	11/5/2021	445.58
PCA211105-132	Rainbow Resource Center	11/5/2021	439.86
PCA211105-133	Rainbow Resource Center	11/5/2021	23.45
PCA211105-134	Rainbow Resource Center	11/5/2021	16.86
PCA211105-135	Rainbow Resource Center	11/5/2021	16.86
PCA211105-136	Rainbow Resource Center	11/5/2021	222.61
PCA211105-137	Rainbow Resource Center	11/5/2021	334.75
PCA211105-138	Rainbow Resource Center	11/5/2021	49.09
PCA211105-139	Rainbow Resource Center	11/5/2021	48.45
PCA211105-14	Horse Savvy Training	11/5/2021	180.00
PCA211105-140	Rainbow Resource Center	11/5/2021	65.32
PCA211105-141	Sara Burdge	11/5/2021	300.00
PCA211105-142	Sara Burdge	11/5/2021	420.00
PCA211105-143	Savvas Learning Company LLC	11/5/2021	183.52
PCA211105-144	Set Apart	11/5/2021	4,100.00
PCA211105-145	Sunshine Vibes LLC	11/5/2021	200.00
PCA211105-146	Sunshine Vibes LLC	11/5/2021	229.00
PCA211105-147	Sunshine Vibes LLC	11/5/2021	200.00
PCA211105-148	Sunshine Vibes LLC	11/5/2021	200.00
PCA211105-149	Swiftkick Martial Arts	11/5/2021	645.00
PCA211105-15	Horse Savvy Training	11/5/2021	220.00
PCA211105-150	Teacher Synergy, LLC	11/5/2021	15.00
PCA211105-151	Teacher Synergy, LLC	11/5/2021	12.80
PCA211105-152	Teacher Synergy, LLC	11/5/2021	71.95
PCA211105-153	Teacher Synergy, LLC	11/5/2021	21.49
PCA211105-154	Teacher Synergy, LLC	11/5/2021	32.00
PCA211105-155	Teacher Synergy, LLC	11/5/2021	18.50
PCA211105-156	Teacher Synergy, LLC	11/5/2021	5.00
PCA211105-157	Teacher Synergy, LLC	11/5/2021	19.50
PCA211105-158	Teacher Synergy, LLC	11/5/2021	49.00
PCA211105-159	Teacher Synergy, LLC	11/5/2021	14.39
PCA211105-16	Horse Savvy Training	11/5/2021	220.00
PCA211105-160	Teacher Synergy, LLC	11/5/2021	26.75
PCA211105-161	Teacher Synergy, LLC	11/5/2021	27.49

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Check Number	Vendor Name	Check Date	Check Amount
PCA211105-162	Teacher Synergy, LLC	11/5/2021	86.35
PCA211105-163	Teacher Synergy, LLC	11/5/2021	34.00
PCA211105-164	Teacher Synergy, LLC	11/5/2021	17.00
PCA211105-165	Teacher Synergy, LLC	11/5/2021	2.00
PCA211105-166	Teacher Synergy, LLC	11/5/2021	2.00
PCA211105-167	Teacher Synergy, LLC	11/5/2021	10.00
PCA211105-168	Teacher Synergy, LLC	11/5/2021	11.00
PCA211105-169	The Origin Hip Hop Performing Arts Academy	11/5/2021	225.00
PCA211105-17	Horse Savvy Training	11/5/2021	175.00
PCA211105-170	The Stronghold	11/5/2021	350.00
PCA211105-171	The Stronghold	11/5/2021	176.00
PCA211105-172	The Stronghold	11/5/2021	176.00
PCA211105-173	The Stronghold	11/5/2021	176.00
PCA211105-174	Timberdoodle.com	11/5/2021	504.25
PCA211105-175	Wood & Ivory	11/5/2021	458.34
PCA211105-176	Wood & Ivory	11/5/2021	468.75
PCA211105-177	Wood & Ivory	11/5/2021	78.12
PCA211105-178	Wood & Ivory	11/5/2021	78.12
PCA211105-179	Wood & Ivory	11/5/2021	156.25
PCA211105-18	Horse Savvy Training	11/5/2021	220.00
PCA211105-180	Wood & Ivory	11/5/2021	468.75
PCA211105-19	Horse Savvy Training	11/5/2021	180.00
PCA211105-20	Horse Savvy Training	11/5/2021	180.00
PCA211105-21	Horse Savvy Training	11/5/2021	220.00
PCA211105-22	Horse Savvy Training	11/5/2021	65.00
PCA211105-23	Horse Savvy Training	11/5/2021	220.00
PCA211105-24	Horse Savvy Training	11/5/2021	65.00
PCA211105-25	Horse Savvy Training	11/5/2021	65.00
PCA211105-26	Horse Savvy Training	11/5/2021	65.00
PCA211105-27	Institute for Excellence in Writing	11/5/2021	58.80
PCA211105-28	Institute for Excellence in Writing	11/5/2021	149.92
PCA211105-29	Institute for Excellence in Writing	11/5/2021	37.54
PCA211105-30	KiwiCo, Inc.	11/5/2021	7,737.46
PCA211105-31	Kristen Tjio	11/5/2021	1,320.00
PCA211105-32	Kristen Tjio	11/5/2021	110.00
PCA211105-33	Laura DeSoto	11/5/2021	660.00
PCA211105-34	Laura DeSoto	11/5/2021	276.00
PCA211105-35	Lori Guerrero	11/5/2021	140.00
PCA211105-36	Lori Guerrero	11/5/2021	60.00
PCA211105-37	Leading Note Studios	11/5/2021	299.00
PCA211105-38	Leading Note Studios	11/5/2021	299.00

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PCA211105-39	Leading Note Studios	11/5/2021	187.00
PCA211105-40	Leading Note Studios	11/5/2021	187.00
PCA211105-41	Liliya Sannino	11/5/2021	350.00
PCA211105-42	Liliya Sannino	11/5/2021	350.00
PCA211105-43	Liliya Sannino	11/5/2021	240.00
PCA211105-44	Liliya Sannino	11/5/2021	330.00
PCA211105-45	Logic of English	11/5/2021	63.55
PCA211105-46	Logic of English	11/5/2021	203.34
PCA211105-47	Logic of English	11/5/2021	288.96
PCA211105-48	Logic of English	11/5/2021	108.62
PCA211105-49	Logic of English	11/5/2021	206.56
PCA211105-50	Logic of English	11/5/2021	187.19
PCA211105-51	Logic of English	11/5/2021	488.88
PCA211105-52	Logic of English	11/5/2021	187.19
PCA211105-53	Marianne R. Hill	11/5/2021	208.00
PCA211105-54	Marnie Young	11/5/2021	13,090.42
PCA211105-55	Mission Vista Academy	11/5/2021	1,450.44
PCA211105-56	Office Depot, Inc	11/5/2021	30.16
PCA211105-57	Office Depot, Inc	11/5/2021	65.86
PCA211105-58	Office Depot, Inc	11/5/2021	60.33
PCA211105-59	Office Depot, Inc	11/5/2021	66.64
PCA211105-60	Office Depot, Inc	11/5/2021	113.80
PCA211105-61	Peace Hill Press, Inc dba Well Trained Mind Press	11/5/2021	102.19
PCA211105-62	Peace Hill Press, Inc dba Well Trained Mind Press	11/5/2021	36.55
PCA211105-63	Play-Well TEKnologies	11/5/2021	1,095.00
PCA211105-64	Play-Well TEKnologies	11/5/2021	1,925.00
PCA211105-65	Procopio, Cory, Hargreaves & Savitch LLP	11/5/2021	6,033.60
PCA211105-66	Procopio, Cory, Hargreaves & Savitch LLP	11/5/2021	1,224.00
PCA211105-67	Rainbow Resource Center	11/5/2021	34.98
PCA211105-68	Rainbow Resource Center	11/5/2021	173.09
PCA211105-69	Rainbow Resource Center	11/5/2021	41.82
PCA211105-70	Rainbow Resource Center	11/5/2021	207.08
PCA211105-71	Rainbow Resource Center	11/5/2021	106.73
PCA211105-72	Rainbow Resource Center	11/5/2021	101.70
PCA211105-73	Rainbow Resource Center	11/5/2021	70.15
PCA211105-74	Rainbow Resource Center	11/5/2021	33.09
PCA211105-75	Rainbow Resource Center	11/5/2021	24.79
PCA211105-76	Rainbow Resource Center	11/5/2021	24.79
PCA211105-77	Rainbow Resource Center	11/5/2021	75.43
PCA211105-78	Rainbow Resource Center	11/5/2021	24.79
PCA211105-79	Rainbow Resource Center	11/5/2021	122.93

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Check Number	Vendor Name	Check Date	Check Amount
PCA211105-80	Rainbow Resource Center	11/5/2021	71.87
PCA211105-81	Rainbow Resource Center	11/5/2021	170.50
PCA211105-82	Rainbow Resource Center	11/5/2021	264.95
PCA211105-83	Rainbow Resource Center	11/5/2021	136.54
PCA211105-84	Rainbow Resource Center	11/5/2021	96.79
PCA211105-85	Rainbow Resource Center	11/5/2021	242.96
PCA211105-86	Rainbow Resource Center	11/5/2021	54.91
PCA211105-87	Rainbow Resource Center	11/5/2021	241.28
PCA211105-88	Rainbow Resource Center	11/5/2021	44.62
PCA211105-89	Rainbow Resource Center	11/5/2021	121.23
PCA211105-90	Rainbow Resource Center	11/5/2021	35.25
PCA211105-91	Rainbow Resource Center	11/5/2021	82.33
PCA211105-92	Rainbow Resource Center	11/5/2021	45.70
PCA211105-93	Rainbow Resource Center	11/5/2021	46.18
PCA211105-94	Rainbow Resource Center	11/5/2021	38.75
PCA211105-95	Rainbow Resource Center	11/5/2021	23.18
PCA211105-96	Rainbow Resource Center	11/5/2021	23.49
PCA211105-97	Rainbow Resource Center	11/5/2021	69.90
PCA211105-98	Rainbow Resource Center	11/5/2021	28.46
PCA211105-99	Rainbow Resource Center	11/5/2021	113.03
PCA211111-01	Amazon Capital Services	11/11/2021	86.08
PCA211111-02	Amazon Capital Services	11/11/2021	60.07
PCA211111-03	Amazon Capital Services	11/11/2021	7.49
PCA211111-04	Amazon Capital Services	11/11/2021	11.82
PCA211111-05	Amazon Capital Services	11/11/2021	100.70
PCA211111-06	Amazon Capital Services	11/11/2021	23,995.17
PCA211111-07	Amazon Capital Services	11/11/2021	113.08
PCA211111-08	Amazon Capital Services	11/11/2021	21.52
PCA211111-09	Amazon Capital Services	11/11/2021	129.06
PCA211111-10	Amazon Capital Services	11/11/2021	1,826.36
PCA211111-11	Miss Sue's Dance Company	11/11/2021	52.00
PCA211112-01	Activities for Learning, Inc.	11/12/2021	26.75
PCA211112-02	All About Learning Press, Inc.	11/12/2021	171.52
PCA211112-03	All About Learning Press, Inc.	11/12/2021	185.47
PCA211112-04	Almadayo Academic Services	11/12/2021	1,060.00
PCA211112-05	Apple Inc.	11/12/2021	49.00
PCA211112-06	Art of Problem Solving	11/12/2021	96.00
PCA211112-07	Art of Problem Solving	11/12/2021	172.95
PCA211112-08	Art of Problem Solving	11/12/2021	172.95
PCA211112-09	Art of Problem Solving	11/12/2021	127.18
PCA211112-10	Art of Problem Solving	11/12/2021	31.25

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Check Number	Vendor Name	Check Date	Check Amount
PCA211112-100	San Diego Ice Arena	11/12/2021	170.00
PCA211112-101	San Diego Royal Gymnastics	11/12/2021	64.00
PCA211112-102	San Diego Royal Gymnastics	11/12/2021	64.00
PCA211112-103	Sand n Straw LLC	11/12/2021	4,620.00
PCA211112-104	Sara Burdge	11/12/2021	240.00
PCA211112-105	Savvas Learning Company LLC	11/12/2021	39.50
PCA211112-106	Savvas Learning Company LLC	11/12/2021	183.52
PCA211112-107	Savvas Learning Company LLC	11/12/2021	115.76
PCA211112-108	Schumacher Tutoring	11/12/2021	1,120.00
PCA211112-109	Teacher Synergy, LLC	11/12/2021	24.00
PCA211112-11	Art of Problem Solving	11/12/2021	31.25
PCA211112-110	Teacher Synergy, LLC	11/12/2021	20.00
PCA211112-111	Teacher Synergy, LLC	11/12/2021	19.00
PCA211112-112	Teacher Synergy, LLC	11/12/2021	4.00
PCA211112-113	Teacher Synergy, LLC	11/12/2021	22.40
PCA211112-114	Teacher Synergy, LLC	11/12/2021	5.00
PCA211112-115	Teacher Synergy, LLC	11/12/2021	18.00
PCA211112-116	Teacher Synergy, LLC	11/12/2021	49.50
PCA211112-117	Teacher Synergy, LLC	11/12/2021	105.00
PCA211112-118	Teacher Synergy, LLC	11/12/2021	8.50
PCA211112-119	Teacher Synergy, LLC	11/12/2021	9.99
PCA211112-12	Art of Problem Solving	11/12/2021	31.25
PCA211112-120	Teacher Synergy, LLC	11/12/2021	2.76
PCA211112-121	Teacher Synergy, LLC	11/12/2021	2,400.00
PCA211112-122	The Critical Thinking Co.	11/12/2021	22.94
PCA211112-123	The Critical Thinking Co.	11/12/2021	79.45
PCA211112-124	Timberdoodle.com	11/12/2021	168.34
PCA211112-125	Uline	11/12/2021	184.31
PCA211112-126	Wexplore LLC	11/12/2021	420.00
PCA211112-13	Art of Problem Solving	11/12/2021	116.40
PCA211112-14	Ashley Collins	11/12/2021	150.00
PCA211112-15	Ashley Collins	11/12/2021	150.00
PCA211112-16	ATC Martial Arts	11/12/2021	486.00
PCA211112-17	Breakthrough Sports	11/12/2021	210.00
PCA211112-18	Cabrillo Point Academy	11/12/2021	107.32
PCA211112-19	Cabrillo Point Academy	11/12/2021	10.19
PCA211112-20	Cabrillo Point Academy	11/12/2021	10.19
PCA211112-21	Cabrillo Point Academy	11/12/2021	638.77
PCA211112-22	Cabrillo Point Academy	11/12/2021	332.18
PCA211112-23	Cabrillo Point Academy	11/12/2021	695.75
PCA211112-24	Cabrillo Point Academy	11/12/2021	620.06

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Check Number	Vendor Name	Check Date	Check Amount
PCA211112-25	Cabrillo Point Academy	11/12/2021	173.05
PCA211112-26	Charter Impact, Inc.	11/12/2021	500.00
PCA211112-27	Charter Impact, Inc.	11/12/2021	66,567.00
PCA211112-28	Charter Impact, Inc.	11/12/2021	469.05
PCA211112-29	Charter Impact, Inc.	11/12/2021	1,009.50
PCA211112-30	Charter Impact, Inc.	11/12/2021	45.00
PCA211112-31	Charter Impact, Inc.	11/12/2021	100.00
PCA211112-32	eat2explore	11/12/2021	326.40
PCA211112-33	eat2explore	11/12/2021	326.40
PCA211112-34	Fallbrook Gymnastic Club	11/12/2021	2,072.00
PCA211112-35	Horse Savvy Training	11/12/2021	220.00
PCA211112-36	Institute for Excellence in Writing	11/12/2021	99.00
PCA211112-37	Institute for Excellence in Writing	11/12/2021	37.25
PCA211112-38	Lori Guerrero	11/12/2021	140.00
PCA211112-39	Lighthouse Therapy LLC	11/12/2021	66,255.00
PCA211112-40	Liliana Harris	11/12/2021	200.00
PCA211112-41	Liliana Harris	11/12/2021	220.00
PCA211112-42	Liliana Harris	11/12/2021	200.00
PCA211112-43	Logic of English	11/12/2021	105.75
PCA211112-44	Logic of English	11/12/2021	27.95
PCA211112-45	Mary Longbottom	11/12/2021	225.00
PCA211112-46	Math-U-See, Inc.	11/12/2021	199.00
PCA211112-47	Math-U-See, Inc.	11/12/2021	55.00
PCA211112-48	Math-U-See, Inc.	11/12/2021	49.00
PCA211112-49	Math-U-See, Inc.	11/12/2021	153.00
PCA211112-50	Math-U-See, Inc.	11/12/2021	199.00
PCA211112-51	Math-U-See, Inc.	11/12/2021	123.00
PCA211112-52	Math-U-See, Inc.	11/12/2021	58.00
PCA211112-53	Math-U-See, Inc.	11/12/2021	174.00
PCA211112-54	Math-U-See, Inc.	11/12/2021	2.00
PCA211112-55	Math-U-See, Inc.	11/12/2021	68.00
PCA211112-56	Math-U-See, Inc.	11/12/2021	162.00
PCA211112-57	Math-U-See, Inc.	11/12/2021	123.00
PCA211112-58	Math-U-See, Inc.	11/12/2021	125.00
PCA211112-59	Math-U-See, Inc.	11/12/2021	58.00
PCA211112-60	Math-U-See, Inc.	11/12/2021	119.00
PCA211112-61	Math-U-See, Inc.	11/12/2021	68.00
PCA211112-62	Math-U-See, Inc.	11/12/2021	139.00
PCA211112-63	Melissa Allen	11/12/2021	1,372.50
PCA211112-64	Mission Vista Academy	11/12/2021	46.49
PCA211112-65	Mr. D Math	11/12/2021	491.00

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Check Number	Vendor Name	Check Date	Check Amount
PCA211112-66	Office Depot, Inc	11/12/2021	217.49
PCA211112-67	Office Depot, Inc	11/12/2021	63.55
PCA211112-68	Rainbow Resource Center	11/12/2021	275.20
PCA211112-69	Rainbow Resource Center	11/12/2021	348.02
PCA211112-70	Rainbow Resource Center	11/12/2021	120.05
PCA211112-71	Rainbow Resource Center	11/12/2021	121.05
PCA211112-72	Rainbow Resource Center	11/12/2021	330.73
PCA211112-73	Rainbow Resource Center	11/12/2021	48.66
PCA211112-74	Rainbow Resource Center	11/12/2021	54.91
PCA211112-75	Rainbow Resource Center	11/12/2021	47.04
PCA211112-76	Rainbow Resource Center	11/12/2021	132.59
PCA211112-77	Rainbow Resource Center	11/12/2021	38.75
PCA211112-78	Rainbow Resource Center	11/12/2021	197.77
PCA211112-79	Rainbow Resource Center	11/12/2021	230.55
PCA211112-80	Rainbow Resource Center	11/12/2021	141.25
PCA211112-81	Rainbow Resource Center	11/12/2021	16.07
PCA211112-82	Rainbow Resource Center	11/12/2021	85.86
PCA211112-83	Rainbow Resource Center	11/12/2021	41.98
PCA211112-84	Rainbow Resource Center	11/12/2021	103.42
PCA211112-85	Rainbow Resource Center	11/12/2021	111.09
PCA211112-86	Rainbow Resource Center	11/12/2021	107.41
PCA211112-87	Rainbow Resource Center	11/12/2021	19.30
PCA211112-88	Rainbow Resource Center	11/12/2021	18.22
PCA211112-89	Rainbow Resource Center	11/12/2021	197.77
PCA211112-90	Rainbow Resource Center	11/12/2021	51.88
PCA211112-91	Rainbow Resource Center	11/12/2021	55.02
PCA211112-92	Rainbow Resource Center	11/12/2021	17.09
PCA211112-93	Rainbow Resource Center	11/12/2021	21.45
PCA211112-94	Rainbow Resource Center	11/12/2021	21.45
PCA211112-95	Rainbow Resource Center	11/12/2021	136.27
PCA211112-96	Rainbow Resource Center	11/12/2021	19.89
PCA211112-97	Rainbow Resource Center	11/12/2021	78.74
PCA211112-98	Rainbow Resource Center	11/12/2021	63.65
PCA211112-99	San Diego Ice Arena	11/12/2021	250.00
PCA211116-01	Amazon Capital Services	11/16/2021	33.94
PCA211116-02	Amazon Capital Services	11/16/2021	27.48
PCA211116-03	Amazon Capital Services	11/16/2021	19,346.13
PCA211116-04	Amazon Capital Services	11/16/2021	45.63
PCA211119-01	Aerial Theory	11/19/2021	408.00
PCA211119-02	Alena Berg Music Studio	11/19/2021	580.00
PCA211119-03	Alena Berg Music Studio	11/19/2021	375.00

Pacific Coast Academy

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For the period ended November 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211119-04	All About Learning Press, Inc.	11/19/2021	67.14
PCA211119-05	All About Learning Press, Inc.	11/19/2021	77.96
PCA211119-06	Almadayo Academic Services	11/19/2021	1,260.00
PCA211119-07	Aqua Tots LA LLC	11/19/2021	124.00
PCA211119-08	Art of Problem Solving	11/19/2021	127.18
PCA211119-09	Ashley Collins	11/19/2021	150.00
PCA211119-10	Ashley Collins	11/19/2021	150.00
PCA211119-100	Schaumann Studios	11/19/2021	183.00
PCA211119-101	Sunshine Vibes LLC	11/19/2021	200.00
PCA211119-102	Sunshine Vibes LLC	11/19/2021	200.00
PCA211119-103	Sunshine Vibes LLC	11/19/2021	229.00
PCA211119-104	Swiftkick Martial Arts	11/19/2021	864.00
PCA211119-105	Teacher Synergy, LLC	11/19/2021	4.50
PCA211119-106	Teacher Synergy, LLC	11/19/2021	22.50
PCA211119-107	Teacher Synergy, LLC	11/19/2021	3.75
PCA211119-108	Teacher Synergy, LLC	11/19/2021	17.00
PCA211119-109	Teacher Synergy, LLC	11/19/2021	8.00
PCA211119-11	Blake Litschke	11/19/2021	135.00
PCA211119-110	Teacher Synergy, LLC	11/19/2021	22.00
PCA211119-111	Teacher Synergy, LLC	11/19/2021	20.00
PCA211119-112	Teacher Synergy, LLC	11/19/2021	14.99
PCA211119-113	Teacher Synergy, LLC	11/19/2021	24.00
PCA211119-114	Teacher Synergy, LLC	11/19/2021	13.95
PCA211119-115	Uline	11/19/2021	59.67
PCA211119-116	Valery King	11/19/2021	250.00
PCA211119-117	Valery King	11/19/2021	375.00
PCA211119-118	WM Music Lessons	11/19/2021	480.00
PCA211119-119	Wonder Crate	11/19/2021	176.65
PCA211119-12	Cabrillo Point Academy	11/19/2021	301.73
PCA211119-13	Charles Jones	11/19/2021	68.75
PCA211119-14	Christine Alexander	11/19/2021	325.00
PCA211119-15	Coastal Music Studios	11/19/2021	5,460.00
PCA211119-16	eat2explore	11/19/2021	326.40
PCA211119-17	Erika Williams	11/19/2021	3,190.00
PCA211119-18	Freedom in Motion	11/19/2021	1,426.00
PCA211119-19	Gracie Barra Encinitas	11/19/2021	220.00
PCA211119-20	Helen Woodward Animal Center Education	11/19/2021	680.00
PCA211119-21	History Unboxed LLC	11/19/2021	65.41
PCA211119-22	History Unboxed LLC	11/19/2021	65.91
PCA211119-23	History Unboxed LLC	11/19/2021	32.97
PCA211119-24	History Unboxed LLC	11/19/2021	43.93

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
PCA211119-25	History Unboxed LLC	11/19/2021	65.93
PCA211119-26	History Unboxed LLC	11/19/2021	65.41
PCA211119-27	History Unboxed LLC	11/19/2021	32.97
PCA211119-28	Horse Savvy Training	11/19/2021	180.00
PCA211119-29	Horse Savvy Training	11/19/2021	165.00
PCA211119-30	Horse Savvy Training	11/19/2021	225.00
PCA211119-31	Horse Savvy Training	11/19/2021	180.00
PCA211119-32	Horse Savvy Training	11/19/2021	220.00
PCA211119-33	Horse Savvy Training	11/19/2021	110.00
PCA211119-34	Horse Savvy Training	11/19/2021	180.00
PCA211119-35	Horse Savvy Training	11/19/2021	55.00
PCA211119-36	Horse Savvy Training	11/19/2021	220.00
PCA211119-37	Horse Savvy Training	11/19/2021	55.00
PCA211119-38	Horse Savvy Training	11/19/2021	220.00
PCA211119-39	Horse Savvy Training	11/19/2021	180.00
PCA211119-40	Horse Savvy Training	11/19/2021	65.00
PCA211119-41	Horse Savvy Training	11/19/2021	275.00
PCA211119-42	Institute for Excellence in Writing	11/19/2021	93.02
PCA211119-43	Institute for Excellence in Writing	11/19/2021	172.55
PCA211119-44	Joann Henrickle Horsemanship	11/19/2021	55.00
PCA211119-45	Joann Henrickle Horsemanship	11/19/2021	220.00
PCA211119-46	Joann Henrickle Horsemanship	11/19/2021	300.00
PCA211119-47	KiwiCo, Inc.	11/19/2021	13,033.87
PCA211119-48	Larry White	11/19/2021	480.00
PCA211119-49	Lori Guerrero	11/19/2021	400.00
PCA211119-50	Leading Note Studios	11/19/2021	59.80
PCA211119-51	Leading Note Studios	11/19/2021	314.00
PCA211119-52	Leading Note Studios	11/19/2021	314.00
PCA211119-53	Leading Note Studios	11/19/2021	314.00
PCA211119-54	Leading Note Studios	11/19/2021	157.00
PCA211119-55	Leading Note Studios	11/19/2021	157.00
PCA211119-56	Leading Note Studios	11/19/2021	157.00
PCA211119-57	Leading Note Studios	11/19/2021	157.00
PCA211119-58	Leading Note Studios	11/19/2021	157.00
PCA211119-59	Liliana Harris	11/19/2021	240.00
PCA211119-60	Liliana Harris	11/19/2021	240.00
PCA211119-61	Liliana Harris	11/19/2021	240.00
PCA211119-62	Liliya Sannino	11/19/2021	345.00
PCA211119-63	Liliya Sannino	11/19/2021	350.00
PCA211119-64	Liliya Sannino	11/19/2021	250.00
PCA211119-65	Liliya Sannino	11/19/2021	120.00

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
PCA211119-66	Liliya Sannino	11/19/2021	210.00
PCA211119-67	Liliya Sannino	11/19/2021	230.00
PCA211119-68	Margie Enyeart	11/19/2021	180.00
PCA211119-69	Marianne R. Hill	11/19/2021	1,638.00
PCA211119-70	Michael Bottomley	11/19/2021	300.00
PCA211119-71	Michael Bottomley	11/19/2021	675.00
PCA211119-72	Miss Sue's Dance Company	11/19/2021	52.00
PCA211119-73	New West Ballet School	11/19/2021	100.00
PCA211119-74	New West Ballet School	11/19/2021	100.00
PCA211119-75	Office Depot, Inc	11/19/2021	60.95
PCA211119-76	Office Depot, Inc	11/19/2021	213.13
PCA211119-77	Office Depot, Inc	11/19/2021	38.75
PCA211119-78	Office Depot, Inc	11/19/2021	13.82
PCA211119-79	Office Depot, Inc	11/19/2021	17.90
PCA211119-80	Peace Hill Press, Inc dba Well Trained Mind Press	11/19/2021	25.00
PCA211119-81	Peace Hill Press, Inc dba Well Trained Mind Press	11/19/2021	8.95
PCA211119-82	Peace Hill Press, Inc dba Well Trained Mind Press	11/19/2021	11.97
PCA211119-83	Piano Plus More	11/19/2021	260.00
PCA211119-84	Pich Music Studio	11/19/2021	700.00
PCA211119-85	Rainbow Resource Center	11/19/2021	7.50
PCA211119-86	Rainbow Resource Center	11/19/2021	47.82
PCA211119-87	Rainbow Resource Center	11/19/2021	39.70
PCA211119-88	Rainbow Resource Center	11/19/2021	114.16
PCA211119-89	Rainbow Resource Center	11/19/2021	233.70
PCA211119-90	Rainbow Resource Center	11/19/2021	118.02
PCA211119-91	Rainbow Resource Center	11/19/2021	105.81
PCA211119-92	Rainbow Resource Center	11/19/2021	138.95
PCA211119-93	Rainbow Resource Center	11/19/2021	33.31
PCA211119-94	Rainbow Resource Center	11/19/2021	74.32
PCA211119-95	Rainbow Resource Center	11/19/2021	166.85
PCA211119-96	Rainbow Resource Center	11/19/2021	88.32
PCA211119-97	Rainbow Resource Center	11/19/2021	67.10
PCA211119-98	Renata Bezman	11/19/2021	840.00
PCA211119-99	San Diego Royal Gymnastics	11/19/2021	64.00
PCA211123-01	Andrey Chuguev	11/23/2021	440.00
PCA211123-02	Bernens Educational Services, JMJ	11/23/2021	780.00
PCA211123-03	Briana Harley	11/23/2021	100.00
PCA211123-04	Charter Impact, Inc.	11/23/2021	200.00
PCA211123-05	CharterSafe	11/23/2021	44,260.00
PCA211123-06	Christine Alexander	11/23/2021	325.00
PCA211123-07	Holly Hull	11/23/2021	350.00

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For the period ended November 30, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211123-08	Holly Hull	11/23/2021	270.00
PCA211123-09	Holly Hull	11/23/2021	350.00
PCA211123-10	Holly Hull	11/23/2021	225.00
PCA211123-11	Holly Hull	11/23/2021	320.00
PCA211123-12	Horse Savvy Training	11/23/2021	180.00
PCA211123-13	Horse Savvy Training	11/23/2021	95.00
PCA211123-14	Horse Savvy Training	11/23/2021	250.00
PCA211123-15	Janelle Wilson	11/23/2021	4,596.00
PCA211123-16	Joann Henrickle Horsemanship	11/23/2021	165.00
PCA211123-17	Joann Henrickle Horsemanship	11/23/2021	52.50
PCA211123-18	Joann Henrickle Horsemanship	11/23/2021	52.50
PCA211123-19	Joann Henrickle Horsemanship	11/23/2021	100.00
PCA211123-20	Law Office of Jennifer McQuarrie	11/23/2021	1,037.66
PCA211123-21	Lenore Johnson	11/23/2021	965.00
PCA211123-22	Lenore Johnson	11/23/2021	250.00
PCA211123-23	Liliya Sannino	11/23/2021	350.00
PCA211123-24	Liliya Sannino	11/23/2021	250.00
PCA211123-25	Noemi Cienega-Ovando	11/23/2021	135.00
PCA211123-26	Office Depot, Inc	11/23/2021	32.50
PCA211123-27	Office Depot, Inc	11/23/2021	1.50
PCA211123-28	Office Depot, Inc	11/23/2021	27.86
PCA211123-29	Samantha Hoffman	11/23/2021	1,100.00
PCA211123-30	San Elijo Dance & Music Academy	11/23/2021	1,149.10
PCA211123-31	Soaring Minds Education, LLC	11/23/2021	15,870.00
PCA211123-32	The Stronghold	11/23/2021	160.00
PCA211123-33	The Stronghold	11/23/2021	160.00
PCA211123-34	The Stronghold	11/23/2021	100.00
PCA211123-35	The Stronghold	11/23/2021	176.00
PCA211123-36	The Stronghold	11/23/2021	160.00
PCA211129-01	Premier Workspaces	11/29/2021	1,349.00
PCA211130-01	Amazon Capital Services	11/30/2021	69.92
PCA211130-02	Amazon Capital Services	11/30/2021	322.17
PCA211130-03	Amazon Capital Services	11/30/2021	63.32
PCA211130-04	Amazon Capital Services	11/30/2021	38.72
PCA211130-05	Amazon Capital Services	11/30/2021	4.20
PCA211130-06	Amazon Capital Services	11/30/2021	45.45
PCA211130-07	Amazon Capital Services	11/30/2021	52.96
PCA211130-08	Amazon Capital Services	11/30/2021	43.93
PCA211130-09	Amazon Capital Services	11/30/2021	46.32
PCA211130-10	Amazon Capital Services	11/30/2021	56.78
PCA211130-11	Amazon Capital Services	11/30/2021	9.24

Pacific Coast Academy**Check Register****For the period ended November 30, 2021**

Check Number	Vendor Name	Check Date	Check Amount
PCA211130-12	Amazon Capital Services	11/30/2021	71.53
PCA211130-13	Amazon Capital Services	11/30/2021	40.92
PCA211130-14	Amazon Capital Services	11/30/2021	61.47
PCA211130-15	Amazon Capital Services	11/30/2021	94.31
PCA211130-16	Amazon Capital Services	11/30/2021	9.55
PCA211130-17	Amazon Capital Services	11/30/2021	89.08
PCA211130-18	Amazon Capital Services	11/30/2021	92.96
PCA211130-19	Amazon Capital Services	11/30/2021	93.75
PCA211130-20	Amazon Capital Services	11/30/2021	150.84
PCA211130-21	Amazon Capital Services	11/30/2021	9.08
PCA211130-22	Amazon Capital Services	11/30/2021	9.58
PCA211130-23	Amazon Capital Services	11/30/2021	93.45
PCA211130-24	Amazon Capital Services	11/30/2021	9.69
PCA211130-25	Amazon Capital Services	11/30/2021	93.72
PCA211130-26	Amazon Capital Services	11/30/2021	9.15
PCA211130-27	Amazon Capital Services	11/30/2021	9.68
PCA211130-28	Amazon Capital Services	11/30/2021	92.97
PCA211130-29	Amazon Capital Services	11/30/2021	90.78
PCA211130-30	Amazon Capital Services	11/30/2021	9.73
PCA211130-31	Amazon Capital Services	11/30/2021	94.79
PCA211130-32	Amazon Capital Services	11/30/2021	93.76
PCA211130-33	Amazon Capital Services	11/30/2021	9.69
PCA211130-34	Amazon Capital Services	11/30/2021	9.69
PCA211130-35	Amazon Capital Services	11/30/2021	51.16
PCA211130-36	Amazon Capital Services	11/30/2021	89.25
PCA211130-37	Amazon Capital Services	11/30/2021	91.55
PCA211130-38	Amazon Capital Services	11/30/2021	9.64
PCA211130-39	Amazon Capital Services	11/30/2021	9.69
PCA211130-40	Amazon Capital Services	11/30/2021	92.78
PCA211130-41	Amazon Capital Services	11/30/2021	62.69

