



Pacific Coast Academy

Regular Board meeting

Date and Time

Thursday September 10, 2026 at 6:00 PM PDT

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Benjamin Fung	1 m
B. Roll Call of Board Members		Benjamin Fung	1 m
C. Public Comments		Benjamin Fung	
D. Approval of the Agenda	Vote	Benjamin Fung	1 m
II. Finance			6:03 PM
A. 2025-2026 Unaudited Actual Reports	Vote	Kate Eng	10 m
B. 2025-2026 Education Protection Account (EPA) Actuals	Vote	Kate Eng	10 m

	Purpose	Presenter	Time
C. Monthly Financial Report	Vote	Kate Eng	10 m
D. Resolution to Delegate Limited Bonus Authority to the Executive Director	Vote	Kate Eng	5 m
E. Lease Agreement- 2727 Camino del Rio South, Suite 127	Vote	Krystin Demofonte	5 m
F. Lease Agreement- 500 W. Vista Way	Vote	Krystin Demofonte	5 m
G. Amended and Restated Agreement Between the Dehesa School District And Pacific Coast Academy Regarding Social Scholars Academy	Vote	Krystin Demofonte	5 m
H. PCA_Operations and Special Education MOU	Vote	Krystin Demofonte	5 m
III. Other Business			6:58 PM
A. 2026-2027 Board Meeting Calendar	Vote	Krystin Demofonte	5 m
B. Professional Boundaries Policy	Vote	Krystin Demofonte	5 m
C. Supplemental Cyber Liability Insurance Proposal	Vote	Krystin Demofonte	5 m
D. Executive Director Report	FYI	Krystin Demofonte	20 m
IV. Consent Agenda			7:33 PM
The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.			
A. Approve Minutes	Approve Minutes		
Approve minutes for Regular Board Meeting on June 3, 2026			
B. 2026-2027 Employee Handbook			
C. 2026-2027 Compensation Policy, Stipend Chart, Admin & Director Salary			
D. Inspection of Public Records Policy			

	Purpose	Presenter	Time
E. Fiscal Policy			
F. Transportation and Driving Policy			
G. Independent Educational Evaluation Policy (IEE)			
H. Evaluation Policy			
I. Non-Compliance Policy			
J. Contracts, Invoices, and Purchasing Quotes over 100K			
a. SHI International; SCSA; Renaissance; Apple; IXL Learning; School Pathways; Absolute Quote; Edmentum; Specialized Therapy Services; Varsity Tutors			
b. Copies of the agreements are included in the board packet			
K. Approve Consent Agenda			
This Is The Vote To Approve The Consent Agenda Items.			
V. Closed Session			7:33 PM
A. Employee Performance Evaluation: Executive Director § 54957(b)	Discuss	Benjamin Fung	20 m
VI. Closing Items			7:53 PM
A. Announcement of Next Scheduled Meeting- December 10 at 6:00pm	FYI	Benjamin Fung	1 m
B. Adjourn Meeting	Vote		

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at (619) 749-1928 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).