



Pacific Coast Academy

Regular Board Meeting

Date and Time

Wednesday June 3, 2026 at 6:00 PM PDT

Location

Pacific Coast Academy Office
13915 Danielson St. #200, Poway, CA 92064

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Call the Meeting to Order		Ben Fung	1 m
B. Roll Call of Board Members		Ben Fung	1 m
C. Public Comments			
D. Approval of the Agenda	Vote	Ben Fung	1 m
E. Executive Director Report		Krystin Demofonte	10 m
II. Finance			6:13 PM
A. 2025-2026 Local Indicators	FYI	Gillian Simcox	10 m

	Purpose	Presenter	Time
B. 2026-2027 Local Control Accountability Plan (LCAP)	Vote	Gillian Simcox	10 m
C. 2025-2026 Proposition 28 Annual Report	Vote	Gillian Simcox	10 m
D. 2026-2027 Budget	Vote	Kate Eng	10 m
E. Education Protection Account (EPA) Resolution and Spending Plan	Vote	Kate Eng	10 m
F. 2026-2027 Spring Consolidated Application	Vote	Kate Eng	10 m
G. Financials	Vote	Kate Eng	5 m
H. PCA School Facilities LLC-Promissory Note & Loan Agreement	Vote	Kate Eng	5 m
I. Memorandum of Understanding for Shared Services	Vote	Shari Erlendson	5 m
J. SCC Amendment to Shared Use Agreement for Danielson Property	Vote	Shari Erlendson	5 m
K. Facilities Use Agreement for Dehesa Records Office	Vote	Shari Erlendson	5 m
L. 13475 Danielson- PCA Lease	Vote	Shari Erlendson	5 m
III. Other Business			7:43 PM
A. Consulting Services Proposal: Brave Writer	Vote	Krystin Demofonte	5 m
B. 2026-2027 Declaration of Need	Vote	Krystin Demofonte	5 m
C. Conflict of Interest Code	Vote	Krystin Demofonte	10 m
D. Independent Educational Evaluation (IEE) Policy	Vote	Krystin Demofonte	5 m
E. Liability Insurance Proposal	Vote	Shari Erlendson	5 m
F. 2026-2027 Board Meeting Calendar	Vote	Krystin Demofonte	5 m
G. Affirming Board Member Terms	Vote	Krystin Demofonte	5 m
H. 2026-2027 Board Officers	Vote	Krystin Demofonte	5 m

Purpose

Presenter

Time

IV. Consent Agenda

8:28 PM

The items below form our consent agenda. The items are considered by the Executive Director to be of a routine nature and are acted on with one motion. Any recommendation may be removed at the request of any Board Member and placed under new and/or unfinished business. The last item in this section is a single vote to approve the items en masse.

A. Approve Minutes

Approve
Minutes

B. 2026-2027 Promotion, Acceleration and Retention Policy

C. Chaperone Policy

D. Field Trip Policy

E. 2026-2027 Compensation Policy and Stipend Chart

F. 2026-2027 Employee Handbook

G. 2026-2027 Parent Student Handbook

H. Resolution Regarding Participation in the Exact Path Program

I. English Learner Master Plan

J. Transportation/Driving Policy

K. Invoices/Purchasing Quotes Over \$100,000

Quotes provided may be preliminary. Management may proceed with the purchase without

additional board approval if there is a minimal variance of up to 5% in the quoted price.

L. Approve Consent Agenda

This Is The Vote To Approve The Consent Agenda Items.

V. Closed Session

8:28 PM

	Purpose	Presenter	Time
A. Employee Performance Evaluation: Executive Director § 54957(b)	Discuss		30 m
VI. Closing Items			8:58 PM
A. Executive Director Contract, Salary, and Fringe Benefits	Vote	Ben Fung	1 m
B. Announcement of Next Scheduled Meeting	FYI	Ben Fung	1 m
C. Adjourn Meeting	Vote	Ben Fung	

Prepared By:
Jennifer Faber

Noted By:

Board Secretary

Public comment rules: Members of the public may address the Board on agenda or non-agenda items. Please communicate orally your desire to address the board when the board asks for public comments. Speakers may be called in the order that requests are received. We ask that comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. When a member of the public utilizes a translator to address the board, those individuals are granted twice the allotted time. When the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: Pacific Coast Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Pacific Coast Academy Office at [\(619\) 749-1928](tel:6197491928) at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).