Total Disbursement in November \$ 1,926,811.28

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Check Number	Vendor Name	Check Date	Check Amount
19037	SCEGA Gymnastics	12/1/2021	\$ 236.00
19038	Voya Financial FBO CalSTRS Pension2	12/3/2021	31,954.35
19039	A Dawn Of Music Studios	12/3/2021	2,560.00
19040	ACES	12/3/2021	5,275.00
19041	Airshine Music School	12/3/2021	315.00
19042	Alison Breidenstein	12/3/2021	540.00
19043	Amber E Schreckengaust	12/3/2021	656.50
19044	Amy Martinez	12/3/2021	100.00
19045	Anais Pauley	12/3/2021	239.12
19046	Anastasia Campbell	12/3/2021	3,500.00
19047	Anchor Counseling & Education Solutions, LLC	12/3/2021	231.67
19048	Angela Aymin	12/3/2021	2,985.00
19049	Art With Larisse	12/3/2021	1,813.00
19050	Barbara Mulvany	12/3/2021	40.00
19051	Bitsbox	12/3/2021	502.80
19052	Blue Shield of California	12/3/2021	404,271.93
19056	BookShark	12/3/2021	11,962.64
19057	Brave Writer, LLC	12/3/2021	24.90
19058	Charlotte Littlehales	12/3/2021	1,111.00
19059	CHLIC-CHICAGO	12/3/2021	14,463.78
19060	CN Eastlake LLC	12/3/2021	169.00
19061	Code Ninjas Poway	12/3/2021	199.00
19062	CoVerified	12/3/2021	741.94
19063	Daniella Chesnut	12/3/2021	400.00
19064	Dehesa School District	12/3/2021	1,755.00
19065	Dino Lingo Inc.	12/3/2021	119.00
19066	Drawn2Art	12/3/2021	592.00
19067	Dunamix Dance Project	12/3/2021	265.00
19068	E-Therapy LLC	12/3/2021	3,429.00
19069	Edgenuity Inc	12/3/2021	6,050.00
19070	Edna Vazquez	12/3/2021	44.46
19071	Educational Development Corporation	12/3/2021	489.57
19072	Elizabeth Blackmore	12/3/2021	21,204.50
19073	eLuma	12/3/2021	9,000.00
19074	Emily Nguyen	12/3/2021	175.00
19075	Ereflect Pty Ltd	12/3/2021	67.00
19076	Escondido Center for Martial Arts	12/3/2021	1,400.00
19077	Evan-Moor	12/3/2021	24.74
19078	Family Karate	12/3/2021	270.00
19079	Generation Genius, Inc	12/3/2021	125.00

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Check Number	Vendor Name	Check Date	Check Amount
19080	Georgia's School of Dance	12/3/2021	2,996.30
19081	Gracie Barra San Diego	12/3/2021	990.00
19082	Gracie Jiu Jitsu San Marcos LLC	12/3/2021	827.00
19083	Guo's Elite dba World Elite Gymnastics RSM	12/3/2021	703.00
19084	Harbottle Law Group	12/3/2021	3,828.00
19085	Hollywood Music	12/3/2021	120.00
19086	Honest History Co.	12/3/2021	269.55
19087	Inspire School of Ballet	12/3/2021	876.00
19088	Ivey Ranch Park	12/3/2021	180.00
19089	JackKris Publishing, LLC	12/3/2021	21.99
19090	Jerry DeMink	12/3/2021	1,512.00
19091	K.I.D.S. Therapy Associates, Inc.	12/3/2021	3,105.30
19092	Kaigan Karate-Do	12/3/2021	360.00
19093	Kaiser Foundation Health Plan	12/3/2021	121,160.24
19094	Karin Leonard	12/3/2021	195.00
19095	LaChrisha Randle	12/3/2021	144.00
19096	Lakeshore	12/3/2021	171.32
19097	Lanterns Global	12/3/2021	2,756.00
19098	Laura Lisak	12/3/2021	100.00
19099	Le Cirque, Inc.	12/3/2021	70.00
19100	Learning A-Z	12/3/2021	334.00
19101	Learning Journeys Forum	12/3/2021	590.00
19102	Learning Without Tears	12/3/2021	127.78
19103	Legion American Jiu-Jitsu, LLC	12/3/2021	447.00
19104	Little Passports	12/3/2021	4,741.94
19105	Lori Sandground	12/3/2021	160.00
19106	Lucy Conway	12/3/2021	7,945.00
19107	Main Street Optometry	12/3/2021	720.00
19108	Master Sports	12/3/2021	600.00
19109	Mathnasium Of Point Loma	12/3/2021	1,200.00
19110	Mathnasium of Temecula	12/3/2021	559.00
19111	MEL Science U.S., LLC	12/3/2021	2,068.26
19112	Miaplaza Inc.	12/3/2021	259.20
19113	Momentum Tutoring	12/3/2021	306.00
19114	Moving Beyond the Page	12/3/2021	28.26
19115	MoxieBox Art, Inc.	12/3/2021	294.94
19116	Ms Mariah's Music	12/3/2021	330.00
19117	Music Speaks Studio	12/3/2021	360.00
19118	Mystery Science Inc.	12/3/2021	267.00
19119	Natalie Braun	12/3/2021	120.00
19120	Nicole the Math Lady, LLC.	12/3/2021	237.00

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
19121	Noonan Family Swim School, Inc	12/3/2021	100.00
19122	Noonan Family Swim School, Inc.	12/3/2021	90.00
19123	Oak Meadow Inc	12/3/2021	359.80
19124	Oceanside Gymnastics	12/3/2021	211.00
19125	Outside the Box Creation	12/3/2021	134.82
19126	Oxford Consulting Services	12/3/2021	1,701.00
19127	Paper Moon Music	12/3/2021	270.00
19128	Partners in Special Education, Inc.	12/3/2021	682.50
19129	Pediatric Therapy Associates	12/3/2021	5,853.22
19130	Pyle Sims Duncan & Stevenson	12/3/2021	3,240.00
19131	Rachel Bertoch	12/3/2021	510.00
19132	Ramona Rebels Elite	12/3/2021	525.00
19133	Rebecca Droigk	12/3/2021	535.00
19134	Russian School of Mathematics	12/3/2021	576.00
19135	San Diego Center for Vision Care - Optometry, P.C.	12/3/2021	320.00
19136	San Diego Danceworks	12/3/2021	126.25
19137	San Diego Horse Rentals LLC	12/3/2021	220.00
19138	SCEGA Gymnastics	12/3/2021	522.90
19139	Sebesta's Rocking K Ranch	12/3/2021	720.00
19140	Seven Spears Martial Arts Academy	12/3/2021	169.00
19141	Singapore Math Inc.	12/3/2021	1,473.52
19142	Small Talk OC	12/3/2021	3,840.00
19143	SmallTalk Pediatric Therapy	12/3/2021	4,860.00
19144	Specialized Education of California Inc	12/3/2021	3,328.64
19145	Starfall Education Foundation	12/3/2021	35.00
19146	Staump Productions	12/3/2021	150.00
19147	Studies Weekly	12/3/2021	323.00
19148	Sundance Hills Equestrian Center	12/3/2021	20,331.00
19149	Suzanne Miller	12/3/2021	460.00
19150	TalkBox.Mom	12/3/2021	356.15
19151	Tammi Bueno	12/3/2021	385.92
19152	Teaching Textbooks	12/3/2021	118.53
19153	Trigger Memory Co., LLC	12/3/2021	78.90
19154	Valued Voices	12/3/2021	2,295.00
19155	Verizon	12/3/2021	460.12
19156	Verizon Wireless	12/3/2021	982.58
19157	Woodbridge Tennis Academy	12/3/2021	1,350.00
19158	Gracie Barra San Diego	12/7/2021	375.00
19159	Age of Learning for Schools, Inc	12/9/2021	5,000.00
19160	Airshine Music School	12/9/2021	160.00
19161	Allison Browning	12/9/2021	110.00

Pacific Coast Academy**Check Register****For the period ended December 31, 2021**

Check Number	Vendor Name	Check Date	Check Amount
19162	Amanda Limon	12/9/2021	465.00
19163	Amaris Kiefner	12/9/2021	240.00
19164	Amber E Schreckengaust	12/9/2021	240.00
19165	Angelica Fazio	12/9/2021	400.00
19166	Angelika's Piano Studio	12/9/2021	462.00
19167	Archi Kapoor	12/9/2021	272.00
19168	Art Smarts Inc	12/9/2021	30.00
19169	Bach To Rock	12/9/2021	1,588.00
19170	Barbara Ernst Ankele	12/9/2021	200.00
19171	Beautiful Feet Books, Inc.	12/9/2021	830.42
19172	Cameron Family YMCA	12/9/2021	738.00
19173	Champion Gymnastics	12/9/2021	634.80
19174	Christine Stein	12/9/2021	3,920.00
19175	Christy and Robyn's Singers	12/9/2021	140.00
19176	Cindy Warner	12/9/2021	250.00
19177	Classical Education Inc.	12/9/2021	700.00
19178	CN Eastlake LLC	12/9/2021	149.00
19179	Code Ninjas Encinitas	12/9/2021	1,345.00
19180	Crafty School Crates	12/9/2021	287.93
19181	Drew's Art Box LLC	12/9/2021	70.00
19182	East County Surf SC	12/9/2021	549.00
19183	Ed West	12/9/2021	265.00
19184	Educational Development Corporation	12/9/2021	103.27
19185	Greene Music Education Center	12/9/2021	207.00
19186	HM Systems Inc.	12/9/2021	7,359.24
19187	Home Science Tools	12/9/2021	217.54
19188	Huntington Music	12/9/2021	375.00
19189	iCreate Art Studio	12/9/2021	270.00
19190	Ivey Ranch Park	12/9/2021	180.00
19191	JacKris Publishing, LLC	12/9/2021	71.28
19192	Kari Behrendt	12/9/2021	299.00
19193	KB Music	12/9/2021	320.00
19194	Kimberly Flatt	12/9/2021	3,871.25
19195	Lakeshore	12/9/2021	2,508.39
19196	Lauren Pennock	12/9/2021	700.00
19197	Learning A-Z	12/9/2021	98.00
19198	Learning Without Tears	12/9/2021	179.67
19199	Lil' Chef School	12/9/2021	304.00
19200	Margaret Morghen	12/9/2021	2,065.00
19201	Mary York	12/9/2021	4,355.00
19202	Megan Casey	12/9/2021	62.63

Pacific Coast Academy**Check Register****For the period ended December 31, 2021**

Check Number	Vendor Name	Check Date	Check Amount
19203	MEL Science U.S., LLC	12/9/2021	639.28
19204	Melinda Call	12/9/2021	240.00
19205	Mercurius	12/9/2021	745.26
19206	Michael Dvoskin	12/9/2021	600.00
19207	Mike Slayen	12/9/2021	368.00
19208	Monart	12/9/2021	80.00
19209	Mystic Equine	12/9/2021	350.00
19210	Othentik Gym	12/9/2021	500.00
19211	Patricia Hebert	12/9/2021	750.00
19212	Power of Leverage Brazilian Jiu Jitsu	12/9/2021	280.00
19213	Ramsey Solutions	12/9/2021	29.99
19214	Rock Creek Enrichment Center	12/9/2021	1,075.00
19215	Rock n Tumble Gymnastics	12/9/2021	306.00
19216	Sarah Lowery Piano Studio	12/9/2021	225.00
19217	School of Rock Otay Ranch	12/9/2021	119.00
19218	Selene Gomez	12/9/2021	300.00
19219	Seven Spears Martial Arts Academy	12/9/2021	169.00
19220	Shirley Stafford	12/9/2021	3,175.00
19221	Singapore Math Inc.	12/9/2021	82.54
19222	SNAPOLOGY	12/9/2021	2,870.00
19223	So Cal TTC	12/9/2021	1,278.80
19224	Solidarity Farm	12/9/2021	2,356.00
19225	Specialized Therapy Services, Inc.	12/9/2021	61,923.85
19226	Studies Weekly	12/9/2021	481.98
19227	Susan Harris	12/9/2021	950.00
19228	TalkBox.Mom	12/9/2021	442.22
19229	United Studios of Self Defense	12/9/2021	215.00
19230	VIP School of Music	12/9/2021	116.00
19231	Visago LLC	12/9/2021	480.00
19232	Whitebrook Farm	12/9/2021	225.00
19233	YMCA of San Diego County	12/9/2021	844.00
19234	VIP School of Music	12/15/2021	364.00
19235	Wagner's School of Music, LLC	12/15/2021	116.00
19236	Voya Financial FBO CalSTRS Pension2	12/14/2021	31,986.50
19237	YMCA of San Diego County	12/16/2021	305.00
19238	Jessica Ackermann	12/17/2021	94.75
19239	A Dawn Of Music Studios	12/17/2021	1,320.00
19240	Agility Kids, LLC	12/17/2021	810.70
19241	Apple Inc	12/17/2021	49.00
19242	Artskiddoo	12/17/2021	702.00
19243	Art Steps, Inc.	12/17/2021	182.00

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
19244	Ascend Music Studios	12/17/2021	640.00
19245	ASC - Orange County	12/17/2021	3,882.50
19246	At Play Occupational Therapy Services Inc	12/17/2021	885.00
19247	Angela Aymin	12/17/2021	380.00
19248	Bach To Rock	12/17/2021	275.00
19249	Beautiful Feet Books, Inc.	12/17/2021	129.32
19250	Bitsbox	12/17/2021	467.10
19251	BookShark	12/17/2021	1,459.78
19252	California Music Studios	12/17/2021	838.50
19253	Melinda Call	12/17/2021	630.00
19254	Checkmat Fallbrook Brazilian Jiu Jitsu	12/17/2021	985.00
19255	Paul Ciolek	12/17/2021	120.00
19256	Tomoko Yoda-Compilati	12/17/2021	78.00
19257	Cortica	12/17/2021	3,217.50
19258	CoVerified	12/17/2021	1,000.00
19259	Susan Creswell	12/17/2021	140.00
19260	Dance & Company	12/17/2021	815.00
19261	Doreen Dominguez	12/17/2021	196.80
19262	Marisa Donnelly	12/17/2021	350.00
19263	Kelly Durso	12/17/2021	94.75
19264	Michael Dvoskin	12/17/2021	600.00
19265	E3 Diagnostics Inc.	12/17/2021	240.00
19266	EMH Sports USA, Inc.	12/17/2021	1,224.00
19267	Endeavor Gymnastics	12/17/2021	380.00
19268	April and Brent Enderson	12/17/2021	3,070.00
19269	Fidelity Security Life Insurance Co.	12/17/2021	2,212.54
19270	Firestorm Freerunning and Acrobatics	12/17/2021	565.00
19271	Firestorm Galaxy - Moreno Valley	12/17/2021	590.00
19272	Floaties Swim School	12/17/2021	935.60
19273	Benjamin Fung	12/17/2021	94.75
19274	Danielle L. Giambrone	12/17/2021	152.88
19275	John Gibbs	12/17/2021	210.00
19276	Barbara Mulvany	12/17/2021	482.50
19277	Johnny Tran	12/17/2021	94.75
19278	Lori Sandground	12/17/2021	240.00
19279	Mike Slayen	12/17/2021	338.00
19280	Orange County Dept. of Education	12/17/2021	400.00
19281	Riverside Insights	12/17/2021	4,579.54
19282	San Diego Center for Vision Care - Optometry, P.C.	12/17/2021	1,280.00
19283	Sandiwa del Rosario	12/17/2021	145.00
19284	Scholastic Inc	12/17/2021	29.99

Pacific Coast Academy**Check Register****For the period ended December 31, 2021**

Check Number	Vendor Name	Check Date	Check Amount
19285	School of Rock Otay Ranch	12/17/2021	238.00
19286	Sebesta's Rocking K Ranch	12/17/2021	240.00
19287	Seven Spears Martial Arts Academy	12/17/2021	489.00
19288	Shirley Stafford	12/17/2021	120.00
19289	Singapore Math Inc.	12/17/2021	203.65
19290	SmallTalk Pediatric Therapy	12/17/2021	3,888.00
19291	So Cal TTC	12/17/2021	1,188.50
19292	SoCal Athletics Inc.	12/17/2021	449.00
19293	Sonya Rosenberg	12/17/2021	600.00
19294	Sweetwater Horses Inc.	12/17/2021	2,760.00
19295	Tap Fever Studios	12/17/2021	55.00
19296	Teaching Textbooks	12/17/2021	126.11
19297	Temecula Clay	12/17/2021	248.25
19298	The Sk8 Coach LLC	12/17/2021	760.00
19299	Time4Learning.com	12/17/2021	1,841.25
19300	Toby Wells YMCA	12/17/2021	1,478.00
19301	Total Education Solutions	12/17/2021	1,293.50
19302	Total Vision PC, Inc.	12/17/2021	155.00
19303	U.S. Music Lessons	12/17/2021	859.00
19304	Valerie Hernandez	12/17/2021	280.00
19305	Valued Voices	12/17/2021	1,890.00
19306	Valued Voices	12/17/2021	1,080.00
19307	White Dragon Martial Arts	12/17/2021	232.25
19308	White Dragon of East County	12/17/2021	969.90
19309	Xtreme Fit Temecula	12/17/2021	358.00
19310	YMCA of San Diego County	12/17/2021	156.00
19311	Zoom Video Communications Inc	12/17/2021	7,500.00
19312	Gracie Jiu Jitsu San Marcos LLC	12/17/2021	461.00
19313	Hollywood Music	12/17/2021	300.00
19314	HopSkipDrive, Inc.	12/17/2021	560.71
19315	Icetown Carlsbad	12/17/2021	184.00
19316	Jeniece Harris	12/17/2021	328.00
19317	K.I.D.S. Therapy Associates, Inc.	12/17/2021	2,175.80
19318	Kaitlin Homa	12/17/2021	170.00
19319	Key Martial Arts	12/17/2021	318.00
19320	Le Cirque, Inc.	12/17/2021	70.00
19321	Learn to Rip	12/17/2021	230.00
19322	Learning Without Tears	12/17/2021	31.81
19323	Legion American Jiu-Jitsu, LLC	12/17/2021	149.00
19324	LEGO Education	12/17/2021	123.86
19325	Linda Hamby	12/17/2021	2,700.00

Pacific Coast Academy**Check Register****For the period ended December 31, 2021**

Check Number	Vendor Name	Check Date	Check Amount
19326	Rebecca Zimmer Huber	12/17/2021	440.00
19327	Tim Hart	12/17/2021	200.00
19328	Yiyi Ku	12/17/2021	1,050.00
19329	Little Passports	12/17/2021	2,106.13
19330	Mad Dog Math	12/17/2021	83.84
19331	Main Street Optometry	12/17/2021	360.00
19332	MEL Science U.S., LLC	12/17/2021	1,692.21
19333	Mercurius	12/17/2021	64.78
19334	Moving Beyond the Page	12/17/2021	627.67
19335	Ms Mariah's Music	12/17/2021	519.00
19336	Ms. Ree Math, LLC	12/17/2021	1,470.00
19337	Murrieta Dance Project	12/17/2021	338.00
19338	Mystery Science Inc.	12/17/2021	89.00
19339	Noonan Family Swim School, Inc	12/17/2021	1,632.50
19340	North County Academy of Dance	12/17/2021	3,762.00
19341	Oak Meadow Inc	12/17/2021	821.19
19342	Outliers Jiu Jitsu	12/17/2021	175.00
19343	Danica Prohaszka	12/17/2021	1,420.00
19344	Professional Tutors of America	12/17/2021	3,195.00
19345	San Diego County Superintendent of Schools	12/21/2021	3,133.33
19346	Elizabeth L. Craven	12/21/2021	21.09
19347	Gloria Henderson	12/21/2021	138.63
19348	Beth Preece Foster	12/21/2021	14.63
19349	Missury Valencia	12/21/2021	78.76
19350	Voya Financial FBO CalSTRS Pension2	12/21/2021	31,359.50
19351	Achieve, Inc.	12/22/2021	700.00
19352	Alliance Jiu Jitsu San Diego	12/22/2021	779.00
19353	Amanda Gifford	12/22/2021	260.00
19354	Amanda Stubbs	12/22/2021	269.92
19355	Angela Aymin	12/22/2021	6,815.00
19356	Apex School of Movement San Diego	12/22/2021	3,096.00
19357	April Lipsky	12/22/2021	210.00
19358	Art In Motion	12/22/2021	90.00
19359	Barbara Mulvany	12/22/2021	200.00
19360	Basir Ahad	12/22/2021	975.00
19361	Beehively	12/22/2021	6,360.00
19362	Brad Bohn	12/22/2021	209.00
19363	Brain Builders STEM Education	12/22/2021	350.00
19364	Cadence Dance Project Inc	12/22/2021	595.00
19365	California Music Studios	12/22/2021	753.25
19366	Chira Tennis Academy	12/22/2021	1,150.00

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Check Number	Vendor Name	Check Date	Check Amount
19367	Cindy Warner	12/22/2021	150.00
19368	Classical Education Inc.	12/22/2021	350.00
19369	CM School Supply	12/22/2021	19.38
19370	CN Eastlake LLC	12/22/2021	343.00
19371	Code Ninjas Poway	12/22/2021	358.20
19372	Copley - Price Family YMCA	12/22/2021	120.00
19373	Corona Dance Academy	12/22/2021	898.00
19374	Crafty School Crates	12/22/2021	154.37
19375	Danielle MacAdams	12/22/2021	20.50
19376	Drawn2Art	12/22/2021	444.00
19377	Dunamix Dance Project	12/22/2021	265.00
19378	eLuma	12/22/2021	9,000.00
19379	Erica Corioso	12/22/2021	90.00
19380	Evan-Moor	12/22/2021	1.39
19381	Family Karate	12/22/2021	270.00
19382	Floaties Swim School	12/22/2021	377.00
19383	Floaties Swim School	12/22/2021	196.00
19384	Gail Shafer	12/22/2021	300.00
19385	Gathered Oak	12/22/2021	350.00
19386	Gracie Barra San Diego	12/22/2021	1,188.00
19387	Growing Minds, LLC	12/22/2021	120.00
19388	Gymninny Kids	12/22/2021	4,458.84
19389	Harbottle Law Group	12/22/2021	1,485.00
19390	Heather Wong	12/22/2021	213.58
19391	Heidi Steiner	12/22/2021	315.00
19392	Hidden Fox Farm	12/22/2021	310.00
19393	Hollywood Music	12/22/2021	795.00
19394	Home Science Tools	12/22/2021	26.29
19395	Homeschool Enrichment Centers	12/22/2021	495.00
19396	Homeschool Enrichment Services LLC	12/22/2021	118.00
19397	Honest History Co.	12/22/2021	258.93
19398	Image IV Systems	12/22/2021	202.32
19399	Infinity Brazilian Jiu Jitsu	12/22/2021	1,851.00
19400	Inspire School of Ballet	12/22/2021	72.00
19401	Intro 2 Skateboarding	12/22/2021	40.00
19402	Jennifer Benito	12/22/2021	514.58
19403	Jerry DeMink	12/22/2021	714.00
19404	Jostens Inc.	12/22/2021	11.45
19405	Julie Brennan	12/22/2021	500.00
19406	Julie Schmidtler	12/22/2021	160.00
19407	K12 Management DBA FuelEd	12/22/2021	550.00

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Check Number	Vendor Name	Check Date	Check Amount
19408	Kaigan Karate-Do	12/22/2021	360.00
19409	Karin Leonard	12/22/2021	90.00
19410	Kathryn Lillich	12/22/2021	420.00
19411	Kimberly Flatt	12/22/2021	173.84
19412	Lakeshore	12/22/2021	893.54
19413	Lanterns Global	12/22/2021	1,475.00
19414	Laura Lisak	12/22/2021	676.00
19415	Learning Journeys Forum	12/22/2021	2,325.00
19416	Learning Without Tears	12/22/2021	139.23
19417	Legion American Jiu-Jitsu, LLC	12/22/2021	447.00
19418	Lindsay Burch	12/22/2021	151.98
19419	Lori Sandground	12/22/2021	400.00
19420	Lucy Conway	12/22/2021	2,550.00
19421	Lydia Dicola	12/22/2021	6,113.00
19422	Lynne-Marie Friedrichs	12/22/2021	405.00
19423	MEL Science U.S., LLC	12/22/2021	300.84
19424	Melinda J. Beebe	12/22/2021	120.00
19425	Michael Dvoskin	12/22/2021	450.00
19426	Michael Kiyoshi Lim	12/22/2021	125.00
19427	Michele Pitts	12/22/2021	262.08
19428	Mission Valley YMCA	12/22/2021	212.00
19429	Monart	12/22/2021	270.00
19430	MoxieBox Art, Inc.	12/22/2021	792.30
19431	Ms Mariah's Music	12/22/2021	768.00
19432	Murrieta Academy of Music	12/22/2021	420.00
19433	Murrieta Dance Project	12/22/2021	688.00
19434	Music Speaks Studio	12/22/2021	360.00
19435	MusiKey	12/22/2021	580.00
19436	Natalia U. Reswick	12/22/2021	480.00
19437	Natasha Jaksch	12/22/2021	414.02
19438	Nathan & Elizabeth Hileman	12/22/2021	780.00
19439	Nicole the Math Lady, LLC.	12/22/2021	59.00
19440	Noonan Family Swim School, Inc	12/22/2021	288.75
19441	Noonan Family Swim School, Inc.	12/22/2021	614.50
19442	Ocean First Education	12/22/2021	64.80
19443	Oceanside Gymnastics	12/22/2021	983.00
19444	Paper Moon Music	12/22/2021	405.00
19445	Pitch Michael	12/22/2021	1,020.00
19446	Preferred Interpreting Service, LLC	12/22/2021	8,139.06
19447	Pyle Sims Duncan & Stevenson	12/22/2021	1,745.80
19448	Rachael Kone	12/22/2021	350.00

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Check Number	Vendor Name	Check Date	Check Amount
19449	Rachel Bertoch	12/22/2021	510.00
19450	Rachel Fitzgerald	12/22/2021	805.00
19451	Ramsey Solutions	12/22/2021	137.70
19452	Redline Athletics 4S Ranch	12/22/2021	119.00
19453	Riffs Music	12/22/2021	260.00
19454	Rock n Tumble Gymnastics	12/22/2021	157.50
19455	Russian School of Mathematics	12/22/2021	576.00
19456	San Diego Circus Center	12/22/2021	1,365.00
19457	San Diego Surfing School, Inc.	12/22/2021	349.00
19458	Sandra Brigman	12/22/2021	740.00
19459	School of Rock Otay Ranch	12/22/2021	1,457.00
19460	Sebesta's Rocking K Ranch	12/22/2021	1,440.00
19461	SHI International Corp	12/22/2021	10,672.56
19462	Shoreline Diagnostics LLC.	12/22/2021	6,270.00
19463	Shree LLC	12/22/2021	1,176.00
19464	Singapore Math Inc.	12/22/2021	642.14
19465	Small Talk OC	12/22/2021	2,000.00
19466	SmallTalk Pediatric Therapy	12/22/2021	864.00
19467	Soccer Saints & Ryan Beard	12/22/2021	159.00
19468	Sonya Rosenberg	12/22/2021	560.00
19469	Sounds Of Music / James Messina	12/22/2021	3,700.00
19470	Staump Productions	12/22/2021	285.00
19471	Studies Weekly	12/22/2021	419.96
19472	Susan Creswell	12/22/2021	70.00
19473	Suzanne Miller	12/22/2021	1,155.00
19474	Swim to Shore	12/22/2021	283.00
19475	Teaching Textbooks	12/22/2021	232.32
19476	Temecula Music Teacher, LLC	12/22/2021	680.00
19477	Terra Arts Foundation	12/22/2021	1,311.68
19478	The LaunchPad Therapy for Kids	12/22/2021	600.00
19479	Verizon	12/22/2021	Void
19480	Verizon	12/22/2021	460.12
19481	Verizon	12/22/2021	162.88
19482	Verizon Wireless	12/22/2021	860.23
19483	Wagner's School of Music, LLC	12/22/2021	2,135.31
19484	Wagner's School of Music, LLC	12/22/2021	444.00
19485	Wagner's School of Music, LLC	12/22/2021	816.20
19486	Wildcats Hockey/Jr Reign	12/22/2021	598.00
19487	William V. MacGill & CO.	12/22/2021	6,066.86
19488	Xtreme Fit Temecula	12/22/2021	179.00
19489	YMCA of San Diego County	12/22/2021	1,353.00

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
19490	YMCA of San Diego County	12/22/2021	424.00
PCA211202-01	Amazon Capital Services	12/2/2021	11.82
PCA211202-02	Amazon Capital Services	12/2/2021	29.92
PCA211202-03	Amazon Capital Services	12/2/2021	3,770.17
PCA211202-04	Amazon Capital Services	12/2/2021	16.59
PCA211203-01	1802 Jiu-Jitsu	12/3/2021	150.00
PCA211203-02	All About Learning Press, Inc.	12/3/2021	56.60
PCA211203-03	All About Learning Press, Inc.	12/3/2021	272.90
PCA211203-04	All About Learning Press, Inc.	12/3/2021	78.75
PCA211203-05	All About Learning Press, Inc.	12/3/2021	83.00
PCA211203-06	All About Learning Press, Inc.	12/3/2021	96.04
PCA211203-07	All About Learning Press, Inc.	12/3/2021	160.64
PCA211203-08	Almadayo Academic Services	12/3/2021	300.00
PCA211203-09	Apple Inc.	12/3/2021	49.00
PCA211203-10	Art of Problem Solving	12/3/2021	96.00
PCA211203-11	Art of Problem Solving	12/3/2021	96.00
PCA211203-12	Barbara Martin	12/3/2021	80.00
PCA211203-13	Beltran Spanish Tutoring/Karen Beltran	12/3/2021	600.00
PCA211203-14	Blake Litschke	12/3/2021	225.00
PCA211203-15	Blake Litschke	12/3/2021	60.00
PCA211203-16	Charter Impact, Inc.	12/3/2021	66,067.00
PCA211203-17	Charter Impact, Inc.	12/3/2021	1,384.00
PCA211203-18	eat2explore	12/3/2021	326.40
PCA211203-19	eat2explore	12/3/2021	326.40
PCA211203-20	Golden State Ballet & Pilates	12/3/2021	260.00
PCA211203-21	Gracie Barra Encinitas	12/3/2021	220.00
PCA211203-22	Gym Trix, Inc.	12/3/2021	100.00
PCA211203-23	History Unboxed LLC	12/3/2021	65.41
PCA211203-24	History Unboxed LLC	12/3/2021	65.41
PCA211203-25	History Unboxed LLC	12/3/2021	65.41
PCA211203-26	History Unboxed LLC	12/3/2021	65.41
PCA211203-27	Institute for Excellence in Writing	12/3/2021	15.00
PCA211203-28	Institute for Excellence in Writing	12/3/2021	301.85
PCA211203-29	Institute for Excellence in Writing	12/3/2021	27.65
PCA211203-30	Institute for Excellence in Writing	12/3/2021	37.39
PCA211203-31	Leading Note Studios	12/3/2021	74.75
PCA211203-32	Leading Note Studios	12/3/2021	157.00
PCA211203-33	Lenore Johnson	12/3/2021	205.95
PCA211203-34	Lenore Johnson	12/3/2021	342.50
PCA211203-35	Logic of English	12/3/2021	27.91
PCA211203-36	Logic of English	12/3/2021	77.76

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Check Number	Vendor Name	Check Date	Check Amount
PCA211203-37	Logic of English	12/3/2021	208.55
PCA211203-38	Logic of English	12/3/2021	105.77
PCA211203-39	Logic of English	12/3/2021	105.81
PCA211203-40	Mr. D Math	12/3/2021	394.00
PCA211203-41	New West Ballet School	12/3/2021	80.00
PCA211203-42	Rachel Urbina	12/3/2021	180.00
PCA211203-43	Rachel Urbina	12/3/2021	180.00
PCA211203-44	Rainbow Resource Center	12/3/2021	55.02
PCA211203-45	Rainbow Resource Center	12/3/2021	247.07
PCA211203-46	Rainbow Resource Center	12/3/2021	17.09
PCA211203-47	Rainbow Resource Center	12/3/2021	86.30
PCA211203-48	Rainbow Resource Center	12/3/2021	519.56
PCA211203-49	Rainbow Resource Center	12/3/2021	291.68
PCA211203-50	Rainbow Resource Center	12/3/2021	81.32
PCA211203-51	Rainbow Resource Center	12/3/2021	55.40
PCA211203-52	Rainbow Resource Center	12/3/2021	153.02
PCA211203-53	Rainbow Resource Center	12/3/2021	239.55
PCA211203-54	Rainbow Resource Center	12/3/2021	153.02
PCA211203-55	Rainbow Resource Center	12/3/2021	151.31
PCA211203-56	San Diego Craft Collective	12/3/2021	625.00
PCA211203-57	Sand n Straw LLC	12/3/2021	3,810.00
PCA211203-58	Randall Music School	12/3/2021	655.00
PCA211203-59	Randall Music School	12/3/2021	156.25
PCA211203-60	Savvas Learning Company LLC	12/3/2021	107.18
PCA211203-61	Schaumann Studios	12/3/2021	466.00
PCA211203-62	Teacher Synergy, LLC	12/3/2021	16.50
PCA211203-63	Teacher Synergy, LLC	12/3/2021	25.00
PCA211203-64	Teacher Synergy, LLC	12/3/2021	17.50
PCA211203-65	Teacher Synergy, LLC	12/3/2021	89.99
PCA211203-66	Teacher Synergy, LLC	12/3/2021	81.00
PCA211203-67	Teacher Synergy, LLC	12/3/2021	59.99
PCA211203-68	Teacher Synergy, LLC	12/3/2021	43.00
PCA211203-69	Teacher Synergy, LLC	12/3/2021	6.00
PCA211203-70	Teacher Synergy, LLC	12/3/2021	153.00
PCA211203-71	Teacher Synergy, LLC	12/3/2021	3.29
PCA211203-72	Teacher Synergy, LLC	12/3/2021	13.00
PCA211203-73	Teacher Synergy, LLC	12/3/2021	13.00
PCA211203-74	Teacher Synergy, LLC	12/3/2021	6.00
PCA211203-75	Teacher Synergy, LLC	12/3/2021	7.99
PCA211203-76	Teacher Synergy, LLC	12/3/2021	2.99
PCA211203-77	Teacher Synergy, LLC	12/3/2021	3.50

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PCA211203-78	Teacher Synergy, LLC	12/3/2021	11.50
PCA211203-79	Teacher Synergy, LLC	12/3/2021	118.80
PCA211203-80	Timberdoodle.com	12/3/2021	218.13
PCA211203-81	TouchMath Acquisition LLC	12/3/2021	120.56
PCA211203-82	Vista Music	12/3/2021	700.00
PCA211203-83	WM Music Lessons	12/3/2021	515.00
PCA211207-01	Amazon Capital Services	12/7/2021	25,234.41
PCA211207-02	Amazon Capital Services	12/7/2021	7.42
PCA211207-03	Amazon Capital Services	12/7/2021	74.10
PCA211207-04	Amazon Capital Services	12/7/2021	994.59
PCA211208-01	Lenore Johnson	12/8/2021	900.00
PCA211209-01	Activities for Learning, Inc.	12/9/2021	127.33
PCA211209-02	Activities for Learning, Inc.	12/9/2021	26.75
PCA211209-03	Activities for Learning, Inc.	12/9/2021	99.83
PCA211209-04	Aqua Tots LA LLC	12/9/2021	124.00
PCA211209-05	Art of Problem Solving	12/9/2021	127.25
PCA211209-06	Ashley Collins	12/9/2021	150.00
PCA211209-07	Cabrillo Point Academy	12/9/2021	3,700.22
PCA211209-08	Cabrillo Point Academy	12/9/2021	404.21
PCA211209-09	Cabrillo Point Academy	12/9/2021	30,360.77
PCA211209-10	Cabrillo Point Academy	12/9/2021	275.04
PCA211209-11	Cabrillo Point Academy	12/9/2021	453.73
PCA211209-12	Cabrillo Point Academy	12/9/2021	259.24
PCA211209-13	Cabrillo Point Academy	12/9/2021	114.68
PCA211209-14	Christine Alexander	12/9/2021	325.00
PCA211209-15	eat2explore	12/9/2021	30.95
PCA211209-16	eat2explore	12/9/2021	30.95
PCA211209-17	Erika Williams	12/9/2021	696.00
PCA211209-18	Homeschool Planet	12/9/2021	74.95
PCA211209-19	Homeschool Planet	12/9/2021	14.95
PCA211209-20	Horse Savvy Training	12/9/2021	95.00
PCA211209-21	Jennifer Amundsen	12/9/2021	2,520.00
PCA211209-22	Joshua Matos	12/9/2021	600.00
PCA211209-23	Kathleen Crady	12/9/2021	3,205.00
PCA211209-24	Kelly Saldivar	12/9/2021	350.00
PCA211209-25	Kelly Saldivar	12/9/2021	200.00
PCA211209-26	Kelly Saldivar	12/9/2021	200.00
PCA211209-27	Kristen Tjio	12/9/2021	924.00
PCA211209-28	Leading Note Studios	12/9/2021	127.00
PCA211209-29	Leading Note Studios	12/9/2021	127.00
PCA211209-30	Leading Note Studios	12/9/2021	127.00

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Check Number	Vendor Name	Check Date	Check Amount
PCA211209-31	Leading Note Studios	12/9/2021	157.00
PCA211209-32	Leading Note Studios	12/9/2021	157.00
PCA211209-33	Lighthouse Therapy LLC	12/9/2021	66,000.00
PCA211209-34	Logic of English	12/9/2021	287.00
PCA211209-35	Logic of English	12/9/2021	105.85
PCA211209-36	Logic of English	12/9/2021	138.69
PCA211209-37	Margie Enyeart	12/9/2021	225.00
PCA211209-38	Mary Longbottom	12/9/2021	142.00
PCA211209-39	Math-U-See, Inc.	12/9/2021	58.00
PCA211209-40	Math-U-See, Inc.	12/9/2021	119.00
PCA211209-41	Math-U-See, Inc.	12/9/2021	55.00
PCA211209-42	Math-U-See, Inc.	12/9/2021	58.00
PCA211209-43	Math-U-See, Inc.	12/9/2021	110.00
PCA211209-44	Math-U-See, Inc.	12/9/2021	199.00
PCA211209-45	Math-U-See, Inc.	12/9/2021	199.00
PCA211209-46	Math-U-See, Inc.	12/9/2021	119.00
PCA211209-47	Math-U-See, Inc.	12/9/2021	199.00
PCA211209-48	Noemi Cienega-Ovando	12/9/2021	405.00
PCA211209-49	Office Depot, Inc	12/9/2021	215.49
PCA211209-50	Peace Hill Press, Inc dba Well Trained Mind Press	12/9/2021	16.99
PCA211209-51	Rachel Robinson	12/9/2021	450.00
PCA211209-52	Rainbow Resource Center	12/9/2021	23.07
PCA211209-53	Rainbow Resource Center	12/9/2021	19.89
PCA211209-54	Rainbow Resource Center	12/9/2021	33.14
PCA211209-55	Rainbow Resource Center	12/9/2021	19.89
PCA211209-56	Rainbow Resource Center	12/9/2021	19.89
PCA211209-57	Rainbow Resource Center	12/9/2021	77.26
PCA211209-58	Rainbow Resource Center	12/9/2021	75.00
PCA211209-59	Rainbow Resource Center	12/9/2021	123.13
PCA211209-60	Rainbow Resource Center	12/9/2021	64.94
PCA211209-61	Rainbow Resource Center	12/9/2021	54.37
PCA211209-62	Rainbow Resource Center	12/9/2021	121.59
PCA211209-63	Rainbow Resource Center	12/9/2021	117.04
PCA211209-64	Rainbow Resource Center	12/9/2021	235.89
PCA211209-65	Rainbow Resource Center	12/9/2021	23.61
PCA211209-66	Rainbow Resource Center	12/9/2021	307.11
PCA211209-67	Rainbow Resource Center	12/9/2021	55.93
PCA211209-68	Rainbow Resource Center	12/9/2021	47.37
PCA211209-69	Rainbow Resource Center	12/9/2021	84.52
PCA211209-70	Rainbow Resource Center	12/9/2021	80.90
PCA211209-71	Rainbow Resource Center	12/9/2021	57.33

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PCA211209-72	Rainbow Resource Center	12/9/2021	185.10
PCA211209-73	Rainbow Resource Center	12/9/2021	133.35
PCA211209-74	Rebecca Nakamura	12/9/2021	282.84
PCA211209-75	Sara Burdge	12/9/2021	240.00
PCA211209-76	Schumacher Tutoring	12/9/2021	1,120.00
PCA211209-77	Set Apart	12/9/2021	2,950.00
PCA211209-78	Singapore Math Live, LLC	12/9/2021	65.00
PCA211209-79	Teacher Synergy, LLC	12/9/2021	16.00
PCA211209-80	Teacher Synergy, LLC	12/9/2021	57.39
PCA211209-81	Teacher Synergy, LLC	12/9/2021	26.39
PCA211209-82	Teacher Synergy, LLC	12/9/2021	31.01
PCA211209-83	Teacher Synergy, LLC	12/9/2021	36.00
PCA211209-84	The Coder School La Jolla	12/9/2021	149.00
PCA211209-85	The Stronghold	12/9/2021	240.00
PCA211209-86	Valery King	12/9/2021	250.00
PCA211209-87	Wexplore LLC	12/9/2021	120.00
PCA211209-88	William Wilson	12/9/2021	600.00
PCA211214-01	Amazon Capital Services	12/14/2021	144.47
PCA211214-02	Amazon Capital Services	12/14/2021	11.82
PCA211214-03	Amazon Capital Services	12/14/2021	301.52
PCA211214-04	Amazon Capital Services	12/14/2021	18.19
PCA211214-05	Amazon Capital Services	12/14/2021	116.82
PCA211214-06	Amazon Capital Services	12/14/2021	11.82
PCA211214-07	Amazon Capital Services	12/14/2021	7.48
PCA211214-08	Amazon Capital Services	12/14/2021	11.82
PCA211214-09	Amazon Capital Services	12/14/2021	28.55
PCA211214-10	Amazon Capital Services	12/14/2021	47.39
PCA211214-11	Amazon Capital Services	12/14/2021	11.82
PCA211214-12	Amazon Capital Services	12/14/2021	35.39
PCA211214-13	Amazon Capital Services	12/14/2021	10.75
PCA211214-14	Amazon Capital Services	12/14/2021	37.70
PCA211214-15	Amazon Capital Services	12/14/2021	30,813.25
PCA211215-01	Timberdoodle.com	12/15/2021	0.04
PCA211215-02	Timberdoodle.com	12/15/2021	67.88
PCA211215-03	Timberdoodle.com	12/15/2021	60.24
PCA211215-04	Timberdoodle.com	12/15/2021	180.00
PCA211215-05	Timberdoodle.com	12/15/2021	132.00
PCA211215-06	Timberdoodle.com	12/15/2021	96.00
PCA211216-01	Wexplore LLC	12/16/2021	180.00
PCA211217-01	Aerial Theory	12/17/2021	320.00
PCA211217-02	Alena Berg Music Studio	12/17/2021	420.00

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Check Number	Vendor Name	Check Date	Check Amount
PCA211217-03	Christine Alexander	12/17/2021	325.00
PCA211217-04	Art of Problem Solving	12/17/2021	26.95
PCA211217-05	Art of Problem Solving	12/17/2021	156.24
PCA211217-06	Art of Problem Solving	12/17/2021	156.24
PCA211217-07	Art of Problem Solving	12/17/2021	156.24
PCA211217-08	Braille Abilities, LLC	12/17/2021	1,474.20
PCA211217-09	Braille Abilities, LLC	12/17/2021	2,176.06
PCA211217-10	Braille Abilities, LLC	12/17/2021	1,462.50
PCA211217-100	Peace Hill Press, Inc dba Well Trained Mind Press	12/17/2021	114.35
PCA211217-101	Peace Hill Press, Inc dba Well Trained Mind Press	12/17/2021	70.45
PCA211217-102	The Origin Hip Hop Performing Arts Academy	12/17/2021	150.00
PCA211217-103	The Origin Hip Hop Performing Arts Academy	12/17/2021	150.00
PCA211217-104	Piano Plus More	12/17/2021	780.00
PCA211217-105	Pich Music Studio	12/17/2021	1,050.00
PCA211217-106	Procopio, Cory, Hargreaves & Savitch LLP	12/17/2021	8,852.40
PCA211217-107	Procopio, Cory, Hargreaves & Savitch LLP	12/17/2021	1,296.00
PCA211217-11	Cabrillo Point Academy	12/17/2021	120.00
PCA211217-12	Cabrillo Point Academy	12/17/2021	30,360.77
PCA211217-13	CharterSafe	12/17/2021	44,260.00
PCA211217-14	Noemi Cienega-Ovando	12/17/2021	360.00
PCA211217-15	The Critical Thinking Co.	12/17/2021	47.49
PCA211217-16	Henry Doktorski	12/17/2021	140.63
PCA211217-17	eat2explore	12/17/2021	159.95
PCA211217-18	Fallbrook Gymnastic Club	12/17/2021	936.00
PCA211217-19	Charter Impact, Inc.	12/17/2021	3,528.00
PCA211217-20	Charter Impact, Inc.	12/17/2021	1,764.00
PCA211217-21	Larry White	12/17/2021	480.00
PCA211217-22	Liliya Sannino	12/17/2021	350.00
PCA211217-23	Liliya Sannino	12/17/2021	350.00
PCA211217-24	Liliya Sannino	12/17/2021	350.00
PCA211217-25	Liliya Sannino	12/17/2021	350.00
PCA211217-26	Liliya Sannino	12/17/2021	227.50
PCA211217-27	Liliya Sannino	12/17/2021	280.00
PCA211217-28	Liliya Sannino	12/17/2021	350.00
PCA211217-29	Marnie Young	12/17/2021	17,409.24
PCA211217-30	Rainbow Resource Center	12/17/2021	121.52
PCA211217-31	Rainbow Resource Center	12/17/2021	77.27
PCA211217-32	Rainbow Resource Center	12/17/2021	132.69
PCA211217-33	Rainbow Resource Center	12/17/2021	19.84
PCA211217-34	Rainbow Resource Center	12/17/2021	129.78
PCA211217-35	Rainbow Resource Center	12/17/2021	539.69

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Check Number	Vendor Name	Check Date	Check Amount
PCA211217-36	Rainbow Resource Center	12/17/2021	27.51
PCA211217-37	Rainbow Resource Center	12/17/2021	94.61
PCA211217-38	Rainbow Resource Center	12/17/2021	83.16
PCA211217-39	Rainbow Resource Center	12/17/2021	153.02
PCA211217-40	Rainbow Resource Center	12/17/2021	69.47
PCA211217-41	Rainbow Resource Center	12/17/2021	40.63
PCA211217-42	Rainbow Resource Center	12/17/2021	95.94
PCA211217-43	Rainbow Resource Center	12/17/2021	43.38
PCA211217-44	Rainbow Resource Center	12/17/2021	61.50
PCA211217-45	Rainbow Resource Center	12/17/2021	33.36
PCA211217-46	Rainbow Resource Center	12/17/2021	185.76
PCA211217-47	Rainbow Resource Center	12/17/2021	49.49
PCA211217-48	San Elijo Dance & Music Academy	12/17/2021	1,778.20
PCA211217-49	San Elijo Dance & Music Academy	12/17/2021	895.00
PCA211217-50	Randall Music School	12/17/2021	350.00
PCA211217-51	Randall Music School	12/17/2021	78.12
PCA211217-52	Randall Music School	12/17/2021	312.50
PCA211217-53	Randall Music School	12/17/2021	350.00
PCA211217-54	Randall Music School	12/17/2021	350.00
PCA211217-55	Savvas Learning Company LLC	12/17/2021	122.19
PCA211217-56	Schaumann Studios	12/17/2021	366.00
PCA211217-57	Swiftkick Martial Arts	12/17/2021	752.00
PCA211217-58	Teacher Synergy, LLC	12/17/2021	15.00
PCA211217-59	Teacher Synergy, LLC	12/17/2021	50.36
PCA211217-60	Teacher Synergy, LLC	12/17/2021	8.00
PCA211217-61	Teacher Synergy, LLC	12/17/2021	75.26
PCA211217-62	Teacher Synergy, LLC	12/17/2021	95.36
PCA211217-63	Teacher Synergy, LLC	12/17/2021	77.09
PCA211217-64	The Stronghold	12/17/2021	176.00
PCA211217-65	The Stronghold	12/17/2021	100.00
PCA211217-66	The Stronghold	12/17/2021	352.00
PCA211217-67	The Stronghold	12/17/2021	352.00
PCA211217-68	The Stronghold	12/17/2021	178.00
PCA211217-69	The Stronghold	12/17/2021	316.00
PCA211217-70	The Stronghold	12/17/2021	880.00
PCA211217-71	The Stronghold	12/17/2021	180.00
PCA211217-72	The Stronghold	12/17/2021	462.00
PCA211217-73	The Stronghold	12/17/2021	100.00
PCA211217-74	The Stronghold	12/17/2021	100.00
PCA211217-75	VM Studio	12/17/2021	360.00
PCA211217-76	Wexplore LLC	12/17/2021	75.00

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Check Number	Vendor Name	Check Date	Check Amount
PCA211217-77	Blake Litschke	12/17/2021	120.00
PCA211217-78	Gracie Barra Encinitas	12/17/2021	220.00
PCA211217-79	Hooked on Phonics	12/17/2021	134.68
PCA211217-80	Horse Savvy Training	12/17/2021	180.00
PCA211217-81	Institute for Excellence in Writing	12/17/2021	59.00
PCA211217-82	Kelly Saldivar	12/17/2021	200.00
PCA211217-83	Kelly Saldivar	12/17/2021	200.00
PCA211217-84	Leading Note Studios	12/17/2021	59.80
PCA211217-85	Leading Note Studios	12/17/2021	157.00
PCA211217-86	Leading Note Studios	12/17/2021	157.00
PCA211217-87	Leading Note Studios	12/17/2021	157.00
PCA211217-88	Leading Note Studios	12/17/2021	127.00
PCA211217-89	Leading Note Studios	12/17/2021	127.00
PCA211217-90	Leading Note Studios	12/17/2021	127.00
PCA211217-91	Valery King	12/17/2021	250.00
PCA211217-92	Barbara Martin	12/17/2021	60.00
PCA211217-93	Logic of English	12/17/2021	188.79
PCA211217-94	Logic of English	12/17/2021	105.54
PCA211217-95	Logic of English	12/17/2021	208.51
PCA211217-96	New West Ballet School	12/17/2021	80.00
PCA211217-97	Charles Jones	12/17/2021	68.75
PCA211217-98	Peace Hill Press, Inc dba Well Trained Mind Press	12/17/2021	29.00
PCA211217-99	Peace Hill Press, Inc dba Well Trained Mind Press	12/17/2021	45.60
PCA211221-01	Amazon Capital Services	12/21/2021	38,941.72
PCA211221-02	Amazon Capital Services	12/21/2021	47.36
PCA211221-03	Amazon Capital Services	12/21/2021	4,116.00
PCA211221-04	Amazon Capital Services	12/21/2021	11.94
PCA211221-05	Amazon Capital Services	12/21/2021	69.15
PCA211221-06	Amazon Capital Services	12/21/2021	11.82
PCA211221-07	Amazon Capital Services	12/21/2021	50.59
PCA211221-08	Amazon Capital Services	12/21/2021	75.04
PCA211221-09	Amazon Capital Services	12/21/2021	34.44
PCA211222-01	All About Learning Press, Inc.	12/22/2021	162.62
PCA211222-02	All About Learning Press, Inc.	12/22/2021	72.23
PCA211222-03	All About Learning Press, Inc.	12/22/2021	195.06
PCA211222-04	All About Learning Press, Inc.	12/22/2021	156.01
PCA211222-05	All About Learning Press, Inc.	12/22/2021	115.22
PCA211222-06	All About Learning Press, Inc.	12/22/2021	173.02
PCA211222-07	All About Learning Press, Inc.	12/22/2021	171.52
PCA211222-08	All About Learning Press, Inc.	12/22/2021	17.95
PCA211222-09	All About Learning Press, Inc.	12/22/2021	219.56

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211222-10	All About Learning Press, Inc.	12/22/2021	112.26
PCA211222-100	Live Music Tutor Inc	12/22/2021	100.00
PCA211222-101	Live Music Tutor Inc	12/22/2021	175.00
PCA211222-102	Live Music Tutor Inc	12/22/2021	135.00
PCA211222-103	Live Music Tutor Inc	12/22/2021	105.00
PCA211222-104	Live Music Tutor Inc	12/22/2021	75.00
PCA211222-105	Live Music Tutor Inc	12/22/2021	125.00
PCA211222-106	Live Music Tutor Inc	12/22/2021	125.00
PCA211222-107	Logic of English	12/22/2021	64.35
PCA211222-108	Logic of English	12/22/2021	543.09
PCA211222-109	Logic of English	12/22/2021	115.51
PCA211222-11	Almadayo Academic Services	12/22/2021	920.00
PCA211222-110	Logic of English	12/22/2021	93.90
PCA211222-111	Marianne R. Hill	12/22/2021	156.00
PCA211222-112	Marianne R. Hill	12/22/2021	104.00
PCA211222-113	Michael Bottomley	12/22/2021	855.00
PCA211222-114	Mr. D Math	12/22/2021	197.00
PCA211222-115	N-PAC	12/22/2021	3,600.00
PCA211222-116	Noemi Cienega-Ovando	12/22/2021	225.00
PCA211222-117	Office Depot, Inc	12/22/2021	25.20
PCA211222-118	Office Depot, Inc	12/22/2021	121.41
PCA211222-119	Office Depot, Inc	12/22/2021	33.28
PCA211222-12	Art of Problem Solving	12/22/2021	96.00
PCA211222-120	Office Depot, Inc	12/22/2021	14.54
PCA211222-121	Procopio, Cory, Hargreaves & Savitch LLP	12/22/2021	6,429.60
PCA211222-122	Rainbow Resource Center	12/22/2021	77.44
PCA211222-123	Rainbow Resource Center	12/22/2021	65.06
PCA211222-124	Rainbow Resource Center	12/22/2021	153.02
PCA211222-125	Rainbow Resource Center	12/22/2021	153.02
PCA211222-126	Rainbow Resource Center	12/22/2021	162.38
PCA211222-127	Rainbow Resource Center	12/22/2021	206.28
PCA211222-128	Rainbow Resource Center	12/22/2021	55.93
PCA211222-129	Rainbow Resource Center	12/22/2021	154.20
PCA211222-13	Art of Problem Solving	12/22/2021	96.00
PCA211222-130	Rainbow Resource Center	12/22/2021	13.16
PCA211222-131	Rainbow Resource Center	12/22/2021	27.33
PCA211222-132	Rainbow Resource Center	12/22/2021	188.16
PCA211222-133	Rainbow Resource Center	12/22/2021	302.98
PCA211222-134	Rainbow Resource Center	12/22/2021	373.61
PCA211222-135	Rainbow Resource Center	12/22/2021	373.61
PCA211222-136	Rainbow Resource Center	12/22/2021	54.91

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211222-137	Rainbow Resource Center	12/22/2021	166.03
PCA211222-138	Rainbow Resource Center	12/22/2021	54.32
PCA211222-139	Rainbow Resource Center	12/22/2021	54.32
PCA211222-14	Ashley Collins	12/22/2021	150.00
PCA211222-140	Rainbow Resource Center	12/22/2021	93.22
PCA211222-141	Rainbow Resource Center	12/22/2021	13.48
PCA211222-142	Rainbow Resource Center	12/22/2021	103.04
PCA211222-143	Rainbow Resource Center	12/22/2021	866.45
PCA211222-144	Rainbow Resource Center	12/22/2021	58.09
PCA211222-145	Rainbow Resource Center	12/22/2021	25.76
PCA211222-146	Rainbow Resource Center	12/22/2021	25.76
PCA211222-147	Rainbow Resource Center	12/22/2021	38.42
PCA211222-148	Rainbow Resource Center	12/22/2021	33.31
PCA211222-149	Rainbow Resource Center	12/22/2021	43.61
PCA211222-15	Ashley Collins	12/22/2021	150.00
PCA211222-150	Rainbow Resource Center	12/22/2021	128.01
PCA211222-151	Rainbow Resource Center	12/22/2021	50.17
PCA211222-152	Rainbow Resource Center	12/22/2021	45.16
PCA211222-153	Renata Bezman	12/22/2021	700.00
PCA211222-154	Roberta Lenert	12/22/2021	200.00
PCA211222-155	Samantha Hoffman	12/22/2021	660.00
PCA211222-156	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-157	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-158	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-159	San Diego Royal Gymnastics	12/22/2021	48.00
PCA211222-16	Ashley Collins	12/22/2021	150.00
PCA211222-160	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-161	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-162	San Diego Royal Gymnastics	12/22/2021	64.00
PCA211222-163	San Diego Royal Gymnastics	12/22/2021	38.40
PCA211222-164	Sand n Straw LLC	12/22/2021	3,190.00
PCA211222-165	Sand n Straw LLC	12/22/2021	220.00
PCA211222-166	Sand n Straw LLC	12/22/2021	220.00
PCA211222-167	Randall Music School	12/22/2021	625.00
PCA211222-168	Randall Music School	12/22/2021	156.25
PCA211222-169	Stephanie Reyes	12/22/2021	75.00
PCA211222-17	Ashley Collins	12/22/2021	150.00
PCA211222-170	Teacher Synergy, LLC	12/22/2021	81.00
PCA211222-171	Teacher Synergy, LLC	12/22/2021	7.99
PCA211222-172	Teacher Synergy, LLC	12/22/2021	5.00
PCA211222-173	Teacher Synergy, LLC	12/22/2021	200.84

Pacific Coast Academy

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For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211222-174	Teacher Synergy, LLC	12/22/2021	14.99
PCA211222-175	Teacher Synergy, LLC	12/22/2021	15.65
PCA211222-176	Teacher Synergy, LLC	12/22/2021	133.20
PCA211222-177	Teacher Synergy, LLC	12/22/2021	7.00
PCA211222-178	Teacher Synergy, LLC	12/22/2021	9.95
PCA211222-179	Teacher Synergy, LLC	12/22/2021	458.99
PCA211222-18	Ashley Collins	12/22/2021	150.00
PCA211222-180	Teacher Synergy, LLC	12/22/2021	48.97
PCA211222-181	Teacher Synergy, LLC	12/22/2021	32.00
PCA211222-182	Teacher Synergy, LLC	12/22/2021	1.00
PCA211222-183	The Critical Thinking Co.	12/22/2021	171.24
PCA211222-184	The Critical Thinking Co.	12/22/2021	203.68
PCA211222-185	Timberdoodle.com	12/22/2021	752.85
PCA211222-186	Timberdoodle.com	12/22/2021	112.51
PCA211222-187	Timberdoodle.com	12/22/2021	63.55
PCA211222-188	Timberdoodle.com	12/22/2021	86.83
PCA211222-189	Timberdoodle.com	12/22/2021	172.63
PCA211222-19	Blake Litschke	12/22/2021	300.00
PCA211222-190	Timberdoodle.com	12/22/2021	150.93
PCA211222-191	Vista Music	12/22/2021	700.00
PCA211222-192	Wexplore LLC	12/22/2021	350.00
PCA211222-20	Blake Litschke	12/22/2021	300.00
PCA211222-21	Blake Litschke	12/22/2021	90.00
PCA211222-22	Blake Litschke	12/22/2021	90.00
PCA211222-23	Blake Litschke	12/22/2021	90.00
PCA211222-24	Briana Harley	12/22/2021	100.00
PCA211222-25	Cabrillo Point Academy	12/22/2021	319.25
PCA211222-26	Cabrillo Point Academy	12/22/2021	181.83
PCA211222-27	Cabrillo Point Academy	12/22/2021	615.00
PCA211222-28	Cabrillo Point Academy	12/22/2021	94.87
PCA211222-29	eat2explore	12/22/2021	89.25
PCA211222-30	eat2explore	12/22/2021	170.70
PCA211222-31	eat2explore	12/22/2021	326.40
PCA211222-32	Effectual Educational Consulting Services	12/22/2021	1,060.00
PCA211222-33	Erika Williams	12/22/2021	2,744.00
PCA211222-34	Galina Eroshkina	12/22/2021	315.00
PCA211222-35	Georgia Phipps	12/22/2021	1,320.00
PCA211222-36	History Unboxed LLC	12/22/2021	168.75
PCA211222-37	History Unboxed LLC	12/22/2021	167.70
PCA211222-38	History Unboxed LLC	12/22/2021	65.41
PCA211222-39	History Unboxed LLC	12/22/2021	670.80

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Check Register

For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211222-40	History Unboxed LLC	12/22/2021	65.91
PCA211222-41	History Unboxed LLC	12/22/2021	1,070.64
PCA211222-42	History Unboxed LLC	12/22/2021	670.80
PCA211222-43	History Unboxed LLC	12/22/2021	167.70
PCA211222-44	History Unboxed LLC	12/22/2021	167.70
PCA211222-45	History Unboxed LLC	12/22/2021	167.70
PCA211222-46	History Unboxed LLC	12/22/2021	32.97
PCA211222-47	History Unboxed LLC	12/22/2021	167.70
PCA211222-48	History Unboxed LLC	12/22/2021	65.41
PCA211222-49	History Unboxed LLC	12/22/2021	670.80
PCA211222-50	History Unboxed LLC	12/22/2021	675.00
PCA211222-51	History Unboxed LLC	12/22/2021	1,048.84
PCA211222-52	History Unboxed LLC	12/22/2021	65.41
PCA211222-53	History Unboxed LLC	12/22/2021	65.41
PCA211222-54	History Unboxed LLC	12/22/2021	568.51
PCA211222-55	History Unboxed LLC	12/22/2021	65.41
PCA211222-56	History Unboxed LLC	12/22/2021	65.41
PCA211222-57	History Unboxed LLC	12/22/2021	131.87
PCA211222-58	History Unboxed LLC	12/22/2021	43.43
PCA211222-59	History Unboxed LLC	12/22/2021	43.43
PCA211222-60	History Unboxed LLC	12/22/2021	670.80
PCA211222-61	History Unboxed LLC	12/22/2021	670.80
PCA211222-62	History Unboxed LLC	12/22/2021	65.93
PCA211222-63	History Unboxed LLC	12/22/2021	167.70
PCA211222-64	History Unboxed LLC	12/22/2021	167.70
PCA211222-65	History Unboxed LLC	12/22/2021	65.91
PCA211222-66	Institute for Excellence in Writing	12/22/2021	174.04
PCA211222-67	Joann Henrickle Horsemanship	12/22/2021	55.00
PCA211222-68	Joann Henrickle Horsemanship	12/22/2021	220.00
PCA211222-69	Joann Henrickle Horsemanship	12/22/2021	165.00
PCA211222-70	Joann Henrickle Horsemanship	12/22/2021	55.00
PCA211222-71	Joann Henrickle Horsemanship	12/22/2021	350.00
PCA211222-72	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-73	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-74	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-75	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-76	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-77	Joann Henrickle Horsemanship	12/22/2021	110.00
PCA211222-78	Joann Henrickle Horsemanship	12/22/2021	55.00
PCA211222-79	Joann Henrickle Horsemanship	12/22/2021	55.00
PCA211222-80	Joann Henrickle Horsemanship	12/22/2021	55.00

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Check Register

For the period ended December 31, 2021

Check Number	Vendor Name	Check Date	Check Amount
PCA211222-81	Joobilo LLC	12/22/2021	300.00
PCA211222-82	KiwiCo, Inc.	12/22/2021	9,870.25
PCA211222-83	Lenore Johnson	12/22/2021	348.00
PCA211222-84	Lenore Johnson	12/22/2021	65.00
PCA211222-85	Liliana Harris	12/22/2021	120.00
PCA211222-86	Liliana Harris	12/22/2021	180.00
PCA211222-87	Liliya Sannino	12/22/2021	350.00
PCA211222-88	Liliya Sannino	12/22/2021	210.00
PCA211222-89	Liliya Sannino	12/22/2021	122.50
PCA211222-90	Live Music Tutor Inc	12/22/2021	180.00
PCA211222-91	Live Music Tutor Inc	12/22/2021	140.00
PCA211222-92	Live Music Tutor Inc	12/22/2021	100.00
PCA211222-93	Live Music Tutor Inc	12/22/2021	100.00
PCA211222-94	Live Music Tutor Inc	12/22/2021	100.00
PCA211222-95	Live Music Tutor Inc	12/22/2021	140.00
PCA211222-96	Live Music Tutor Inc	12/22/2021	180.00
PCA211222-97	Live Music Tutor Inc	12/22/2021	175.00
PCA211222-98	Live Music Tutor Inc	12/22/2021	100.00
PCA211222-99	Live Music Tutor Inc	12/22/2021	100.00
PCA211227-01	Premier Workspaces	12/27/2021	1,149.00

Total Disbursement in December \$ 1,690,941.83

Pacific Coast Academy

Top 5 Vendors

For the period ended November 30, 2021

Vendor Name	Total Spend in Nov
Blue Shield of California	431,489.84
Voya Financial FBO CalSTRS Pension2	342,934.05
Charter Impact, Inc.	147,572.29
Kaiser Foundation Health Plan	110,370.93
Amazon Capital Services	88,996.39

Pacific Coast Academy***Top 5 Vendors*****For the period ended December 31, 2021**

Vendor Name	Total Spend in Dec
Blue Shield of California	404,271.93
Kaiser Foundation Health Plan	121,160.24
Amazon Capital Services	105,105.87
Voya Financial FBO CalSTRS Pension2	95,300.35
Charter Impact, Inc.	72,743.00

Pacific Coast Academy

Accounts Payable Aging

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
ACES	4160735	12/14/2021	12/28/2021	\$ -	\$ 863	\$ -	\$ -	\$ -	\$ 863
ACES	4160736	12/14/2021	12/28/2021	-	413	-	-	-	413
ACES	4160738	12/14/2021	12/28/2021	-	225	-	-	-	225
ACES	4160739	12/14/2021	12/28/2021	-	1,050	-	-	-	1,050
ACES	4160740	12/14/2021	12/28/2021	-	450	-	-	-	450
ACES	4160741	12/14/2021	12/28/2021	-	150	-	-	-	150
ACES	4160742	12/14/2021	12/28/2021	-	300	-	-	-	300
ACES	4160743	12/14/2021	12/28/2021	-	300	-	-	-	300
ACES	4160744	12/14/2021	12/28/2021	-	150	-	-	-	150
Activities for Learning, Inc.	384746	12/13/2021	1/12/2022	330	-	-	-	-	330
Al Zamora	100117	12/17/2021	1/16/2022	897	-	-	-	-	897
All About Learning Press, Inc.	909676	12/13/2021	1/12/2022	220	-	-	-	-	220
All About Learning Press, Inc.	909677	12/13/2021	1/12/2022	221	-	-	-	-	221
All About Learning Press, Inc.	909683	12/13/2021	1/12/2022	361	-	-	-	-	361
All About Learning Press, Inc.	909690	12/14/2021	1/13/2022	388	-	-	-	-	388
Allison Browning	217	12/15/2021	1/14/2022	220	-	-	-	-	220
Almadayo Academic Services	1015	12/17/2021	1/16/2022	120	-	-	-	-	120
Amaris Kiefner	4	12/11/2021	1/10/2022	240	-	-	-	-	240
Amazon Capital Services	1133-GNXD-9DT1	12/3/2021	2/1/2022	(8)	-	-	-	-	(8)
Amazon Capital Services	119F-9KG6-VLCQ	11/15/2021	1/14/2022	(11)	-	-	-	-	(11)
Amazon Capital Services	14V3-1CC6-XRPD	12/14/2021	2/12/2022	(30)	-	-	-	-	(30)
Amazon Capital Services	14XN-GP44-1TFD	12/3/2021	2/1/2022	(14)	-	-	-	-	(14)
Amazon Capital Services	16HV-PQLR-17X9	12/2/2021	1/31/2022	(64)	-	-	-	-	(64)
Amazon Capital Services	16KK-Y9RL-MTNT	11/28/2021	1/27/2022	(39)	-	-	-	-	(39)
Amazon Capital Services	177X-16XP-9MW6	12/3/2021	2/1/2022	(22)	-	-	-	-	(22)
Amazon Capital Services	1CTC-9TDX-6XPN	12/13/2021	2/11/2021	-	-	-	-	(9)	(9)
Amazon Capital Services	1DPT-Y1TL-3TQ4	12/6/2021	2/4/2022	(0)	-	-	-	-	(0)
Amazon Capital Services	1F67-7QGW-VK1G	12/13/2021	2/11/2022	(14)	-	-	-	-	(14)
Amazon Capital Services	1GD6-FNNJ-L1CC	11/27/2021	1/26/2022	(13)	-	-	-	-	(13)
Amazon Capital Services	1J4D-RRKD-X6YK	11/23/2021	1/22/2022	(8)	-	-	-	-	(8)
Amazon Capital Services	1KTT-VJH9-LGVP	12/6/2021	2/4/2022	(10)	-	-	-	-	(10)
Amazon Capital Services	1L39-6FK4-R6HY	12/13/2021	2/11/2022	(46)	-	-	-	-	(46)
Amazon Capital Services	1LQX-66TX-6MCV	12/13/2021	2/11/2021	-	-	-	-	(9)	(9)
Amazon Capital Services	1LVC-4LJV-RR7H	12/13/2021	2/11/2022	(28)	-	-	-	-	(28)
Amazon Capital Services	1MJT-NR17-WHDQ	12/10/2021	2/8/2022	(11)	-	-	-	-	(11)
Amazon Capital Services	1MND-HYNJ-4Y17	12/1/2021	1/30/2022	(8)	-	-	-	-	(8)
Amazon Capital Services	1RHY-HT79-GVXV	11/15/2021	1/14/2022	(13)	-	-	-	-	(13)
Amazon Capital Services	1V73-6YJJ-KYFL	12/1/2021	1/30/2022	(17)	-	-	-	-	(17)

Pacific Coast Academy

Accounts Payable Aging

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Amazon Capital Services	1VJG-K6M9-YG1Y	12/14/2021	2/12/2022	(27)	-	-	-	-	(27)
Amazon Capital Services	1VQN-TYHY-R63Y	12/13/2021	2/11/2022	(2)	-	-	-	-	(2)
Amazon Capital Services	1XDF-D7LV-FT6R	11/15/2021	1/14/2022	(2)	-	-	-	-	(2)
Amazon Capital Services	1XDF-D7LV-WFTQ	11/15/2021	1/14/2022	(8)	-	-	-	-	(8)
Amazon Capital Services	1XHX-L91F-H4D7	11/16/2021	1/15/2022	(12)	-	-	-	-	(12)
Amazon Capital Services	1Y7Q-RPQP-1P9M	11/22/2021	1/21/2022	(18)	-	-	-	-	(18)
Amazon Capital Services	1YKG-JGKR-KK4V	12/1/2021	1/30/2022	(33)	-	-	-	-	(33)
Anchor Counseling & Education Solutio	November 2021	12/10/2021	1/9/2022	443	-	-	-	-	443
Angelika's Piano Studio	32	12/16/2021	1/15/2022	924	-	-	-	-	924
Apple Inc.	AH03440929	12/17/2021	1/16/2022	49	-	-	-	-	49
Apple Inc.	AH03440930	12/17/2021	1/16/2022	49	-	-	-	-	49
ATC Martial Arts	1130	12/9/2021	12/9/2021	-	443	-	-	-	443
Barbara Ernst Ankele	PAC - 004	12/14/2021	1/13/2022	319	-	-	-	-	319
Barbara Mulvany	GD1221	12/1/2021	12/31/2021	20	-	-	-	-	20
Barbara Mulvany	SD1221	12/1/2021	12/31/2021	20	-	-	-	-	20
Beautiful Feet Books, Inc.	16015	12/9/2021	1/8/2022	341	-	-	-	-	341
Beautiful Feet Books, Inc.	16023	12/10/2021	1/9/2022	257	-	-	-	-	257
Beautiful Feet Books, Inc.	16037	12/15/2021	1/14/2022	140	-	-	-	-	140
Beltran Spanish Tutoring/Karen Beltran	2021003	12/17/2021	1/16/2022	180	-	-	-	-	180
Benjamin Fung	FUNG121421	12/14/2021	12/14/2021	-	85	-	-	-	85
Big Little Ones, LLC	2453	12/16/2021	12/16/2021	-	239	-	-	-	239
Big Little Ones, LLC	2469	12/16/2021	12/16/2021	-	166	-	-	-	166
Big Little Ones, LLC	2478	12/16/2021	12/16/2021	-	448	-	-	-	448
Big Little Ones, LLC	2486	12/17/2021	12/17/2021	-	131	-	-	-	131
Big Little Ones, LLC	2487	12/16/2021	12/16/2021	-	104	-	-	-	104
Bitsbox	4303	12/14/2021	1/13/2022	168	-	-	-	-	168
Braille Abilities, LLC	1038	12/1/2021	12/31/2021	1,339	-	-	-	-	1,339
Brain Builders STEM Education	1676	12/14/2021	1/13/2022	(206)	-	-	-	-	(206)
Brave Writer, LLC	PAC-93031	12/15/2021	12/15/2021	-	60	-	-	-	60
Cabrillo Point Academy	PCA-SDGE122021-100	12/17/2021	1/16/2022	235	-	-	-	-	235
Cabrillo Point Academy	PCA-SDGE122021-101	12/17/2021	1/16/2022	373	-	-	-	-	373
Cabrillo Point Academy	PCA-SDGE122021-102	12/17/2021	1/16/2022	248	-	-	-	-	248
Cabrillo Point Academy	PCA-SDGE122021-103	12/17/2021	1/16/2022	108	-	-	-	-	108
Cabrillo Point Academy	PCA-SDGE122021-200	12/17/2021	1/16/2022	225	-	-	-	-	225
Cengage Learning Inc	72746871	12/16/2020	1/15/2021	-	-	-	-	(72)	(72)
Champion Gymnastics	111367	11/1/2021	12/1/2021	-	153	-	-	-	153
Champion Gymnastics	111416	11/1/2021	12/1/2021	-	121	-	-	-	121
Champion Gymnastics	111417	11/1/2021	12/1/2021	-	114	-	-	-	114
Champion Gymnastics	111444	12/1/2021	12/31/2021	125	-	-	-	-	125

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Champion Gymnastics	111451	12/1/2021	12/31/2021	350	-	-	-	-	350
Champion Gymnastics	111452	12/1/2021	12/31/2021	350	-	-	-	-	350
Champion Gymnastics	111453	12/1/2021	12/31/2021	333	-	-	-	-	333
Champion Gymnastics	111459	12/1/2021	12/31/2021	135	-	-	-	-	135
Champion Gymnastics	111479	12/1/2021	12/31/2021	205	-	-	-	-	205
Champion Gymnastics	111480	12/1/2021	12/31/2021	282	-	-	-	-	282
Champion Gymnastics	111494	12/1/2021	12/31/2021	114	-	-	-	-	114
Champion Rhythmics	006	11/6/2021	12/6/2021	-	595	-	-	-	595
Charlotte Littlehales	121721	12/17/2021	1/16/2022	1,114	-	-	-	-	1,114
Chira Tennis Academy	5220	12/3/2021	1/2/2022	25	-	-	-	-	25
Christian Arts & Theatre	150	12/16/2021	1/15/2022	289	-	-	-	-	289
Christina A. Barber	145	12/14/2021	1/13/2022	720	-	-	-	-	720
Christina A. Barber	146	12/14/2021	1/13/2022	720	-	-	-	-	720
Christina A. Barber	147	12/14/2021	1/13/2022	720	-	-	-	-	720
Christina A. Barber	148	12/14/2021	1/13/2022	216	-	-	-	-	216
Coastal Music Studios	4826	1/1/2022	1/31/2022	6,440	-	-	-	-	6,440
Coastal Sage Montessori	1	12/14/2021	1/13/2022	350	-	-	-	-	350
Coastal Sage Montessori	2	12/14/2021	1/13/2022	350	-	-	-	-	350
Cortica	4148514	12/9/2021	12/9/2021	-	657	-	-	-	657
Cortica	4148534	12/9/2021	12/9/2021	-	788	-	-	-	788
Cortica	4148545	12/9/2021	12/9/2021	-	525	-	-	-	525
Cortica	4148553	12/9/2021	12/9/2021	-	230	-	-	-	230
Cortica	4148570	12/9/2021	12/9/2021	-	784	-	-	-	784
Cortica	4148589	12/9/2021	12/9/2021	-	1,767	-	-	-	1,767
Drawn2Art	PCA122021	12/15/2021	1/14/2022	444	-	-	-	-	444
E-Therapy LLC	23211	11/30/2021	12/30/2021	-	1,113	-	-	-	1,113
eat2explore	101145	12/14/2021	1/13/2022	142	-	-	-	-	142
EMH Sports USA, Inc.	6177-396591-12 (Dec)	12/17/2021	1/1/2022	775	-	-	-	-	775
Emily Nguyen	2021-13	11/8/2021	12/8/2021	-	350	-	-	-	350
Ereflect Pty Ltd	INV-21718	12/15/2021	1/14/2022	67	-	-	-	-	67
Erika Williams	12-21	12/14/2021	1/13/2022	871	-	-	-	-	871
Fallbrook Gymnastic Club	12162021	12/16/2021	1/15/2022	2,355	-	-	-	-	2,355
Floaties Swim School	337	12/1/2022	12/31/2022	181	-	-	-	-	181
Floaties Swim School	544	12/18/2021	1/17/2022	188	-	-	-	-	188
Floaties Swim School	545	12/18/2021	1/17/2022	188	-	-	-	-	188
Gracie Jiu Jitsu San Marcos LLC	118	12/1/2021	12/31/2021	157	-	-	-	-	157
Gracie Jiu Jitsu San Marcos LLC	119	12/1/2021	12/31/2021	157	-	-	-	-	157
Green Acres Ranch Inc	202103-R	11/18/2021	12/18/2021	-	350	-	-	-	350
Gym Trix, Inc.	32171	12/11/2021	12/11/2021	-	100	-	-	-	100

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Hidden Fox Farm	020-PCA	12/12/2021	1/11/2022	310	-	-	-	-	310
Holly Hull	88	12/16/2021	1/15/2022	350	-	-	-	-	350
Holly Hull	89	12/16/2021	1/15/2022	135	-	-	-	-	135
Holly Hull	90	12/16/2021	1/15/2022	180	-	-	-	-	180
Holly Hull	91	12/16/2021	1/15/2022	315	-	-	-	-	315
Holly Hull	92	12/16/2021	1/15/2022	135	-	-	-	-	135
Holly Hull	93	12/16/2021	1/15/2022	135	-	-	-	-	135
Holly Hull	94	12/16/2021	1/15/2022	90	-	-	-	-	90
Holly Hull	95	12/16/2021	1/15/2022	135	-	-	-	-	135
Home Science Tools	000375592	12/10/2021	1/9/2022	55	-	-	-	-	55
Home Science Tools	000375627	12/10/2021	1/9/2022	85	-	-	-	-	85
Home Science Tools	000378288	12/16/2021	1/15/2022	153	-	-	-	-	153
Horse Savvy Training	AB122021	12/9/2021	1/8/2022	220	-	-	-	-	220
Horse Savvy Training	AB122021	12/9/2021	1/8/2022	110	-	-	-	-	110
Horse Savvy Training	CO1112021	12/13/2021	1/12/2022	55	-	-	-	-	55
Horse Savvy Training	JM122021	12/8/2021	1/7/2022	180	-	-	-	-	180
Horse Savvy Training	LeviK112021	12/5/2021	1/4/2022	220	-	-	-	-	220
Horse Savvy Training	LeviK122021	12/5/2021	1/4/2022	220	-	-	-	-	220
Horse Savvy Training	LK112021	12/5/2021	1/4/2022	220	-	-	-	-	220
Horse Savvy Training	LK122021	12/5/2021	1/4/2022	220	-	-	-	-	220
Horse Savvy Training	MO122021	12/3/2021	1/2/2022	220	-	-	-	-	220
Horse Savvy Training	PW112021	12/2/2021	1/1/2022	220	-	-	-	-	220
Horse Savvy Training	SM092021	10/8/2021	11/7/2021	-	-	110	-	-	110
House of Houck, Inc.	8	12/16/2021	1/15/2022	1,850	-	-	-	-	1,850
Inspire School of Ballet	233	12/13/2021	1/12/2022	146	-	-	-	-	146
Inspire School of Ballet	234	12/13/2021	1/12/2022	103	-	-	-	-	103
Institute for Excellence in Writing	845482	12/13/2021	1/13/2022	117	-	-	-	-	117
Institute for Excellence in Writing	845976	12/13/2021	1/13/2022	59	-	-	-	-	59
Institute for Excellence in Writing	846037	12/13/2021	1/13/2022	79	-	-	-	-	79
Institute for Excellence in Writing	846073	12/13/2021	1/13/2022	37	-	-	-	-	37
Institute for Excellence in Writing	846074	12/13/2021	1/13/2022	22	-	-	-	-	22
Institute for Excellence in Writing	846453	12/15/2021	1/15/2022	302	-	-	-	-	302
Institute for Excellence in Writing	846476	12/15/2021	1/15/2022	59	-	-	-	-	59
Janelle Wilson	46	12/5/2021	1/4/2022	4,239	-	-	-	-	4,239
Jeffrey Ryan Starkey	502	12/10/2021	1/9/2022	1,900	-	-	-	-	1,900
Jessica Ackermann	ACKE121421	12/14/2021	12/14/2021	-	85	-	-	-	85
JKWInnovations	CM-FALL2021#1002	11/9/2021	12/9/2021	-	(220)	-	-	-	(220)
Joann Henrickle Horsemanship	INV2288	12/15/2021	1/14/2022	80	-	-	-	-	80
Johnny Tran	TRAN121421	12/14/2021	12/14/2021	-	85	-	-	-	85

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Kari Behrendt	2021L-3	12/14/2021	1/13/2022	198	-	-	-	-	198
Kathy Shoemaker	13-R	10/1/2021	10/31/2021	-	-	-	125	-	125
Kickforce Martial Arts	201	12/14/2021	1/13/2022	175	-	-	-	-	175
KiwiCo, Inc.	100366411	12/14/2021	1/13/2022	(11)	-	-	-	-	(11)
KiwiCo, Inc.	NOV-21-PCA-2	11/30/2021	1/14/2022	8,110	-	-	-	-	8,110
Konica Minolta Business Solutions USA	50457373	12/7/2021	1/6/2022	200	-	-	-	-	200
Kristin Burer	BURE121521	12/15/2021	12/15/2021	-	90	-	-	-	90
Lakeshore	158902121021	12/10/2021	1/9/2022	39	-	-	-	-	39
Lakeshore	158960121021	12/10/2021	1/9/2022	31	-	-	-	-	31
Lakeshore	159043121021	12/10/2021	1/9/2022	84	-	-	-	-	84
Lakeshore	159197121021	12/10/2021	1/9/2022	186	-	-	-	-	186
Lakeshore	159311121021	12/10/2021	1/9/2022	79	-	-	-	-	79
Lakeshore	168474121421	12/14/2021	1/13/2022	61	-	-	-	-	61
Lakeshore	171190121421	12/14/2021	1/13/2022	92	-	-	-	-	92
Lakeshore	179201121521	12/15/2021	1/14/2022	79	-	-	-	-	79
Lakeshore	179360121521	12/15/2021	1/14/2022	50	-	-	-	-	50
Lakeshore	203064121521	12/15/2021	1/14/2022	40	-	-	-	-	40
Lakeshore	210226121621	12/16/2021	1/15/2022	43	-	-	-	-	43
Lakeshore	210333121621	12/16/2021	1/15/2022	50	-	-	-	-	50
Lakeshore	213125121621	12/16/2021	1/15/2022	111	-	-	-	-	111
Lakeshore	214748121621	12/16/2021	1/15/2022	61	-	-	-	-	61
Law Office of Jennifer McQuarrie	3328	12/9/2021	12/9/2021	-	990	-	-	-	990
Le Cirque, Inc.	123	12/2/2021	1/1/2022	120	-	-	-	-	120
Leading Edge Learning Center, LLC	003 -XP	12/13/2021	1/12/2022	240	-	-	-	-	240
Leading Note Studios	2172	12/1/2021	12/1/2021	-	157	-	-	-	157
Leading Note Studios	2173	12/1/2021	12/1/2021	-	35	-	-	-	35
Leading Note Studios	2174	12/1/2021	12/1/2021	-	75	-	-	-	75
Leading Note Studios	2175	12/1/2021	12/1/2021	-	157	-	-	-	157
Leading Note Studios	2176	12/1/2021	12/1/2021	-	157	-	-	-	157
Leading Note Studios	2177	12/1/2021	12/1/2021	-	157	-	-	-	157
Learning A-Z	4701871	12/10/2021	1/9/2022	92	-	-	-	-	92
Learning Without Tears	INV134546	12/8/2021	1/7/2022	38	-	-	-	-	38
Learning Without Tears	INV134568	12/8/2021	1/7/2022	10	-	-	-	-	10
Legion American Jiu-Jitsu, LLC	008	12/14/2021	1/13/2022	240	-	-	-	-	240
LEGO Education	1190490854	12/7/2021	2/5/2022	49	-	-	-	-	49
Lighthouse Therapy LLC	553	12/2/2021	1/16/2022	46,190	-	-	-	-	46,190
Liliana Harris	8CS-PAC	12/9/2021	1/8/2022	60	-	-	-	-	60
Liliana Harris	9CS-PAC	12/16/2021	1/15/2022	60	-	-	-	-	60
Linda Hamby	1 DEC	12/14/2021	1/13/2022	1,800	-	-	-	-	1,800

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LionHeart Academy	9-12-2021-3	12/9/2021	1/8/2022	7,225	-	-	-	-	7,225
Little Passports	117751021	12/15/2021	1/14/2022	168	-	-	-	-	168
Little Passports	117766125	12/15/2021	1/14/2022	256	-	-	-	-	256
Little Passports	117766726	12/15/2021	1/14/2022	219	-	-	-	-	219
Little Passports	117830628	12/15/2021	1/14/2022	169	-	-	-	-	169
Little Passports	117841018	12/15/2021	1/14/2022	155	-	-	-	-	155
Little Passports	117841029	12/15/2021	1/14/2022	155	-	-	-	-	155
Little Passports	117841241	12/15/2021	1/14/2022	339	-	-	-	-	339
Logic of English	SI-139950	12/10/2021	1/9/2022	112	-	-	-	-	112
Logic of English	SI-140191	12/15/2021	1/14/2022	137	-	-	-	-	137
Logic of English	SI-140303	12/17/2021	1/16/2022	33	-	-	-	-	33
Lori Guerrero	Richardson #005	12/4/2021	1/3/2022	210	-	-	-	-	210
Lori Sandground	12152021	12/15/2021	1/14/2022	400	-	-	-	-	400
Mad Dog Math	4565	12/13/2021	1/12/2022	10	-	-	-	-	10
Manna's Martial Arts Inc.	8	12/1/2021	12/31/2021	500	-	-	-	-	500
Margaret Morghen	99	12/10/2021	1/9/2022	2,520	-	-	-	-	2,520
Master Sports	12132021	12/14/2021	1/13/2022	100	-	-	-	-	100
Megan Casey	CASE121521	12/15/2021	12/15/2021	-	78	-	-	-	78
MEL Science U.S., LLC	AL2021121505	12/14/2021	1/13/2022	301	-	-	-	-	301
MEL Science U.S., LLC	DS2021121401	12/14/2021	1/13/2022	150	-	-	-	-	150
MEL Science U.S., LLC	GS2021121710	12/17/2021	1/16/2022	226	-	-	-	-	226
MEL Science U.S., LLC	JL2021121507	12/14/2021	1/13/2022	301	-	-	-	-	301
MEL Science U.S., LLC	JS2021121711	12/17/2021	1/16/2022	226	-	-	-	-	226
MEL Science U.S., LLC	LD2021121703	12/17/2021	1/16/2022	439	-	-	-	-	439
MEL Science U.S., LLC	OF2021121403	12/14/2021	1/13/2022	226	-	-	-	-	226
MEL Science U.S., LLC	VS2021121402	12/14/2021	1/13/2022	214	-	-	-	-	214
MEL Science U.S., LLC	WL2021121506	12/14/2021	1/13/2022	301	-	-	-	-	301
Meredith Barr	514	12/7/2021	1/6/2022	125	-	-	-	-	125
Michael Bottomley	035	12/13/2021	1/12/2022	350	-	-	-	-	350
Monwipha Monique Wichin Deters	DETE120621	12/6/2021	12/6/2021	-	26	-	-	-	26
Moving Beyond the Page	263449	12/14/2021	1/13/2022	178	-	-	-	-	178
Moving Beyond the Page	263450	12/14/2021	1/13/2022	45	-	-	-	-	45
Murrieta Dance Project	255	12/1/2021	12/31/2021	338	-	-	-	-	338
MusiKey	1021211	12/16/2021	1/15/2022	357	-	-	-	-	357
Mystic Equine	53	12/15/2021	1/14/2022	650	-	-	-	-	650
Noonan Family Swim School, Inc.	69679_9	12/17/2021	1/16/2022	143	-	-	-	-	143
Noonan Family Swim School, Inc.	69680_9	12/17/2021	1/16/2022	143	-	-	-	-	143
Oceanside Gymnastics	Davis4-2122	12/14/2021	1/13/2022	301	-	-	-	-	301
Oceanside Gymnastics	Ephron7-2122	12/14/2021	1/13/2022	82	-	-	-	-	82

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Oceanside Gymnastics	Mende3-2122	12/14/2021	1/13/2022	102	-	-	-	-	102
Oceanside Gymnastics	Ward3-2122	12/14/2021	1/13/2022	123	-	-	-	-	123
Office Depot, Inc	214954453001	12/8/2021	1/2/2022	29	-	-	-	-	29
OnlineG3.com, Inc	1079	12/15/2021	1/14/2022	249	-	-	-	-	249
Pediatric Therapy Associates	644	12/6/2021	1/5/2022	1,382	-	-	-	-	1,382
Pediatric Therapy Associates	PEDI121721	12/17/2021	12/17/2021	-	580	-	-	-	580
Peter and Sherri Mellos	MELLOS-1A	12/17/2021	12/17/2021	-	916	-	-	-	916
Peter and Sherri Mellos	MELLOS-2A	12/17/2021	12/17/2021	-	45	-	-	-	45
PowerKids Center	08-11-2021	12/14/2021	1/13/2022	1,400	-	-	-	-	1,400
Provenance	1436	4/1/2020	5/1/2020	-	-	-	-	3,301	3,301
Provenance	1646	5/19/2020	5/19/2020	-	-	-	-	44,660	44,660
Provenance	1782	6/11/2020	6/11/2020	-	-	-	-	24,280	24,280
Provenance	1873	6/24/2020	6/24/2020	-	-	-	-	14,004	14,004
Provenance	1901	6/25/2020	6/25/2020	-	-	-	-	56,532	56,532
Provenance	2694	6/15/2020	6/15/2020	-	-	-	-	15,250	15,250
Provenance	2705	6/15/2020	6/15/2020	-	-	-	-	15,629	15,629
Provenance	2907	7/1/2020	7/1/2020	-	-	-	-	80,307	80,307
Provenance	2955	7/2/2020	7/2/2020	-	-	-	-	7,350	7,350
Provenance	3062	7/15/2020	7/15/2020	-	-	-	-	43,607	43,607
Provenance	3109	7/30/2020	7/30/2020	-	-	-	-	2,800	2,800
Provenance	3550	9/22/2020	9/22/2020	-	-	-	-	1,141	1,141
Provenance	3627	10/7/2020	11/6/2020	-	-	-	-	1,600	1,600
Provenance	3692	10/21/2020	11/21/2020	-	-	-	-	130	130
Provenance	3784	10/27/2020	10/27/2020	-	-	-	-	10,710	10,710
Provenance	3812	10/30/2020	10/30/2020	-	-	-	-	12,236	12,236
Provenance	3830	11/9/2020	12/9/2020	-	-	-	-	5,418	5,418
Provenance	3905	11/16/2020	12/16/2020	-	-	-	-	100	100
Provenance	3919	11/16/2020	12/16/2020	-	-	-	-	49,172	49,172
Provenance	4149	12/16/2020	12/16/2020	-	-	-	-	500	500
Provenance	4159	11/30/2020	12/30/2020	-	-	-	-	275	275
Provenance	4162	12/18/2020	12/18/2020	-	-	-	-	504	504
Provenance	4176	12/18/2020	1/17/2021	-	-	-	-	12,566	12,566
Provenance	4317	1/19/2021	2/18/2021	-	-	-	-	400	400
Provenance	4329	1/19/2021	2/18/2021	-	-	-	-	673	673
Provenance	4344	1/19/2021	2/18/2021	-	-	-	-	10,374	10,374
Provenance	4356	1/20/2021	2/19/2021	-	-	-	-	1,250	1,250
Provenance	4366	1/20/2021	2/19/2021	-	-	-	-	1,316	1,316
Provenance	4372	1/20/2021	2/19/2021	-	-	-	-	6,148	6,148
Provenance	4417	1/28/2021	2/27/2021	-	-	-	-	4,706	4,706

Pacific Coast Academy

Accounts Payable Aging

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Provenance	4425	1/28/2021	2/27/2021	-	-	-	-	141	141
Provenance	4434	1/28/2021	2/27/2021	-	-	-	-	12,650	12,650
Provenance	4439	1/29/2021	2/28/2021	-	-	-	-	650	650
Provenance	4442	1/29/2021	2/28/2021	-	-	-	-	275	275
Provenance	4443	1/29/2021	2/28/2021	-	-	-	-	48	48
Provenance	4457	2/2/2021	3/4/2021	-	-	-	-	21,140	21,140
Provenance	4491	2/11/2021	3/13/2021	-	-	-	-	2,300	2,300
Provenance	4583	2/18/2021	3/20/2021	-	-	-	-	4,306	4,306
Provenance	4593	2/23/2021	3/25/2021	-	-	-	-	54	54
Provenance	4595	2/23/2021	3/25/2021	-	-	-	-	732	732
Provenance	4619	2/25/2021	3/27/2021	-	-	-	-	301	301
Provenance	4621	2/25/2021	3/27/2021	-	-	-	-	139	139
Provenance	4622	2/25/2021	3/27/2021	-	-	-	-	72	72
Provenance	4625	2/26/2021	3/28/2021	-	-	-	-	48	48
Provenance	4648	3/12/2021	4/11/2021	-	-	-	-	48	48
Provenance	4676	3/16/2021	4/15/2021	-	-	-	-	100	100
Provenance	4761	3/23/2021	4/22/2021	-	-	-	-	4,614	4,614
Provenance	4766	3/25/2021	4/24/2021	-	-	-	-	10,094	10,094
Provenance	4774	3/26/2021	4/25/2021	-	-	-	-	4,225	4,225
Provenance	4793	3/30/2021	4/29/2021	-	-	-	-	41	41
Provenance	4799	3/31/2021	4/30/2021	-	-	-	-	650	650
Provenance	4807	3/31/2021	4/30/2021	-	-	-	-	2,465	2,465
Provenance	4830	4/12/2021	5/12/2021	-	-	-	-	945	945
Provenance	4927	4/21/2021	5/21/2021	-	-	-	-	14	14
Provenance	5037	5/18/2021	6/17/2021	-	-	-	-	4,772	4,772
Provenance	PROV041321	4/13/2021	4/13/2021	-	-	-	-	3,650	3,650
Rachael Kone	105	12/1/2021	12/31/2021	280	-	-	-	-	280
Rachel Acosta	ACOS121621	12/16/2021	12/16/2021	-	35	-	-	-	35
Rachel Robinson	4	11/15/2021	12/15/2021	-	450	-	-	-	450
Rainbow Resource Center	3629168	12/8/2021	1/7/2022	326	-	-	-	-	326
Rainbow Resource Center	3633988	12/13/2021	1/12/2022	36	-	-	-	-	36
Rainbow Resource Center	3634811	12/14/2021	1/13/2022	95	-	-	-	-	95
Rainbow Resource Center	3636511	12/15/2021	1/14/2022	100	-	-	-	-	100
Rainbow Resource Center	3636545	12/15/2021	1/14/2022	55	-	-	-	-	55
Rainbow Resource Center	3636804	12/15/2021	1/14/2022	143	-	-	-	-	143
Rainbow Resource Center	3637827	12/16/2021	1/15/2022	56	-	-	-	-	56
Rainbow Resource Center	3637828	12/16/2021	1/15/2022	73	-	-	-	-	73
Rainbow Resource Center	3637829	12/16/2021	1/15/2022	74	-	-	-	-	74
Rainbow Resource Center	3637975	12/16/2021	1/15/2022	78	-	-	-	-	78

Pacific Coast Academy

Accounts Payable Aging

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Rainbow Resource Center	3638593	12/16/2021	1/15/2022	153	-	-	-	-	153
Rainbow Resource Center	3638741	12/16/2021	1/15/2022	71	-	-	-	-	71
Rainbow Resource Center	3639349	12/17/2021	1/16/2022	134	-	-	-	-	134
Rainbow Resource Center	3639350	12/17/2021	1/16/2022	66	-	-	-	-	66
Rainbow Resource Center	3639351	12/17/2021	1/16/2022	286	-	-	-	-	286
Ramona Brazilian Jiu-Jitsu/ MMA	2021-12	12/12/2021	12/12/2021	-	3,209	-	-	-	3,209
Rock Creek Enrichment Center	20212115	12/6/2021	1/5/2022	774	-	-	-	-	774
Rock Creek Enrichment Center	20212116	12/14/2021	1/13/2022	730	-	-	-	-	730
Rock n Tumble Gymnastics	RnT013	12/14/2021	1/13/2022	130	-	-	-	-	130
Sara Burdge	18	12/10/2021	1/9/2022	240	-	-	-	-	240
SCEGA Gymnastics	2112	12/12/2021	1/11/2022	409	-	-	-	-	409
SCEGA Gymnastics	2113	12/15/2021	1/14/2022	350	-	-	-	-	350
Schumacher Tutoring	185	12/17/2021	1/16/2022	683	-	-	-	-	683
Sebesta's Rocking K Ranch	1064	12/15/2021	1/14/2022	720	-	-	-	-	720
Sebesta's Rocking K Ranch	1065	12/17/2021	1/16/2022	240	-	-	-	-	240
Serena Barnett	BARN121421	12/14/2021	12/14/2021	-	106	-	-	-	106
Set Apart	164	12/17/2021	1/16/2022	5,600	-	-	-	-	5,600
SHI International Corp	B14123740	9/28/2021	10/28/2021	-	-	-	5,000	-	5,000
Sing Move and Play Music Academy	2117	12/3/2021	1/2/2022	147	-	-	-	-	147
Singapore Math Inc.	448956	12/13/2021	1/12/2022	148	-	-	-	-	148
Singapore Math Inc.	449200	12/15/2021	1/14/2022	43	-	-	-	-	43
Singapore Math Inc.	449208	12/15/2021	1/14/2022	30	-	-	-	-	30
Singapore Math Inc.	449249	12/15/2021	1/14/2022	42	-	-	-	-	42
Singapore Math Inc.	449250	12/15/2021	1/14/2022	42	-	-	-	-	42
Singapore Math Inc.	449317	12/16/2021	1/15/2022	42	-	-	-	-	42
Singapore Math Inc.	449357	12/16/2021	1/15/2022	60	-	-	-	-	60
Singapore Math Inc.	449367	12/16/2021	1/15/2022	78	-	-	-	-	78
Singapore Math Inc.	449397	12/16/2021	1/15/2022	131	-	-	-	-	131
Singapore Math Live, LLC	1215211	12/15/2021	1/14/2022	100	-	-	-	-	100
Singapore Math Live, LLC	1216211	12/16/2021	1/15/2022	70	-	-	-	-	70
Singapore Math Live, LLC	1216212	12/16/2021	1/15/2022	40	-	-	-	-	40
Small Talk OC	1060	11/1/2021	12/31/2021	1,840	-	-	-	-	1,840
Soaring Minds Education, LLC	PCAPT-122	12/10/2021	1/9/2022	11,875	-	-	-	-	11,875
SoCal Athletics Inc.	136052	12/17/2021	1/16/2022	336	-	-	-	-	336
Sonrisas Spanish	869	12/13/2021	1/12/2022	138	-	-	-	-	138
Sonrisas Spanish	870	12/13/2021	1/12/2022	73	-	-	-	-	73
Spanish Immersion	2023	12/10/2021	1/9/2022	150	-	-	-	-	150
Specialized Education of California Inc	INV124809	12/4/2021	1/3/2022	416	-	-	-	-	416
Starfall Education Foundation	4331-4879-4807	12/13/2021	1/12/2022	30	-	-	-	-	30

Pacific Coast Academy

Accounts Payable Aging

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Storybook Bindles	0000318	12/6/2021	1/5/2022	58	-	-	-	-	58
Studies Weekly	425372	12/15/2021	1/2/2022	65	-	-	-	-	65
Studies Weekly	425848	12/14/2021	1/12/2022	32	-	-	-	-	32
Studies Weekly	425850	12/14/2021	1/12/2022	32	-	-	-	-	32
Studies Weekly	425852	12/14/2021	1/12/2022	32	-	-	-	-	32
Studies Weekly	425853	12/14/2021	1/12/2022	32	-	-	-	-	32
Studies Weekly	426023	12/17/2021	1/14/2022	97	-	-	-	-	97
Studies Weekly	426075	12/17/2021	1/15/2022	32	-	-	-	-	32
Studies Weekly	426076	12/17/2021	1/15/2022	32	-	-	-	-	32
Susan Harris	2043	12/17/2021	1/16/2022	1,000	-	-	-	-	1,000
Suzanne Miller	2021N1	11/1/2021	12/1/2021	-	360	-	-	-	360
Teacher Synergy, LLC	176973440	12/13/2021	1/3/2022	5	-	-	-	-	5
Teacher Synergy, LLC	176974012	12/13/2021	1/3/2022	11	-	-	-	-	11
Teacher Synergy, LLC	177245668	12/15/2021	1/5/2022	16	-	-	-	-	16
Teacher Synergy, LLC	177251350	12/15/2021	1/5/2022	10	-	-	-	-	10
Teacher Synergy, LLC	177251447	12/15/2021	1/5/2022	20	-	-	-	-	20
Teacher Synergy, LLC	177277037	12/15/2021	1/5/2022	26	-	-	-	-	26
Teacher Synergy, LLC	177372857	12/16/2021	1/6/2022	28	-	-	-	-	28
Teacher Synergy, LLC	177373919	12/16/2021	1/6/2022	36	-	-	-	-	36
Teacher Synergy, LLC	177406799	12/16/2021	1/6/2022	5	-	-	-	-	5
Teacher Synergy, LLC	177492362	12/17/2021	1/7/2022	38	-	-	-	-	38
Teacher Synergy, LLC	177510481	12/17/2021	1/7/2022	6	-	-	-	-	6
Teacher Synergy, LLC	177511323	12/17/2021	1/7/2022	8	-	-	-	-	8
Teacher Synergy, LLC	177512701	12/17/2021	1/7/2022	8	-	-	-	-	8
Teacher Synergy, LLC	177513647	12/17/2021	1/7/2021	-	-	-	-	31	31
Temecula Music Teacher, LLC	4928	12/16/2021	1/15/2022	1,915	-	-	-	-	1,915
The Coder School La Jolla	103449	12/19/2021	1/18/2022	149	-	-	-	-	149
The League of Amazing Programmers	30782	12/13/2021	1/12/2022	240	-	-	-	-	240
The League of Amazing Programmers	30783	12/13/2021	1/12/2022	165	-	-	-	-	165
Timberdoodle.com	378453	12/10/2021	1/9/2022	597	-	-	-	-	597
Timberdoodle.com	378454	12/10/2021	1/9/2022	100	-	-	-	-	100
Total Education Solutions	4167971	12/15/2021	1/18/2022	554	-	-	-	-	554
Uline	142685616	12/15/2021	1/14/2022	477	-	-	-	-	477
United Studios of Self Defense	MO122021	12/10/2021	1/9/2022	215	-	-	-	-	215
Up & Movin'	InPCA 11 2021	11/30/2021	12/30/2021	-	736	-	-	-	736
Vianca Arana	ARAN101221	10/12/2021	10/12/2021	-	-	-	116	-	116
VIP School of Music	108	12/20/2021	1/19/2022	510	-	-	-	-	510
Wagner's School of Music, LLC	5476	12/14/2021	1/13/2022	116	-	-	-	-	116
Wagner's School of Music, LLC	5479	12/14/2021	1/13/2022	116	-	-	-	-	116

Pacific Coast Academy**Accounts Payable Aging**

December 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Wagner's School of Music, LLC	5481	12/14/2021	12/14/2021	-	404	-	-	-	404
White Dragon Martial Arts	121121	12/11/2021	1/10/2022	307	-	-	-	-	307
White Dragon Martial Arts	121221	12/11/2021	1/10/2022	307	-	-	-	-	307
William V. MacGill & CO.	IN0778862	12/6/2021	1/5/2022	716	-	-	-	-	716
William Wilson	121521	12/15/2021	1/14/2022	600	-	-	-	-	600
Xtreme Fit Temecula	6026	9/1/2021	9/1/2021	-	-	-	-	159	159
Ziggy's Tutoring	20201011-A	12/12/2021	1/11/2022	2,618	-	-	-	-	2,618
Total Outstanding Payables in December				\$ 157,820	\$ 21,934	\$ 110	\$ 5,241	\$ 501,514	\$ 686,619

Coversheet

Opt Out Notice/Renewal with CharterSAFE

Section: III. Other Business

Item: A. Opt Out Notice/Renewal with CharterSAFE

Purpose: Vote

Submitted by:

Related Material:

PCA Resolution 2022-06 Regarding Withdrawal from Charter Safe Joint Powers Authority _Redlined Draft.docx

BACKGROUND:

Our contract with CharterSafe Insurance must give termination notice by 3/31/2022.

School administration would like to recommend we reengage with a renewal contract with CharterSAFE. They have been a huge support to PCA and our HR department. They deliver free trainings to our staff and have many most supports included with the cost.

Expert: Insurance Broker AJG



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-06

Regarding Withdrawal from Charter Safe Joint Powers Authority

Board Resolution 2022-06 The Board of Directors ("Board") of Pacific Coast Academy ("PCA"), a tax exempt, California nonprofit public benefit corporation operating public charter schools, does hereby adopt the following resolution pursuant to the provisions of Title 1, Division 7, Chapter 5, Articles 1 through 4, (Section 6500, et seq.) of the California Government Code, relating to joint exercise of powers, between and among California charter schools, school districts, and other government entities which operate public schools:

WHEREAS, PCA is a member of CharterSAFE, a pooled self-insurance program for elective members and maintains Workers Comp insurance through CharterSAFE; and

WHEREAS, CharterSAFE has provided a good level of service to PCA, however, it is in PCA's best interest to compare prices and offerings from other insurance providers to see if we can obtain more attractive prices and services based on the strength of our organization today; and

WHEREAS, CharterSAFE requires that its members pass a Board Resolution prior to notifying its intent to withdraw from their self-insurance program. This is merely a notice that PCA intends to explore alternative insurance providers and does not preclude us from continuing to obtain our insurance from CharterSAFE; and

WHEREAS, The Executive Director is hereby authorized to execute any and all documents as necessary to carry out the purposes of this resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby adopts the foregoing resolution.

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of
Pacific Coast Academy

Coversheet

Resolution for Staff Uniforms

Section: III. Other Business
Item: B. Resolution for Staff Uniforms
Purpose: Vote
Submitted by:
Related Material:

PCA Resolution 2022-09 RESOLUTION REGARDING EXPENSES RELATING TO STAFF UNIFORMS
RMS_Redlined Draft.docx

BACKGROUND:

This resolution, reviewed by Jennifer McQuarrie, authorizes the Executive Director, or designee, to work with a uniform vendor to design and develop a staff uniform for use at formal Pacific Coast Academy events.

Pacific Coast Academy shall purchase said uniforms, retain ownership of said uniforms and maintain them in accordance with the requirements of the California Labor Code. Uniform expenditures shall align with the Pacific Coast Academy Board adopted budget.

The goal in uniforms is to allow PCA staff to be easily recognized when attending school sponsored events. This will help ensure the safety of our students.

Expert: Jennifer McQuarrie



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-09

RESOLUTION REGARDING EXPENSES RELATING TO STAFF UNIFORMS

WHEREAS, the Pacific Coast Academy Board of Directors (“Board”) governs the Pacific Coast Academy (“Charter School”), a nonprofit public benefit corporation, within the confines of both federal and state statutes governing charter schools and nonprofit corporations.

WHEREAS, the Charter School staff often meet families of students at parks and other outdoor locations. Often times, the staff member present at these meetings is not the teacher of record, so the families and staff do not know who to look for at these meetings;

WHEREAS, in order to reduce the confusion faced by unfamiliar families and staff at meetings, and in order to provide a professional and uniform appearance for the Charter School’s staff, the Charter School believes that it serves a public purpose to provide uniforms for Charter School staff;

NOW, THEREFORE BE IT RESOLVED, that the Pacific Coast Academy Board of Directors: Authorizes the Executive Director, or designee, to work with a uniform vendor to design and develop a staff uniform for use at formal Pacific Coast Academy events. Pacific Coast Academy shall purchase said uniforms, retain ownership of said uniforms and maintain them in accordance with the requirements of the California Labor Code. Uniform expenditures shall align with the Pacific Coast Academy Board adopted budget.

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of
Pacific Coast Academy

Coversheet

Resolution Regarding Expenses Relating to Marketing Expenses

Section: III. Other Business
Item: C. Resolution Regarding Expenses Relating to Marketing Expenses
Purpose: Vote
Submitted by:
Related Material:
PCA Resolution 2022-10 RESOLUTION REGARDING EXPENSES RELATING TO MARKETING E
XPENSES_Redlined Draft.docx

BACKGROUND:

This resolution authorizes the Executive Director, or designee, to work with a marketing firm(s) in order to develop a Pacific Coast Academy brand and to create, including, but not limited to, flyers, brochures, pens, and informational materials for distribution to families in order to achieve a balance of racial and ethnic pupils, special education pupils, and English learner pupils, including redesignating fluent English proficient pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted, as well as to recruit prospective students to ensure that the Charter School remains fiscally viable to continue providing a high quality public education for its students.

Expert: Jennifer McQuarrie



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-10

RESOLUTION REGARDING EXPENSES RELATING TO MARKETING EXPENSES

WHEREAS, the Pacific Coast Academy Board of Directors (“Board”) governs the Pacific Coast Academy (“Charter School”), a nonprofit public benefit corporation, within the confines of both federal and state statutes governing charter schools and nonprofit corporations;

WHEREAS, California Education Code section 47605(c)(5)(G) requires the Charter School to identify the means by which the charter school will achieve a balance of racial and ethnic pupils, special education pupils, and English learner pupils, including redesignating fluent English proficient pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted;

WHEREAS, in order to fulfill the requirements of Education Code section 47605(c)(5)(G), the Charter School must be able to establish a brand using traditional marketing methods whereby it can distribute information about the Charter School to individuals, such as through logos, flyers, pens, and other traditional marketing materials;

WHEREAS, the Charter School’s funding is dependent upon student enrollment;

WHEREAS, in order to ensure the Charter School may continue to innovate its program and develop high quality education for its student population, in line with its mission and vision, the Charter School needs to ensure that families know about the Charter School and its mission and vision – marketing materials are an integral and necessary expense to accomplish these public purposes;

NOW, THEREFORE BE IT RESOLVED, that the Pacific Coast Academy Board of Directors:

Authorizes the Executive Director, or designee, to work with a marketing firm(s) in order to develop a Pacific Coast Academy brand and to create, including, but not limited to, flyers, brochures, pens, and informational materials for distribution to families in order to achieve a balance of racial and ethnic pupils, special education pupils, and English learner pupils, including redesignating fluent English proficient pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted, as well as to recruit prospective students to ensure that the Charter School remains fiscally viable to continue providing a high quality public education for its students.

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of
Pacific Coast Academy

Coversheet

Draft of 2022-2023 Board Calendar

Section:	III. Other Business
Item:	D. Draft of 2022-2023 Board Calendar
Purpose:	FYI
Submitted by:	
Related Material:	PCA Draft 2022-23 Board Calendar _Redlined Draft.docx

Board Calendar Dates 2022-2023

Meetings scheduled at 5pm

Board packets will be sent 1 week prior to meeting, with gradual release of documents via Board on Track

July- No board meeting

August 25, 2022:

- Executive Director Progress Report
- UAR Due 9/15

September 2022- No board meeting

October 21, 2022:

- November 1st - Dashboard Indicators due to the state

November 2022- No board meeting

December 9, 2022: *Meeting needs to be before 12/15*

- Approval of Previous Years Audit due 12/15 (last 2 years was extended, could happen again)
- LCAP due 12/15
- First Interims due to the county Approval- due 12/15
- Executive Director Progress Report

January 27, 2023

- February 1st - SARC (School Accountability Report Card) due to the state
- Executive Director Progress Report
- March 1st - Comprehensive School Safety Plan

February 2023- No board meeting

March 9, 2023:

- Second Interims due to the county- Due March 15
- March 31st - Auditor Selection Form due to the county
- April 1st - Form 700s due to the County Board of Supervisors
- Executive Director Evaluation
- ED Compensation/Contract Approval
- Approve Employee Benefits Package & Budget
- 2023-24 Projected Enrollment Numbers

April 2023- No board meeting

May 18, 2023

- Public Hearing of LCAP and Federal Addendum (Does not need to be in a meeting but Board Members attend)
- 990 Due May 15

- Executive Director Progress Report
- Compensation Policy (not required annually)
- 2023-24 Board Meeting Calendar
- PCA Parent Student Handbook
- PCA Employee Handbook

June 30

- Adopted Budget (Due July 1)
- Final Approval of the LCAP and Federal Addendum
- ED Presents Final Report on Goals
- Fiscal Policy (not required annually)
- MOU South School
- EPA Budget and Resolution (Due June 30)

Coversheet

Executive Director Evaluation Update and Next Steps

Section:	III. Other Business
Item:	E. Executive Director Evaluation Update and Next Steps
Purpose:	Vote
Submitted by:	
Related Material:	Walkthrough Video_Evaluation Matrix.docx TEMPLATE - PCA CEO_Executive Director Evaluation Matrix.xlsx CEO Support and Evaluation Procedure 3.3.2022.pdf

BACKGROUND:

The documents that follow need to be reviewed before the closed session for the CEO evaluation. The first is a link that shows a quick video on how to navigate the evaluation matrix generated for this year's evaluation. The second is the evaluation matrix used for this year's evaluation, minus scores and personal goals for Ms. Demofonte. Board members should play around with the scores and weights to get a feel for how the matrix works and which numbers are affected most. This review of the documents will allow for smooth discussion about performance at the meeting.

The third document is an updated version of the CEO Evaluation Procedure from February 2021. This document has been adjusted to replace "CEO Support and Evaluation Committee" with "CEO Support and Evaluation Point Person" as discussed in the regularly meeting in January 2022. The use of an evaluation matrix has been added to this iteration for clarity and transparency.

RECOMMENDATION:

The procedure can be approved as is with the caveat it is rewritten for next year. The intent of the document is to be tutorial, template, and timeline for incoming board members to be informed of one of the top duties of a board of directors. As written, the philosophy is clear, but the action items and timeline of the evaluation needs clarity.

Walkthrough Video:

https://www.dropbox.com/s/i7cmgc2srvn1bbg/PCA%20CEO_Executive%20Director%20Evaluation%20Matrix%20-%20Google%20Sheets%20-%202023%20February%202022.mp4?dl=0

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

TEMPLATE - PCA CEO_Executive Director Evaluation Matrix.xlsx

Executive Director Support and Evaluation Procedure*

Pacific Coast Academy

Drafted 3/3/2022

Presented for Approval 3/12/2022

Purpose:

It is the Board's responsibility to hire, manage, and support the Executive Director (ED) of Pacific Coast Academy (PCA). This annual evaluation process serves as an important tool in meeting that responsibility. This year-round procedure will provide explicit feedback from staff and the Board to the ED on the ED's performance, in order to help the ED recognize both strengths and areas for improvement, as well as to inform the full Board in a comprehensive way on how the ED is performing.

Abbreviations:

BOT: Board on Track – an online governance platform employed by PCA

CEO: Chief Executive Officer

CSEPP: CEO Support and Evaluation Point Person

ED: Executive Director (the PCA CEO)

PCA: Pacific Coast Academy

I. Appoint a CEO Support and Evaluation Point Person (CSEPP)

- A) Purpose of Position: To design and develop in partnership with the ED a:
 - 1) Year-round process for the Board to continually strengthen its partnership with the organization's ED.
 - 2) Process for the ED to set clear annual (and measurable) goals.
 - 3) Structured process for the Board to give and receive feedback several times throughout the year
 - 4) Formal process for the Board to conduct an annual evaluation of the ED's performance.
- B) Membership:
 - 1) The PCA Board will appoint one board member to serve as CSEPP.
 - 2) A discussion about the evaluation and its procedure with other Board members during the appointment Board meeting is advised to ensure that feedback about best practices and other strategic ideas may be incorporated into the evaluation process from all board members.
 - 3) Duration: One year. The support and evaluation process is a year-round endeavor.
- C) Schedule:
 - May: Appoint CSEPP
 - June/July: Finalize current year timeline

II. ED Reviews and Revises ED Job Description

The ED Job Description is a foundational component of the ED Evaluation, and it effects the goals of the organization. It is important that the job description be revised annually. BOT provides helpful resources on writing a complete ED Job Description.

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- A) ED Revision
The CSEPP will ask the ED to review and revise the ED Job Description as needed to reflect accurate and current job responsibilities.
- B) Feedback from direct reports may be helpful in writing a robust and accurate job description. The CSEPP can request that feedback as needed.
- C) Schedule:
May: CSEC requests JD review feedback from ED and direct reports (as needed)

III. **CSEPP Finalizes Goals with the ED**

The ED should have a set of annual goals that articulates the key things the organization will do this year towards achieving the promises made in the charter and accountability plan, as well as any additional goals that are related to organizational success.

- A) Purpose:
Clear, quantifiable goals provide the foundation for the ED evaluation and enable the Board to measure performance efficiently and effectively.
- B) Collaboration:
The CSEPP will collaborate with the ED to finalize goals for the new fiscal year. Draft goals would have been proposed at the previous Board meeting during the ED evaluation from the previous year.
- C) Approval:
Goals will be presented by the ED to the PCA Board for approval at the regularly scheduled Board meeting at the end of the previous year's evaluation.
- D) Schedule:
April/May: Review, revise, finalize goals in evaluation matrix for the current year in partnership with ED.

IV. **ED Provides Monthly Reports**

Monthly reports to the full Board will provide the following:

- A) Awareness:
Keeping the full Board up to date helps with problem identification that PCA may be facing in accomplishing PCA goals.
- B) Resources & Support:
Additional resources may be needed and discussed pertaining to goal progress.
- C) Schedule:
 - Monthly - The ED will report at the regularly scheduled Board meetings on goal progress during the regular ED Report to the Board. A closed session may be included at the ED request.

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- July/August: Final goal progress/completion report for that academic year presented by the ED at the regularly scheduled Board meeting.

V. **Check-In with ED**

The CSEPP will perform structured Check-Ins with the ED on a regular basis to do the following:

A) Support:

The CSEPP will provide support, expertise, trainings, and additional resources where needed and as feasible.

B) Warning Signs:

Checking in with the ED formally will allow the CSEPP (and the Board as needed) to be aware of potential problems on the horizon.

C) Accountability:

These check-ins provide accountability for the ED in ensuring progress is being made and to ensure a system is in place to meet goals.

D) Process:

In fall, the ED will check-in formally ONCE with the CSEPP to report on goal status. This mid-year structured Check-In will take the following steps:

- 1) Board Feedback: Four weeks prior to Check-In, the Board will meet in closed session or individually via email or phone for ideas/input for feedback conversation, following Brown Act guidelines. See BOT Recommended ED Support/Feedback Process article for questions to offer input.
- 2) ED Preparation: Two weeks prior to Check-In, CSEPP will send the ED some reflection questions to consider prior to the conversation. See BOT article noted above for sample questions. One week prior to Check-In, ED will send the answers of this self-reflection to the CSEPP.
- 3) Data: For both Check-Ins, the ED will provide the reflection document, raw data from surveying stakeholders during that time, and any other data and documentation that pertains to the organizational goals and personal professional development goals. (This data will also be used for the ED Evaluation at the end of the year and should be made available to all Board members.) The stakeholder surveys should be quantitative, qualitative, and consistent for comparable results throughout the year and for multi-year comparisons as well. These surveys are not for evaluating the ED, but rather the stakeholder's job satisfaction and any additional feedback the ED needs.
- 4) Next Steps: In light of the data and progress toward PCA goals, the ED will, in collaboration with CSEPP, discuss the next steps for moving towards PCA goals, and recommend activities and resources required for goal progress.
- 5) Support: The CSEPP will recommend appropriate steps and feasible resources to move forward in accomplishing goals and the will bring to the PCA Board any motions that need approval.
- 6) Scheduling: The CSEPP and ED will collaborate to determine the next Check-In date in accordance with survey schedule and next steps.

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- 7) Check-In Summary: The CSEPP will write a Check-In Summary outlining the key points discussed in the Check-In. This summary, along with the ED's responses to the self-reflection questions, will be shared with the full PCA Board. This Summary will be uploaded to the BOT Documents section to refer to later for the ED Evaluation.

E) Schedule:

- 1) October: Preparation
 - a. Obtain input from the Board.
 - b. The CSEC will request that the ED prepare and implement the necessary activities for obtaining data, complete self-reflection, and confirm the date of the structured Check-In.
 - c. CSEC will meet to plan and prepare the Check-In conversation.
- 2) November/December: Fall Check-In with CSEC

VI. ED Evaluation

If monthly reports and Check-in have been implemented, then there will be fewer surprises and the benefit of collaboration throughout the process.

- A) The CSEPP will collaborate with the Board in closed session in January to obtain feedback if any additional documentation is required from the ED for evaluation. Also, CSEPP will request any additional questions (available on BOT or customized) that the PCA Board wants to include in the evaluations. The CSEPP will update those evaluations as needed.
- B) Collect Data

More data is needed in addition to the ED's self-reflection as well as the staff/teacher and parent surveys conducted in fall, winter, and spring. The following data will also be obtained:

 - 1) ED Self-Evaluation: Available on BOT, this evaluation will be the same evaluation that the Board completes.
 - 2) Direct Reports' ED Evaluation: Available on BOT, this evaluation will be the same evaluation that the Board completes.
 - 3) Surveys: If stakeholder surveys have not been completed yet, surveys should be implemented right away. Surveys of staff/teachers and parents will be completed using quantitative and qualitative questions, designed by the ED to address job satisfaction and other feedback needed by the ED to better manage PCA. Questions should be consistent so that comparable data can be obtained throughout the year as well as multi-year. (This should have been completed as part of the Check-In process.)
 - 4) ED's goal progress report with supporting documentation, uploaded to the Documents section on BOT.
 - 5) Reports and documentation that the ED wants to be considered as part of the evaluation, uploaded to the Documents section on BOT.

C) Data put into Master Evaluation Matrix

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- a. The Evaluation Matrix contains the KPIs, survey data, and professional/personal goal data complete with rubric and weights. Putting the data collected into the matrix will yield a number that should correspond with the ED's performance.

D) Board Evaluation of ED:

- 1) Each Board member will analyze the data provided by stakeholder surveys, the Direct Reports' ED Evaluation, the ED Self-Evaluation, and Evaluation Matrix.
- 2) The Board completes the ED Evaluation individually using BOT.

E) ED Memo & final matrix:

- 1) The CSEPP will review the Board's ED evaluations to write a draft ED Evaluation Memo for Board review.
- 2) The draft Memo and Matrix will be emailed to each Board member prior to the regularly scheduled March Board Meeting for their review and feedback.
- 3) The CSEPP will meet with the Board in a regularly scheduled Board meeting in a closed session to finalize the ED Evaluation Memo, discussing the proposed edits.
- 4) The Memo should represent the PCA Board with one voice, and raw data should remain anonymous and confidential. The ED should not have access to the raw data provided by direct reports.
- 5) The Memo will include:
 - a. A one-sheet summary of the evaluation findings
 - b. Finished matrix with scores, weights, and rubrics clearly stated
 - c. The purpose of the evaluation, the methodology, and a worded evaluation addressing the organizational goals and personal professional goals from that fiscal year. Significant accomplishments and strengths and the top three things to do next to move the organization forward may be included as well. A sample Memo is available on BOT.
- 6) The CSEPP will present the Memo to the ED with the full board in a closed session at the April meeting.

F) Schedule

- January: CSEPP meets with PCA Board to obtain input, customize evaluations, discuss evidence/data required from ED and others.
- February: ED completes Self-Evaluation, Direct Reports complete ED Evaluation
- March: PCA Board completes ED Evaluation, CSEPP drafts Evaluation Memo
- April: Board finalizes Memo and presents to ED, compensation package is finalized and approved by the Board.

VII. Compensation Package

After the Board presents the final evaluation memo to the ED, the next step is to build the compensation (salary and benefits) package. The IRS requires compensation of nonprofit CEOs to be "reasonable and not excessive".

A) Collect Data

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- 1) An independent body (CSEPP, executive committee, or other third party without conflict of interest) needs to obtain research and information to make a recommendation to the full Board for the compensation of the Executive Director based on a review of comparability data. For example, the independent body will secure data that documents compensation levels and benefits for similarly qualified individuals in comparable positions at similar organizations. This data may include the following:
 - a. Salary and benefit compensation studies by independent sources
 - b. Written job offers for positions at similar organizations
 - c. Documented telephone calls about similar positions at both nonprofit and for-profit organizations
 - d. Information obtained from the IRS Form 990 filings of similar organizations.
- 2) The independent body should take a look at "comparable" salary and benefits data, such as data available from salary and benefit surveys, to learn what nonprofit employers with similar missions and of a similar budget size, that are located in the same, or a similar geographic region, pay their senior leaders.
 - a. It is recommended to hire a third-party vendor to provide comparability data every two or three years
- B) The independent body will submit the comparability data to the CSEPP and ED for review.
- C) The ED writes a self-reflection based on short-term and long-term goals from the previous year(s) and, with comparability data in hand, includes a request for compensation at the end of the reflection. This document will be uploaded to BOT or a private Google Drive to be reviewed by CSEPP three weeks before the April Board meeting.
 - a. Note: The Board will also have access to this document via Board On Track or Google Drive so they may read it before the April meeting. This document will not be released to anyone but the Board of Directors as it is a personnel evaluation.
- D) At least two weeks before the April Board meeting, the CSEPP will meet with the Board CFO to read the ED's self-reflection and compensation request and review the comparability data to make a recommendation for the April Board meeting. This figure will be included in the Executive Director's contract, which will then be submitted for inclusion in the April Board meeting packet.
- E) Ideally, a separate meeting with the ED will be conducted before the Board meeting to discuss details of the contract and the recommended compensation with the ED. However, if time doesn't permit a formal meeting, a call from the CSEPP to the ED to inform them of the CSEPP and CFO's recommendations will suffice.
- F) Board Discussion of Compensation

It is important for most of the deliberation regarding the ED compensation happen in open forum, but any compensation discussion that centers around the ED's performance can happen in closed session.

 - 1) The CSEPP presents the process for data collection and the data to the Board and explains the next steps.
 - 2) In open session, the directors may ask questions of the ED and CSEPP about data collection and their recommendation.

*Text and/or information obtained throughout this process are obtained from resources provided by Board on Track

- 3) The full Board will move into closed session to discuss the compensation package as it pertains to the recent evaluation of the ED, if needed. Only discussion of the ED's specific job description and evaluation can be discussed in closed session and nothing may be decided. Once that piece has been addressed, the Board must move out of closed session.
- 4) Deliberation continues until a consensus is reached.
- G) Board approval of compensation
 - 1) After a consensus is reached among the Board members, a motion is made to vote on the proposed compensation. For example, a director may say, "I move to approve the Executive Director's contract with \$150,000 salary and \$200/month fringe benefits." From there, a second is needed and a vote is taken.
 - 2) It is imperative that this entire process is noted in detail in the minutes. The IRS specifies that such documentation "should include the terms of the transaction and the date of its approval, the members of the authorized body present during the debate and vote on the transaction, the comparability data obtained and relied upon, the actions of any members of the authorized body having a conflict of interest, and documentation of the basis for the determination"¹
- H) Executive Director's acceptance
 - 1) After the Board's approval of the ED's contract with compensation, the Board delegates the signing of the agreement to one of the Board members (ideally the President or CFO).
 - 2) In the event the Executive Director does not accept the terms of the contract, the Board would take up the matter in closed session at a public Board meeting to discuss the ED's contract. The Board would investigate what the ED is hoping to see compared to what was approved and deliberate until a consensus on further action is reached.
 - a. Note: The contract with a new compensation package CANNOT be approved in closed session. When the deliberation with the ED is concluded, the Board must move out of closed session and vote on a new contract in a public meeting.
- I) Schedule:
 - February: Comparability data is compiled by CSEPP, or a third party is commissioned to collect this data to be submitted to CSEPP by the end of March.
 - April: ED completes self-reflection and request for compensation; CSEPP meets to discuss comparability data and ED's request and writes up the ED's contract with recommended compensation; compensation package and contract are presented to ED and approved by the Board

VIII. Restart the Cycle

This process is a cyclical process and restarts every April.

¹IRS, "Rebuttable Presumption—Intermediate Sanctions," <http://www.irs.gov/charities/charitable/article/0,,id=173697,00.html>

Coversheet

Board Member Recruitment Update

Section: III. Other Business
Item: F. Board Member Recruitment Update
Purpose: Discuss
Submitted by:
Related Material: Board Vacancy Flyer.pdf

BACKGROUND:

Recruitment for new board members has begun and we are expecting to fill two vacancies. Timeline for recruitment, nomination, and appointment is as follows:

March 12: Accept 1 or 2 board volunteers to attend interviews

March 18: Applications due (may push back for more applicants if deemed necessary)

March 23: Review applications and decide who to interview

April 4 - April 8: Conduct interviews

April 21: Applicant resumes and recommendations published in board packet

April 28: Appointments made at regularly scheduled board meetings

May 19 & June 30: Newly appointed board members attend board meetings for information only

Attached flyer has been generated for marketing purposes and has been sent to all parents at Pacific Coast Academy via email and posted on the website at pacificcoastacademy.org. Board members are urged to send this flyer to potential applicants who have skills and experience what would benefit PCA's program.



**The Pacific Coast Academy
Board of Directors is now accepting
applications to fill open
positions beginning July 2022.**

JOIN THE PCA BOARD OF DIRECTORS

We are looking for passionate volunteers with a variety of skills and experience, especially in the following areas:

- Law
- Accounting and Finance
- Governance
- Charter school administration

Board members gain valuable experience and expertise in governance, charter school law and administration, as well as playing a crucial role in executing the mission of PCA.

For a more detailed description of the board member responsibilities and the application process click [HERE](#)

*All applicants are strongly encouraged to attend the PCA
March 12th board meeting

Coversheet

Resolution for Non-ADA Summer School

Section: IV. Academic Achievement
Item: A. Resolution for Non-ADA Summer School
Purpose: Vote
Submitted by:
Related Material:

PCA Resolution 2022-11 Regarding Adoption of Pacific Coast Academy Approving the Non-Average Daily Attendance Summer School _Redlined Draft.docx

BACKGROUND:

Summer school for students that will be invitation only that will help with credit recovery for struggling High School Students

Expert: Jennifer McQuarrie, High School Director



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-11

Regarding Adoption of Pacific Coast Academy Approving the Non-Average Daily Attendance Summer School

WHEREAS, Pacific Coast Academy (the “School”) is committed to providing students with individualized learning experiences through quality, personalized, standards-based education, which could include online coursework, offline textbook work, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

WHEREAS, the School is committed to supporting students in 9th – 12th grade who are credit deficient with additional supports as needed for their success;

WHEREAS, the School desires to provide additional opportunities outside of the school year for 9th – 12th grade credit deficient students to complete course work;

NOW THEREFORE BE IT RESOLVED, the School will provide summer school for credit deficient students, but will not collect Average Daily Attendance Funding.

NOW THEREFORE BE IT RESOLVED, the Board will delegate the Executive Director to

1. Identify those students entering grades 10-12 who are credit deficient, no more than 45 students
2. Offer courses required for graduation in the categories of history, English, math and science
3. Provide curriculum and teacher support at the cost of no more than \$180 per course, per student, with students taking a maximum of two courses
4. Establish a summer school calendar running from June 13, 2022 through July 29, 2022
5. Participate in a summer school memorandum of understanding between Cabrillo Point Academy, Mission Vista Academy, and Pacific Coast Academy to reimburse the costs of shared staff based on number of students enrolled in the program

	Cabrillo	MVA	PCA
Students	70	60	45
Stipend	3780	3360	2160
Student Cost	70	60	45
Course 1	180	180	180
Course 2	180	180	180
Curriculum Cost	25200	21600	16200
Total Per School	28980	24960	18360

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of

Pacific Coast Academy

Coversheet

Resolution for Multi-School Agreement

Section: IV. Academic Achievement
Item: B. Resolution for Multi-School Agreement
Purpose: Vote
Submitted by:

Related Material:

PCA Resolution 2022-08 RESOLUTION REGARDING ADOPTION OF PACIFIC COAST ACADEMY ENTERING A MULTI-SCHOOL AGREEMENT WITH MURRIETTA VALLEY HIGH SCHOOL _Redlined Draft.docx

BACKGROUND:

This resolution allows for PCA to sign a multi-school agreement with Murrieta Valley High School to allow PCA students in their school boundaries to play sports on their school's teams.

Experts: Jennifer McQuarrie, High School Director



Pacific Coast Academy

13915 Danielson St. #200, Poway, CA 92064

Ph (619) 404-3190

Resolution of Pacific Coast Academy Board of Directors 2022-08

RESOLUTION REGARDING ADOPTION OF PACIFIC COAST ACADEMY ENTERING A MULTI-SCHOOL AGREEMENT WITH MURRIETTA VALLEY HIGH SCHOOL

WHEREAS, Pacific Coast Academy (the “School”) is committed to providing students with individualized learning experiences through quality, personalized, standards-based education, which could include online coursework, offline textbook work, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

WHEREAS, the School is committed to providing robust extra-curricular opportunities for students;

WHEREAS, California Interscholastic Federation rules state:

MULTI-SCHOOL CIF MEMBERSHIP

CIF member schools may apply for a change in membership status under the provision of this Bylaw. Any CIF member school that wishes to allow participation on its team(s) by all the students, who are currently enrolled in any non-CIF member schools or programs which do not offer any interscholastic athletic programs, such programs or schools would include, but not be limited to, alternative schools (as defined in Education Code Section 58500 et seq. in compliance with the condition set forth in Bylaw 303), junior high schools (9th graders only), necessary small schools and charter schools, may request approval to do so under the following conditions:

(1) Any such application submitted by a CIF member schools must be with a non-CIF member school that has a current California County-District-School Code (CDS Code) as a prerequisite to applying for multi-school status.

(2) The administrative responsibility for all students involved in athletics shall rest with the principal of the CIF member school for which the student(s) is competing. Such responsibility shall include:

- a. Verification that residential eligibility of the student(s) is limited to the public school in whose attendance area his/her parent(s)/guardian(s)/caregiver reside; or where the student most recently established his/her residential eligibility or a private school; AND*

- b. Verification that students participating in the athletic program meet all the CIF member school scholastic eligibility requirements; AND*

- c. The regular grading period of the CIF member school shall be used to determine the scholastic eligibility of all students; AND*

- d. Determination that students participating in the athletic program meet all other eligibility requirements of the CIF, its Section, its league and the CIF member school; AND*

- e. Determination that private schools and charter schools entering a multi-school agreement with a public school or public school district meet the additional requirements set forth in E.-F. below.*

(3) For the purposes of determining dues, legal and liability assessments, realignment issues and CIF and Section divisional placement, the enrollment figures for non-CIF member school/program students residing in the CIF member school's attendance area must be included in the CIF member school's enrollment using the CBEDS enrollment figures.

(4) The application process must start with the principal of the CIF member school. Written certification that all the conditions listed above will be met, as well as approval, must be obtained from the following:

- a. CIF member school principal; AND*

- b. CIF member school governing board(s); AND*

- c. Non-CIF member school or program administrator in charge; AND*

- d. Non-CIF member school governing board (if applicable)*

(5) Additional approvals must be obtained, in the following order, from:

- a. The CIF member school's league; AND*

- b. The CIF member school's Section; AND*

- c. The CIF Executive Committee*

...etc...

NOW THEREFORE BE IT RESOLVED, the School will sign a Multi-School Agreement with Murrieta Valley High School.

NOW THEREFORE BE IT RESOLVED, the Board will delegate the Executive Director to

1. Enter into the Multi-School Agreement
2. Authorize the payment of dues by the School for students in grades 9-12 who live within Murrieta Valley High School's boundaries.
 - a. For the 2021-2022 school year, this equals approximately \$3.52 (\$0.88 for 4 students)

SECRETARY'S CERTIFICATE

I, Johnny Tran, Secretary of the Board of Directors of Pacific Coast Academy a California nonprofit public benefit corporation, County of San Diego, California, hereby certify as follows:

The attached is a full, true, and correct copy of the resolutions duly adopted at a meeting of the Board of Directors of Pacific Coast Academy, which was duly and regularly held on March 12, 2022 at which meeting all of the members of the Board of Directors had due notice and at which a quorum thereof was present; and at such meeting such resolutions were adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I have carefully compared the same with the original minutes of such meeting on file and of record in my office; the attached resolution is a full, true, and correct copy of the original resolution adopted at such meeting and entered in such minutes; and such resolution has not been amended, modified, or rescinded since the date of its adoption, and the same is now in full force and effect.

Secretary of the Board of Directors of
Pacific Coast Academy

Coversheet

Approve Minutes:1-27-22 Special Board Meeting

Section:	V. Consent Agenda
Item:	A. Approve Minutes:1-27-22 Special Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Scheduled Board Meeting on January 27, 2022



Pacific Coast Academy

Minutes

Regular Scheduled Board Meeting

Date and Time

Thursday January 27, 2022 at 5:00 PM

Meeting via Teleconference

Zoom Link

<https://us06web.zoom.us/j/89560421686>

Meeting ID:

895 6042 1686

Join by Phone

(669) 900-6833

Directors Present

Benjamin Fung (remote), JD Luckesen (remote), Jessica Ackermann (remote), Johnny Tran (remote)

Directors Absent

Kelly Durso

Guests Present

Jennifer Faber (remote), Krystin Demofonte (remote), Shari Erlendson (remote)

I. Opening Items

A. Call the Meeting to Order

Jessica Ackermann called a meeting of the board of directors of Pacific Coast Academy to order on Thursday Jan 27, 2022 at 5:01 PM.

B. Roll Call of Board Members

C. Approval of Agenda

JD Luckesen made a motion to approve the agenda with proposed changes.

Benjamin Fung seconded the motion.

JD Luckesen made a motion to make the following changes to the agenda:

- Section IV, Item C: December Financials- pulled from consent agenda and moved to regular agenda.
- Section IV, Item F: 2021-2022 Compensation Policy Stipend Chart and Certificated Support Salary Schedule was pulled from consent agenda and moved to regular agenda.
- Section IV, Item G: Title IX Policy was pulled from the agenda
- Section IV, Item H: Harassment, Discrimination, Intimidation and Bullying Prevention Policy was pulled from the agenda

The board **VOTED** unanimously to approve the motion.

D. Resolution for Continuing School Board Authority to Hold Virtual Meetings Pursuant to AB 361

Benjamin Fung made a motion to approve the resolution for continuing school board authority to hold virtual meetings pursuant to AB 361.

JD Luckesen seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Comments

No public comments were made.

F. Executive Director's Report

Krystin shared updates about the following:

- New Hires
- Elevate spring semester class and park day offerings
- SPARK online program offerings and enrollment
- Current Schoolwide Enrollment
- Testing and Assessment

II. Academic Achievement

A. 2021-22 Dashboard: Local Indicators

Performance data was presented to the board.

Performance standards have scored at Met for all 5 indicators.

B. 2021-22 Local Control Accountability Plan (LCAP): One-time supplement to the annual update

C. 2020-21 School Accountability Report Card (SARC)

JD Luckesen made a motion to approve the 2020-21 School Accountability Report Card (SARC).

Benjamin Fung seconded the motion.

SARC documents were not included in the packet as we are waiting on the state.

Information must be published by February 1st. Information included in report has been shared in various reports up until this date. By approving this item, the board is giving authorization that once the state provides the data, it can be submitted to the online portal and then shredded out at the next board meeting.

The board **VOTED** unanimously to approve the motion.

D. Title 1: Schoolwide Program

JD Luckesen made a motion to approve the Title 1: Schoolwide Program.

Johnny Tran seconded the motion.

Socio-economic disadvantaged students qualify as Title 1. Once a school is at 40% they can go schoolwide as a Title 1 school. This relieves some of the burden of tracking and compliance of each Title 1 student and the school can now focus more time on the support and growth of the Title 1 students.

The board **VOTED** unanimously to approve the motion.

E. Title 1 Schoolwide Program: Board Policy and Administrative Regulation

Johnny Tran made a motion to approve Title 1 Schoolwide Program: Board Policy and Administrative Regulation.

JD Luckesen seconded the motion.

This provides guidelines for the school for understanding and abiding by the Title 1 plan to meet the regulations for Title 1.

The board **VOTED** unanimously to approve the motion.

F. Public Hearing on the Independent Study Board Policy

Public hearing was opened at 5:57pm for comments on the Independent Study Policy.

No public comments were made.
Public hearing was closed at 5:58pm

G. Independent Study Policy

Benjamin Fung made a motion to approve Independent Study Policy.
Johnny Tran seconded the motion.
A minor change to the policy was made to allow for "charter school" employee to provide daily synchronous instruction rather than the student's teacher of record.
The board **VOTED** unanimously to approve the motion.

H. Resolution for Approving Student Awards

JD Luckesen made a motion to approve Resolution for Approving Student Awards.
Johnny Tran seconded the motion.
Updated resolution to add item #7, pins, which would be given to NJHS students for their achievement.
The board **VOTED** unanimously to approve the motion.

III. Other Business

A. Executive Director Evaluation Presentation

The idea of the matrix was to outline the CEOs roles and responsibilities and put them into a meaningful scorecard to view year after year and are congruent with changing school culture. The board members provided feedback and recommendations for improvements/changes to the matrix.

B. Expense Reimbursement Policy

Johnny Tran made a motion to approve Expense Reimbursement Policy.
Benjamin Fung seconded the motion.
The change to this policy is regarding reimbursement of lodging. After discussing with the authorizer and FCMAT, the proposed changes were made.
The board **VOTED** unanimously to approve the motion.

C. Approval of 2020-21 Audit Report

Benjamin Fung made a motion to approve 2020-21 Audit Report.
Johnny Tran seconded the motion.
Auditor, Kevin Sproul, reviewed the 2020-21 audit report and findings. There were no audit findings this year.
The board **VOTED** unanimously to approve the motion.

D. 2022-23 School Calendars

Johnny Tran made a motion to approve 2022-23 School Calendars.

JD Luckesen seconded the motion.

Approval of the calendars with the following changes:

- Counselor Calendar: 2 floating work days moved with work beginning on August 1st.
- Giving the Executive Director authority to make minor changes to calendars as needed and then notifying the board of the changes made.

The board **VOTED** unanimously to approve the motion.

E. Resolution for Administrative Credential

JD Luckesen made a motion to approve Resolution for Administrative Credential.

Johnny Tran seconded the motion.

As part of the Executive Director's goals this is a public acknowledgement that the schooling for the administrative credential is being paid for by the Pacific Coast Academy.

The board **VOTED** unanimously to approve the motion.

F. Resolution to end Support and Evaluation Committee (CSEC)

Johnny Tran made a motion to approve the Resolution to end Support and Evaluation Committee (CSEC).

JD Luckesen seconded the motion.

This committee was originally created to design the Executive Director evaluation process and that responsibility is now being handed to one board member.

The board **VOTED** unanimously to approve the motion.

Agenda Item titled "December financials including December and November Check Registers" was pulled from the consent agenda. JD Luckesen provided an overview of the financials as information only.

JD Luckesen made a motion to approve 2021-2022 Compensation Policy Stipend Chart & Certificated Support Salary Schedule.

Johnny Tran seconded the motion.

This item was moved from the consent agenda. The Executive director provided explanation for the two changes being requested for approval.

Spark Robotics assistant is supporting the main teacher to help support the class and learn the methodologies to teach the class next year.

SPED Teachers can take additional students to cover for other teachers (for example, those on leave)

Program Specialists (SPED Department) pay scale was tied in with school counselors initially. The program specialists has been revised to reflect the Regional Coordinator pay scale for General Education.

The motion unanimously did not carry.

IV. Consent Agenda

A. Approve Minutes:12-09-21 Special Board Meeting

Johnny Tran made a motion to approve the minutes from Special Board Meeting on 12-09-21.

JD Luckesen seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Approve Minutes:12-09-21 Regular Board Meeting

Johnny Tran made a motion to approve the minutes from Regular Scheduled Board Meeting on 12-09-21.

JD Luckesen seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. December financials including December and November Check Registers

This item was pulled from the consent agenda and move to Section III: Other Business.

D. Parent Student Handbook

E. Comprehensive School Safety Plan

F. 2021-2022 Compensation Policy Stipend Chart & Certificated Support Salary Schedule

This item was pulled from the consent agenda and move to Section III: Other Business.

G. Title IX Policy

This item was pulled from the agenda.

H. Harassment, Discrimination, Intimidation and Bullying Prevention Policy

This item was pulled from the agenda.

I. Public Random Drawing/Lottery Policy

J. Approve Consent Agenda

Johnny Tran made a motion to approve the Consent Agenda.

JD Luckesen seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Jessica Ackermann Aye

Kelly Durso Absent

Benjamin Fung Aye

Johnny Tran Aye

JD Luckesen No

V. Closing Items

A. Announcement of Next Scheduled Meeting March 12 at 9:00am

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
Jessica Ackermann

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate with the administrative team your desire to address the board or simply communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Coversheet

2022-2023 Vendor Agreements

Section: V. Consent Agenda
Item: B. 2022-2023 Vendor Agreements
Purpose:
Submitted by:
Related Material: PCA Vendor Agreement (2022-23) _Redlined Draft.docx

BACKGROUND:

This is an update to our existing vendor agreement, as advised by Procopio. Vendor Agreements are renewed on an annual basis for all service vendors to ensure the school is implementing all new legislation. This vendor agreement is for the 2022-22 school year and would begin July 1, 2022. The main purpose of the vendor agreement is to ensure the school is protected in regard to our vendor relationships and interactions.

Motion to approve Vendor Agreement 2022-23 and grant Executive Director or designee authority to make revisions to the template agreement as deemed necessary to support the school.

Experts: Procopio, Shari Erlendson



VENDOR AGREEMENT

This Vendor Agreement ("Agreement") is made between **PACIFIC COAST ACADEMY** ("School"), a California nonprofit public corporation that operates a public charter school and [] ("Vendor").

RECITALS

WHEREAS, School fosters successful student achievement through a quality, personalized, and standards-based education program featuring unique and hands-on experiential learning experiences;

WHEREAS, Vendor is engaged in the businesses of providing experienced and qualified educational services as set forth in **Exhibit A**; and

WHEREAS, School desires to retain Vendor for the purpose of providing the services described herein for the benefit of the School, families, and students.

NOW, THEREFORE, in consideration of the foregoing recitals, the promises and the mutual covenants contained herein, and for other good, valuable and sufficient consideration, the parties agree as follows:

SECTION 1. TERM and TERMINATION.

- a. Term: This Agreement shall be effective as of **[INSERT DATE] to June 30, 2023**.
- b. Termination: Vendor may terminate this Agreement for cause after providing sixty (60) days advance written notice to School. School may terminate this Agreement at any time, with or without cause in its sole discretion with same-day written notice. Upon termination, School shall pay Vendor for all necessary and approved Services rendered pursuant to this Agreement and relevant "Enrichment Certificate(s)" (defined below) up to the effective date of termination. School has no obligation to pay Vendor for any Services provided after the effective date of termination. The termination of this Agreement constitutes a termination of any active invoices and Enrichment Certificates.

SECTION 2. SERVICES.

- a. Scope of Services: Vendor is hereby engaged by School to perform the student enrichment services specified in **Exhibit A**, incorporated herein by reference ("Services"), subject to the terms and conditions contained herein. Vendor assumes full responsibility for the performance of the Services provided under the terms of this Agreement. School does not guarantee any minimum amount of work by this Agreement.
- b. No Authority to Bind School: Vendor understands and agrees that Vendor lacks the authority to bind School contractually, conduct business on School's behalf, or incur any obligations on behalf of School. Specifically, Vendor agrees not to represent himself/herself or any Vendor employees, agents, or contractors as an

employee of School in any capacity, including, but not limited to, when interacting with School students, parents, vendors, or employees.

- c. Responsibility for Performance: Vendor assumes full responsibility for the performance of Vendor's duties under the terms of this Agreement and warrants that Vendor and its employees, contractors, and other agents are fully qualified in Vendor's specialized skill or expertise to perform such duties. Vendor will not enter into any contract or engagement that conflicts or interferes with Vendor's duties under this Agreement.
- d. Compliance with Charter Petition and Law: ~~Except when otherwise expressly required by applicable law, School shall not be responsible for monitoring Vendor's compliance with the law, charter petition, and Agreement.~~ Vendor acknowledges that School must comply with Education Code § 220's prohibitions against discrimination, obligations to provide a free appropriate education to students with exceptional needs pursuant to the Individuals with Disabilities Education Act ("IDEA") and Section 504 of the Rehabilitation Act, and be non-sectarian in its programs. Vendor must be non-sectarian in any Services provided to School students. Vendor shall ensure its performance of its Services complies with ~~these~~ legal and ~~School~~ charter petition requirements. If Vendor performs any Services in a manner that is contrary to law, Vendor shall bear all claims, costs, losses and damages (including, but not limited to, reasonable attorneys' fees and costs) arising therefrom.
- e. Service Limitations: Vendor shall not serve a School student for more than twelve (12) core academic hours including math, language arts, social studies, science and world language during the school week (Monday to Friday from 8:00 am to 2:30 pm) under this Agreement or any other arrangement (e.g., Student participation in a Vendor program outside of School activities); except for visual and performing arts, CTE pathways, robotics, and physical activities including dance, gymnastics, karate, and other similar activities, as approved by the School.
- f. No Private School Affiliation: Vendor certifies that it is not, nor is it affiliated with, a private school that submitted an affidavit to register with the California Department of Education and is listed on the state's Private School Directory ("Private School"). Vendor affirms the Services shall not be provided at a Private School. Vendor affirms that it will not confer any compensation received for performing Services under this Agreement to a Private School.
- g. Prohibited Conflicts: Vendor is prohibited from providing Services under this Agreement to a relative (e.g., child, grandchild, niece/nephew, sibling, etc.) of the Vendor (or its employees). School shall not be responsible for paying Vendor for the prohibited Services described herein.
- h. Vendor Website: Vendor is required to maintain a publicly accessible website describing Vendor's educational Services.

SECTION 3. PAYMENT.

- a. Enrichment Certificate: School requests Services from Vendor through School's issuance of an Enrichment Certificate. School is not responsible to pay for any costs of Services without issuance of an Enrichment Certificate. The Enrichment Certificate will detail requested Services, dates of Services, fees for Services, and other relevant information. Vendors must first receive an Enrichment Certificate before providing Services to students. School does not pay for Services in advance. If an Enrichment Certificate expires, Vendor must cease providing Services until it receives another Enrichment Certificate.
- b. Vendor Invoice: School shall pay Vendor for Services performed through invoices. Vendor will remit one (1) itemized invoice after completing the Services pursuant to an Enrichment Certificate. Vendors should submit invoices to **invoicing@pacificcoastacademy.org**. Vendors are required to submit their invoices to the School. Vendors are required to submit their own invoices to protect student privacy. School will endeavor to pay undisputed invoice amounts within thirty (30) days of receipt. School holidays and days the School is closed (as determined by the School) do not count towards the thirty-day deadline for invoice payment if the school is closed for more than two (2) consecutive school days. School generally does not approve Services offered on dates the School is closed.
 - Scheduled School Closures
 - November 21 - 28, 2022
 - December 19, 2022 – January 2, 2023
 - February 17 - 24, 2023
 - April 10 - 14, 2023
- c. Termination of Enrichment Certificate: School may terminate an Enrichment Certificate at any time, with or without cause in its sole discretion with same-day written notice. School shall pay Vendor the undisputed amounts for Services already performed under the Enrichment Certificate.
- d. Incurred Costs: Any damages or costs incurred by School, including replacement costs, as a result of Vendor's failure to competently perform under this Agreement may be deducted by School from any amounts owed to Vendor.
- e. Use of School's Name: Vendor shall not use the name, insignia, mark, or any facsimile of the School for any purpose, including but not limited to advertising, client lists, or references, without the advance written authorization of the School.
- f. No Volunteering or Fees: Vendor shall not charge any student or any student's parent or guardian any fee for any **educational** Services and/or product provided by Vendor under this Agreement. The costs of all materials and items necessary to participate in the Services must be included in the cost of Services provided under this Agreement and Enrichment Certificate(s). Vendor shall not require students or parents/guardians to volunteer to support the Vendor, sign any contracts that create a financial obligation, or take any other action the Charter School deems unreasonable as a condition of receiving Services.

SECTION 4. GENERAL CONDITIONS FOR VENDOR PERFORMANCE.

- a. Vendor Qualifications: Vendor represents it has the qualifications, skills and, if applicable, the certification and licenses necessary to perform the Services in a competent, and professional manner, without the advice or direction of School. Upon School's request, Vendor shall provide copies of certification or licensure. Subject to the terms of this Agreement, Vendor shall render all Services hereunder in accordance with this Agreement and **Exhibit A**, Vendor's independent and professional judgment and in compliance with all applicable laws and with the generally accepted practices and principles of Vendor's trade. Vendor is customarily engaged in the independently established trade, occupation, or business of the same nature as the Services performed. Vendor affirms they (or their employees, contractors, or agents) who interact with students unsupervised are at least eighteen years of age.
- b. Relationship: The School is not an employer of Vendor or its employees, contractors, or agents and shall not supervise individuals as such in carrying out the Services to be performed by Vendor under the terms of this Agreement. It is expressly understood between the parties that Vendor and its employees, contractors, and agents are not employee(s) of School.
- c. Licenses: Vendor warrants that Vendor is engaged in an independent and bona fide business operation, markets him/her/itself as such, is in possession of a valid business license/insurance when required, and is providing or capable of providing similar services as set forth in **Exhibit A** to others.
- d. No Training or Instruction: Although School may at times provide information concerning its business and students to Vendor, School will not provide any training or instruction to Vendor concerning the manner and means of providing the Services that are subject to this Agreement because Vendor warrants that Vendor is highly skilled in its industry.

SECTION 5. TAXES. Because Vendor is not an employee of School, all compensation called for under this Agreement shall be paid without deductions or withholdings, and will be accompanied by an IRS Form 1099, as applicable, at year end. Vendor is responsible for the reporting and payment of any state and/or federal income tax or other withholdings on the compensation provided under this Agreement or any related assessments. In addition, Vendor shall fill out and execute a Form W-9. In the event that the Internal Revenue Service or the State of California should determine that Vendor or its employee(s) is/are an employee of School subject to withholding and social security contributions, Vendor acknowledges consistent with this Agreement that all payments due to Vendor under this Agreement are gross payments, and the Vendor is solely responsible for all income taxes, social security payments, or other applicable deductions thereon.

SECTION 6. BENEFITS. Vendor and its employees, contractors, and agents are not entitled to the rights or benefits that may be afforded to School employees including, but not limited to, disability, workers' compensation, unemployment benefits, sick leave, vacation leave, medical insurance and retirement benefits. Vendor is solely responsible for providing at Vendor's own expense, disability, unemployment, workers' compensation and other insurance for Vendor and any of its employees, contractors, and agents.

SECTION 7. MATERIALS. Vendor will furnish at its own expense all materials, equipment and supplies used to provide the Services.

SECTION 8. BACKGROUND CHECK AND SAFETY REQUIREMENTS.

- a. Background Check: Vendor shall ensure its employees, agents, and contractors working directly with School students complete a criminal background check (e.g., through Department of Justice) in accordance with applicable law (Education Code section 45125.1). ~~Following clearance (e.g., through Department of Justice),~~ Vendor ~~will~~ certifies~~y~~ to School that no one working on interacting behalf of Vendor (e.g., Vendor employees, agents, or contractors) ~~working~~ with School students have been convicted or have pending charges of a violent or serious felony as defined in Penal Code sections 667.5(c) and 1192.7(c). ~~or any other crime that prohibits an individual from employment with a charter school. In accordance with Education Code section 45125.1(a), when the Vendor performs the criminal background check (e.g., through Department of Justice), it shall immediately provide any subsequent arrest and conviction information it receives to the School pursuant to the subsequent arrest service.~~ The cost of the background check is the Vendor's responsibility.
- b. First Aid & CPR Certification: Upon School's request, Vendor shall ensure its employees, agents, or contractors obtain First-Aid and CPR Certification. Vendors shall implement safety policies and procedures related to emergency response and accident reporting reasonable for the Services.
- c. Supervision: Vendor is responsible for supervising and ensuring students have a safe environment from the time they are dropped off to receive Services and until the responsible party picks them up. ~~This obligation extends to virtual Services.~~ Students may not be left unattended during Vendor's provision of Services. Students shall not interact in one-on-one settings with Vendor (or its employees) without the School's express written permission. Vendor may not transport students without School's express written permission.
- d. Student Discipline: Vendor acknowledges that School is responsible for managing and overseeing the education program, which incorporates the Vendor's enrichment services. Vendor must immediately notify School when students act inappropriately and may require discipline. School is responsible for issuing discipline to students. If Vendor wishes to remove a participant from their Services, the Vendor shall notify School and the parties will discuss appropriate measures.
- e. Reporting Bullying and Harassment Incidents to School: To the fullest extent allowed by law, Vendor shall immediately notify School if it becomes aware of any incident of bullying, discrimination, harassment, or sexual harassment at Vendor's place of business, during Vendor's provision of Services, or otherwise involving School students, Vendor, or Vendor's employees, contractors, or agents in any way. If Vendor learns a student may pose a health or safety threat to himself/herself or to other individuals, Vendor must immediately notify the School.

- f. Training: Vendor shall ensure its employees, contractors, or agents who interact with School students participate in sexual harassment prevention training before providing Services under this Agreement. Upon School's request, Vendor shall provide proof of compliance with this training requirement.
- g. Compliance with Public Health Orders: Vendor understands and agrees Vendor must comply with all applicable Governor orders, state, county, and local public health guidelines and requirements, and all other applicable law concerning COVID-19 ("Public Health Requirements") when delivering Services to School students. A Vendor's failure to comply with Public Health Requirements constitutes a material breach of the Agreement.

SECTION 9. INDEMNIFICATION AND INSURANCE.

- a. Indemnification: To the maximum extent allowable by law, Vendor will indemnify, defend, and hold harmless School, its officers, directors, employees, agents and volunteers from and against all claims, demands, losses, costs, expenses, obligations, liabilities, damages, recoveries, and deficiencies, including interest, penalties, attorneys' fees, and costs that such entities or persons may incur that arise out of or relate to this Agreement or the alleged negligence, recklessness or willful misconduct of Vendor, including of Vendor's officers, directors, employees, subcontractors, agents, representatives, volunteers, successors, assigns or anyone for whom Vendor is legally responsible. Vendor's indemnity, defense and hold harmless obligations shall survive the termination of this Agreement. To the maximum extent allowable by law, Vendor also agrees to hold harmless, indemnify, and defend School from any and all liability, damages, or losses (including reasonable attorneys' fees, costs, penalties, and fines) School suffers as a result of (a) Vendor's failure to meet its obligations under Sections 4-6, or (b) a third party's designation of Vendor or Vendor's employees, agents, or contractors as an employee of School regardless of any actual or alleged negligence by School.
- b. General Liability Insurance Limits: Vendor agrees to maintain general liability insurance coverage, including both bodily injury and property damage, with at least the following coverage limits:
 - i. \$1,000,000 per occurrence
 - ii. \$2,000,000 general aggregate
 - iii. \$500,000 personal & advertising injury
- c. Additional Insurance Requirements: Vendor's insurance shall constitute primary coverage for any loss or liability arising from or relating to this Agreement and any insurance held by School shall constitute secondary, excess coverage. School may require additional insurance coverage depending on the Services and shall communicate these insurance requirements to the Vendor in conjunction with the provision of an Enrichment Certificate. Vendor's insurance policies required under this Agreement shall name School as additionally insured.

SECTION 10. CONFIDENTIALITY.

- a. Confidential Information: Vendor acknowledges that during the course of performing Services, Vendor may become privy to confidential, privileged and/or proprietary information important to the School. Vendor further acknowledges its obligations under the Family Educational Rights and Privacy Act ("FERPA") and California Uniform Trade Secrets Act. Vendor shall ensure that all of its employees, agents and contractors agree to the requirements of this section prior to receiving any Confidential Information (defined below). Vendor shall not use or disclose during or after the term of this Agreement, without the prior written consent of School, any information relating to School's employees, directors, agents, students or families, or any information regarding the affairs or operations of School, including School's confidential/proprietary information and trade secrets ("Confidential Information"). Confidential Information, whether prepared by or for the School, includes, without limitation, all of the following: education records, student rosters, medical records, personnel records, information technology systems, financial and accounting information, business or marketing plans or strategies, methods of doing business, curriculum, lists, email addresses and other information concerning actual and potential students or vendors and/or any other information Vendor reasonably should know is treated as confidential by the School. The only allowed disclosures of Confidential Information are (i) with prior written consent of School; (ii) after the information is generally available to the public other than by reason of a breach by Vendor of this agreement to maintain confidentiality; (iii) after the information has been acquired by Vendor through independent means and without a breach of Vendor's duties to School under this Agreement or otherwise; or (iv) pursuant to the order of a court or other tribunal with jurisdiction if Vendor has given School adequate notice so that School may contest any such process. Personally identifiable student information may only be used as necessary to meet Vendor's obligations under this Agreement. Vendor shall not use any Confidential Information (e.g., student or parent contact information) to market any products or services to School parents or students without School's express written permission. Vendor must take all necessary and appropriate steps to protect and safeguard all of School's Confidential Information and proprietary information from unauthorized disclosure.
- b. Disclosure of Records: School will provide Vendor with those records requested by Vendor that are reasonably necessary to allow Vendor to perform the Services. Vendor shall use any such records only for the purpose provided and not for the benefit of any other person or entity. Upon termination of this Agreement or School's request, Vendor will immediately surrender to School or destroy all Confidential Information and other materials provided to Vendor by School, including all physical copies, drafts, digital or computer versions.

SECTION 11. ENTIRE AGREEMENT. This Agreement and its incorporated exhibits constitute the entire agreement between the parties with respect to the subject matter contained herein and supersede all agreements, representations and understandings of the parties with respect to such subject matter made or entered into prior to the date of this Agreement.

SECTION 12. DISPUTE RESOLUTION.

- a. Informal Dispute Resolution: If there is any dispute or controversy between the parties arising out of or relating to this Agreement, the parties shall first meet and confer informally in an attempt to resolve the issue.
- b. Mediation: If reasonable efforts at informal resolution are unsuccessful, the parties shall participate in a mediation with a mutually-agreed upon mediator. Any costs and fees, other than attorneys' fees, associated the mediation shall be shared equally by the parties.
- c. Arbitration: If School has paid more than \$25,000 to Vendor for Services since the start of the previous fiscal year, and efforts to resolve the dispute at mediation are unsuccessful, the parties agree that such dispute will be submitted to private and confidential arbitration by a single neutral arbitrator through Judicial Arbitration and Mediation Services, Inc. ("JAMS") at the nearest JAMS location **to the School**, or other service agreed upon by both parties, and that such arbitration will be the exclusive final dispute resolution method under this Agreement. The JAMS Streamlined Arbitration Rules & Procedures in effect at the time the claim or dispute is arbitrated will govern the procedure for the arbitration proceedings between the parties. The arbitrator shall not have the power to modify any of the provisions of this Agreement. The decision of the arbitrator shall be final, conclusive and binding upon the parties hereto, and shall be enforceable in any court of competent jurisdiction. The party initiating the arbitration shall advance the arbitrator's initial fee. Otherwise and thereafter, each party shall bear their own costs of the arbitration proceeding or litigation to enforce this Agreement, including attorneys' fees and costs. Except where clearly prevented by the area in dispute, both parties agree to continue performing their respective obligations under this Agreement until the dispute is resolved, subject to the right to terminate this Agreement. Nothing in this Agreement is intended to prevent either party from obtaining injunctive or equitable relief in court to prevent irreparable harm pending the conclusion of any such arbitration.

SECTION 13. MODIFYING THE AGREEMENT. No supplement, modification, or amendment of this Agreement shall be binding unless in writing and executed by both parties.

SECTION 14. NO WAIVER. No waiver of any provision of this Agreement shall constitute, or be deemed to constitute, a waiver of any other provision, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.

SECTION 15. NO ASSIGNMENT. No party shall assign this Agreement, any interest in this Agreement, or its rights or obligations under this Agreement without the express prior written consent of the other party. This Agreement shall be binding on, and shall inure to the benefit of, the parties and their respective permitted successors and assigns.

SECTION 16. SEVERABILITY. If any provision of this Agreement is invalid or contravenes applicable law, such provision shall be deemed not to be a part of this Agreement and shall not affect the validity or enforceability of its remaining

provisions, unless such invalidity or unenforceability would defeat an essential business purpose of this Agreement.

SECTION 17. GOVERNING LAW. This Agreement shall be governed by and interpreted under the laws of the State of California.

SECTION 18. AUTHORITY TO CONTRACT. Each party warrants to the other that it has the authority to enter into this Agreement, that it is a binding and enforceable obligation of said party, and that the undersigned has been duly authorized to execute this Agreement.

SECTION 19. NOTICES. Notices required or given in connection with this Agreement shall be made in writing and effective the same day when delivered by e-mail, facsimile or by hand, or effective the day after being sent via overnight mail, to the Parties at the addresses below: ~~All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows: (a) When delivered personally to the recipient's address as stated on this Agreement; (b) three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement; (c) via email address as stated on this Agreement. Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.~~

If to Vendor:

If to School:

(Please fill in with your information)

Business: _____
Name: _____
Title: _____
Address: _____

Email: _____
Phone: _____

Caleb Jones
Vendor Services Administrator
13915 Danielson St
Suite 103
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(619) 215-0704

SECTION 20. COUNTERPARTS. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one instrument. A faxed or emailed .pdf or other electronic copy of the fully executed original version of this Agreement shall have the same legal effect as an executed original for all purposes.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date above.

PACIFIC COAST ACADEMY

VENDOR

By: _____
Name: Caleb Jones
Title: Vendor Services Administrator
Date: _____

By: _____
Name: _____
Title: _____
Date: _____

EXHIBIT A

Detailed List of Services and Prices

<u>Service Title</u>	<u>Service Description</u>	<u>Grade Levels</u>	<u>Price</u>	<u>Duration</u>

Coversheet

COVID Prevention Program Update

Section: V. Consent Agenda
Item: C. COVID Prevention Program Update
Purpose:
Submitted by:
Related Material: PCA COVID-19 PREVENTION PROGRAM _Redlined Draft.docx

BACKGROUND:

As COVID continues to change and guidance and regulations change we continue to work with HR experts and legal counsel to update our program and plan.

Experts: Jennifer McQuarrie, Director of HR



COVID-19 PREVENTION PROGRAM (CPP) FOR Pacific Coast Academy

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Updated: **3/3/2022**

AUTHORITY AND RESPONSIBILITY

The **HR Specialist Human Resource team** has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies, and procedures, and assisting in maintaining a safe work environment.

IDENTIFICATION AND EVALUATION OF COVID-19 HAZARDS

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- **Document the vaccination status of our employees through CoVerified, which is maintained as a confidential medical record.**
- Evaluate employees' potential workplace exposures to all persons at or who may enter our workplace.
- **Develop COVID-19 policies and procedures to respond effectively and immediately to individuals at the workplace who are a COVID-19 case to prevent or reduce the risk of transmission in the workplace.**
- Review applicable orders and general and industry-specific guidance from the **CDC**, State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention.
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls.
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify

unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

EMPLOYEE PARTICIPATION

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

- Weekly invite to HR Office Hours to address any questions or concerns.
- Invitation to join **HR Specialist the HR team** while conducting COVID-19 Inspections
- Feedback is periodically solicited by **HR Specialist the HR team** to ensure staff has what they need to feel safe in the workplace.

EMPLOYEE SCREENING

We screen our employees by:

- **Office Staff:** Sign-in binders have been placed at the entrance of each office location along with contactless thermometers. Employees are provided with hand sanitizer, sanitizing wipes, clean masks (if not wearing their own), clean pens, and a list of COVID-19 symptoms. They are asked to take their temperature and complete a self-assessment of symptoms before entering the office each day. By signing in on the sheet, employees are certifying that they are symptom-free or will remove themselves from the workplace and contact their manager if they can not report to work. Additionally, signs are posted that face coverings are mandatory to enter the office as well as to be worn at all times while in the workspace.
- **In person events/meetings:** It is our desire to maintain in-person activities for students. However, this will take a collaborative effort between families and staff to minimize the risk of exposure to COVID-19. Families and staff must conduct a screening of COVID-19 symptoms of students and accompanying family members. Everyone is advised to **PLEASE, not attend any In-Person Activity if an individual (e.g., staff member, student, accompanying family member) is experiencing any of the following symptoms within 10 days of the In-Person Activity:**
 - Fever of 100 degrees or higher
 - (Persistent) cough
 - Shortness of breath or difficulty breathing
 - Loss of taste or smell
 - Headache
 - Sore throat
 - Muscle or body aches, fatigue
 - Chills
 - Vomiting, nausea, diarrhea, or abdominal pain
 - Runny nose, congestion

If an individual has any of the above symptoms while at the In-Person Activity, **they must return home.**

If students or family members have experienced any of the above symptoms **within 10 days** of the In-Person Activity, **they must not attend the In-Person Activity.**

****Staff members who are scheduled to participate in an in-person activity who have symptoms on the day of the activity or within 10 days of the activity must contact Human Resources and their direct supervisor for further instruction.**

- The HR team has collected information to identify staff as fully vaccinated or unvaccinated.
- **Unvaccinated Staff Testing Procedures:**
 - Unvaccinated staff members will participate in weekly COVID-19 testing, per the Governor's mandate.

- Employees participating in the testing program will be provided rapid at-home antigen tests (via US mail).
- Every 7 days, the employee must swab the nostrils and process the at-home test. The test produces a result after 15 minutes. Testing is due by the close of business Friday.
- The employee takes a picture of the test result and uploads it to the web-based platform or the CoVerified app.
- ***If the employee receives a positive result from the at-home rapid antigen test, they must immediately cease any in-person activities and reach out to hrhelp to receive the proper protocol on isolation/quarantine based on their unique situation and in accordance with the CDPH guidelines.*** Additionally, it is recommended that the employee follow up with a medical provider (covered by your insurance provider).
- Employees who are unvaccinated and 100% remote (ie: never come into contact with other staff, students or student family members) are exempt from weekly testing at this time. The School reserves the right to update this practice at any time.
- COVID-19 testing is available for free at multiple locations throughout Southern California. The following county websites include information and allow you to schedule an appointment at a testing facility near you.

[Riverside County](#)

[San Diego County](#)

[Orange County](#)

[Imperial County](#)

[San Bernardino County](#)

CORRECTION OF COVID-19 HAZARDS

Unsafe or unhealthy work conditions, practices, or procedures will be documented in **Appendix B: COVID-19 Inspections** form, and corrected in a timely manner based on the severity of the hazards, as follows:

- The severity of the hazard will be assessed and correction time frames assigned, accordingly.
- Individuals are identified as being responsible for timely correction.
- Follow-up measures are taken to ensure timely correction.

CONTROL OF COVID-19 HAZARDS

PHYSICAL DISTANCING

~~Where possible, we ensure at least six feet of physical distancing at all times in our workplace by:~~

- ~~Eliminating the need for workers to be in the workplace — A majority of our staff works remotely and only a small percentage report to the workplace on a regular or semi-frequent basis.~~
- ~~Reducing the number of persons in an area at one time, including visitors.~~
- ~~Visual cues such as signs and floor markings to indicate where employees and others should be located or their direction and path of travel.~~
- ~~Staggered arrival, departure, work, and break times.~~

~~Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved.~~

FACE COVERINGS

When required by orders from the California Department of Public Health (CDPH) or local health department, ~~we~~ We provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors, ~~and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.~~ Should an employee or visitor arrive on-site without their own face covering ~~when they are required by the CDPH or local health department,~~ they are immediately provided one upon entrance to the office.

The following are exceptions to the use of face coverings in our workplace:

- ~~When an employee is alone in a room.~~
- ~~While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.~~
- ~~Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.~~
- ~~Specific tasks that cannot feasibly be performed with a face covering, where employees will be kept at least six feet apart.~~

~~Any employee not wearing a face covering, face shield with a drape or other effective alternative, or respiratory protection, for any reason, shall be at least six feet apart from all other persons unless the unmasked employee is tested at least twice once weekly for COVID-19. We will not prevent any employee from wearing a face covering when it is not required unless it would create a safety hazard, such as interfering with the safe operation of equipment. Face coverings will also be provided to any employee that requests one, regardless of vaccination status.~~

ENGINEERING CONTROLS

We maximize, to the extent feasible, the quantity of outside air for our buildings with mechanical or natural ventilation systems by:

- The building contains a regularly maintained HVAC system.
- The property manager recently upgraded the entire building to Merv-13 filters that are changed on a quarterly basis. Additionally, ultralights have been installed behind the filters to zap any particulate matter that escapes the filter.
- In the event of a power outage or necessary shut down of HVAC due to maintenance staff will be advised to work remotely until the system returns to full functionality.

CLEANING AND DISINFECTING

We implement the following cleaning and disinfection measures for frequently touched surfaces ~~and objects, such as doorknobs, elevator buttons, equipment, tools, handrails, handles, controls, phones, headsets, bathroom surfaces, and steering wheels:~~

- Part of our lease includes nightly cleaning every weekday with EPA approved products - Lysol and Clorox
- Staff who are responsible for maintaining school property that is sent out/returned by students and staff are provided with: Masks, gloves, hand sanitizer, and disinfectant wipes
- Ensuring adequate supplies and adequate time for it to be done properly.
- Informing the employees and authorized employee representatives of the frequency and scope of cleaning and disinfection.

- Please see 8 C.C.R. section 3205(c)(7)(B) for more details.
- Should we have a COVID-19 case in our workplace, we will implement the following procedures:
 - The office will be immediately shut down and staff sent home to quarantine and work remotely.
 - HR Specialist/Office Manager will contact Complete Commercial Maintenance, Inc. (cleaners provided in the lease agreement). They will do a deep clean of all touchable services, including all shared tools and equipment with EPA approved products as well and sanitize the air with foggers.

PPE must not be shared, e.g., gloves, goggles, and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments, and tools must also not be shared, to the extent feasible.

Sharing of vehicles will be minimized to the extent feasible, and high-touch points (for example, steering wheel, door handles, seat belt buckles, armrests, shifter, etc.) will be disinfected between users.

HAND SANITIZING

In order to implement effective hand sanitizing procedures, we:

- Evaluating hand washing facilities.
- Determining the need for additional facilities.
- Encouraging and allowing time for employee handwashing.
- Providing employees with an effective hand sanitizer, and prohibiting hand sanitizers that contain methanol (i.e. methyl alcohol).
- Encouraging employees to wash their hands for at least 20 seconds each time - posters are located above each sink.

PERSONAL PROTECTIVE EQUIPMENT (PPE) USED TO CONTROL EMPLOYEES' EXPOSURE TO COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 when the physical distancing requirements are not feasible or maintained.

Upon request, we provide correctly sized respirators for voluntary use to all employees who are working indoors or in vehicles with more than one person. Employees are encouraged to use respirators in compliance with 8 C.C.R. § 5144(c)(2). Employees will be provided with information required by 8 C.C.R. § 5144.

Testing of symptomatic employees

We make COVID-19 testing available at no cost to all employees who had close contact in the workplace and have COVID-19 symptoms, during employees' paid time.

INVESTIGATING AND RESPONDING TO COVID-19 CASES

This will be accomplished by using the **Appendix C: Investigating COVID-19 Cases** form.

We have developed effective procedures to investigate COVID-19 cases that include seeking information from our employees regarding COVID-19 cases, close contacts, test results, and onset of symptoms.

Employees who had potential COVID-19 exposure in our workplace will be:

- Notified within 24 hours whenever possible.
- Offered COVID-19 testing at no cost during their working hours, **except for COVID-19 cases who were allowed to return to work per our return-to-work criteria and have remained free of symptoms for 90 days after the initial onset of symptoms, or for cases who never developed symptoms, for 90 days after the first positive test.**
- Allowed to work remotely.
- The information on benefits described in Training and Instruction, and Exclusion of COVID-19 Cases, below, will be provided to them.
- **Reporting Close Contacts:**
 - If a staff member was a close contact they may not attend any in-person activity, they must contact Human Resources and their direct supervisor, and await further instructions.
 - Staff will need to answer a series of questions provided by Human Resources to help us determine the best course of action. Staff needs to be thorough in your responses and provide them as quickly as possible.

A “close contact” is

- Being within 6 feet of someone who has COVID-19 for a total of 15 minutes or more over a 24-hour period
- Providing care at home to someone who is sick with COVID-19
- Having direct physical contact with the person (hugged or kissed them)
- Sharing eating or drinking utensils
- Being sneezed on, coughed on, or somehow getting respiratory droplets on you from someone with COVID-19
- **Positive COVID-19 Cases: Under no circumstances should anyone who has tested positive for COVID-19 come to In-Person Activities or work, regardless of vaccination status or whether symptoms are present until they have completed the required isolation period.** This needlessly puts others at risk and increases the number of close contacts in our school community that will have to quarantine. Even an asymptomatic, vaccinated person can contract/spread COVID-19.
- **Reporting Positive COVID-19 Tests:**
 - Staff members must report COVID-19 positive tests to Human Resources at HRHelp@<schoolsite>.org and to their direct supervisor in writing as soon as the results have been received.
 - The isolation/quarantine periods now depend on a number of factors. Therefore, when Human Resources contacts staff for further information, they are to respond right away and be as thorough as possible.
 - Our staff’s well-being is our priority so they may utilize COVID Supplemental Sick Leave (when available) or their personal sick leave if they are unable to work from home. Both types of paid sick leave can be used consecutively or intermittently. Staff will need to coordinate any intermittent time off with their supervisor.

SYSTEM FOR COMMUNICATING

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Employees should report COVID-19 symptoms and possible hazards to their Direct Supervisor in writing.
- Employees can report symptoms and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at

increased risk of severe COVID-19 illness.

- Where testing is not required, how employees can access COVID-19 testing. Lists of testing centers by county are provided to staff at all times via our SSS website.
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing at no cost to the employee and inform affected employees of the reason for the testing and the possible consequences of a positive test.
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures.
- We use Weekly Updates that are sent out to all staff as well as post resources and notices on the SSS Website.
- All staff members are invited to attend HR Offices hours weekly to voice any concerns or ask questions.

TRAINING AND INSTRUCTION

We will provide effective training and instruction via **Vector Solutions, Weekly Newsletters, direct emails, and team meetings** that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards.
- Information regarding COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.
- Methods of physical distancing of at least six feet and the importance of combining physical distancing with the wearing of face coverings.
- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing must be combined with other controls, including face coverings and hand hygiene, to be effective.
- **The right of employees that are not fully vaccinated to request a respirator for voluntary use, without fear of retaliation, and our policies for providing respirators. Employees voluntarily using respirators will be trained according to 8 C.C.R. section 5144(c)(2) requirements. How to wear them properly, how to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair can interfere with a seal.**
- The importance of frequent handwashing with soap and water for at least 20 seconds and using hand sanitizer when employees do not have immediate access to a sink or hand washing facility, and that hand sanitizer does not work if the hands are soiled.
- Proper use of face coverings and the fact that face coverings are not respiratory protective equipment - **Since COVID-19 is an airborne disease, N95s and more protective respirators protect the users from airborne disease, while face coverings primarily protect people around the user.**
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- **Information on or COVID-19 policies and how to access COVID-19 testing and vaccination, and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.**

Appendix D: COVID-19 Training Roster will be used to document this training.

EXCLUSION OF COVID-19 CASES AND EMPLOYEES WHO HAD A CLOSE CONTACT

Where we have a COVID-19 case in our workplace, we will limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees with COVID-19 exposure from the workplace for **14 days for the appropriate amount of time based on CDPH guidance and the SDCOE Decision Trees** after the last known COVID-19 exposure to a COVID-19 case.
- **If we do not exclude an employee who had a close contact as permitted state and local guidelines, Human Resources will provide the employee with information about any applicable precautions recommended by CDPH for individuals with close contact.**
- **For employees excluded from work, c**ontinuing and maintaining an employee's earnings, seniority, and all other employee rights and benefits whenever we've demonstrated that the COVID-19 exposure is work-related. This will be accomplished by providing staff with remote work assignments.
- Providing employees at the time of exclusion with information on available benefits.

REPORTING, RECORDKEEPING, AND ACCESS

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and representatives of Cal/OSHA immediately upon request.
- **Use the Appendix C: Investigating COVID-19 Cases form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.**

RETURN-TO-WORK CRITERIA

- COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - **The isolation/quarantine periods now depend on a number of factors. Therefore, when Human Resources contacts staff for further information, they are to respond right away and be as thorough as possible so that they can provide the appropriate return-to-work protocol.**
- **COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.**
- **A negative COVID-19 test will not be required for an employee to return to work.**
- If an order to isolate or quarantine an employee is issued by a local or state health official, the employee will not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be **10 days from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective** determined by HR in accordance with CDPH guidance.

Please see 8 C.C.R. sections 3205(c)(10)(E)&(F) for additional guidance.

COVID-19 SUPPLEMENTAL PAID SICK LEAVE ("COVID SPSL")

Effective: January 1, 2022 to September 30, 2022

In addition to the School's Sick Leave policy identified in the Employee Handbook, the School will provide COVID-19 SPSL to each of the School's employees to the extent that the employee is unable to work or telework due to any of the following reasons:

COVID Related SPSL ("COVID22Rel")

- The employee is subject to quarantine or isolation period related to COVID-19 as defined by an order or guidance of the State Department of Public Health, the federal Center for Disease Control and Prevention, or a local public health officer who has jurisdiction over the workplace. a Federal, State or local quarantine or isolation order or guideline related to COVID-19. If the employee is subject to more than one of the foregoing, the employee shall be permitted to use COVID-19 supplemental paid sick leave for the minimum quarantine or isolation period under the order or guidance that provides for the longest such minimum period;
- A health care provider advises the employee to isolate or quarantine due to COVID-19;
- The employee is attending an appointment for themselves or a family member to receive a vaccine or a vaccine booster for protection against COVID-19, although the maximum amount of leave for this purpose is 3 days or 24 hours, unless the employee provides verification from a health care provider that the employee or family member is continuing to experience symptoms;
- The employee is experiencing symptoms, or caring for a family member experiencing symptoms, related to a COVID-19 vaccine or vaccine booster that prevent the employee from being able to work or telework; although the maximum amount of leave for this purpose is 3 days or 24 hours, unless the employee provides verification from a health care provider that the employee or family member is continuing to experience symptoms;
- The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis;
- The employee is caring for a family member who is subject to an order or guidance described above or who has been advised to isolate or quarantine by a health care provider;
- The employee is caring for a child , as defined in Labor Code section 245.5, whose school or place of care is closed or otherwise unavailable for reasons related to COVID-19 on the premises.

All employees, regardless of how long the employee has been employed by the School, are eligible for COVIDRel22 Sick Leave.

Amount of COVID22Rel SPSL Available

For full-time employees, and those that worked or were scheduled to work, on average, at least 40 hours per week for the School in the two weeks preceding the date the employee took COVID22Rel SPSL: the School will grant the employee 40 hours of paid COVID22Rel SPSL.

For all other employees: For employees with a normal weekly schedule, the School will grant the employee COVID22Rel SPSL reflecting the total number of hours the covered employee is normally scheduled to work for the employer over one week.

If the employee works a variable number of hours, the School will grant the employee COVID22Rel SPSL reflecting 7 times the average number of hours the employee worked each day for the employer in the six months preceding the date the employee took COVID22Rel SPSL.

If the employee has worked for the School over a period of fewer than six months but more than 7 days, this calculation shall instead be made over the entire period the employee has worked for the School.

If the employee works a variable number of hours and has worked for the School over a period of 7 days or fewer, the total number of hours the employee has worked for that employer shall reflect the COVID22Rel SP SL.

Additional COVID Positive SP SL (COVID22Pos)

An employee is entitled to additional COVID22Pos SP SL in an amount not to exceed that described above if the employee, or a family member for whom the employee is providing care, tests positive for COVID-19.

If the employee requests to use additional leave because a family member for whom they are providing care tests positive for COVID-19, the School will require that the employee provide documentation of that family member's test results before paying the additional leave.

The School shall have no obligation to provide Additional COVID22Pos SP SL for an employee who refuses to provide documentation of the test required by the School.

Employees are not required to exhaust COVID22Rel SP SL before using Additional COVID22Pos SP SL.

Additional COVID22Pos SP SL does not change the School's obligations to comply with the Cal-OSHA COVID-19 Emergency Temporary Standards.

Maximum Amount of COVID SP SL

The total maximum amount of COVID SP SL an employee is entitled to shall not exceed 80 hours for the period between January 1, 2022 and September 30, 2022.

Uses of COVID SP SL

The employee may determine how many hours of COVID SP SL to use, up to the total number of hours to which the employee is entitled. The School shall make COVID SP SL Leave available for immediate use by the employee, upon the oral or written request of the employee to the School. The School will not provide the employee more COVID SP SL Sick Leave than the number of hours to which they are entitled.

Rate of Pay

Each hour of COVID SP SL shall be compensated at a rate equal to the following:

Nonexempt Employees: The highest of the following:

- Calculated in the same manner as the regular rate of pay for the workweek in which the employee uses COVID SP SL, whether or not the employee actually works overtime in that workweek.
- Calculated by dividing the employee's total wages, not including overtime premium pay, by the employee's total non-overtime hours worked in the full pay periods of the prior 90 days of employment.

Exempt Employees: COVID SP SL shall be calculated in the same manner as the School calculates wages for other forms of paid leave time.

Limits: Notwithstanding the foregoing, the School shall not be required to pay more than five hundred eleven dollars (\$511) per day and five thousand one hundred ten dollars (\$5,110) in the aggregate to an employee for COVID SP SL unless federal legislation is enacted that increases these amounts beyond the amounts that were included in the Emergency Paid Sick Leave Act established by the federal Families First Coronavirus Response Act, in which case the new federal dollar amounts shall apply to this policy as of the date the new amounts are applicable under the federal law. If an employee reaches the maximum amounts, the employee may choose to use other accrued and unused paid leave available to the employee in order to fully compensate the employee for leave taken.

Miscellaneous: The School shall not require an employee to use any other paid or unpaid leave, paid time off, or vacation time provided by the School before the employee uses COVID SP SL or in lieu of COVID SP SL.

The School shall not require an employee to first exhaust their COVID SPSL before satisfying any requirement to provide paid leave for reasons related to COVID-19 under any Cal-OSHA COVID-19 Emergency Temporary Standards.

Retroactive payments will be made in accordance with Labor Code section 248.6.

Notice: Notice shall be given to employees of their right to COVID SPSL and shall provide notice of the amount of COVID SPSL that the employee has used through the pay period in which it was due to be paid.

Krystin Demofonte, Executive Director

Date

APPENDIX A: IDENTIFICATION OF COVID-19 HAZARDS

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation: HR Specialist

Date: 12/11/20

Name(s) of employee and authorized employee representative that participated: Director of Technology, Director of Enrichment, Office Manager, Lending Library Specialist

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions, and ventilation
Suite 101 - Lending Library		Drop off of packages from mail carriers, as well as staff and/or families	Specified location to drop materials - tape on the floor, specific bins, masks available
Suite 101 - Lending Library		Office Space	Desks are placed so employees can sit 6 feet apart, self-assess and sign-in upon entry each day, wear masks at all times
Suite 101- Lending Library		Break/Lunch Room	Staff stagger breaks and meals
Suite 103 - Admin Offices		Office Space	Desks are placed so employees can sit 6 feet apart or can work in different rooms, self-assess and sign-in upon entry each day, wear masks at all times
Suite 103 - Admin Offices		Break/Lunch Room	Staff stagger breaks and meals

Suite 200 - Tech Dept & Others		Office Space	Desks are placed so employees can sit 6 feet apart or can work in different rooms, self-assess and sign-in upon entry each day, wear masks at all times
Suite 200- Tech Dept & Others		Break/Lunch Room	Staff stagger breaks and meals

APPENDIX B: COVID-19 INSPECTIONS

Date: _____ **Name of person conducting the inspection:** _____

Work location evaluated: _____

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Self-assessment Sign-in Sheets			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Handwashing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
PPE (not shared, available, and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields			

APPENDIX C: INVESTIGATING COVID-19 CASES

All personal identifying information of COVID-19 cases or symptoms will be kept confidential. All COVID-19 testing or related medical services provided by us will be provided in a manner that ensures the confidentiality of employees, with the exception of unredacted information on COVID-19 cases that will be provided immediately upon request to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH), or as otherwise required by law.

All employees' medical records will also be kept confidential and not disclosed or reported without the employee's express written consent to any person within or outside the workplace, with the following exceptions: (1) Unredacted medical records provided to the local health department, CDPH, Cal/OSHA, NIOSH, or as otherwise required by law immediately upon request; and (2) Records that do not contain individually identifiable medical information or from which individually identifiable medical information has been removed.

Date:

Name of person conducting the investigation:

Employee (or non-employee*) name:		Occupation (if non- employee, why they were in the workplace):	
Location where employee worked (or non-employee was present in the workplace):		Date investigation was initiated:	
Was COVID-19 test offered?		Name(s) of staff involved in the investigation:	
Date and time the COVID-19 case was last present in the workplace:		Date of the positive or negative test and/or diagnosis:	
Date the case first had one or more COVID-19 symptoms:		Information received regarding COVID-19 test results and onset of symptoms (attach documentation):	

Results of the evaluation of the COVID-19 case and all locations at the workplace that may have been visited by the COVID-19 case during the high-risk exposure period, and who may have been exposed (attach additional information):			
Notice is given (<i>within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case</i>) of the potential COVID-19 exposure to:			
All employees who may have had COVID-19 exposure and their authorized representatives.	Date:		
	Names of employees that were notified:		
Independent contractors and other employers present at the workplace during the high-risk exposure period.	Date:		
	Names of individuals that were notified:		
What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?		What could be done to reduce exposure to COVID-19?	
Was local health department notified?		Date:	

*Should an employer be made aware of a non-employee infection source COVID-19 status.

APPENDIX D: COVID-19 TRAINING ROSTER

Employee Name	Acknowledgment Receipt

ADDITIONAL CONSIDERATION #1: MULTIPLE COVID-19 INFECTIONS AND COVID-19 OUTBREAKS

This section of CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 TESTING

- We will provide COVID-19 testing to all employees in our exposed workplace except for employees who were not present during the period of an outbreak identified by a local health department or the relevant 14-day period. COVID-19 testing will be provided at no cost to employees during employees' working hours.
- COVID-19 testing consists of the following:
 - All employees in our exposed workplace will be immediately tested and then tested again one week later. Negative COVID-19 test results of employees with COVID-19 exposure will not impact the duration of any quarantine period required by or orders issued by the local health department.
 - After the first two COVID-19 tests, we will continue to provide COVID-19 testing of employees who remain at the workplace at least once per week, or more frequently if recommended by the local health department, until there are no new COVID-19 cases detected in our workplace for a 14-day period.
 - We will provide additional testing when deemed necessary by Cal/OSHA.

EXCLUSION OF COVID-19 CASES

We will ensure COVID-19 cases and employees who had COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria** requirements, and local health officer orders if applicable.

INVESTIGATION OF WORKPLACE COVID-19 ILLNESS

We will immediately investigate and determine possible workplace-related factors that contributed to the COVID-19 outbreak in accordance with our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 INVESTIGATION, REVIEW AND HAZARD CORRECTION

In addition to our CPP **Identification and Evaluation of COVID-19 Hazards** and **Correction of COVID-19 Hazards**, we will immediately perform a review of potentially relevant COVID-19 policies, procedures, and controls and implement changes as needed to prevent further spread of COVID-19.

The investigation and review will be documented and include:

- Investigation of new or unabated COVID-19 hazards including:
 - Our leave policies and practices and whether employees are discouraged from remaining home when sick.
 - Our COVID-19 testing policies.
 - Insufficient outdoor air.
 - Insufficient air filtration.
 - Lack of physical distancing.

- Updating the review:
 - Every thirty days that the outbreak continues.
 - In response to new information or to new or previously unrecognized COVID-19 hazards.
 - When otherwise necessary.
- Implementing changes to reduce the transmission of COVID-19 based on the investigation and review.
We will consider:
 - Moving indoor tasks outdoors or having them performed remotely.
 - Increasing outdoor air supply when work is done indoors.
 - Improving air filtration.
 - Increasing physical distancing as much as possible.
 - Respiratory protection.
 - [describe other applicable controls].

NOTIFICATIONS TO THE LOCAL HEALTH DEPARTMENT

- Immediately, but no longer than 48 hours after learning of three or more COVID-19 cases in our workplace, we will contact the local health department for guidance on preventing the further spread of COVID-19 within the workplace.
- We will provide to the local health department the total number of COVID-19 cases and for each COVID-19 case, the name, contact information, occupation, workplace location, business address, the hospitalization and/or fatality status, and North American Industry Classification System code of the workplace of the COVID-19 case, and any other information requested by the local health department. We will continue to give notice to the local health department of any subsequent COVID-19 cases at our workplace.

ADDITIONAL CONSIDERATION #2: MAJOR COVID-19 OUTBREAKS

In the event we experience 20 or more COVID-19 cases within a 30-day period, this section of the CPP will stay in effect until there are no new COVID-19 cases detected in our workplace for a 14-day period.

COVID-19 TESTING

We will provide twice a week COVID-19 testing, or more frequently if recommended by the local health department, to all employees present at our exposed workplace during the relevant 30-day period(s) and who remain at the workplace. COVID-19 testing will be provided at no cost to employees during employees' working hours.

EXCLUSION OF COVID-19 CASES

We will ensure COVID-19 cases and employees with COVID-19 exposure are excluded from the workplace in accordance with our CPP **Exclusion of COVID-19 Cases** and **Return to Work Criteria**, and any relevant local health department orders.

INVESTIGATION OF WORKPLACE COVID-19 ILLNESSES

We will comply with the requirements of our CPP **Investigating and Responding to COVID-19 Cases**.

COVID-19 HAZARD CORRECTION

In addition to the requirements of our CPP **Correction of COVID-19 Hazards**, we will take the following actions:

- In buildings or structures with mechanical ventilation, we will filter recirculated air with Minimum Efficiency Reporting Value (MERV) 13 or higher efficiency filters if compatible with the ventilation system. If MERV-13 or higher filters are not compatible with the ventilation system, we will use filters with the highest compatible filtering efficiency. We will also evaluate whether portable or mounted High-Efficiency Particulate Air (HEPA) filtration units or other air cleaning systems would reduce the risk of transmission and implement their use to the degree feasible.
- We will determine the need for a respiratory protection program or changes to an existing respiratory protection program under CCR Title 8 section 5144 to address COVID-19 hazards.
- We will evaluate whether to halt some or all operations at our workplace until COVID-19 hazards have been corrected
- Implement any other control measures deemed necessary by Cal/OSHA.

NOTIFICATIONS TO THE LOCAL HEALTH DEPARTMENT

We will comply with the requirements of our **Multiple COVID-19 Infections** and **COVID-19 Outbreaks-Notifications to the Local Health Department**.

Coversheet

Evaluation Policy

Section: V. Consent Agenda
Item: D. Evaluation Policy
Purpose:
Submitted by:
Related Material: PCA Evaluation Policy_Redlined_3.4.2022.docx

BACKGROUND:

PCA evaluates staff annually or biannually. As we go through the process we are refining and developing it to ensure PCA develops and retains high quality staff.

Experts: Jennifer McQuarrie, Director of HR



Pacific Coast Academy

Evaluation Policy

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EVALUATION POLICY

Pacific Coast Academy is committed to providing evaluation and assessment of all staff members on a continuing basis.

The purpose of the Pacific Coast Academy Governing Board approving this Evaluation Policy is to accomplish the following:

1. Outline the Purpose of the Evaluation
2. Establish the Frequency of Evaluations and the Evaluation Timeline
3. Establish Who Conducts the Employee Evaluations
4. Outline the Evaluation Sequence of Events
5. Establish the Use of Professional Growth and Improvement Plans
6. Outline the Record Keeping Process for All Evaluations

1. PURPOSE OF EVALUATIONS

The purpose of a staff evaluation is to safeguard and improve the quality of educational support and service received by students and families by the Charter School Employees.

2. FREQUENCY OF EVALUATIONS AND EVALUATION TIMELINE

~~All~~ Some returning staff will be evaluated during the 2020-21 school year or upon first year of employment. All new staff will be evaluated.

~~General education~~ Certified and classified staff who receive an average score from their evaluator of 4 3.0 or higher on a 5-point scale and continue to perform in good standing will be expected to complete a performance evaluation every-other year. In addition, all positions designated by the Executive Director as leadership will be evaluated yearly.

~~General education~~ Certified and classified staff who receive an average score from their evaluator of 3-2.9 or lower on a 5-point scale will be evaluated on an annual basis. ~~General education~~ Certified and classified staff who demonstrate poor performance of job expectations will be evaluated on an annual basis, placed on a mandatory Performance Improvement Plan, and a second review will be scheduled before one will receive a contract for the following year. One may be on a trajectory for their contract to not be renewed for the next school year.

~~Special education~~ certificated and classified staff who receive an average score from their evaluator of 3 or higher on a 4-point scale and continue to perform in good standing will be expected to complete a performance evaluation every-other year.

~~Special education~~ certificated and classified staff who receive an average score from their evaluator of 2 or lower on a 4-point scale and who demonstrate poor performance of job expectations will be evaluated

~~on an annual basis, placed on a mandatory Improvement Plan, and a second review will be scheduled before one will receive a contract for the following year. One may be on a trajectory for their contract to not be renewed for the next school year.~~

Evaluations will be conducted in the spring of each school year and will be completed no later than thirty (30) calendar days before the end of the employee's scheduled work year.

3. WHO CONDUCTS THE EMPLOYEE EVALUATIONS

The employee's immediate supervisor(s) will be responsible for evaluating the employees. The supervisor may delegate portions of the evaluation process to a designee, but the supervisor shall retain overall responsibility.

4. SEQUENCE OF EVENTS

Self-Assessment and Form 700

The employee will complete their self-assessment of the evaluation (if applicable) and their Form 700 prior to their meeting with their supervisors.

Meeting with Supervisor

The employee and the employee's supervisor or designee will meet with the employee and conduct their evaluation.

Employee's Time to Respond

The employee will be given the opportunity to respond to their supervisor's evaluation.

Final Evaluation Report and Summary Conference

The evaluator shall prepare, complete and issue the Final Evaluation Report and give a copy to the employee during the final evaluation conference.

5. PROFESSIONAL GROWTH AND IMPROVEMENT PLANS

Employees who receive an unsatisfactory evaluation (scoring below a score of 3.0 on the 5-point scale or a score of 2 on the 4-point scale) shall be placed on a ~~Professional Growth and Performance~~ Improvement Plan. The employee's supervisor will confer with the employee, making specific recommendations as to areas of improvement in the employee's performance and endeavor to assist the employee in his or her performance.

6. RECORD KEEPING

A signed copy of the Final Evaluation and any supporting documents shall be kept on file with the HR Director.

Coversheet

2021-2022 Compensation Policy Stipend Chart

Section: V. Consent Agenda
Item: E. 2021-2022 Compensation Policy Stipend Chart
Purpose:
Submitted by:
Related Material: PCA 2021-2022 Stipend Chart_v5_2.3.2022_Redlined Draft.docx

BACKGROUND:

Library Specialist with Library Team Lead:

The PCA Library Team would benefit from having a Team Lead in the office. Currently, a Library Administrator supervises the team but is only in the office once per week. The Team Lead will continue fulfilling all of the duties of a Library Specialist but will take on additional responsibilities to ensure that day-to-day, in-office support is provided to the library team.

Special Ed In-Person Stipend:

The majority of students in special education who receive specialized academic instruction receive services virtually. However, a small number of students require in-person services to make educational progress. It has been a challenge to find special education teachers (ed. specialists) willing to work in-person and we have been unable to hire staff to do this. In order to encourage staff to volunteer to provide in-person services, I am recommending a \$5,000 stipend. Each staff member willing to work in-person would receive the stipend in increments of 25%

Up to 25% in-person - \$1,250

Up to 50% in-person - \$2,500

Up to 75% in-person - \$3,750

Up to 100% in-person - \$5,000

Experts: John Egnor: Deputy Executive Director - Special Education, Shari Erlendson

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
504 Coordinator	\$15,000	Assigned Position: Paid to certificated teachers who facilitate 504 meetings.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid bimonthly over 10 months; August-May. Will be prorated based on period of service during the school year.
Academic Decathlon Coach/Advisor	\$2,500	Assigned Position: Paid to a certificated teacher to teach Academic Decathlon courses and prepare students for competition.	Eligibility starts at the beginning of the school year and once the support begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Academic Pentathlon Coach/Advisor	\$2,500	Assigned Position: Paid to a certificated teacher to teach Academic Pentathlon courses and prepare students for competition.	Eligibility starts at the beginning of the school year and once the support begins.	Paid biweekly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Career Technical Education (CTE)	\$5,000	Paid to CTE credentialed teachers who applied and received the position to be on the team.	Eligibility starts at the beginning of the school year or whenever job duties begin, whichever is later.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
CHYA	\$2,500	Assigned Position: Paid to a certificated teacher to provide office hours and instruction/support with CHYA curriculum.	Eligibility is earned after service has been completed from start date to end date.	Paid as a lump sum after completion of the work.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
Counselor - Pupil Personnel Services (PPS)	\$8,500	Paid to PPS credentialed teachers who applied and received the position to be on the team.	Eligibility starts at the beginning of the school year or whenever job duties begin, whichever is later.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Doctoral Degree	\$3,000	Provided to teachers who hold a doctorate degree.	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.
ELD Teacher	\$15,000	Assigned Position: Paid to credentialed teacher who applied and received the position to facilitate designated ELD instruction for EL students.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Elevate Lead Teacher	\$3,000	Assigned Position: Paid to a certificated teacher who facilitates online instruction and regular events for the Elevate Program.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Elevate Lead Teacher Summer	\$300	Assigned Position: Paid to certificated teachers (12) who will develop and plan the Elevate program for the start of the school year.	Eligibility starts at the beginning of June.	Paid bimonthly for the month of June.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
Extended School Year (ESY)	\$3,500	Paid to special education teachers who provide services during ESY.	Eligibility is earned after service has been completed from start date to end date.	Paid in 2 installments during each of the 2 pay periods of ESY.
Extra Student	\$100/month/student over required roster limit	If the Executive Director assigns additional students to the employee's full-time load, the employee will receive \$100/month per student.	Becomes eligible once their rosters surpass required roster limits.	Paid bimonthly over the course of the student days of attendance. Will be prorated based on period of service during the school year.
High School Academic Support Coordinator	\$15,000	Assigned Position: Paid to a credentialed teacher who applied and received the position to be a lead for the team.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 12 months; July - June. Will be not prorated. It is a set amount regardless of when hired for the position.
Highly Qualified Teacher Extra Course	\$450/pay period for each section of Edgenuity coverage and \$670/pay period for each section of ChoicePlus Academy coverage	Provided to single subject credentialed teachers who teach additional coursework beyond a full load in ChoicePlus Academy or Edgenuity programs.	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid bimonthly over 10 months of the student calendar.
Highly Qualified Teacher Summer School	\$30.00/hour	Provided to single subject credentialed teachers who teach additional coursework for high school summer school courses.	Eligibility starts at the beginning of June.	Paid bimonthly over 2 months; June - July. Will be prorated based on period of service during the school year.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
HST - Middle School/High School	\$5,000	Assigned Position: Paid to a credentialed teacher who applied and received the position to be on the team.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Induction Coach	\$500/teacher/semester	Paid to credentialed teachers who work with teachers who are working toward clearing their credential.	Eligibility starts at the beginning of the school year or whenever job duties begin, whichever is later.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Intervention Support Coordinator	\$15,000	Assigned Position: Paid to certificated teachers who facilitate direct instruction classes for students who are identified for tier 1, 2, and 3 intervention.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Library Specialist with Library Team Lead	\$7,800	This position is open to current PCA Library Specialists	Eligibility begins immediately.	Paid \$325 bi-monthly over 12 months; July -June.
Medical Benefit Opt-Out	\$3,000	Provided to teachers who opt out of medical benefit coverage.	Eligibility starts at the beginning of the school year.	\$125 paid bimonthly over 12 months; July - June. Will be prorated based on period of service during the school year.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
Mileage	\$500 per semester/\$1,000 per year	Certificated employees who carry a roster and must travel to student monthly meetings.	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
MOU Coordinator	\$8,400	Assigned Position: Paid to designated director to provide support for all employees that are on the shared staff MOU.	Eligibility starts at the beginning of the school year paid July-June.	Paid bimonthly over 12 months; July - June. Will be prorated based on period of service during the school year.
National Board Certification (NBC)	\$3,000	Provided to teachers who have been awarded the National Board Certification.	For current employees who obtain the certification before October 31 of the current school year.	Paid in 2 installments in December and in March. The total stipend amount will only be paid to current employees.
New Teacher Trainer	\$1,600	Assigned Position: Paid to a Regional Coordinator who applied and received the position to train new teachers.	Eligibility starts at the beginning of the school year.	Paid bimonthly for the month of July.
Phone/ Internet/ Utilities	\$956.16	Provided to all employees for work expense, including phone, internet, and utilities costs.	For all current employees. Eligibility starts at the beginning of the school year paid bimonthly July - June.	\$39.84 paid bimonthly over July - June. Will be prorated based on period of service during the school year. Payments will align with the employee's work calendar.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
Professional Development (PD) Coordinator Summer	\$2,000	Assigned Position: Paid to a designated HST who applied and received the position to plan and develop PD for the start of the 2021-22 school year.	Eligibility starts at the beginning of June.	Paid bimonthly over 2 months; June - July. Will be prorated based on period of service during the school year.
Regional Coordinator - Middle School/High School	\$300	Assigned Position: Paid to a credentialed teacher who applied and received the position to be a lead for the team.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 12 months; July - June. Will be prorated based on period of service during the school year.
Robotics Teacher (Primary Grades)	\$5,000	Assigned Position: Paid to a designated HST who applied and received the position to provide Robotics instruction for the Robotics team, grades K-2.	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Robotics Teacher (Upper Elementary)	\$15,000	Assigned Position: Paid to a designated HST who applied and received the position to provide Robotics instruction for the Robotics team.	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
Spark Teacher	\$4,000 to \$6,000 - range depends on enrollment in program	Assigned Position: Paid to a designated HST who applied and received the position to facilitate online instruction and regular events for the Spark Program.	Eligibility starts at the beginning of the school year and once the teaching begins.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
Spark Teacher Retention	up to \$3,000	Assigned Position: Paid to designated Spark Teachers based on student retention and performance.	Eligible teachers will be selected and notified in January.	Paid bimonthly from February - May.
Spark Teacher Sub	\$30/hour with a total of 2 hours expected	Assigned Position: Paid to a designated HST who volunteered and received the position.	Eligibility starts upon covering a Spark class as a substitute.	Paid the following paycheck after work and hours are submitted.
Spark Robotics Teacher Assistant	\$2,500/semester	Assigned Position: Paid to a designated HST who applied and received the position to facilitate online instruction and regular events for the Spark Robotics Program. This position is not eligible for the Spark Teacher Retention Stipend.	Eligibility starts upon covering as a Spark Teacher Assistant.	Paid bimonthly over 10 months; August - May. Will be prorated based on period of service during the school year.
SPED Teacher	Mild/Moderate \$150/month per extra student. Moderate/Severe or Moderate/Severe Transition \$400/month per extra student	If the Special Education Director assigns additional students to the employee's full-time caseload, the employee will receive \$150/month per student in the Mild/Moderate program, \$400/month per student in the Moderate/Severe program or M/S transition program.	Eligibility starts once rosters surpass required roster limits (which may be retroactive to the start of the 2021-2022 school year).	Paid bimonthly over 10 months; August - May.

Pacific Coast Academy
July 1, 2021 – Stipend Chart
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Description	Amount	Eligibility	Eligibility Start	Period Paid
SPED Extra Student Sub	\$150/month/student while carrying extra students on caseload.	If the Deputy Executive Director of SPED assigns additional students to the employee's full-time load, the employee will receive \$150/month per student.	Becomes eligible upon covering a roster as a substitute.	Paid bimonthly over the course of the student days of attendance. Will be prorated based on period of service during the school year.
SPED In-Person Services Teacher	Up to 25% - \$1,250 Up to 50% - \$2,500 Up to 75% - \$3,750 Up to 100% - \$5,000	Assigned position for Education Specialists. Must provide services to identified student(s) in-person	Stipend to begin first full pay period following board approval.	Paid bimonthly over 10 months; August-May. Will be prorated based on period of service during the school year.
SPED Lead Teacher	\$1,000	Assigned Position: Must be in a leadership role and an authority in compliance, training and support in the field of special education.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 10 months of the student calendar. Will be prorated based on period of service during the school year.
Student Support Coordinator	\$15,000	Assigned Position: Paid to certificated teachers who facilitate SST meetings.	Eligibility starts at the beginning of the school year and once the supervising begins.	Paid bimonthly over 10 months; August-May. Will be prorated based on period of service during the school year.
Testing Team Lead	\$3,000	Assigned Position: Paid to a credentialed teacher who applied and received the position to be the lead for their RC team.	Eligibility starts at the beginning of the school year.	Paid bimonthly over 10 months; August-May. Will be prorated based on period of service during the school year.

Coversheet

Title IX Policy

Section: V. Consent Agenda
Item: F. Title IX Policy
Purpose:
Submitted by:
Related Material: PCA Title IX Policy_v3_Redlined_3.2.2022_Combined.pdf

BACKGROUND:

The Title IX Policy is required per federal regulations (see 34 CFR 106.45). Pacific Coast Academy receives federal funds and is required to comply with Title IX requirements to adopt certain grievance procedures to process complaints of sexual harassment as defined under Title IX. The Title IX Policy we provided provides that required grievance procedure.

This grievance procedure is not intended to cover all sexual harassment allegations, just those that meet the relatively high threshold under the federal definition.

CDE's federal program monitoring website suggests charter schools/school districts that receive federal funds need to adopt the Title IX grievance procedures and meet the training requirements. Procopio will deliver the training to our staff once the policy is adopted.

Experts: Procopio, School Mental Health Team, School Intervention Team, School HR



~~Title IX Policy~~

~~Title IX is a federal law that was passed in 1972 to ensure that male and female students and employees in educational settings are treated equally and fairly. It protects against discrimination based on sex (including sexual harassment). In addition, Title IX protects transgender students and students who do not conform to sex stereotypes. State law also prohibits discrimination based on gender (sex), gender expression, gender identity, and sexual orientation.~~

~~The purpose of the Pacific Coast Academy Governing Board approving this Title IX Policy is to accomplish the following:~~

- ~~1. Establish a Title IX Coordinator~~
- ~~2. Outline Student and Employee Title IX Rights~~
- ~~3. Establish the Procedures for Filing a Complaint~~
- ~~4. Provide Resources for Additional Information~~
- ~~5. Establish the Notice of Nondiscrimination~~

~~1. Title IX Coordinator: The Charter School will provide a Title IX Coordinator.~~

~~Title IX Coordinator – Kristin Burer~~

~~Email – kristin.burer@pacificcoastacademy.org~~

~~Phone Number – (619) 993-2258~~

~~2. Student and Employee Title IX Rights: Under California Education Code section 221.8:~~

- ~~a. You have the right to fair and equitable treatment and you shall not be discriminated against based on your sex~~
- ~~b. You have the right to be provided with an equitable opportunity to participate in all academic extracurricular activities~~
- ~~c. You have the right to receive equitable treatment and benefits in the provision of all of the following:~~
 - ~~i. Equipment and supplies~~
 - ~~ii. Transportation and daily allowances~~
 - ~~iii. Access to tutoring~~
 - ~~iv. Coaching~~
 - ~~v. Medical and training facilities and services~~
 - ~~vi. Publicity~~
- ~~d. You have the right to have access to a gender equity coordinator to answer questions regarding gender equity laws.~~
- ~~e. You have the right to contact the State Department of Education and the California Interscholastic Federation to access information on gender equity laws.~~
- ~~f. You have the right to file a confidential discrimination complaint with the United States~~

- ~~Office of Civil Rights or the State Department of Education if you believe you have been discriminated against or if you believe you have received unequal treatment on the basis of your sex.~~
- ~~g. You have the right to pursue civil remedies if you have been discriminated against.~~
- ~~h. You have the right to be protected against retaliation if you file a discrimination complaint.~~
- ~~3. Filing a Complaint:~~** ~~If you feel you were discriminated against in violation of Title IX, please contact the Title IX Coordinator. It is the coordinator's primary responsibility to ensure the Charter School complies with the requirements of Title IX.~~
- ~~4. How the School Investigates a Complaint:~~** ~~Within 60 days from the date of receipt of the complaint, the School shall conduct and complete an investigation of the complaint and prepare a written decision. During this process, the person responsible for filing the complaint is to be given the opportunity to provide evidence that person believes supports the allegations. Complaints pertaining to Title IX issues should be filed by using the School's Uniform Complaint Procedures and those procedures will be followed to resolve the complaint.~~

~~You may also file a complaint of discrimination with the US Department of Education Office for Civil Rights ("OCR").~~

- ~~5. How do I file a complaint of discrimination with the US Department of Education Office for Civil Rights ("OCR")?~~**
- ~~You may contact an OCR enforcement office to obtain a complaint form or you may file a discrimination complaint by using the on-line complaint form.~~

~~What do I need to include in my complaint?~~

~~You should let us know which school, college or other institution you are complaining about, the person(s) who has been discriminated against, when the discrimination occurred, and you should sign and date the letter and let us know how we can reach you by phone and letter so that we can contact you. If filing on-line, you will still need to provide an original signature by mail, which may be done by printing and mailing a "Consent Form" linked from the bottom of the on-line complaint form.~~

~~How soon after the discrimination do I need to file?~~

~~You need to file your complaint within 180 calendar days after the discrimination. There are certain limited circumstances that allow our agency to grant a waiver. If you need more information about your situation, contact the OCR enforcement office responsible for the state in which the institution is located.~~

~~How promptly will OCR respond to my complaint?~~

~~OCR will promptly acknowledge receiving your complaint and will contact you by letter or telephone to let you know whether we will proceed further with your complaint.~~

~~What is OCR's role during the complaint process?~~

~~OCR's role is to be a neutral fact-finder and to promptly resolve complaints. OCR has a variety of options for resolving complaints, including facilitated resolutions and investigations. OCR does not act as an advocate for either party during the process.~~

~~What if I am already pursuing my complaint within the school district or college or with another agency?~~

~~OCR does not handle cases that are being addressed by another agency or within a school's or college's formal grievance procedure if OCR anticipates that the agency you filed with will provide you with a resolution process comparable to OCR's. Once the other complaint process is completed, you have 60 days to refile your complaint with OCR. OCR's first step will be to determine whether to defer to the result reached in the other process.~~

~~Do I have to file an OCR complaint before I can file a claim in court?~~

~~The regulations under Title VI, Title IX, Section 504 and Title II do not require you to file with OCR prior to filing a claim under these laws in Federal court. The regulations under the Age Discrimination Act, however, allow you to file a claim in Federal court under that law only after: 1) 180 days have elapsed since you filed the complaint with OCR and OCR has made no finding; or 2) OCR issues a finding in favor of the recipient. If this occurs, OCR will promptly notify you and remind you of your right to file in court. If you are considering filing in court, bear in mind that OCR does not represent complaining parties or provide advice regarding court filings. You would need to use the services of your own attorney. Also, if you proceed with your claim in a court, OCR will not continue to pursue your OCR complaint.~~

~~6. Resources for Additional Information:~~

- ~~a. US Department of Education Office for Civil Rights complaint form: <https://www2.ed.gov/about/offices/list/ocr/complaintintro.html>~~
- ~~b. The OCR office for California is located at:~~
 - ~~San Francisco Office~~
 - ~~Office for Civil Rights~~
 - ~~U.S. Department of Education~~
 - ~~50 United Nations Plaza~~
 - ~~Mail Box 1200, Room 1545~~
 - ~~San Francisco, CA 94102~~
 - ~~Telephone: 415-486-5555~~
 - ~~FAX: 415-486-5570; TDD: 800-877-8339~~
 - ~~Email: ocr.sanfrancisco@ed.gov~~
- ~~c. California Department of Education, Equal Opportunity & Access: <https://www.cde.ca.gov/re/di/eo/index.asp>~~
- ~~d. U.S. Department of Education, Office for Civil Rights, *Title IX Resource Guide* (Apr. 2015): <https://www2.ed.gov/about/offices/list/ocr/docs/del-title-ix-coordinators-guide-201504.pdf>~~

~~7. Notice of Nondiscrimination:~~ The Charter School District fully complies with Title IX. The

~~Charter School District does not discriminate on the basis of sex in the education programs or activities it operates. The Charter School District does not discriminate on the basis of sex in admission to or employment in its education programs or activities. Inquiries concerning the application of Title IX and its implementing regulations may be referred to the Title IX coordinator or to the OCR.~~



Pacific Coast Academy

Title IX Policy

TITLE IX POLICY

Pacific Coast Academy (“Charter School”) is committed to maintaining a safe and respectful school environment that is free from discrimination and harassment. Title IX of the Education Amendment Act of 1972 (“Title IX”) prohibits discrimination on the basis of sex, including sexual harassment, in Charter School’s education programs and activities.

This Title IX Policy (“Policy”) details Charter School’s commitment to maintain a learning environment that is free from sexual harassment and provides a grievance process for allegations of sexual harassment as defined under Title IX. Any individual can report sexual harassment at Charter School to Charter School staff (e.g., Homeschool Teacher, Executive Director, etc.), and Charter School will take appropriate action in accordance with this Policy.

Sexual harassment is a form of gender discrimination in that it constitutes differential treatment on the basis of gender, gender identity or expression, or sexual orientation, and, for that reason, is a violation of state and federal laws and a violation of this Policy. Charter School considers sexual harassment to be a major offense which can result in the suspension or expulsion of students and termination of employees.

DEFINITION OF SEXUAL HARASSMENT UNDER CALIFORNIA LAW

California Education Code section 212.5 defines sexual harassment as any unwelcome sexual advances, requests for sexual advances, requests for sexual favors, or other verbal, visual, or physical conduct of a sexual nature made by someone from or in the work or educational setting, under the following conditions:

- Submission to the conduct is explicitly or implicitly made a term or a condition of an individual’s employment, academic status, or progress.
- Submission to, or rejection of the conduct by the individual is used as the basis of employment or academic decisions affecting the individual.
- The conduct has the purpose or effect of having a negative impact upon the individual’s work or academic performance, or of creating an intimidating, hostile, or offensive work or educational environment.
- Submission to, or rejection of, the conduct by the individual is used as the basis for any decisions affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

Sexual harassment may include, but is not limited to:

- Unwelcome verbal conduct such as suggestive, derogatory comments, sexual innuendoes, slurs, or unwanted sexual advances, invitations, or comments; pestering for dates; making threats; or spreading rumors about or rating others as to sexual activity or performance.
- Unwelcome visual conduct such as displays of sexually suggestive objects, pictures, posters, written material, cartoons, or drawings; graffiti of a sexual nature; or use of obscene gestures.
- Unwelcome physical conduct such as unwanted touching, pinching, kissing, patting, hugging, blocking of normal movement, assault; or interference with work or study directed at an individual because of the individual’s sex, sexual orientation, or gender.

- Threats and demands or pressure to submit to sexual requests in order to keep a job or academic standing or to avoid other loss, and offers of benefits in return for sexual favors.

Under Education Code section 230, harassment and other discrimination on the basis of sex include, but are not limited to, the following: exclusion of a person or persons from participation in, denial of the benefits of, or subjection to harassment or other discrimination in, any academic, extracurricular, research, occupational training, or other program or activity; and exclusion from participation in, or denial of equivalent opportunity in, athletic programs. The full definition of discrimination and harassment based on sex from Education Code section 230 can be found here:

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=230.

The definition of sexual harassment under California law and the definition of Sexual Harassment under Title IX overlap in some areas. Complaints alleging unlawful discrimination, harassment, intimidation, or bullying based on gender, sex, gender identity or expression, or sexual orientation are eligible to be investigated pursuant to Charter School's Uniform Complaint Procedures. However, if any complaints alleging sexual harassment constitute Sexual Harassment as defined under Title IX (see below), the complaints shall be investigated under the Title IX Grievance Procedures for Sexual Harassment. Charter School prohibits retaliatory behavior against anyone who files a sexual harassment complaint or any participant in the complaint investigation process.

SEX EQUITY IN EDUCATION ACT STATEMENT

Students have all the rights set forth in Education Code section 221.8 (as applicable to Charter School's programs). This includes the right to fair and equitable treatment, the right to a school environment without discrimination on the basis of sex, and right to be provided with an equitable opportunity to participate in all academic extracurricular activities. The description of all rights set forth in Education Code section 221.8 can be found here:

http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC§ionNum=221.8.

For more information about Gender Equity/Title IX, please visit the following CDE website:

<https://www.cde.ca.gov/re/di/eo/genequitytitleix.asp>.

TITLE IX GRIEVANCE PROCEDURES FOR SEXUAL HARASSMENT

I. SCOPE AND JURISDICTION

This Policy's Title IX grievance procedures apply only to conduct that falls within the definition of "Sexual Harassment" under Title IX. Charter School employees or students may submit formal complaints of Sexual Harassment for investigation under this Policy. Sexual Harassment under Title IX means conduct on the basis of sex that falls within one or more of the following categories:

- A Charter School employee conditioning the provision of a school aid, benefit, or service on an individual's participation in unwelcomed sexual conduct.

- Unwelcomed conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to Charter School's education program or activity.
- Sexual assault, dating violence, domestic violence, or stalking (as those terms are defined in 34 CFR section 106.30(a)(3)).

II. TITLE IX PERSONNEL

Charter School has designated the following individual as its Title IX Coordinator to coordinate the investigation and resolution of Sexual Harassment formal complaints as outlined in this Policy:

Name: **Venessa Chase**

Title: Senior Director

Address: 13915 Danielson St. #200, Poway, CA 92064

Phone: (619) 215-0704

Email: venessa.chase@pacificcoastacademy.org

The Title IX Coordinator may designate other individual(s) to fulfill all or part of their duties. In addition to the Title IX Coordinator, the following Title IX Personnel are involved in the grievance process to address formal complaints:

Investigator

The individual responsible for gathering all evidence related to the formal complaint. This individual will create an "Investigation Report" which will summarize the relevant evidence.

Decision-Maker

The individual responsible for evaluating evidence in order to make a determination regarding the formal complaint. The Decision-Maker submits a written determination of findings to the parties. The Decision-Maker cannot be the Title IX Coordinator, the Investigator, or any individual involved in the investigation of the formal complaint.

Title IX Appeals Officer

If applicable, this individual is responsible for evaluating an appeal of the final determination. The Title IX Appeals Officer cannot be the Title IX Coordinator, Investigator, Decision-Maker, or any individual involved in the investigation of the formal complaint.

All Title IX Personnel (i.e., Title IX Coordinator, Investigator, Decision-Maker, Appeals Officer, and any person who facilitates an informal resolution process) will receive training in accordance with Title IX requirements. The Title IX Coordinator must ensure individuals responsible for investigating a formal complaint are neutral.

III. REPORTING ALLEGATIONS OF SEXUAL HARASSMENT

Any individual (e.g., a student or employee who is alleged to be a victim of Sexual Harassment or a

parent/guardian of a student who is alleged to be a victim of Sexual Harassment), may report Sexual Harassment directly to the Charter School's Title IX Coordinator, or to any other available Charter School employee who shall immediately inform the Title IX Coordinator.

Reports of Sexual Harassment can be made in-person, by mail, by telephone, by electronic mail, or by any other means that result in the Title IX Coordinator receiving the person's verbal or written report.

IV. CHARTER SCHOOL'S INITIAL RESPONSE TO A REPORT OF SEXUAL HARASSMENT

Upon receipt of any report of Sexual Harassment, the Title IX Coordinator or designee will take the following steps. These steps are offered regardless of whether the complainant submits a formal written complaint:

Contact Complainant and Determine Need for Supportive Measures

The Title IX Coordinator will contact the complainant and respondent¹ to discuss the availability of supportive measures to stop the harassment, protect students, and ensure access to the educational program. If a formal complaint was not filed, the Title IX Coordinator shall explain to complainant the right to file a formal complaint and the process for filing a formal complaint. A formal complaint is one that contains the complainant's physical or digital signature, and it may be filed at any time with the Title IX Coordinator in person, by mail, or by email. A complainant may use the attached Title IX form to submit a formal complaint to the Title IX Coordinator.

- Supportive measures are non-disciplinary and nonpunitive and shall be available at any point during the Title IX investigation. Supportive measures may include, but are not limited to: wellness check-ins, counseling services, extension of deadlines or course-related adjustments, modifications of work or class schedules, changes in work locations, or leaves of absences. The Title IX Coordinator is responsible for implementing the supportive measures.

Determine Need for Emergency Removal:

The Title IX Coordinator will review the facts to determine whether the respondent (either student or staff) may need to be removed from the educational program or activity to prevent any further sexual harassment and/or maintain the safety of students and staff.

- Charter School may determine that removal from the educational program or activity is justified due to an immediate threat to the physical health or safety of any student or other individual arising from the allegations. Charter School will conduct an individualized safety and risk analysis before the removal. Charter School shall provide the respondent with notice and an opportunity to challenge the decision immediately following the removal.
- If the respondent is a student, Charter School is subject to applicable laws and school policies regarding involuntary removals, suspensions, and expulsions.
- If the respondent is an employee, the employee may be placed on administrative leave during the formal complaint investigation.

¹ The "complainant" is the individual who is alleged to be the victim of conduct that could constitute Sexual Harassment. The "respondent" refers to the individual who has been reported to be the perpetrator of conduct that could constitute Sexual Harassment. If a parent or guardian has a legal right to act on behalf of a complainant or respondent, this right applies throughout all aspects of the Title IX matter, including the grievance process.

V. INITIAL REVIEW OF FORMAL COMPLAINT

If a formal complaint is filed, the Title IX Coordinator will review the complaint to determine whether it raises allegations that fall within the definition of Sexual Harassment under Title IX as described above. Charter School may consolidate multiple formal complaints where the allegations of Sexual Harassment arise out of the same facts or circumstances.

If it does, the Title IX Coordinator will follow this Policy's grievance procedures for formal complaints. If it does not, the Title IX Coordinator will determine whether the complaint should be dismissed (as explained below) and/or investigated pursuant to another applicable Charter School policy (e.g., Uniform Complaint Procedures).

Informal Resolution Process

At any time after a formal complaint has been filed, but before reaching a determination regarding the allegation, Charter School may offer an informal resolution process (such as a mediation) to the complainant and respondent. However, the informal resolution process is not available where the complainant alleges that an employee sexually harassed a student.

VI. MANDATORY OR PERMISSIVE DISMISSAL OF FORMAL COMPLAINT

Under certain circumstances, a complaint must or should be dismissed by the Title IX Coordinator. The Title IX Coordinator will endeavor to make this determination no more than **ten (10) calendar days** from the date they receive the formal complaint.

Mandatory Dismissal

The Title IX Coordinator must dismiss the formal complaint if they determine any of the following:

- The alleged conduct would not constitute Sexual Harassment as defined under Title IX even if proved;
- The alleged conduct did not occur in Charter School's education program or activity; or
- The alleged conduct did not occur against an individual in the United States.

Permissive Dismissal

The Title IX Coordinator may dismiss a formal complaint if they determine any of the following:

- The complainant has notified Charter School, in writing, that they would like to withdraw the complaint or any allegations in the complaint;
- The respondent is no longer enrolled in, or employed by, Charter School; or
- Specific circumstances prevent Charter School from gathering evidence to reach a determination with regard to the complaint.

Written Notice of Dismissal

If the Title IX Coordinator dismisses the complaint, they must send written notice of the dismissal simultaneously to both parties (complainant and respondent) as follows:

- The written notice should state the reason(s) for the dismissal and inform the parties of their right to appeal in accordance with the procedures described in the “Appeals” section below.
- If the Title IX Coordinator determines another Charter School grievance procedure (e.g., Uniform Complaint Procedures) is the appropriate grievance procedure for the complainant’s allegation(s), the written notice shall inform the parties (complainant and respondent) of Charter School’s intent to investigate the complaint through that grievance procedure.

VII. TITLE IX GRIEVANCE PROCEDURES

If the Title IX Coordinator does not dismiss the formal complaint, Charter School will initiate the following Title IX Grievance Procedures and issue a Written Decision. Charter School will endeavor to complete its investigation and issue a Written Decision within sixty (60) calendar days of receipt of the formal complaint.

Send Written Notice of Formal Complaint

The Title IX Coordinator must provide the parties (complainant and respondent) with a Notice of Formal Complaint. The Title IX Coordinator will endeavor to provide this Notice within ten (10) calendar days of receipt of the formal complaint. The notice shall include: (1) a copy of this Policy; (2) a description of the allegations potentially constituting Sexual Harassment with sufficient details known at the time; (3) a statement that the respondent is presumed not responsible for conduct and that a determination regarding responsibility is made at the conclusion of the grievance process; (4) a statement informing the parties of the opportunity to have an advisor of their choice throughout the grievance process and the ability to inspect and review evidence; and (5) a statement informing the parties that they must not knowingly make false statements or submit false information.

Investigator Conducts Investigation

The Investigator will gather and review evidence related to the allegations. This can include, but is not limited to, interviewing parties or witnesses, as well as reviewing relevant evidence. The Investigator will not require, request, or rely upon any information protected under a legally recognized privilege, unless the person holding such privilege has waived it.

Written notice of all investigative interviews or other meetings must be provided to any individual whose participation is invited or expected to be provided with sufficient time for the individual to prepare to participate. Notice must include the date, time, location, participants, and purpose of the meeting. Attendees of such meetings will have the right to be accompanied by an advisor of their choice.

Investigator Provides Parties Equal Opportunity to Review Gathered Evidence

The Investigator will provide both the complainant and respondent with an equal opportunity to review the evidence that is directly related to the allegations raised in the formal complaint. The parties will have a period of at least 10 calendar days before the Investigative Report is provided to the parties to review the evidence, ask the Investigator additional questions, and provide or suggest additional evidence to be considered by the Investigator.

Investigator Prepares and Shares Investigative Report

The Investigator will prepare an Investigative Report summarizing the relevant evidence. The Investigative

Report is not Charter School's final Written Decision. The Investigator will send the Investigative Report to the parties and their advisors, if any, for their review and written response at least **10 calendar days** before issuance of the Written Decision. Charter School will inform the parties in writing that they may submit to the Decision-Maker written, relevant questions that the parties want asked of any party or witness. The Decision-Maker is responsible for providing the responses (if any) to these questions to both parties.

Decision-Maker Issues Written Decision

The Decision-Maker will endeavor to issue the Written Decision within **sixty (60) calendar days from the receipt of the formal complaint**. The Decision-Maker will issue a Written Decision to both parties simultaneously. The Decision-Maker uses the "preponderance of evidence" standard (i.e., it is more likely than not that the respondent committed the alleged conduct). The Written Decision will include all of the following:

- Identification of the allegations potentially constituting Sexual Harassment.
- A description of the procedural steps taken by Charter School during the investigation process (e.g., notifications to the parties, interviews with the parties and witnesses, site visits, or methods used to gather other evidence).
- Findings of fact supporting the determination.
- Conclusions regarding the application of Charter School's policies to the facts.
- A statement of, and rationale for, the result as to each allegation, including a decision regarding responsibility, any disciplinary sanctions Charter School imposes on the respondent, and whether remedies designed to restore or preserve equal access to Charter School's educational program will be provided by Charter School to the complainant.
- Charter School's procedures and permissible bases for either party to appeal the decision.

Remedies

If Charter School determines that the respondent engaged in Sexual Harassment, Charter School will provide remedies to the complainant, as appropriate. This may include supportive measures. Remedies may also include: transfer from a class; parent/student conference(s); positive behavior support; warnings; detention; and/or formal discipline, such as suspension and expulsion. When an employee is found to have committed Sexual Harassment, Charter School will take appropriate disciplinary action, up to and including termination, in accordance with Charter School's policies and as permitted by law.

VIII. APPEALS

Either party may appeal Charter School's Written Decision, or its dismissal of a formal complaint or any allegation in the complaint, within **five (5) calendar days of the decision**. An appeal may be made on any of the following grounds:

- A procedural irregularity affected the outcome.
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made that could affect the outcome of the matter.
- The Title IX Coordinator, Investigator, or Decision-Maker had a conflict of interest or bias for or against complainant or respondent that affected the outcome of the matter.

Upon receipt of an appeal, Charter School will provide a written notification to the other party about the appeal that gives both parties a reasonable, equal opportunity to submit a written statement in support of/challenging the appeal.

The Title IX Appeals Officer (not Decision-Maker, Title IX Coordinator, or Investigator) shall issue a written decision of an appeal, including the rationale for the result, to both parties simultaneously. The Title IX Appeals Officer will endeavor to issue their decision within **thirty (30) calendar days from the receipt of the appeal.**

IX. RECORD KEEPING

Charter School will maintain for a period of seven (7) years records pertaining to Title IX Sexual Harassment allegations in accordance with 34 CFR section 106.45(b)(10), as well as all material used to train Title IX Personnel.

TITLE IX SEXUAL HARASSMENT COMPLAINT FORM

Instructions	
This form can be completed by any individual who has knowledge of a sexual harassment conduct occurring within an education program or activity of Pacific Coast Academy (Charter School). Please complete the information below. Should you need additional space or would like to provide documentation to support the allegations in the complaint, you can attach those to this complaint form. If you have any questions, please contact Charter School's Title IX Coordinator listed below.	
Contact Information and Complainant's (Victim) Information	
Full Name of the Person Filing the Complaint:	
Address:	
Phone:	Email:
School Name:	
Complainant's (Victim) Full Name (if different from above):	
Respondent's (Accused) Information	
Respondent's Full Name:	
Is the accused a Charter School student? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, what is the student's grade and relation to complainant:	
Is the accused a Charter School staff member? <input type="checkbox"/> No <input type="checkbox"/> Yes	
If yes, what is the staff member's relation to the complainant (e.g., teacher):	
If no, what is the accused's affiliation to Charter School:	
Details of Complaint	
Date of the Alleged Incident(s):	Location of Alleged Incident(s):
Please describe the facts underlying your complaint. Provide details such as the names of those involved, the dates of the incident(s), whether witnesses were present and the names of any witnesses, etc. Please provide any details which you feel might be helpful to a complaint investigator:	
Did the harassment occur at Charter School or during a Charter School activity? If so, please describe:	
Did this incident interfere with your ability to access or participate in Charter School programs or activities? If so, please describe:	
List the individuals involved in the relevant incident(s):	
List any witnesses to the incident(s):	
Acknowledgements	
By submitting this form to Charter School's Title IX Coordinator, I wish to initiate Charter School's formal Title IX Grievance Procedures.	
Signature of Complainant:	Date:
Once you have completed this form, please submit it to the Title IX Coordinator: Venessa Chase 13915 Danielson St. #200, Poway, CA 92064 * venessa.chase@pacificcoastacademy.org * (619) 215-0704	